

CHILI TOWN BOARD  
June 13, 2012

A meeting of the Chili Town Board was held on June 13, 2012 at the Chili Town Hall, 3333 Chili Avenue, Rochester, New York 14624 at 7:00 p.m. The meeting was called to order by Supervisor David Dunning.

PRESENT: Councilman Brown, Councilwoman DiFlorio; Councilman Slattery, Councilwoman Sperr and Supervisor David Dunning.

ALSO PRESENT: Dawn Forte, Supervisor's Secretary; Sandra Hewlett, Stenographer; Virginia Ignatowski, Town Clerk; Ken Kraus, Deputy Town Supervisor; David Lindsay, Commissioner of Public Works/Highway Superintendent and Building Department Representative; Dianne O'Meara, Director of Finance; Richard Stowe, Counsel for the Town; Eric Vail, Insurance Counselor.

The invocation was given by Virginia Ignatowski.

The Pledge of Allegiance was cited. The fire safety exits were identified for those present.

PRESENTATIONS:

1. Presentation for years of service to the Town of Chili – Marcia Marks.

SUPERVISOR DUNNING: Having a couple of presentations this evening is a little bittersweet. One, it is very sweet for a person who gets to retire and gets to be home and enjoy their family and enjoy some time for themselves, especially after 25 years of service with the Town of Chili, which is quite a long time.

And having to put up with the many leaders that they have worked for over the time, my sympathies go out to you, and -- but with that, I would actually like to ask Michael Curley to join us as our Director of Parks and Recreation, so he can present this plaque to Marcia Marks for her 25 years of service with the Town of Chili.

MR. CURLEY: Thank you very much. All right. Supervisor Dunning, members of the Town Board, members of the audience, we're here tonight to recognize Marcia Marks. I had the privilege and honor to work with her for eight years at the Recreation Department, and for those who don't know, Marcia had over 24 years of service with the Town of Chili in the Recreation Department.

To put that in perspective how long Marcia has worked for the Town, I put together a little short list of things that have happened. Because during that time, a lot has occurred in the Town, a lot of changes for the Rec Department and for the Town. During those 24 years, as Supervisor Dunning alluded to, there has been a lot of leaders. There has been eight Town Supervisors, three Recreation Directors, but only one that is near and dear to her heart.

COUNCILMAN SLATTERY: He couldn't be here tonight. (Laughter.)

MR. CURLEY: I'm filling in for him. (Laughter.)

We had two Town Halls. We have had three separate locations for the Recreation Office. The caveman discovered fire. The automobile was invented. There have been countless recreation employees, Committee members and volunteers Marcia (Marks) has worked with. Thousands and thousands of residents that she has helped along the way and she has really made a difference in a lot of their lives.

Through all the years, when all these changes occurred, there was one constant in the Recreation Department and that was Marcia Marks. For 24 years she was the rock that really held this department together. She touched so many lives, so many people from the other staff, from program instructors, parents, countless participants and all of the recreation programs throughout the years.

Now get this. This is something I kind of figured in the last couple of years. Especially, approximately 15,800 men softball players that have been part of our leagues throughout the years. We used to joke in the office that Marcia (Marks) knew all of them by name and she knew where they lived. Right, Marcia (Marks)? You knew their addresses. I don't know if that is because she has a great memory or she was stalking them. We never asked her that.

But she really took the job to heart and she did a great job. She really got to know a lot of people. Everyone that came in contact with Marcia (Marks) knew she was a great employee. They that knew she was someone that they could call for help, but more importantly, they also considered her for a friend. She will be missed every day in the Recreation Department. Not only because she was great employee, great co-worker, but because we had a lot of laughs. We had a lot of good times and she really has been a dear friend to a lot of them.

Marcia (Marks) has meant a great deal to the Recreation Department from the staff, the Committee members, many who are here in the audience tonight. We have Jim Crelly, a

couple -- Katie Zare (phonetic). Katie Brown-Zare (phonetic), who used to work for the Recreation Department. Mary Anne Sears from the Senior Center. Obviously we have Paula, Joe Schwegert who used to be involved in the Committee. So Marcia (Marks)'s two daughters are here tonight in the crowd, too.

She obviously means a great deal to a lot of people. But especially to myself, to Paula, to Tom Venniro from the office, from Ron Fodge, Eric Bacon, everyone. Marlene Kretser is here is also.

Sorry, Marlene (Kretser).

She a member of the -- past member of the Rec Committee. You see people really come out to support her. She did a phenomenal job, made a lot of great contacts over the years. She impacted a lot of people.

And Marcia (Marks), I hope you realize what you mean to people and what you mean to this Town. And I want you to realize that the Town of Chili is a better place because of you.

There are -- (Applause.)

There -- there are not enough words to say what Marcia (Marks) means to me, to the Town of Chili and the Recreation Department, so I will just say two. Thank you. (Applause.)

A photograph was taken.

MS. MARKS: Thank you very much.

2. Presentation for years of service to the Town of Chili – Dianne O’Meara.

SUPERVISOR DUNNING: And, you know, again, this is very bittersweet for the Town, very sweet for Dianne O’Meara, very bitter for me. Dianne (O’Meara) has been a -- just a remarkable asset to the Town of Chili way before I even got here. She was responsible for helping to get the finances in order for the Town many, many years ago. She is the one that -- that has worked under the direction of many Supervisors and many of us have all had the same direction to make sure that we could provide a stable tax rate, a reasonable tax rate without reducing any services or eliminating anything in the Town, and Dianne (O’Meara)'s largely responsible for making that happen.

Working with me I know has not been a -- always been a pleasure. I’m sure of that.

I’m not talking to you.

But it has been an absolute pleasure working with Dianne (O’Meara) for the time I have been here.

She has been a -- she has been a great Director of Finance. She has been a great employee. She has been a great service to the Town of Chili and I would like to say to a certain extent, she has been a bit of a friend from time to time when I needed somebody to vent with. We have had some fun. We have had some aches and pains we have shared together, but at the end of the day, and at the end of the year, you know, we have made it work for the Town of Chili and a lot of that again is credit to Dianne O’Meara and her commitment to the Town.

Now she leaves us to take care of her family, and I appreciate what you have done for the Town. I really am -- hate to see you go. I do. You know, I have called you a few names in the process of this, none of which we’ll repeat here. They are all meant with the utmost admiration, and I do greatly appreciate again everything you have done for me and the Town of Chili over the years.

Have you been -- a couple other things I think worth noting, we have moved more into the computer age. We have moved into some great -- much better -- no comments from you guys -- much better accounting software, some other things, and finally, we’re accepting credit cards in the Town of Chili, something that Dianne (O’Meara) also worked with me to make happen in the Town.

And again, all I can say is thank you very much. If you would come on up and join us. (Applause.)

COUNCILWOMAN SPERR: I would just like to -- and I have been involved with the Town of Chili since the mid '90s and Dianne O’Meara is the only Director of Finance I have known in this position, and every year that we have -- get the reports back on our Town finances, she comes out at the top of the field, and with -- with glowing comments from everyone that reviews our books.

So I mean personally, Dianne (O’Meara), you have been a great friend and, you know, we did a lot years back to make sure that we kept Dianne O’Meara because that is how highly we felt of her.

I just want to let you know how much I appreciated everything and it has been great working with you and we’re going to miss you. I have to give you -- you a hug. (Applause.)

SUPERVISOR DUNNING: In normal fashion, Dianne (O’Meara) doesn’t have a whole lot to say. So you go out the same way -- but again, thank you very much. All is not lost as you find out throughout the meeting we have a great new addition hopefully coming to the Town here and we’ll talk about that a little bit later.

3. Laura Landers, Freed Maxick CPA’s Financials Y/E 12/31/2011.

SUPERVISOR DUNNING: For those of you that are not aware, Freed Maxick does our financial audits. She is here to share with us her findings and results from our 2011 financial --

our financials from 2011. So Laura (Landers)?

