

CHILI TOWN BOARD

April 16, 2014

A meeting of the Chili Town Board was held on April 16, 2014 at the Chili Town Hall, 3333 Chili Avenue, Rochester, New York 14624 at 7:00 p.m. The meeting was called to order by Supervisor David Dunning.

PRESENT: Councilman Brown, Councilman Slattery, Councilwoman Sperr and Supervisor David Dunning. Councilwoman DiFlorio was excused.

ALSO PRESENT: Dawn Forte, Supervisor's Secretary; Sandra Hewlett, Stenographer; Virginia Ignatowski, Town Clerk; Daniel Knapp, Director of Finance; Ken Kraus, Deputy Town Supervisor; David Lindsay, Commissioner of Public Works/Highway Superintendent and Building Department Representative; Richard Stowe, Counsel for the Town; Eric Vail, Insurance Counselor.

The invocation was given by Virginia Ignatowski.

The Pledge of Allegiance was cited. The fire safety exits were identified for those present.

PRESENTATIONS/ANNOUNCEMENT:

1. Laura Landers, Freed, Maxick, CPA's financials Y/E 12/31/2013.

SUPERVISOR DUNNING: We just completed an audit of the Town finances that was done by Freed, Maxick CPAs, and I would like to invite Laura Landers up who led this, of course.

Laura (Landers), do have a little bit of review for us?

MS. LANDERS: Sure. Thank you, Supervisor Dunning.

I'm Laura Landers, partner with Freed, Maxick CPAs, and we conducted the audit for the Town of Chili for the fiscal year ending 12/31/13. As a result of our audit, we issued again an unmodified opinion in the current year. Our audit was conducted in accordance with generally accepted auditing standards and the financial statements present fairly in all material respects: The financial position of the governmental activities, each major fund of the Town, and the aggregate non-major fund information.

During the current year of 2013, the Town implemented Governmental Accounting Standards Board's Statement Number 65, which is the items previously reported as assets and liabilities. This amount is reported on pages A1 and A3 of the financial statements as a deferred inflow of resources. This relates to the amounts received in advance by the Town from the New York State snow and ice contract.

The prior year, this advanced payment, received in December for the 2014 year, would have been classified as a liability; however, under GASB, Statement Number 65, the classification of this advanced payment is now termed a "deferred inflow," and the Town will recognize the revenue from this receipt in the 2014 Town fiscal year.

The management discussion analysis which proceeds the financial statements was prepared by the Director of Finance, Dan Knapp, and contains all of the required elements in accordance with Governmental Accounting Standards Board. Included are comparative charts, utilizing condensed financial information from the government-wide financial statements.

These statements are presented on pages A1 and A2 and incorporate all operations of the Town and activities which are -- including capital assets net of depreciation and long-term liabilities of the Town which include outstanding amounts for serial bonds of 1.6 million, compensated absences of 140,000, and other post-employment benefits which relates to post-employment health insurance liability of 2.3 million.

On a fund basis, as a measure of the fiscal stability of the Town, we determined the percentage of fund balance to expenditures. Fund balances that are 5 percent or less would indicate possible fiscal stress, and fund balances in the 10 to 25 percent range would be deemed reasonable. However, each governmental entity has to determine which -- what is considered reasonable based on your anticipated capital projects and potential liabilities and also maintaining fund balance for unanticipated events. So it's really, you know -- there is a kind of a general rule of that 10 to 25 percent, but if there are plans to be utilizing fund balance for a specific project, your fund balance amounts may exceed those -- those percentages.

Um, for the year ending 12/31/13, the General Fund of the Town had an unassigned fund balance which represented 60 percent of the current year -- the current year represents 60 percent of the expenditures, and in the prior year that amount was 58 percent. So you write -- you're pretty stable as far as what -- that percentage of your unassigned, which is that amount which the Town could utilize for any purpose that they so choose to utilize that for.

Now, we look at total fund balance of the General Fund, that represents a percentage as 146 percent current year and 146 percent for the prior year.

Now, what that total fund balance encompasses is restricted funds and the unassigned and

any assigned funds that you may have assigned for -- to balance the 2014 budget.

So very comparable to the prior year, very stable as far as what those percentages represent. Reserves in the General Fund include 2.4 million for capital reserves, various capital projects and those are stated in detail in the financial statements in the footnotes. Insurance reserve for 511,000 and Workers' Comp. for 330,000.

The Highway Town wide fund, um, unreserved fund balances represented 40 percent of expenditures in the current year, and in the prior year, it was 55 percent.

And 43 -- 55 percent for the -- the total and 43 percent for the prior year. That's for total fund balances. Unreserved was 40 percent for both the current year and the prior year. So again, very similar as far as, you know, operations and what your fund balances ended up at the end of 13 versus 12. Reserve that is maintained in the Highway Town wide is for capital projects in the amount of 198,000 at the end of the year.

All of the non-major funds whose statements are contained on pages B1 and B2 of the financial statements ended the year with positive fund balances and there was a non-major fund called the Debt Service Fund that the Town had maintained, and in 2012 -- well, actually in 2013, money -- was about \$8,000 -- was utilized out of that fund to be used towards payment of debt for the Town, and that fund was essentially closed out at the end of 2013.

Um, also you have received the management report. That includes our required communications in accordance with statement on auditing standards Number 114. Specifically I would like to note that there were no audit adjustments and no uncorrected misstatements that we noted from the trial balances that were provided us to begin our audit.

Communications between our firm and management is included in Exhibit B, and that specifically relates to the engagement letter and the representation letter that was provided to management at the conclusion of our audit.