LAURA LANDERS: Thank you, Supervisor Dunning, and good evening, Councilmembers. My name is Laura Landers. I'm a Director of our Governmental Practice Service Unit for Freed, Maxick.

And again, I want to voice my pleasure of having the -- to work with Dianne (O'Meara) over the years that we have been appointed the external auditors for the Town of Chili. It has certainly been a pleasure to work with Dianne (O'Meara).

The audit for the fiscal year ending 12/31/11, we had an unqualified opinion again as we have had in the prior years. Our audit was conducted in accordance with generally accepted auditing standards and the financial statements present fairly in all material respects the financial position of the governmental activities, each major fund of the Town and the aggregate non-major fund information.

During the current year, the Town implemented Governmental Accounting Standards Board Statement Number 54, which relates to the fund balance reporting and governmental fund type definitions. This statement, and the implications related to the financial statements are detailed on pages A-24 and A-25 of the footnotes to the financial statements. And we can briefly go through those definitions after I give my general remarks, just so that the Board is aware of what the differences are, hopefully this -- this statement was to bring some additional transparency to the fund balances of governmental entities. So, you know, hopefully that is what happens as far as the readers of these financial statements.

The MDNA which is contained in the financial statements, that is the Management Discussion Analysis, was prepared by Dianne O'Meara and contains all of the required elements in accordance with Governmental Accounting Standards Board. Included are comparative charts utilizing condensed financial information from the government wide financial statements.

These statements are presented in detail on pages A-1 and A-2 of the financial statement report. And incorporate all of the operations of the Town in activities, including capital assets, net of depreciation and long-term liabilities which include serial bonds in the amount of 2.3 million; compensated absences of 156,000; other post employment benefits, health insurance of 1.5 million; and Workers' Compensation liability of 124,000.

On a fund basis, as a measure of the fiscal stability of the Town, we determine the percentage of fund balance to expenditures. Fund balances that are 5 percent or less would indicate possible fiscal stress, and fund balances in the 10 to 25 percent would be an average. The General Fund, unassigned, which is a new terminology used under GASB 54 is 60 percent for the Town and total fund balance is 161 percent.

So you are -- with General Fund, as again, in the past, comments that we have made, that the fund balance is -- the Town has very healthy fund balance for the General Fund.

Reserves contained within the General Fund include capital project reserves, insurance reserves and Workers' Comp. reserves.

Highway Town wide, the unassigned -- or the assigned, I should say, fund balance, is 40 percent. The total fund balance compared to current year expenditures for the Highway is 44 percent. So again, very healthy as far as the Highway Fund for the Town.

Reserves that are contained within the Highway Fund is capital reserve. Again, those reserves and the detail related to those reserves are presented in the footnotes to the financial statements.

All of the non-major funds of the Town ended the year with positive fund balance also.

Um, as far as the management report that you have, which is a separate report, um, there are -- contained in there are required communications under statement on auditing standards 114. Those standards have not changed.

Included in that report is that we did indicate that the Town implemented GASB 54 in the current year. We had two audit adjustments and no uncorrected misstatements. Audited adjustments relate to the new highway garage capital project that began in 2011 and highway equipment that was purchased near the calendar year end.

And as a continuing effort towards transparency, also included in that report is the signed representation letter which includes representations made to us at the conclusion of the audit by the Director of Finance.

Um, and I just wanted to -- to point out to the Board where the information is related to the fund balances under GASB 54, and that is on page A-24 and A-25. You will see that there are now five categories or classifications of fund balance, non-spendable, restricted, which is where your reserves would have -- would fall into that category. The reserves are established under General Municipal Law.

Committed, which the Town does not have any committed fund balances at 12/31/11. These are fund balances that would be established or -- or designations that would be made at the governing Board level.

Assigned are those that are constrained by the Town's intent to be used for specific purposes. These include assignment of fund balances that are reported in the Highway Fund and any other special revenue funds that are established by the Town. And the last category is unassigned. The only fund that could contain an unassigned fund balance is the General Fund.

On the next page, there is detailed information for your review of what is contained in each of those classifications as far as the non-spendable, the restricted, the assigned and the unassigned.

So overall, again, Town, very stable financial position. The operations showed surpluses in the current year. Um, so, again, you know, kudos to the Town and to Dianne (O'Meara) for

everything that she -- she has done.

Any questions?

JORDON BROWN: I had a question on difficulties encountered in performing the audit. Can you explain -- the difficulties encountered with performing the audit, can you explain the comment?

LAURA LANDERS: Sure.

COUNCILMAN BROWN: It's on page 2.

LAURA LANDERS: Um, the -- the report for the basis for our beginning balances that we audit for the Town, we utilize the report that is submitted to the office of State Comptroller. Dianne (O'Meara) had submitted that report in 2010. The State Comptroller's Office made some changes to that report through conversations with Dianne (O'Meara), and there was some miscommunications and they proceeded to make changes to that report which changed the beginning fund balances obviously for 2011 where we started our audit.

When we came in to audit 2011, we realized that they had made these changes to fund balances, and they specifically relate to reserves. Um, and we had some difficulties in coming to a final conclusion and it actually took a phone call that I made to the young lady at the State Comptroller's Office in Albany to get to the bottom of this, and basically, what it ended up, right, Dianne (O'Meara), is that, um, we reversed what they had done.

JORDON BROWN: So it was an improper adjustment they made?

LAURA LANDERS: Yes.

JORDON BROWN: Glad you're keeping them on their toes.

LAURA LANDERS: Yes, we are.

COUNCILMAN SLATTERY: Question in regards to that then. If they modified it, would a report be sent back to the Town identifying that modification and then at that point would the Town Board be notified of that, and why -- why wasn't this taken care of when that happened?

LAURA LANDERS: Well --

COUNCILMAN SLATTERY: What may be your involvement.

LAURA LANDERS: I'm not involved with that. You know, once -- we do not prepare the report that goes into the State Comptroller's Office. We utilize the numbers that are reported on the -- that report as our beginning trial balances. But when we went to try to balance out the equity, we realized there was a situation there.

Now, I don't know what kind of correspondence that they had with the Director of Finance related to those changes, but I can tell you this, Councilman, that, the State Comptroller's Office usually does not review those reports for eight to nine to ten months after that has been submitted, which is typically in March. So by the time that they actually looked at this, and this was all transpiring, was it probably the fall, Dianne (O'Meara)? I mean, we're well into the next fiscal year when they decided to make these changes, and the only way that you're going to see these changes is that that report, if you have reviewed it, um, has comparative information.

So they have changed the numbers in 2010 after it's already been submitted, after the audited financial statements have already been issued, and they have changed those numbers.

In essence, after my phone conversation with them, and we got to the bottom of what the problem was, they told us, change the -- the 2010 numbers, the beginning fund balances back to what they would have been, which is what we reported on the audited financial statements, and just move forward from there.

COUNCILMAN SLATTERY: Hopefully we won't have the same problem.

LAURA LANDERS: Well --

COUNCILMAN SLATTERY: Never know.

LAURA LANDERS: You never know. And it's different people at the -- at the -- at that level in Albany that are reviewing this and you never know who you may get --

COUNCILMAN SLATTERY: Sure.

LAURA LANDERS: -- that is reviewing it.

COUNCILMAN SLATTERY: Thank you.

LAURA LANDERS: Any other questions?

SUPERVISOR DUNNING: Guess not. Laura (Landers), thank you very much.

#### 4. Jeff Perkins, The LiRo Group.

SUPERVISOR DUNNING: I would like to introduce Jeff Perkins. LiRo Group, for those of you who may not be familiar, has been working on a study for us to look at the old highway facility, and -- to take -- just take a look at the big picture there. We had some thoughts and concerns around just the overall scope of the -- of what is over there and what may or may not be done and what may or may be able to be done and so on and so forth. And LiRo --

Sorry about that. It's on, right?

So Jeff (Perkins), I will turn it over to you.

MR. PERKINS: Thank you, Mr. Supervisor and Town Board and other officials from the Town. Again, I'm Jeff Perkins. I'm with the LiRo Group locally here in Rochester. I brought along Murray Levi, who is a principal architect with LiRo Group and responsible for architecture and planning for our company.

As you know, at some point, we'll be moving out of the existing highway garage into the new highway garage which is very exciting, but the question becomes what do we do with the old facility. And at that point, the Town has the wisdom to say -- ask the question, and start the planning process fairly early.

The study was all -- somewhat all encompassing. We were doing the environmental assessment of what do you have with the facility, looking at the asbestos issues if there is any asbestos in the building. If you have any contaminated soils and all that sort of thing that you normally do with a Phase I, Phase II environmental assessment. We are doing a condition assessment with the building. We're doing the -- what can you reuse the property for?

Can you reutilize the buildings that are there? Do you tear it down? You know, those types of things.

So -- and coincidentally, this facility is on a park or immediately adjacent to a park. So what are the possibilities as part of the Chili Center which has been a topic of discussion for the last several years. So as a firm, we looked at previous studies. We looked at the park itself and started exploring different possibilities.

And the -- Town Center, which I will let Murray (Levi) get into here, what does that look like, what could it look like. So again, what are the possibilities is our study.

I will let Murray (Levi) take this over.

MR. LEVI: Thank you very much. The first series of slides is simply a statement to the existing conditions, and again, what Jeff (Perkins) didn't mention is that we met with stakeholders from a variety of different places. We have met with the directors of the Recreation Department, of the Senior Center. We met with the Town Court staff. The librarian. I mean, essentially the Town Historian, anybody that would have any bearing on informing what choices the Town would make in the future about the disposition of this property.

So as part of our due diligence, we looked at the existing functions, we looked at the existing zoning and we collected data on what the aspirations are for this property and that informed our study which I'm going to show you. Again, this you already know far better than we do. The properties outlined here are outlined by the Town. I will go through this quickly because again, you know it. This is municipal services, the Fire Department. These are zoned commercial properties.

Again, we're in the Town center and there is a strong desire it has been expressed to develop the center of the Town in a way which is consistent with promoting commercial growth. Residential all around. Um, and then Institutional, Light Manufacturing or Industrial and other, which in this case happens to be a large property which was formerly agriculture and currently has a development plan approved for it, but the development has not yet proceeded. Or a small piece of it has.

So here is a -- God bless Google. Here is an aerial view of the property as it is today, and we did an assessment of it. On the right, there are photographs of the property. On the left, there is a map. Clearly the highway garage is one of the biggest pieces of it, and whether or not to reutilize it will be a question for the Town moving forward. There is also the existing old Town Hall which currently houses two functions, a Senior Center and also the Town Court services.

So we developed scenarios as a way of presenting information for the Town to make its deliberations and choose a method of proceeding. And what you see here is the existing park, and this was a study that said, "Well, what would you do here?"

And there is a number of potential opportunities. However, the premise behind this is to keep the existing buildings. This being the old Town Hall (indicating), and this being the highway garage (indicating), and to leave the park pretty much as it is, but what upgrades would be required.

I don't think we have to tell anybody there is a drainage problem on the site and to continue to utilize it or to utilize it better, which is a desire that has been expressed, that would have to be addressed.

Court services and the senior program do not seem to be compatible functions to be housed in the same building, and there was a great deal of concern expressed on both sides of the house about the appropriateness of being juxtaposed against each other. The senior program it has to be said is a very active and vibrant and growing one, and the Court services may or may not be appropriate in this specific location and so something might occur in that -- in the way of the court services relocating, should an appropriate site be found for them.

Allowing the Senior Center to expand.

And then finally, well, I said this first, because it is the most obvious thing here. You would need to improve drainage in order to really fully utilize these fields which are highly utilized now, but with the exception of Merante Field, are subject to flooding. And upgrades as required to those athletic fields.

It should also be mentioned that we reviewed the existing Parks Master Plan and that the -- which is being studied again.

It is being updated. But in the previous issue, there was a requirement or rather a desire expressed for one additional multipurpose field in this area. So that was embodied in some of the further schemes. Obviously that wouldn't -- that would not likely happen in this scenario of reutilizing the park. So there is a number of -- there is a number of aspirations that have been expressed. One of which is to create a real sense of a Town center. Because at the moment, there doesn't seem to be one.

This would seem to be a very important intersection for the Town since it does fall directly in the center of the commercial districts. So we looked at the properties to assess what we would have to do in order to accomplish that and one of the things that we realize is that commercial development could be promoted along Chili, and that that commercial development could be promoted in various different ways, but one of the things that would have to happen is in order to create sufficient space for it in the property as it exists, the old Town Hall would have to be

removed.

Now, there are services that are being provided over there, and one of the related -- one of the related aspirations is to improve the Community Center. So this particular scheme -- and understand, these are all -- these are all ideas. There is no consensus. There is no specific direction being recommended, but in this particular approach, we would recommend that the commercial center be promoted and in order to do so, you would have to remove the one building to create a community center of a sufficient square footage for the Town and the program as it has been expressed. You see the footprint in yellow, which, you know, if -- if you did both of those things simultaneously, you would essentially have to remove the old highway garage and the old Town Hall in order to accomplish it. There are nine schemes parenthetically. So you know how long this will take. Which is to say not that long.

Here is Alternate Number 2. Alternative Number 2 is a variation -- or 3 rather is a variation on Number 2, which essentially expands that commercial district. It's obviously different in shape than what is already there and we'll talk about that.

COUNCILWOMAN DI FLORIO: Can you clarify just -- for myself and the sake of the audience, when you talk about the commercial area, can you just point that out on the map as opposed to what you're --

MR. LEVI: What we're showing here are buildings that do not yet exist that might be commercial properties, retail of some sort.

You will notice the characteristics of them, that they're very close to the street. The idea is to create a street wall so that this corner begins to have a definition visually to the Town as its center.

COUNCILWOMAN DI FLORIO: And then the previous map had a similar schematic, just to kind of clarify that.

MR. LEVI: That is exactly the same diagram. This corner, um, is privately owned and so for -- but the same general thing is happening where this becomes the limits of commercial development, should the Town promote it. In the current ownership situation.

In this scheme (indicating), um, it would be necessary for the development of the commercial properties to acquire the corner in order to actually achieve the overall plan, something that could happen over time, organically with changes to regulations and zoning and use, in order to facilitate this new reading.

SUPERVISOR DUNNING: For purpose of clarifying, when you acquire the property, you're not saying the Town would have to acquire the property, but if somebody were to develop it, it would have to be acquired?

MR. LEVI: Absolutely. Or the current owners could choose to develop it themselves. But yes, absolutely.

In this scenario, we said to ourselves, well, you know, why limit the commercial district to this corner? Why don't we expand on the idea and say that this becomes the new entrance to the park. This is where we would relocate the community center and that would then activate the interior of this zone because it is very long and narrow with limited access, and there would be an opportunity to extend this commercial district all of the way down to the tracks.

Obviously this is attractive from a number of standpoints, not the least of which you get more of a commercial center, higher tax revenues for the Town and the Community Center being located in the center of the parks really activates things and engages the fields that are around it.

We show arrows on this side of it, on all of our schemes, because it is desirable, given the physical location and the access issues to this park, to, um -- to be able to access the park off of Archer Road, whatever finally develops there.

Again, something that could be done with easements on a future development, and also if possible, to negotiate with the Wegmans property to have access from the north, as well. I inadvertently tapped my screen and we have gone onto Scheme 5.