We did not note any material weaknesses or significant deficiencies. However, we did note on page 9 of that report one controlled deficiency which related to the Justice Court operations and we have discussed that with management and those -- I believe that issue has been --- been addressed.

Any questions related to the financial statements or the management report?

COUNCILWOMAN SPERR: I listened to your comments tonight and I thank you for being so, um, forthcoming in all of the information you provided us. The reports are excellent. You do very nice work.

MS. LANDERS: Thank you.

COUNCILWOMAN SPERR: I'm just so happy to see that it clearly states that the management of the funds of the Town are done well.

MS. LANDERS: Yes.

COUNCILWOMAN SPERR: And we're in good shape.

MS. LANDERS: Yes. And I want to thank Dan (Knapp) and Lee, and you know, they really -- Dan (Knapp) made this, you know, that we're here in April, when typically we're here in June.

COUNCILWOMAN SPERR: Yes.

MS. LANDERS: So we -- we were able to wrap things up very early, and I think Dan (Knapp) just told me -- he says we're going to shoot for March next year. So.

SUPERVISOR DUNNING: You realize you're an appointment, right? (Laughter.)

MS. LANDERS: But he really was very good as far as providing us the information, getting everything together for us and sending us information ahead of time so that we had it to be able to even start work before we came out into the field in March. So we thank them.

SUPERVISOR DUNNING: Laura (Landers), again, thank you very much. As you know, I echo what Councilwoman Sperr has mentioned, too, that the people that come over here and work and do the -- grind through everything and look through stuff and do all of the -- I'm sure boring task or laborious task -- probably exciting for you guys, but how I would probably see it as somewhat boring and laborious, they're very respectful, they're great to be here and always welcome. So I would just like to thank you for everything.

And, of course, Dan (Knapp), I know Dan (Knapp) put in an awful lot of hours. This was a very aggressive schedule to get this done this much earlier, and I think this is the earliest it has ever been done, or to the best of my knowledge, some of the Board members may know more than I -- but Dan (Knapp) has done a great job, too. But thank you, you and your team for the work they have done.

MS. LANDERS: Thank you, Supervisor. I will relay that to them. It is always good to hear that.

COUNCILWOMAN SPERR: Thank you.

SUPERVISOR DUNNING: Thank you.

I know your agenda says something different, but I will stray off -- I will stray off the agenda a little bit if you don't mind and bear me for a moment. I would like to ask -- tonight I have some members of the Comprehensive Plan Committee, the folks that worked on our 2030 Comprehensive Plan, if you could join me up here as well as -- this is -- for me this is somewhat of a presentation to the Board, as well.

As many of you may or may not know, um --

There was a pause in the meeting for a passing train whistle.

SUPERVISOR DUNNING: A couple weeks ago, um, I was invited to travel to Saratoga

on behalf of the Town of Chili to receive what I'm extremely proud of and was more than happy to make that trip and go out, even though the route up there was just -- was ridiculous, right, Dave (Lindsay)? Don't ever go on Route 67 if you don't have to. It's just not a place you want to be.

But any ways, the New York Planning Federation holds their annual conference in Saratoga this time of year, and we had a couple of our members that went up there. But what was, to me, um, was special about this particular event was the Town of Chili was awarded by the New York Planning Federation for our 2030 Comprehensive Plan as an outstanding Comprehensive Plan for a Town for the year 2014. For me, this was -- I saw this as a very prestigious award, and I will speak on behalf of the Board. I know they're very proud and happy with this.

I really want to give credit where credit is due. There were a lot of people that worked very hard on this for three years, meeting monthly and sometimes more than monthly to get this done. And I don't think there is a -- hopefully there is not a member of this Committee that wasn't proud of the product that came out of this.

We have -- one of the things that was outstanding about this is the accomplishments that nearly each and every item that was recommended to do within certain timeframe has been done, or is currently being worked on. So -- and it's not just -- not just, "Oh, we're thinking about it."

It's actually physically being worked on. So actually this will hang in Town Hall, but I would like to present this to you, because this is really the fruit of your labor, everything that you did, and everything you put in the comprehensive -- into the Comprehensive Plan. And thank you on behalf of the Town of Chili, the Town Board and myself for just such amazing work and such great work. But thank you all.

I will give this to Jordan, as your Chairman, but this really belongs to you, and we will -- of course, we will hang this in the Town Hall and hope when you see it or think about it, you will know you had a part of it.

Also, as a result of some of this, I was asked if I would consider writing an article for the Town's and Topics magazine, which is a magazine that is distributed amongst all of the towns who are members of the Association of Towns, and -- okay.

COUNCILWOMAN SPERR: Don't mind me.

SUPERVISOR DUNNING: Never do. (Laughter.)

COUNCILWOMAN SPERR: Thank you. Love you, too. (Laughter.) There we go.

SUPERVISOR DUNNING: So they have asked me to submit an article to the Association of Towns, so not only did the people at the Planning Federation and you all see this, but now every municipality in New York State will know a little bit about what we did to make this happen.

So, again, thank you very much for your help. I hope you'll be equally as proud of that as we are. But thank you. (Applause.)

At this point, a Public Forum was conducted to allow public speakers to address the Town Board. The following speaker addressed the Town Board on various subjects: Dorothy Borgus. The Public Forum concluded at 7:18 p.m.

MATTERS OF THE SUPERVISOR:

SUPERVISOR DUNNING: The answer is yes, they have been installed. No, not in every vehicle. I believe some of the -- I think they're in all of the -- the -- David (Lindsay), yeah, you -- I forgot you were here. I know you were on vacation this week. I'm sorry. I forgot you were here.