Scheme 5 proposes something entirely different and something which was not expressed but something which we observed. There are different readings for Town centers in America. A commercial center is definitely one possibility, but another one would be a Town or a Village Green, in this case, Town Green. That would be defined by certain features, such as parade grounds, picnic grounds, gazebos, you know, places where you could have a Chil-E Festival every year, you know, a real location. Identify it as a Town center but identify it differently. This would not develop commercially. But it would leverage the property in a different way, and the Town would have to investigate whether that was the image that it wanted for itself in developing its center. What is notable about this, this is the first of the schemes where we're showing the reutilization of both the old Town Hall and the old highway garage. We have looked at the reutilization of the old highway garage and one of the things about it, I mean clearly, it was never intended to be inhabited.

On the other hand, it's an investment that the Town owns and it produces some large spaces which could be used for community facilities.

So in this scheme, what we're showing, and we'll show this in detail later if I can get the little magic pointer to appear, is the old Town Hall which we presume or we're -- or we're thinking might become an expanded senior facility, the old highway garage, which would be renovated so that, in fact, it was a suitable building for program activities, and additional program space bridging it so that there is one consolidated unified Community Center which produces activity space, athletic space and also the senior program, all of which would do very well to be collocated and there are synergies between them.

In all of this, obviously the park develops around it, and as you can see, we're always

presuming there will be additional fields.

This is a similar scenario, but it collocates the community facility with commercial facilities. Um, there is a clear synergy between those as well, because the community facility would generate traffic for the commercial facilities and enhance the value of the future commercial.

Again, we make no representation as to who would have to own those facilities, or develop them. Presumably it would be all private and the Town would promote it by promulgating regulations that made that favorable.

Um, the same idea with the commercial development, and with the community building as a brand new building, located to the center of the park, and then finally, two schemes in which the park could extend all of the way from the Scottsville Chili Road to Archer Road, and essentially have a through connection and have a greatly expanded park, greatly expanded facilities.

In this iteration of it, the highway garage and the old Town Hall are utilized to create a community center, and in the following one, um, the community center building could be located along Archer Road, which is actually probably a very good place for it so it has very strong identity of it off the street. So those are the various combinations that we looked at for the Town.

And then just to go on -- into a little bit of detail how we would reutilize the existing structures. So we make the assumption in this scheme that the old Town Hall would become a -- an expanded senior program. That additional program space would be built that would create continuity between the old Town Center, the old Town Hall and the old highway garage so now you would have a new community center that has the senior program, additional program space that could be utilized by either side of the house, basketball court with a running track which has been the desire for which has been expressed many times, and additional community rooms created at the old highway garage. What you can't see in this, this all does not happen on one level. So there are a tremendous number of opportunities for leveraging the change in grade in the site and making a very interesting building. And it is actually quite a lovely building.

There could be commercial in this zone. We're showing it as Town Green, but it could be other one, and, you know, there are obviously possibilities. This building would have a very strong personality and could be a tremendous asset to the community as a whole.

And then an alternative approach would consolidate all of the community services in one place, where, in a -- in the first phase, that athletic portion might be built downhill from the old highway garage, which is here (indicating). So all this would be reutilized. Essentially you get the athletic and program side of the community center, and again, always, in all of our schemes, we believe that the senior program does well to expand in this building with the courts relocated, if that is possible.

At a subsequent date, um, the library could move to the center of all of this, so that you would have all related functions in one place, with all of the benefits that that might present, and clearly, you would have to have a library. You just invested in one relatively recently and you would have to have one that matches the excellence and degree of facilities that are currently offered.

Um, there is only one real conclusion that we have. And that is that we recommend that the Town promulgate a special zoning district in this area, and that zoning district should specify a number of parameters. Um, one, is maximum setback. It would be desirable for the Town to promote building close to the street to create a street wall, to begin to develop that sense of center. Again, this doesn't happen overnight, and this is a regulation which will promote evolution in the direction that the Town desires. So maximum setback is important. Minimum frontage, which is to say, that you need to create a street wall so that you have to specify whatever percentage of a property must be occupied by building as opposed to building, driveway, parking lot. And then finally, minimum street wall height.

Um, because in order for this all to have a presence, we believe that this zone should be a two-story minimum. You know, whether or not that means empty second stories doesn't really matter, but it should be done in such a way that enough of a presence for the center is created. And then finally, there are a series of architectural guidelines that the Town has previously adopted, and we believe that those should be applied to this special zoning district, again, all of which indicates legislative direction that promotes the type of development in the Town center that the Town is -- that we believe is requesting.

That's our presentation. We would be happy to take questions.

SUPERVISOR DUNNING: Great.

COUNCILMAN SLATTERY: Just to touch on something you said. With the minimum street wall height, minimum of two stories -- minimum?

MR. LEVI: It could also be the maximum. You already have zoning regulations. The point being, that we -- looking at it from architectural character standpoint, I believe that for this street wall to have the type of architectural presence that is desired to create that reading of a Town center, it should be a two-story street wall. It does not imply it should be a five-story street wall or anything higher than that, but simply that single-story buildings should probably not be allowed in this district in our view. Obviously the Town has to promulgate and adopt some regulations.

JORDON BROWN: Does that come from imagining a traditional downtown?

MR. LEVI: Yes, exactly so.

COUNCILMAN BROWN: So we're sort of envisioning maybe even residential above a story front thing?

MR. LEVI: Frankly, we're not making any -- it -- again, it depends upon the Town and how you decide to adopt those regulations. We don't presume it would be residential or anything else.

The character of the district at that point would be commercial and I don't know, you know, what you would finally decide about that. But we do think that for it to have a sufficient presence, it should be a two-story front.

COUNCILMAN SLATTERY: In your history with this, from an existing community with development, um, along the frontage, changes over time? How -- have you seen this in the past and how has it -- has it been accomplished?

MR. LEVI: Um, there is a variety of different ways it is accomplished. It generally begins with legislation to map out how the Town envisions the center development. And beyond that, it can happen in a variety of different ways. It can happen through negotiation. It can happen simply through private development, organically. Again, that up to the Town, but we have seen it repeatedly in the past 40 years.

COUNCILMAN SLATTERY: And it has worked and it's been receptive?

MR. LEVI: It works in some cases; it doesn't work in others.

It typically has to be done so it is comprehensive enough that it actually succeeds. All of the tools have to be in place.

COUNCILMAN SLATTERY: Then I'm looking at how far you expand that to the west on Chili Avenue, down at the triangle there.

Now, we're taking -- we're looking at one side -- we're looking at the -- the south side of the street basically and we stop on the north side. Because of -- what was the reasoning for that?

MR. LEVI: Understand we're not proposing development.

COUNCILMAN SLATTERY: No. Exactly. But --

MR. LEVI: There are buildings there that are new that will not change, but with time, as properties change hands and people upgrade their holdings, um, that could then extend this reading behind this initial intersection which would be highly desirable.

Which quite frankly, that zone, is to -- to see if I can get that later pointer again. I mean, we're here at the Town Hall now. So this really becomes the bridge between the commercial center and the municipal center of the Town, which is why we believe that it is desirable to extend that regulation to that triangle.

COUNCILMAN SLATTERY: Not on the north side, where you stop and where you have the pizzeria and some homes and the volunteer ambulance and so forth?

MR. LEVI: Right. And it seems plausible to limit it to that area so that there is enough of a concentration of reading so it does, in fact, become the center.

A lot of this has to do with concentration and making sure that there is enough of a visual and activities concentration for it to be successful.

COUNCILMAN SLATTERY: And if I can go back to one thing that Jeffrey (Perkins) mentioned early on, just to clarify, it -- you said highway on a park. The Highway Department is not on a park. It's next to --

MR. PERKINS: Immediately adjacent to.

COUNCILMAN SLATTERY: Correct. Because I know that was a sticky point for some residents in the past. Where is the parkland? Is the Highway Department on a Town park? And we -- we have been -- we have been accused of storing highway materials at a park, so -- so I just want to be careful and sensitive to that.

MR. PERKINS: In our due diligence, the highway facility was there before the park.

COUNCILMAN SLATTERY: Correct.

MR. PERKINS: So that was pretty clear. And you can see that through aerial photography of -- of historic maps and that sort of thing.

So there is no question the Highway Department was there first. So -- but that is one parcel. There is one tax parcel right now. So you have one municipal parcel that is being utilized for multiple functions, and one of those functions is park, and one of those functions is municipal facilities. So it is co-habiting. So there is -- so there is, you know --

MR. LEVI: There is no legal boundary for the park that has ever been recorded, which gives the Town a significant amount of latitude what to do with the property, but the highway garage is clearly not on a park.

COUNCILMAN SLATTERY: Correct. Thank you. I just wanted to clarify that.

MR. PERKINS: Understood.

COUNCILMAN SLATTERY: And one of the things, your different scenarios that you presented regarding the number of fields, commercial development and so forth, um, the State also recommends X amount of fields per certain number of people. And I know working on the Parks and Rec Master Plan in the past, that is one thing that we looked at, and I appreciate you -- one of the things you mentioned was taking the time to meet with the different players, the different department heads, Dave Lindsay, Michael Curley, Mary Anne (Sears) and so forth and Jeff (Baker) from the library.

Their input is very important, as well as, you know, other -- other folks, as well. And I just want to say thank you for doing that. I know it was time-consuming, because I know you met with the Town Board, you know, individually, and it -- just trying to get all those different meetings lined up, that was a task itself.

MR PERKINS: We wanted to avoid the single solution scenario, because over the course of the years, I think we all know this, there has been a lot of good ideas, but there is some ideas that are feasible and some are not, and that will change through the course of time, as well. So



we wanted to be able to present, here is all of the ideas that are potentially feasible to actually make sense. So from this point on, you know, I view it as a beginning of dialogue for the community to say okay, what can we do.

Well, here are some ideas. There might be more ideas that we didn't come up with. But at least it is a starting point for dialogue for planning into the future.

COUNCILMAN BROWN: I just want to compliment you on the range of options that you did provide and the creativity that you used in coming up with them. Terrific. Very stimulating to start imaging all of the different possibilities.

MR. LEVI: Thank you very much. It -- we should also say it was great working with all of you. It was a lot of fun and there were an awful lot of ideas running and back forth and very stimulating.

COUNCILMAN SLATTERY: Now, Murray (Levi), you know what your task is next right?

MR. LEVI: What's that?

COUNCILMAN SLATTERY: Go find the money. (Laughter.)

MR. LEVI: Notice, we left no specific recommendations.

COUNCILMAN SLATTERY: I appreciate your leaving those out, because I'm sure they would be in a blog or the newspaper the next day.

COUNCILWOMAN SPERR: I also just wanted to reiterate something of what Jordon Brown also stated about how great it was, the job you have done and how refreshing and new some of these ideas are. This has been discussed many, many times over the years and through a few different administrations. And it opens up our eyes to absolutely new possibilities to consider, so I appreciate your work. Thank you.

MR. LEVI: Thank you. Then I guess we have done our job.

SUPERVISOR DUNNING: Does that mean you want to get paid?

COUNCILMAN SLATTERY: I will check the abstract. (Laughter.)

Supervisor, before we do move on, I just -- this is being presented to us. What is the next step in this process?

MR. PERKINS: I can answer that, Supervisor. There is a series of documents that will be going to final publication over the next month or so. There are still some environmental studies being deployed, if you will, or recommended on this site. Um, we will finalize our findings of that, finalize the possibility for use of the buildings, and it will be in a nice report -- or actually a series of reports for the Town.

COUNCILMAN SLATTERY: This will be going over a period of time of how long?

MR. PERKINS: Within the next couple months you should --

COUNCILMAN SLATTERY: Next couple of months. Because once we get done here, residents will say, "Now you heard it, what are you doing?"

But we -- we still need to receive more information from you?

MR. PERKINS: Correct.

COUNCILMAN SLATTERY: So -- it is not that we're going out tomorrow and starting one of those scenarios?

MR. PERKINS: No. You have to move to the new highway garage first which needs to be constructed. But we'll have your reports before, you know, David (Lindsay) starts packing up his boxes.

COUNCILMAN SLATTERY: You haven't packed up your boxes, have you?

DAVID LINDSAY: No.

MR. PERKINS: But this is -- this is an exciting juncture for the Town.

You know, as a resident, I look forward to the possibilities and it's a great Town. So we'll see what we can do in the future here.

COUNCILMAN SLATTERY: Thank you, gentlemen.

SUPERVISOR DUNNING: Thank you.

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## PUBLIC HEARING

A Public Hearing was held by the Chili Town Board on June 13, 2012 at the Chili Town Hall, 3333 Chili Avenue, Rochester, New York 14624 at 7:50 p.m. to discuss local law to amend the Town Code Chapter 500 Zoning, 500-92 Penalties.

Attendance as previously noted in the 6/13/12 Chili Town Board meeting minutes.

SUPERVISOR DUNNING: Before I open this Public Hearing up, I would like to ask our Assistant Counsel, Michael Jones, to give a brief overview what this amendment is, and if you would, please Michael (Jones).

MICHAEL JONES: Thank you, Supervisor Dunning.

This is a -- just really a simple revision to the zoning code dealing with penalties for a -- code violations. The current code, all violations are treated as criminal misdemeanors requiring jury trials and giving offenders criminal records.

The prosecution of these things, we thought it is a little too harsh to deal with first-time offenders as criminals, so we have amended or are proposing to amend the Local Law to provide some flexibility so that first offenders could be treated as a simple violations, not give them criminal records and to bother the citizens of Town for jury trials for those kinds of things.

We do, however, maintain a portion of the current code that does allow to prosecute repeat offenders as criminal violations, if necessary. So this will give the code some flexibility with respect to how we prosecute zoning code violations, keeping the serious ones to be treated as serious but also providing flexibility for the more minor violations.

SUPERVISOR DUNNING: Excellent. Thank you.  
With that, then I will open the Public Hearing.

COMMENTS OR QUESTIONS FROM THE AUDIENCE: None.

SUPERVISOR DUNNING: I guess you did a good job on that explanation. Thank you very much.

The Public Hearing was closed at 7:55 p.m.

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At this point, a Public Forum was conducted to allow public speakers to address the Town Board. The following speaker addressed the Town Board on various subjects: Charles Rettig the Public Forum concluded at 7:58 p.m.

#### **MATTERS OF THE SUPERVISOR:**

SUPERVISOR DUNNING: I will not fully respond to the questions about the noise. That particular Public Hearing was -- has been postponed. The reasons for which are just to -- to do our due diligence a little further into -- into the proposal. Path forward, unknown at this time. And that's all I have to say on that at this point in time.

Moving on, nothing under pending matters.

#### **MATTERS OF THE TOWN COUNCIL:**

COUNCILWOMAN DI FLORIO: I have a couple of things actually. I guess my first thing would be to possibly invite David Lindsay to give us an update on the dog census.

DAVID LINDSAY: You want me to do that now?

COUNCILWOMAN DI FLORIO: That would be great. Although Dorothy (Borgus) is not here to hear it.

DAVID LINDSAY: The dog census is complete. I don't have the numbers in front of me, but I can provide those to the Town Board tomorrow if you would like. But the person we had hired to do that has finished the -- as you recall, we started half the Town a couple years ago. We finished that with her this last fall.

She started the second half of the Town this spring and has completed that. If you would like, once we compile the data, I will forward that off to the Board.

COUNCILWOMAN DI FLORIO: Thank you. Exciting news.

The second thing, I just wanted to mention as Mike Curley alluded to earlier, Rec Trac is up and running, and I am registered and very happy and excited about that.

MR. CURLEY: Rec1.