DAVID LINDSAY: The grant we received covered I think it was 50 vehicles and it was mainly set up for the highway vehicles. All those vehicles have the radios in them. I think we were looking to put them in the remaining vehicles, the Building Department vehicles and things like that down the road. As we work through the budget for this year, towards the end of the year, we'll look to see if there is funding left in those accounts to install those radios in those vehicles.

SUPERVISOR DUNNING: Okay.

COUNCILMAN SLATTERY: So follow up to that then, David (Lindsay), is this -- is the system online then at this point?

DAVID LINDSAY: System is online and working.

COUNCILMAN SLATTERY: And working and we're monitoring it and checking it?

DAVID LINDSAY: Yep. Yes.

COUNCILMAN SLATTERY: And so then all of the vehicles that -- to follow up Dorothy (Borgus)'s question, not all of the GPS systems are in all of the Town vehicles at this point?

DAVID LINDSAY: Correct. There are certain vehicles that they just won't be in. You know, an example might be a lawn mower.

COUNCILMAN SLATTERY: Lawn mower.

DAVID LINDSAY: One of the roadside mowers we may not have one in there. But all of the dump trucks, all of the loaders, the packers we have, the highway, DPW vehicles and parks vehicles they're in. There we have two more to go. One will go in one pickup truck that hasn't been installed.

Another one in the dog control vehicle when we get the new vehicle. We didn't want to put it in the old one. We would just have to take it out.

We will look at remaining funding in the other vehicle accounts to see if there is money to install them in the other vehicles by the end of the year.

COUNCILMAN SLATTERY: How will these radios work with other towns, the surrounding towns?

DAVID LINDSAY: If they're on the same band, we'll be able to speak with them. We're on the same band as Parma. We work with Riga, Gates, that type of thing. We're able to turn the channel and speak with them.

COUNCILMAN SLATTERY: Good. Good. Thank you, Dave (Lindsay).

New Matters:

1. Gates/Chili Chamber awards Town of Chili New Highway Garage Beautification Award on April 30, 2014.

COUNCILWOMAN SPERR: Yes. We, the Gates-Chili Chamber of Commerce, holds an awards ceremony to honor citizens and organizations that make an impact on the communities of Gates and Chili. This year the awards dinner will be held on April 30th and what -- why David (Dunning) was bringing this up and has it on the agenda is that the Town of Chili highway garage will be receiving the Chili Beautification Award from the Chamber for its facility.

So we'll be looking to David (Dunning) accepting this award on behalf of the Town, and we're very pleased to be receiving this.

SUPERVISOR DUNNING: Great. Thank you.

2. Mary Anne Sears awarded "Women of Distinction" award by NYS Senate on May 13, 2014.

SUPERVISOR DUNNING: The other thing under New Matters, once again, the Town of Chili has -- is getting a great honor for the individuals that work here, and I know all of you and most every one who knows her, um, knows this is a very, very well deserved honor.

Our own Mary Anne Sears is being recognized as a Woman of Distinction for 2014 by the New York State Senate and this will take place -- Mary Anne (Sears) will be traveling to Albany in May and visiting the Senate, visiting the capital where they will have an awards ceremony and reception to -- to recognize.

This is awarded by our own Senator Ranzenhofer. The Senator -- just to give you a little background, this was not prompted by any nominations from anyone from the Board or -- or necessarily anyone from the community. The Senator visits -- when he first visited Chili before taking office actually, he -- one of the first people he did see was Mary Anne (Sears) in the Senior Center and he was so impressed with the operation, um, and what was being done over there. He has frequented there. He has been there often, and he has talked to people and listened to people and understands what Mary Anne (Sears) provides to our community, not just the seniors, our community as a whole. And he -- he saw that as a fitting -- a fitting honor for her.

Just to give you the scope of this, he does cover three counties, part of which covers the City of Rochester, Chili, all of -- or part of Erie County and all of Orleans County. And out of all of that, all of those counties and all of the women in all of these areas, Mary Anne (Sears) was the one he selected as the Woman of Distinction. So I would like to congratulate Mary Anne (Sears). (Applause.)

You represent our Town very, very well and I know our seniors love you and we love you, too.

MARY ANNE SEARS: Thank you, David (Dunning), and all the Town Board for your support day in and day out.

3. Town of Chili has received an award for the "2030 Comprehensive Plan" from the NYS Planning Federation on 3/31/14. (This matter was addressed during the Presentations/Announcements portion of the agenda.)
4. Adam Washbon has been awarded the NYS Parks & Recreation Society's Young Professional of the Year on March 25, 2014.

SUPERVISOR DUNNING: And also, while we're on awards, recently Adam Washbon received the New York State Parks and Recreation Society's Young Professional of the Year Award. He received that back in March.

Um, this is now the third award I believe that the Recreation Department has gotten over the past couple of years. You know, and I want to thank Adam (Washbon) for his hard work.

Certainly -- Mike Curley couldn't be here tonight. They're actually running program this evening. They're doing Easter egg coloring or something this evening, so they weren't able to be here this evening because they're still out there serving our young residents.

Again, I would like to thank them. They have -- the awards just keep coming. You know, I would like to thank the Board for support on this, too, because, as you know, the Recreation Department has changed dramatically over the past few years, and it's -- you know, with your help and consideration that we have been able to do that. So, you know, thank you to this -- this is also the -- the fruits of your labors also, so thank you.

And thank you, Adam (Washbon) and Michael (Curley) for everything you have brought to

our Recreation Department also.

Pending Matters:

1. Vacancy Drainage Committee, Ethics Committee, BAR (Temp Member) Committee.

SUPERVISOR DUNNING: There are vacancies on the Drainage Committee, Ethics Committee and we still have room for a temp member Board of Assessment Review.

MATTERS OF THE TOWN COUNCIL: Nothing to report.