COUNCILWOMAN DI FLORIO: Rec1. Oh, I have misspoke. I apologize. So that was Number 2. Very good. Thank you very much, Michael (Curley), for pursuing that and keeping up with it. It was something that I -- before I even thought to become a member of the Town Board, I was bugging Mike (Curley) about, so, glad to see it done.

And then the third thing is just a reminder, um, or an awareness thing of about the -- the Eco Park, I -- I visited it today and dropped an old television off and it works wonderfully for anybody that hasn't --

SUPERVISOR DUNNING: Why did you drop it off?

COUNCILWOMAN DI FLORIO: The process works wonderfully. The TV did, too, but it was an old one. Anyways, they do -- do we have a link on our website to that.

I believe we have information on the Eco Park on our website, yes.

It is a great resource for our residents, so.

COUNCILWOMAN SPERR: I can give you an update. I just thought of this. Preservation Board met this past Monday, and were able to review the first proof of the barn book. I have told you how exciting it is for them to come to this point. So they're in the throws of checking out the proofs and verifying information, and they are hoping that -- that they will be fortunate enough to have it back from the printers to be able to be present at the next Town Board meeting.

If not, they will have to wait. But we're very close to having it finished, and I know several calls have come into the Supervisor's office and to several members of the Board anxious for the barn book that they're working on.

COUNCILMAN SLATTERY: Yes, Supervisor.

Some residents in the area of 119 Attridge Road where there is an abandoned house, it's been that way for four years, or so, and the woman that did live there has passed and it was in the family's hands, and now, I believe, it has been turned over to the bank.

The Town in the past has been working with the bank, regarding the upkeep of that property. At this point, um, I believe all of the utilities are shut off. There is flooding in the basement, concern about structural damage, um, the lawn has not been mowed again. They did

have a service that was coming there. They're taking care of it.

At this point, the neighbor to the north of them has taken it upon himself to -- to assume some of that responsibility and it has been an eyesore for a number of years. And at this point, the contractor came in and they tarped the entire roof. So there are concerns with that, as well.

And it would be a great thing if we can look into this, start the process. I have spoken with David (Lindsay) in the past regarding this, and -- and again recently, and David (Lindsay) will -- said he will be looking into it. So I just want to bring it to the Board's attention that -- that it is, not going away. It is something that still needs to be addressed, but I know in the past, David (Lindsay) has worked with other banks and other properties that have taken quite a bit of time to, you know, come to a resolution. But it's -- you know, the other concern is the mold, from the water that sits and so forth. So if we can -- if we can once again take those contacts and talk to them, we would greatly appreciate it.

SUPERVISOR DUNNING: Mr. Lindsay and his crew I know in the past, we have had other issues with similar type circumstances, the Names Road, they have done a great job getting in and being able to do work with people to get it done. So I know, David (Lindsay), we'll trust you will be right on top of this.

DAVID LINDSAY: We will. I think in this case, for a short period of time, we did have a maintenance company taking care of the property, and it sounds like, based on Councilman Slattery's information that maybe that that has not been happening recently so -- so we'll follow up on it. I appreciate the information and we'll look into it and get back to the Board on it.

COUNCILMAN SLATTERY: Thank you, David (Lindsay).

COUNCILWOMAN SPERR: Just to add onto what you were talking about, I also received two complaints of properties in Town that have just -- the grass has not been kept up, and the residents that live nearby these homes are complaining about it. I will get with you afterwards and let you know the locations, but maybe there is something that we can get out to people as to what to do. I usually try to tell them to call the Building Department and file -- utilize on -- the online complaint form, but I am not always sure that I am providing the right information when they ask about it.

DAVID LINDSAY: Sure. That is the first thing you want to do, is start the complaint process there so that we can log it into the system and there is a clock, a time clock that kind of goes along with notification procedures. Certainly if it becomes a problem, people can't find that information, we can look at perhaps adding it to the website.

COUNCILMAN SLATTERY: One thing I forgot to mention. You're aware that there is a swimming pool at that location, as well? So when the -- the cover has been off for an extended period of time, as well.

DAVID LINDSAY: Thank you.

COUNCILWOMAN DI FLORIO: That's dangerous.

SUPERVISOR DUNNING: Anything else? Thank you.

The 5/2/2012, 5/16/2012 and 5/22/2012 meeting minutes were approved.

#### **REPORTS SUBMITTED:**

Chili Parks & Recreation Minutes – 4/17/2012  
Conservation Board Minutes – 4/2/2012, 4/30/2012  
Drainage Committee Minutes – 4/3/2012  
Planning Board Minutes – 5/8/2012

#### **CORRESPONDENCE:**

1. Town Clerk, Virginia Ignatowski has received notification that Barbara Alessi, Assistant Clerk to Town Justice is resigning her position effective 6/1/2012.
2. Town Clerk, Virginia Ignatowski has received notification that James Myers, Library Board is resigning his position effective 8/1/2012.

SUPERVISOR DUNNING: I just want to comment. I met with Jim (Myers), a few weeks -- a couple of weeks ago, I think now, and he mentioned he was headed down this path, and I want to say he has been an absolute tremendous asset to our Library Board.

Michael (Slattery), I don't want to take anything away from what you may want to say about this, so you can please shut me up at any time, but Jim (Myers) has been wonderful to work with. When we get down to budgeting time, he is one of the people I meet with the Library to discuss our budgets. He has just been very understanding. He has been easy to work with. He gets where we are today and where we need to be, and he -- his replacement will be hard to find. It really will be, because he is just an absolute -- absolute treasure, and it is -- it is really kind of hard to describe what he brings.

I know he leaves with a little bit of a heavy heart also, but he -- he loves the library, he loves what he is doing, and if he could stay on, even living in another Town, he would be more than happy to stay on and be there for quite a long time.

He will certainly be missed from my perspective, and I have the utmost respect for what he has done and what he has provided the Library and the Town of Chili. So.

COUNCILMAN SLATTERY: And I just -- I just echo that. A little bit of background regarding Jim (Myers) is here is an individual that -- that the library has -- the Library Board has

a Budget Committee, and -- with Jim (Myers)'s professional background and what he brings to that Board, his insight, his knowledge, um, it just -- it allows them to understand and appreciate more the budgeting side, and -- here is a gentleman that went and they modified, they changed the time of the Library Board meeting so Jim (Myers), because he is so dedicated, work and so forth, so they tried to accommodate his schedule. And all of the Board members, you know, didn't have a problem with that.

Well, when Jim (Myers) was also going to get into a golf league, and he signed up, and not once -- or I think maybe once that whole summer did he play golf because of work commitments and so, it -- he is -- he is a gentleman who truly is dedicated to his profession, to this community, and he is going to be sadly missed. He did an awesome job as Chair of that Committee, and -- or that Board. And he just -- they have some great people on that Board as well, so. I don't want to take anything away from them, but what he brought to that -- to that Committee with his leadership and his financial background is -- is a true asset.

SUPERVISOR DUNNING: Absolutely. And -- I just want to step back just for a minute. For those at home and maybe in the audience who may not know it, Barbara Alessi resigned from the Court, she is now our Real Property Appraiser over in the Assessor's Office, so she didn't leave the Town. She is a Town employee. She just went to a different position with the Town.

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**RESOLUTION #222 RE: USE OF THE Senior Center Trust and Agency Account**

**OFFERED BY: Councilman Slattery SECONDED BY: Councilman Brown**

**WHEREAS**, the Senior Center Trust and Agency Account was established in the year 2000 to hold proceeds from fundraising activities to benefit the Chili Senior Center; and

**WHEREAS**, Mary Anne Sears, Director of Programs for the Aging, and the Voices and Visions Committee, a volunteer group of senior citizens, wish to use funds from said account to offset the cost of the fall picnic, to be held on Wednesday September 5th, 2012 at Black Creek Park. Cost not exceed \$500.

UNANIMOUSLY APPROVED

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**THE TOWN BOARD DISCUSSION RELATED TO THE FOLLOWING RESOLUTION:**

SUPERVISOR DUNNING: There was a question on the qualifications. I will give you a little rundown on the process. I did an exhaustive search, got quite a few resumes that were submitted for this particular position, did -- we did -- what eight or ten interviews, I believe, if not a little more. Dianne O'Meara and myself conducted those interviews, broke it down to a short list. On that short list I personally conducted those interviews myself, with those. And found that the -- that Dan Knapp was absolutely the best person for this position based on his experience, um, with -- with the company that he has been working with and other companies he has been in those financial -- with the financial background, um, as well as he was very, very impressive in his preparation for the interviews, both his first interview and second interview. All of the candidates that came in, Mr. Knapp was the only one who actually went out to like the State Comptroller's website and looked up some information and looked over the budget, went to the Town and understood what he was coming into, and -- and quite frankly, was -- was very, very impressive one, he was eager to learn, he knew how to learn, and he -- he struck me as the guy that was going to be a perfect, perfect fit for our Town.

And even though he is a Broncos fan, I didn't hold that against him at all. (Laughter.) He wasn't a Bills fan, so that was a good thing, but -- but nonetheless, you know, I think -- I believe based on his resume and his qualifications in the finance world, as well as his eagerness to learn and his willingness to -- to go above and beyond to find out what he needs to find out and learn, I think, he is absolutely the best person for this job. With that, I will --

COUNCILMAN SLATTERY: Supervisor, just so people understand, this is the one position that is -- serves at the luxury of the Town Supervisor and not where all of the Town Board, you know, um -- would be involved with this. So I think that was maybe a little important to mention, you know.

COUNCILWOMAN SPERR: It's an appointed position by the Supervisor.

SUPERVISOR DUNNING: Yes.

COUNCILWOMAN SPERR: One of four.

SUPERVISOR DUNNING: How did Dianne (O'Meara) ever survive all of that, then?

COUNCILMAN SLATTERY: Oh, believe me.

COUNCILWOMAN SPERR: Do you want to go there now? (Laughter.)

SUPERVISOR DUNNING: No. But I got to bust on her a little bit. I only have a couple more days. You know I have to pick on her a little bit.

COUNCILMAN SLATTERY: More than just Dianne (O'Meara) survived that one (Laughter.).

**RESOLUTION #223 RE: Director of Finance**

**OFFERED BY: Councilwoman DiFlorio SECONDED BY: Councilwoman Sperr**

**WHEREAS**, the Town Clerk and the Town Board have been notified that Dianne O'Meara is retiring effective 6/15/2012; and

**BE IT FURTHER RESOLVED**, that Daniel Knapp be appointed the new Director of Finance, and be paid at the rate of \$65,000.00 per year effective June 18, 2012, expenses to be paid by voucher as incurred, pending background check; and

**BE IT FURTHER RESOLVED**, that the additional responsibilities of payroll preparation, benefit administration, and the supervision of employee assigned to those functions be assigned to the new Director of Finance; and

**BE IT FURTHER RESOLVED**, that the new Director of Finance shall be appointed as the accounting software access officer; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that Dianne O'Meara is authorized to be compensated for time training the new Director of Finance at a rate of \$40.00 per hour, not to exceed 35 hours.

UNANIMOUSLY APPROVED

SUPERVISOR DUNNING: With that, I would like to introduce, if I could, Daniel Knapp, our new Director of Finance.

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THE TOWN BOARD DISCUSSION RELATED TO THE FOLLOWING RESOLUTION:

SUPERVISOR DUNNING: There was also a question on this qualification. Again, we were working off a Civil Service list on this one. There was a test. Um, we then took the candidates or the eligibles. From that, interviewed, I think pretty much all of these eligibles off that list.

And the qualifications of this young man, he is currently working part-time in another Town and has the -- has great qualifications. His resume read well. He interviewed very well, and I don't know how much more you can say about it, but he has been doing it for a little bit and he has the educational background. And also if I recall correctly, he has a degree, and so certainly -- certainly far exceeded the qualifications, plus again, he has passed the Civil Service exam, so this is not a provisional appointment in this case.

**RESOLUTION #224 RE: Recreation Leader**

**OFFERED BY: Councilwoman DiFlorio SECONDED BY: Councilman Slattery**

**BE IT RESOLVED** that Adam Washbon is appointed Recreation Leader and shall be paid an annual salary of \$28,119.00 (25Entry) effective June 25, 2012, expenses to be paid by voucher as incurred, pending background check.

UNANIMOUSLY APPROVED

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THE TOWN BOARD DISCUSSION RELATED TO THE FOLLOWING RESOLUTION:

SUPERVISOR DUNNING: Sure glad you didn't ask for the qualifications of all of these (Laughter.).

**RESOLUTION #225**

**RE: Summer Recreation Staff**

**OFFERED BY: Councilman Slattery SECONDED BY: Councilman Brown**

**BE IT RESOLVED** that per recommendation of Michael Curley, Parks and Recreation Director, the following people be hired for summer employment:

Playground Director (\$13.25/hour)  
Guy Puglia

Summer Leader (\$10.00/hour)  
Garrett Lane

Summer Head Counselors (\$8.00/hour)  
Amanda Braun  
Nick Servati

Stephanie Lander  
Sara Ertel  
Melissa Salatino

Summer Counselors (\$7.50/hour)

Melissa Wassink  
Erin Militello  
Christie Altobelli  
Julia Welch  
Brittany Montois  
Amanda Schartau  
Samantha Lawlor  
Jenna Puglia  
Christina Fisher  
Brianna Puglia  
Susan Muchard  
Stephanie May

Seasonal Tennis Instructors (\$7.25/hour)

Bill Davis  
Kyle Stitch

UNANIMOUSLY APPROVED

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**RESOLUTION #226 RE: Letter of Credit Greenwood Town Homes Phase I – Release #1**

**OFFERED BY: Councilman Slattery      SECONDED BY: Councilman Brown**

**BE IT RESOLVED** that per recommendation of the Town Engineer and Commissioner of Public Works that, \$44,585.76 be released from the letter of credit with M&T Bank # SB369380001, leaving a balance of \$50,650.24.

UNANIMOUSLY APPROVED

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THE TOWN BOARD DISCUSSION RELATED TO THE FOLLOWING RESOLUTION:

SUPERVISOR DUNNING: Mr. Lindsay, there was a question on this. Can you help us with why we went to IC2S.

DAVID LINDSAY: We went with IC2S because the intent of the request for proposal that we sent out. When I sent the original resolution, it didn't include the statement that RealComm didn't meet that, the intent of the request for the proposal.

JORDON BROWN: What exactly does that mean?

SUPERVISOR DUNNING: They didn't meet the --

COUNCILMAN SLATTERY: The specs.

COUNCILWOMAN SPERR: Whatever specs.

DAVID LINDSAY: They didn't meet the spec.

COUNCILMAN BROWN: Oh.

COUNCILWOMAN DI FLORIO: They should have been eliminated, as well?

DAVID LINDSAY: Yes.

COUNCILMAN SLATTERY: That's why you put in more hours than I do. (Laughter.)

SUPERVISOR DUNNING: They add up a few seconds at a time. (Laughter.)