The 3/13/14 Town Board meeting minutes were approved as submitted.

REPORTS SUBMITTED:

Architectural Advisory Committee Minutes – 2/26/2014
Building Dept. Report – February 2014, March 2014
Chili Parks & Recreation Minutes – 2/11/2014
Conservation Board Minutes – 3/3/2014
Dog Control Report – March 2014
Library Board Minutes – 2/25/2014
Monthly Financial Statements – February 2014
Planning Board Minutes – 2/11/2014, 3/11/2014
Recreation Center Report – March 2014
Senior Center Report – March 2014
Town Clerk Report – March 2014
Traffic & Safety Minutes – 3/6/2014
Zoning Board Minutes – 2/25/2014, (No January Meeting)

CORRESPONDENCE:

1. Virginia Ignatowski, Town Clerk has received notification that Fabian Provenza, Highway Dept. Is resigning; effective March 21, 2014.

RESOLUTION #134 RE: Outdoor Movie Series

OFFERED BY: Councilman Brown **SECONDED BY: Councilwoman Sperr**

WHEREAS, the Town intends to offer an Outdoor Movie Series to the benefit of resident of the Town; and

WHEREAS, Zuper Movies has provided the Town with outstanding service in 2013; and

WHEREAS, Zuper Movies has agreed to keep the same contract amount (\$3500) for 2014 as it had in 2013; and

BE IT RESOLVED, that per the recommendation of Michael Curley, Parks and Recreation Director, Supervisor Dunning is hereby authorized to sign a contract with Zuper Movies in the amount of \$3500.00 to be paid from A/C # A7550.4. (Celebrations).

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

TOWN BOARD DISCUSSION RELATED TO THE FOLLOWING RESOLUTION:

COUNCILMAN SLATTERY: Supervisor, I had some questions. I spoke with you regarding them. I wonder if there is any answers.

SUPERVISOR DUNNING: I have not yet, Councilman. I will get those for you.

COUNCILMAN SLATTERY: Not a problem.

COUNCILWOMAN SPERR: I just think it is important to note that we have been served very well by COP Security and that the prices are staying stable, so that is always nice to see in this rising price economy.

RESOLUTION #135 RE: Parks Security

OFFERED BY: Councilman Slattery **SECONDED BY: Councilman Brown**

WHEREAS, the Town of Chili contracts with a professional security company to provide seasonal park security; and

WHEREAS, COP Security has provided the Town with outstanding service in 2013; and

WHEREAS, COP Security has agreed to keep the same hourly rate (\$23.50) for 2014 as it had in 2013; and

BE IT RESOLVED that per the recommendation of Michael Curley, Parks and Recreation Director, Supervisor Dunning is hereby authorized to sign a contract with COP Security to be paid from A/C # 7110.4 (Park Security Guards).

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

RESOLUTION #136 RE: Use of the Senior Center Trust and Agency Account

OFFERED BY: Councilwoman Sperr SECONDED BY: Councilman Brown

WHEREAS, the Senior Center Trust and Agency account was established in the year 2000 to hold proceeds from fundraising activities to benefit the Chili Senior Center; and

WHEREAS, Mary Anne Sears, Director of Programs for the Aging, and the Voices and Visions Committee, a volunteer group of senior citizens, wish to use funds from said account to offset the cost for a Sunrise Breakfast; to be held on Friday, June 20, 2014 at the Senior Center. Cost not to exceed \$350.00.

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

RESOLUTION #137 RE: Entertainment Chil-E-Fest

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Brown

BE IT RESOLVED that Supervisor Dunning is hereby authorized to sign a contract with the band Third Degree to provide musical entertainment at the 2014 Chil-E Festival for \$200.00, to be paid from account A7550.4. (Celebrations); and

BE IT RESOLVED that Supervisor Dunning is hereby authorized to sign a contract with the band Karma to provide musical entertainment at the 2014 Chil-E Festival for \$750.00, to be paid from account A7550.4. (Celebrations); and

BE IT RESOLVED that Supervisor Dunning is hereby authorized to sign a contract with the band Nik and the Nice Guys to provide musical entertainment at the 2014 Chil-E Festival for \$2500.00, to be paid from account A7550.4. (Celebrations); and

BE IT RESOLVED that Supervisor Dunning is hereby authorized to sign a contract with the band Big Mike and the Motivators to provide musical entertainment at the 2014 Chil-E Festival for \$400.00, to be paid from account A7550.4. (Celebrations); and

BE IT RESOLVED that Supervisor Dunning is hereby authorized to sign a contract with Johnny Bauer to provide musical entertainment at the 2014 Chil-E Festival for \$300.00, to be paid from account A7550.4. (Celebrations); and

BE IT RESOLVED that Supervisor Dunning is hereby authorized to sign a contract with the band Josie Waverly to provide musical entertainment at the 2014 Chil-E Festival for \$1350.00, to be paid from account A7550.4. (Celebrations); and

BE IT RESOLVED that Supervisor Dunning is hereby authorized to sign a contract with the band Ruby Shooz to provide musical entertainment at the 2014 Chil-E Festival for \$1500.00, to be paid from account A7550.4. (Celebrations).

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

RESOLUTION #138 RE: Amend Resolution #244 from 11/13/2013

OFFERED BY: Councilman Slattery

SECONDED BY: Councilwoman Sperr

BE IT RESOLVED to amend Resolution #244 from 11/13/2013 for "Assessor Document Scanning" from a not to exceed amount of \$31,000.00 to \$32,278.00.

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

RESOLUTION #139 RE: SOUND, STAGING, AND LIGHTING - Chil-E Fest

OFFERED BY: Councilman Slattery

SECONDED BY: Councilman Brown

WHEREAS, the Town intends to provide live entertainment during the 2014 Chil-E Festival to the benefit of residents of the Town; and

WHEREAS, Michael Curley, Parks and Recreation Director, has explored various means in which to provide lighting, staging and sound systems; and

WHEREAS, two proposals to provide lighting, staging and sound were received from:

Pro Audio Consulting \$4650.00
Audio Images Sound and Lighting \$4680.00

WHEREAS, Audio Images Sound and Lighting has provided the Town with outstanding service in the past; and

NOW, THEREFORE, BE IT RESOLVED, to accept the proposal from Audio Images Sound and Lighting and authorize Supervisor Dunning to sign an agreement in the amount of \$4680.00 to be paid from Account A7550.4. (Celebrations).

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

TOWN BOARD DISCUSSION RELATED TO THE FOLLOWING RESOLUTION:

SUPERVISOR DUNNING: I just like to say I believe that -- Darlene (Jacobs), do you -- Darlene (Jacobs)? Sorry. I never met you before. Darlene, welcome.

DARLENE JACOBS: Thank you.

SUPERVISOR DUNNING: You have some very big shoes to fill. Mr. Springer did a wonderful job for us getting it started, but I think he has laid a very, very good foundation for you.

DARLENE JACOBS: I have met him and explained to him that I am worried about matching that, but he did leave a legacy I will try to live up to for the Town.

SUPERVISOR DUNNING: Well, welcome and thank you. Darlene Jacobs, for those who didn't get that. Thank you.

RESOLUTION #140 RE: 2014 Farmers Market Manager

OFFERED BY: Councilman Brown

SECONDED BY: Councilman Slattery

BE IT RESOLVED that per the recommendation of Michael Curley, Parks and Recreation Director, Darlene Jacobs be appointed as the 2014 Farmers Market Manager and is to be paid \$2000.00 for the 2014 Farmers Market Season to be paid by voucher as incurred from account A7620.4 (Adult Recreation Farmers Market).

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

RESOLUTION #141 RE: Chili Fire Department Addition to Active List

OFFERED BY: Councilwoman Sperr

SECONDED BY: Councilman Slattery

BE IT RESOLVED that the following individual be added to the Chili Fire Department active list effective April 1, 2014:

Jessica Wilburn

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

RESOLUTION #142 RE: Chili Fire Department Removal from Active List

OFFERED BY: Councilwoman Sperr

SECONDED BY: Councilman Brown

BE IT RESOLVED that the following individual be removed from the Chili Fire Department active list effective April 1, 2014:

Mathew Muchulskis

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

RESOLUTION #143 RE: Chili Fire Department Exempt List

OFFERED BY: Councilwoman Sperr

SECONDED BY: Councilman Brown

BE IT RESOLVED that the following individual be added to the Chili Fire Department exempt list effective April 1, 2014:

Gerry Sauer

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

RESOLUTION #144 RE: Telephone System Maintenance Contract

OFFERED BY: Councilman Slattery

SECONDED BY: Councilwoman Sperr

WHEREAS, the Maintenance and Support Contract for the Mitel telephone system that serves the Town Hall, Library, East Complex, and Community Center expires June 1, 2014; and

WHEREAS, it is prudent to maintain a Maintenance and Support Contract to receive system support, maintenance, and software upgrades to the Mitel telephone system; and

WHEREAS, Rel Comm is the company that installed our current telephone system and is an authorized Mitel partner; and

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Dunning is authorized to enter into a 12-month contract with Rel Comm for Mitel telephone system maintenance and support for \$3,387; to be paid from A/C # A1680.3 (Information Technology - Contractual).

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

RESOLUTION #145 RE: Senior Center Clerk IV – P/T

OFFERED BY: Councilwoman Sperr

SECONDED BY: Councilman Brown

BE IT RESOLVED that Michael Ferugia shall be appointed Office Clerk IV – Part Time for the Senior Center and shall be paid at the rate of \$8.70 per hour not to exceed 19.5 hours per

week, effective April 28, 2014; expenses to be paid by voucher as incurred.

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

SUPERVISOR DUNNING: Michael (Ferugia), would you like to stand up and say hello? Our newest addition to the Senior Center staff.

MICHAEL FERUGIA: The newest addition to the Senior Center staff and newest addition to probably Chili, too. I moved in in November.

SUPERVISOR DUNNING: Well, welcome, and thank you.

MARY ANNE SEARS: Very happy he is here. (Applause.)

RESOLUTION #146 RE: Award of Bid for Plow Package, Sander and Dump Body for 10 Wheel Dump Truck

OFFERED BY: Councilman Slattery SECONDED BY: Councilwoman Sperr

WHEREAS, bids for a plow package and dump body were received by the Town Clerk on April 9, 2104 as follows:

Henderson Truck Equipment	\$98,973
Viking-Cives	\$100,000

WHEREAS, the Commissioner of Public Works/Superintendent of Highways has reviewed the submitted bids and has made a determination that bid and proposal from Henderson Truck Company meets the intent of the written specification and requirements of the town and is acceptable for the intended use; and

NOW, THEREFORE, BE IT RESOLVED, to award the bid for the purchases of plow package and dump body at a cost of \$98,973.00 to Henderson Truck Equipment to be paid from the Account #DA 5130.2 (Machinery and Equipment).

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

RESOLUTION #147 RE: Purchase of a Cab and Chassis for Ten Wheel Truck

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Brown

WHEREAS, included in the approved 2014 budget is the purchase of one (1) new plow truck replacement; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the purchase a 2014 - 10 wheel 7600 6x4 Cab and Chassis from International Truck & Engine Corp off of the Oneida County Bid, Contract Bid Number 1571, at a cost not to exceed \$123,757.94 to be paid from the Account #DA5130.20 (Machinery-Equipment).