**RESOLUTION #227      RE: Cabling for New Highway and DPW Facility**

**OFFERED BY: Councilwoman DiFlorio      SECONDED BY: Councilwoman Sperr**

**WHEREAS**, telephone, data and access control cabling is necessary for the new highway garage/DPW facility located at 200 Beaver Road; and

**WHEREAS**, the Town requested and received the following proposals to provide the required telephone, data and access control cabling service:

Tele Data Com	\$24,675.00
R-Options	\$44,003.02
Triad Network Tech	\$19,548.73
IC2S	\$29,900.00
RealComm	\$26,967.00

**WHEREAS**, the Commissioner of Public Works/Superintendent of Highways and Director of MIS have reviewed the submitted proposals and have made a determination that the proposals

from Tele Data Com, RealComm and Triad Network Tech do not meet the intent of the written requirements of the town and are therefore rejected and that the proposal from IC2S meets the intent of the written requirements of the town and is acceptable; and

**NOW, THEREFORE, BE IT RESOLVED**, to accept the proposal from IC2S for a cost of \$29,900 to be paid from H481620.2.

UNANIMOUSLY APPROVED

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**RESOLUTION # 228 RE: MARCHING BANDS**

**OFFERED BY: Councilwoman Sperr SECONDED BY: Councilman Slattery**

**BE IT RESOLVED** that Supervisor Dunning, is hereby authorized to sign an agreement with The Empire Statesmen to perform at the Chil-E Fest parade on July 4, 2012 at a cost of \$1300.00, to be paid from account A7550.4 (Celebrations).

UNANIMOUSLY APPROVED

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THE TOWN BOARD DISCUSSION RELATED TO THE FOLLOWING RESOLUTION:

COUNCILWOMAN DI FLORIO: Why do we need privacy screens? I was kind of curious.

DAVID LINDSAY: Just the orientation of the facilities inside the bathrooms, when you open the doors --

COUNCILWOMAN DI FLORIO: Oh, okay.

DAVID LINDSAY: -- to provide a certain amount of privacy for people using them.

COUNCILWOMAN DI FLORIO: Got you.

SUPERVISOR DUNNING: I -- I was going too, but I will leave this alone.

COUNCILWOMAN SPERR: I was hesitant to ask the same question.

**RESOLUTION #229 RE: Davis Park Restroom Privacy Screens**

**OFFERED BY: Councilman Slattery SECONDED BY: Councilwoman Sperr**

**WHEREAS**, there is a need to provide privacy screens for the Davis Park restrooms; and

**WHEREAS**, the Town has received quotes to perform this work from the following:

DeAngelis & Son Const. Inc.	\$4,830.00
Mark Bovee Masonry	\$5,800.00
B&B Masonry	\$7,300.00

**NOW, THEREFORE, BE IT RESOLVED**, to accept the quote from DeAngelis & Son Construction Inc. For a cost of \$4,830.00 to be paid from H491620.2.

UNANIMOUSLY APPROVED

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**RESOLUTION #230 RE: Transfer to General Fleet Reserve**

**OFFERED BY: Councilwoman DiFlorio SECONDED BY: Councilwoman Sperr**

**WHEREAS**, an auction of general equipment was held in May 2012; and

**WHEREAS**, it has been advantageous to transfer the auction proceeds to the General Fleet Reserve for future use; and

**NOW, THEREFORE, BE IT RESOLVED**, to increase the General Fund budget A2665 (Sales of Equipment) and A9950.9 (Interfund Transfer) by \$7,875; and

**BE IT FURTHER RESOLVED**, to transfer \$7,875 to the General Fleet Reserve.

UNANIMOUSLY APPROVED

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**RESOLUTION #231 RE: M&T Bank**

**OFFERED BY: Councilman Slattery SECONDED BY: Councilwoman DiFlorio**  
**BE IT RESOLVED** to transfer \$500 from A1990.4 (Contingency) to A1375.4 (Credit Card

Fees – Contractual).

UNANIMOUSLY APPROVED

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**RESOLUTION #232 RE: Transfer to Highway Equipment Reserve**

**OFFERED BY: Councilman Brown                      SECONDED BY: Councilwoman Sperr**

**WHEREAS**, an auction of highway equipment was held in May 2012; and

**WHEREAS**, it has been advantageous to transfer the auction proceeds to the Highway Equipment Reserve for future use; and

**NOW, THEREFORE, BE IT RESOLVED**, to increase the Highway Fund budget DA2665 (Sales of Equipment) and DA9950.9 (Interfund Transfer) by \$8,127; and

**BE IT FURTHER RESOLVED**, to transfer \$8,127 to the Highway Equipment Reserve.

UNANIMOUSLY APPROVED

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**RESOLUTION #233 RE: Close Out 200 Beaver Road Budget Established in Highway Fund**

**OFFERED BY: Councilwoman DiFlorio      SECONDED BY: Councilman Slattery**

**WHEREAS**, June 2, 2010 Resolution 213 established a \$450,000 budget for preliminary design and engineering services; and

**WHEREAS**, this budget was created in the Highway Fund; and

**WHEREAS**, the \$6 million NYS Capital Assistance Program grant was finalized; and

**WHEREAS**, the June 7, 2011 referendum passed to construct the DPW/Highway Garage facility; and

**WHEREAS**, a capital project budget was created for the DPW/Highway Garage Facility by December 7, 2011 resolution 312; and

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board acknowledges as of December 7, 2011 the preliminary design and engineering services budget created in the Highway Fund was closed out and costs were transferred to the capital project budget.

UNANIMOUSLY APPROVED

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**RESOLUTION #234 RE: Assistant Clerk to Town Justice**

**OFFERED BY: Councilwoman Sperr      SECONDED BY: Councilman Brown**

**BE IT RESOLVED** that Michelle Morgan be appointed provisionally Assistant Clerk to Town Justice by the Town Justices, shall be paid an annual salary of \$24,107.00 (23Entry) effective June 25, 2012, expenses to be paid by voucher as incurred, pending background check.

UNANIMOUSLY APPROVED

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**RESOLUTION #235 RE: Upstate NY Municipal Workers Compensation Plan Director, Alternate Director and Facilitator**

**OFFERED BY: Councilman Brown                      SECONDED BY: Councilwoman Sperr**

**WHEREAS**, the Intermunicipal Agreement Section 4 for the Upstate NY Municipal Workers Compensation Plan (UNYMWCP) require attendance at each Board of Directors meeting effective 6/18/2012; and

**NOW, THEREFORE, BE IT RESOLVED**, Daniel Knapp, Director of Finance, shall serve as the Director representing the Town of Chili; and

**BE IT FURTHER RESOLVED**, David Dunning, Supervisor, shall be appointed as the Alternate Director to serve in the Director's absence; and



**BE IT FURTHER RESOLVED**, V. Lee Robinson-Frank, Human Resources & Finance Assistant, shall be appointed as the Facilitator, to serve in either the Director's or Alternate Director's absence.

UNANIMOUSLY APPROVED

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**RESOLUTION #236 RE: June 6, 2012 Abstract**

**OFFERED BY: Councilman Slattery SECONDED BY: Councilwoman Sperr**

**WHEREAS**, January 4, 2012 Resolution #1 authorized vouchers to be paid June 6, 2012 by all Council signing a waiver form; and

**WHEREAS**, Council did authorize by a majority vote vouchers 5838-5842, 5844-5850, 5857, 5861, 5863-5864, 5873, 5879-5880, 5882, 5894-5955 totaling \$84,040.66 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

**NOW, THEREFORE, BE IT RESOLVED**, to note for the record vouchers 5838-5842, 5844-5850, 5857, 5861, 5863-5864, 5873, 5879-5880, 5882, 5894-5955 were paid from the following funds:

General Fund	\$65,414.90
Highway Fund	\$ 3,456.91
Consolidated Drainage	\$ 2,999.39
Senior Center Fundraiser	\$ 500.00
Special Light Districts	<u>\$11,669.46</u>
TOTAL	<u>\$84,040.66</u>

UNANIMOUSLY APPROVED

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**SUPERVISOR DUNNING:** Before I adjourn tonight's meeting, since this is Dianne O'Meara's last meeting, we would just like to say once again thank you very much for everything and it's -- it's been an absolute pleasure, and I will give you two more days to give me a little bit of a hard time before you go. I am looking forward to that, but thank you again.

The next regular meeting of the Chili Town Board will be on Wednesday July 11, 2012 at 7:00 p.m. in the Chili Town Hall main meeting room.

The meeting was adjourned at 8:19 p.m.