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

RESOLUTION #148 RE: Budget Transfer – Annual Software Maintenance

OFFERED BY: Councilwoman Sperr SECONDED BY: Councilman Slattery

BE IT RESOLVED to transfer \$800 from A1460.2000 (Records Management - Equipment) to A1460.4030 (Records Management – Annual Software Support/Maintenance).

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

TOWN BOARD DISCUSSION RELATED TO THE FOLLOWING RESOLUTION:

COUNCILMAN SLATTERY: Yes, Supervisor, I do have a couple -- few questions.

I remember when we purchased the other cameras, some -- you know, one that is in this room and so forth. How is this existing system we have -- how is that working out?

SUPERVISOR DUNNING: Not very well, which is one of the reasons why we're going to put in some different cameras. These were very -- these here were very low-end type cameras. Um, and they -- they still somewhat work, but they're not working well, so we are going to replace some of them.

COUNCILMAN SLATTERY: And that's one of my concerns, is I want to make sure the cameras, if it does get approved tonight, that we're purchasing something that will last longer than they did because these aren't that old.

SUPERVISOR DUNNING: But these were -- just for point of reference, these were nothing more than a typical web cam. They were very, very inexpensive and it was to see if -- if it would even work with what we were doing. These weren't -- the system wasn't a very expensive system when we put it in. And I believe some of these are still going to be retained. They will be done a little differently. Mr. Levey, unfortunately, is ill and couldn't be here this evening, so I can't answer the specifics of what is staying and what is not and things around --

JORDON BROWN: Is he watching us?

SUPERVISOR DUNNING: I doubt it, because I don't think the web interface has been working on this.

COUNCILWOMAN SPERR: That's what I thought.

SUPERVISOR DUNNING: It's not working very well any ways.

COUNCILMAN SLATTERY: So in regards to the questions I asked last time with this is, who will be monitoring them?

SUPERVISOR DUNNING: There will be three monitors. My understanding is that right now there are three monitor stations that is planned. One will be in HR, one will be in my office and one will be in the reception area which faces the reception desk. It doesn't face out into the hallway.

COUNCILMAN SLATTERY: There will be one in highway?

SUPERVISOR DUNNING: I? David (Lindsay), do you know that answer?

DAVID LINDSAY: I don't know.

SUPERVISOR DUNNING: Dan (Knapp), do you know? I don't know.

DANIEL KNAPP: I don't know.

SUPERVISOR DUNNING: Because the highway already has -- there is a camera system that is functioning very well that monitors the highway, the building. It -- it monitors the perimeter of the -- and all of the entrances of the highway and that works very well. Those are different cameras than what we have here, and again, that works well. I -- I see that all of the time.

COUNCILMAN SLATTERY: Well, my concern with that then is if there is three monitor stations, we don't have somebody full-time at the front desk, and I would think during the winter months especially at that time, when we have a dispatcher on 24/7, that if something was taking place in one of the buildings or wherever these cameras are going to be, that they would be able to monitor it and watch that, as well.

SUPERVISOR DUNNING: And I'm sorry, I can't answer the logic behind that with what Mr. Levey was thinking about when he -- when they designed this particular -- do you have anything else? Any input on it, David (Lindsay)?

DAVID LINDSAY: I don't. I'm sorry.

SUPERVISOR DUNNING: Mr. Levey could probably answer that question a little bit better for you.

I do know the issues came about basically when we had -- we have had some issues with not so friendly people, and I won't say residents, because it is not just residents, but some not so friendly people coming into the Town offices and raising a little ruckus and actually causing problems where we became concerned for the safety and security of -- of our staff. Um, you know, recently we had instances over at the Court. We had people down in the Assessor's and Town Clerk's Office from time to time, and not all of the time. We had a person -- we had a person in here not so -- about a year or so ago -- I believe it was last winter actually that there was a person here that was -- the police were following for -- from a burglary over at Wegmans or at a restaurant, I believe, and the person came in the building. They knew they came in the building, but nobody seemed to know where he was. But if someone was on those cameras or had the ability -- because they do have the ability to record, then we would like -- likely have been able to find -- they didn't find this person, I don't believe, and that was one of the issues.

But for the security of our staff, these cameras are intended to be positioned over customer counters only, so they don't pan/zoom/tilt. They don't -- they don't -- you know, it's not like -- this one here you can move around and up and down (indicating). You know, you could literally remotely move that all over this room. None of them record any audio.

Um, and -- but the Assessor's Office, Town Clerk's Office, Tax Office, the counters, um, the Building Department counter. Um, and the -- the outside entry door to my office will also have a camera on it, too. And I believe there is some perimeter cameras that are also going on that are over by the Court and it will hit the Court doors, the back, front and side doors and I think one of those catches both of the entry doors over the Senior Center also.

COUNCILMAN SLATTERY: I guess that still leaves me a little concerned then, for

having the three stations where one of them is the reception area, when you come in, which isn't always fully staffed; they might be in an office. And I guess my -- my one point is that -- or one question I would say is how would that deter an event? Um, by -- where the cameras are located, um, not being able to move, pan, zoom or anything, um, and then if nobody is really watching that 20 -- or watching that throughout the day, then, or, you know, after hours -- you have access, I believe, on your phone or whatever, and so does Dave Lindsay, but you're not going to sit there and just watch it all day.

So how would that deter an event or somebody coming in? And then -- or if something was taking place and you're not watching, and somebody was by themselves.

SUPERVISOR DUNNING: They record. I mean, they do record. So you're going to get a recording of it. And nothing in here is going to be perfect, but I will tell you that 90 percent of the staff was -- was -- was panicking after we -- especially after that one instance last winter where someone who had just committed a crime is running through our building. So we went through a lot of variables, a lot of different variations of security possibilities, none of which really made us -- none of them are perfect, and none of them -- shy of having a security guard here all day every day when people are here, there is really nothing you're going to do that is perfect.

COUNCILMAN SLATTERY: Right.

SUPERVISOR DUNNING: This was the closest we think we could come on getting at least some of the monitoring of what is happening. You know, we -- if someone is sitting there, granted nobody is -- I'm not -- I have better things to do than watch TV all day.

COUNCILMAN SLATTERY: Sure, sure.

SUPERVISOR DUNNING: And so I will not be watching it all day. But can I monitor it? Yes.

And reception, she's there probably 50 to 60 percent of the day she is there. So --

DANIEL KNAPP: Just so you're aware, Mr. Levey did say that the DPW will have the ability to monitor the screens, as well, the cameras.

COUNCILMAN SLATTERY: I was -- actually, because that was going to be my point once you were done, you have a dispatcher there all day, and he is monitoring other things, correct, Mr. Lindsay?

DAVID LINDSAY: Yes.

COUNCILMAN SLATTERY: So that -- I would assume that one would be there, because him being in that position, um, obviously he's going to be working the radio, you know, dispatching trucks and so forth. But, you know, he's somebody that is stationary in one position. So Chris (Levey) just said that they will have the ability or they will -- they will have a monitor there, they will be able to watch all of the time?

DANIEL KNAPP: They will have the ability to -- he is telling me they will have the ability to. So I'm assuming they will probably put another monitor or something down there to scroll those -- scroll those cameras through the --

COUNCILMAN SLATTERY: Thank you. Okay. I sort of cut you off. Well, actually Dan (Knapp) did. (Laughter.)

Then you talked about recording capabilities. How long? How big is the --

SUPERVISOR DUNNING: I don't remember. Do you remember how long, what the time was on it? I know there is a separate server for this. A part of this whole thing is to purchase the server, and that server is separate from the cameras. I don't remember. I think it's a week. I think he said a week. It will record up to one week.

DAWN FORTE: Two.

SUPERVISOR DUNNING: Two weeks it was? Okay. And then they will purge it through.

COUNCILMAN SLATTERY: All right. Another question is, one of the things that I asked the last time was for the exterior and parks. Will there be any cameras in parks?

SUPERVISOR DUNNING: In the parks themselves?

COUNCILMAN SLATTERY: Because, you know, we have talked about vandalism and problems there. And that was something that I brought up last time. You know, to -- said it would be a great thing.

SUPERVISOR DUNNING: The problem is communication. The ability to communicate, um, from the parks -- there -- we have no wireless capability so we can't -- the parks are too far away. The things that we -- the investment we would have to make to get that to happen was beyond, I think, what any of us wanted to do at this point in time, because you have to have -- there is so many different locations that you have to -- you have to have these wireless jumpers we'll call them or boxes that will allow the wireless signal to be transferred back and forth. We can't. We just don't have the capability of getting -- there is no internet service to the parks.

COUNCILWOMAN SPERR: David (Dunning), don't we have wireless over at Merante Field? Wouldn't we have that capability?

SUPERVISOR DUNNING: I don't think we do.

COUNCILWOMAN SPERR: Doesn't it stretch that far?

SUPERVISOR DUNNING: No, because the Senior Center does not.

MARY ANNE SEARS: We do not.

SUPERVISOR DUNNING: And the Court doesn't have it. So my understanding is the building does not. The new -- if you're close enough to the highway garage, it will pick it up, but I don't think it's public, right?

DAVID LINDSAY: There is one. There is a public router there, but its range is limited,

100 feet.

SUPERVISOR DUNNING: So the problem, Michael (Slattery), is -- sorry, Councilman, is the distance --

COUNCILMAN SLATTERY: First name is Michael.

SUPERVISOR DUNNING: -- in which the signal has to travel.

COUNCILMAN SLATTERY: Final question you had -- or I have is you may -- you talked about some different occurrences that took place and then employees being concerned and so forth.

Were the department heads, um -- did we communicate with the department heads and have them, since they're there, they have the concerns about what was taking place, maybe some areas that they thought should be monitored that were concerned?

SUPERVISOR DUNNING: No. No. That -- the area -- well, I mean -- when we looked at -- Chris (Levey) and I talked about this, um, and talked about locations of cameras. The -- the only areas that we were specifically concerned about were the customer areas, which would watch the counters and actually will catch the doors coming in.

So other than that, the rest of the area we didn't care about. I mean, I don't care about the desks and the windows and things. That wasn't our concern at the time. And hopefully it will never be our concern, but no, the concentration was put and decided that that is the only logical place for it.

Now, we did a long time ago -- or maybe a year ago, and Ginny (Ignatowski) may be a better reference for the timing of it, but we did sit down after one of these instances and talk about the panic buttons to be put in. All of the variables. You know, doors this like -- you know, in any office you have the button that you can close the door and would we do those things. And none of that stuff really panned out as being a good option because one, it's -- you know, people -- air flow through the building, one.

And two, it just -- just flow period into the building it just didn't work to have the door closed all of the time. They like to have the doors open, which I tend to agree in some areas.

COUNCILMAN SLATTERY: I'm not referring to basically maybe in the offices, but maybe in the hallways or something. You know, I mean if an individual --

SUPERVISOR DUNNING: Hallway is monitored already.

COUNCILMAN SLATTERY: But my point is, you know, my -- my request was, the -- getting the department heads involved or the employees involved and just saying, you know, are there concerns -- is there a certain area of the building that you may not think of that they may have thought of that you know, wow, maybe that should be monitored. Or, you know, or outside, the exterior, you know, certain doors and so forth.

COUNCILWOMAN SPERR: (Indiscernible).

COUNCILMAN SLATTERY: Well, there was an incident in the library -- in the men's bathroom.

COUNCILWOMAN SPERR: I say it jokingly, but I half mean it.

COUNCILMAN SLATTERY: That was a serious incident in the library.

SUPERVISOR DUNNING: I will say flat out no, we did not consult with the department heads.

COUNCILMAN SLATTERY: Or employees?

SUPERVISOR DUNNING: Or employees where we were going to put monitor the security system. No, I was not -- no, did not.

COUNCILMAN SLATTERY: Will there be any outside?

SUPERVISOR DUNNING: There is now.

COUNCILMAN SLATTERY: In certain areas out front?

SUPERVISOR DUNNING: There is out front, here, in the hallway and I think -- if it is not back here one now, there will be one back there.

COUNCILMAN SLATTERY: I don't think there was one back --

SUPERVISOR DUNNING: I don't know. But yes, there will be one back there.

COUNCILMAN SLATTERY: Okay. That's all I have at this point.

COUNCILWOMAN SPERR: I just have one -- one quick question.

Did Chris (Levey) mention what he planned to do or how he planned to dispose of the old system? Is that --

SUPERVISOR DUNNING: I think the stuff, most of the stuff will stay. It is not as good -- as I just showed you, it does function. Some of it doesn't function as well as we had expected it or hoped it would -- would, but we were trying to be cheap. You know, we were trying to do something and not spend a lot of money doing it, and -- it worked but not worked as well as we would like it to.

COUNCILMAN SLATTERY: 26 cameras, that's a lot of cameras, and then if we're using the existing ones, that's --

SUPERVISOR DUNNING: It's a lot of buildings, a lot of spaces. A lot of places you have to go.

COUNCILWOMAN SPERR: And blind spots. Good. Good.

RESOLUTION #149 RE: New York State Unified Court System Justice Assistance Program Grant and Security Camera System Purchase

OFFERED BY: Councilwoman Sperr SECONDED BY: Councilman Brown

WHEREAS, the Town of Chili was notified that it has been awarded a grant in the amount of \$15,000 by the New York State Unified Court System Justice Assistance Program to be utilized towards the purchase of security cameras and related equipment for the Town Court facilities; and

WHEREAS, the Capital Reserve for Administration Buildings was established in 2000 to aid in the financing of equipment, construction, reconstruction, acquisition or renovation of facilities for the Town of Chili; and

WHEREAS, the Director of Management Information Services has determined the benefits of combining the Grant Award with Town funds in order to take advantage of greater savings for a combined security camera project; and

WHEREAS, the Director of Management Information Services has received proposals from the following vendors:

Securitrionics (cameras/software/ installation)	\$31,605.84
IC2S (cameras/software/installation)	\$32,800.00
Nielsen Security (cameras/software/install/server)	\$39,053.61
TekPro (camera installation)	\$ 5,400.00
GovConnection (all hardware, excluding server)	\$15,923.06
Dell (server – New York State OGS)	\$ 7,436.00

NOW, THEREFORE, BE IT RESOLVED, to accept the New York State Unified Court System Justice Assistance Program Grant; and

BE IT FURTHER RESOLVED, to increase revenue account A3089 (State Aid) by \$15,000.00 and expense account A1620.2 (Buildings - Equipment) by \$15,000.00; and

BE IT FURTHER RESOLVED, to utilize funds from the Capital Reserve for Administration Buildings (Account A0878.0033) to purchase security equipment for the Town Hall and Recreation Center, expenses not to exceed \$17,000, subject to Permissive Referendum; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to give notice in the official newspaper of the Town; and

BE IT FURTHER RESOLVED, pending successful passing of the Permissive Referendum, to increase expense account A1620.2 (Buildings – Equipment) by \$17,000.00; and

BE IT FURTHER RESOLVED, pending successful passing of the Permissive Referendum, that the Director of Management Information Services is hereby authorized to purchase 26 security cameras and associated equipment to complete the security camera system from GovConnection for an amount not to exceed \$16,000, to be paid from account A1620.2 (Buildings – Equipment); and

BE IT FURTHER RESOLVED, pending successful passing of the Permissive Referendum, that the Town Supervisor be authorized to contract with TekPro for the installation of both the cameras and the cabling necessary to connect the cameras for an amount not to exceed \$5,400, to be paid from account A1620.2 (Buildings – Equipment); and

BE IT FURTHER RESOLVED, pending successful passing of the Permissive Referendum, that the Director of Management Information Services is hereby authorized to purchase a server to manage and store security video from Dell under New York State OGS contract for an amount not to exceed \$7,436, to be paid from account A1620.2 (Buildings – Equipment); and

BE IT FURTHER RESOLVED, pending successful passing of the Permissive Referendum, that the Director of Management Information Services is hereby authorized to purchase security camera software and licensing for 26 cameras for an amount not to exceed \$3,100, to be paid from account A1620.2 (Buildings – Equipment).

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

RESOLUTION # 150 RE: April 16, 2014 Abstract

OFFERED BY: Councilman Slattery SECONDED BY: Councilwoman Sperr

WHEREAS, January 2, 2014 Resolution #1 authorized vouchers to be paid April 16, 2014 by all Council signing a waiver form; and

Councilman Brown - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Supervisor Dunning - Aye

The next regular meeting of the Chili Town Board will be on Wednesday May 14, 2014 at 7:00 p.m. in the Chili Town Hall main meeting room.

The meeting was adjourned at 7:47 p.m.