

Meeting Minutes, Chili Public Library Board of Trustees Meeting
November 15, 2011

Board of Trustees: James Myers (President), Steve Grogan, James Lechner (Memorial Fund Treasurer), Judith Kharbas (Vice President), Christina Reece (Secretary), Jill Wynn, Steven Ziblut
Library Director: Jeff Baker
Town Board Liaison: Michael Slattery
Friends Representative: Diana Romero

President Myers convened the meeting at 6:02 PM. Mr. Ziblut was absent.

Approved meeting agenda by five in favor, none opposed. (Ms. Wynn arrived late)

Approved minutes of October 25, 2011 meeting by five in favor, none opposed. (Ms. Wynn arrived late)

Approved abstract: \$5,960.97 by six in favor, none opposed.

Communications

Guests/Public: None present

Town Board Liaison: Not present

Friends representative: Not present

Director's Report

Discussion and Actions as Noted

- **Friends of the CPL Board** – The next meeting of the Friend's Board in December is cancelled.
- **CPL Full Staff Meeting** – The next CPL Full Staff meeting is Friday, January 6, 2012. Jim Myers to attend.
- **Save the Date** – The annual Christmas Holiday Party is Friday, December 9, 2011 from 5:30pm – 7:30pm.
- **CPL Board 2011 Sign-Up Sheets** - The library director distributed the CPL Board sign-up sheets for the 2011 full staff meetings and the upcoming 2011 CPL Friends Board meetings.
- **CPL Statistics** –

| October | 2010 | 2011 | % change |
|---------------------|--------|--------|----------|
| Circulation | 32,550 | 27,648 | -15% |
| Library visits | 17,346 | 14,888 | -14% |
| Reference questions | 2,228 | 2,195 | -1% |
| Programs | 44 | 47 | 7% |
| Program attendance | 971 | 1,050 | 8% |

| | Nov 2009- Oct 2010 | Nov 2010- Oct 2011 | % change |
|---------------------|-----------------------|-----------------------|----------|
| Circulation | 388,621 | 363,185 | -6.5% |
| Library visits | 201,123 | 185,627 | -8% |
| Reference questions | 28,161 | 26,989 | -4% |
| Programs | 517 | 521 | 1% |
| Program attendance | 14,148 | 13,743 | -3% |

Old Items:

- **Children's Area Renovation Project Update** - The Director presented the expected timeline of the Children's Area Renovation Project.

New Items:

- **Authorization of Entering into an Agreement with the Monroe County Library System Designating its Current Director, to Act as Its Sole Agent in Providing Services as MCLS Town Liaison**

The Town Library Directors from the Monroe County Library System nominate a Town Director for a three year term to act on behalf of the Town Libraries as MCLS Town Liaison. The CPL director Jeff Baker has been nominated to serve as the next MCLS Town Liaison serving a three year term beginning January 1, 2012.

Board Action Requested: Authorize Entering into an Agreement with the Monroe County Library System Designating its Current Director, to Act as Its Sole Agent in Providing Services as MCLS Town Liaison as Described

A motion was made to authorize Entering into an Agreement with the Monroe County Library System Designating its Current Director, to Act as Its Sole Agent in Providing Services as MCLS Town Liaison as Described. The motion was passed by six in favor, none opposed.

- **Front of the Library Landscaping** -The Director met with the Head of the Highway Department to discuss ways to make the front of the Library look as nice as the Library's Interior.
- **Library Street Signs** -The Director has asked the Head of the Highway Department to get agreement from the State to place Library Symbol Street signs on Chili Avenue and Scottsville-Chili Roads. This will make it much easier for patrons to find the Library.
- **Review of Chili Public Library 2011 Goals**
The Director reviewed with the Library Trustees the CPL goals accomplished in 2011.

System News:

- No news to report.

Meetings and Workshops:

Directors Council Meeting - 11/3/11

Highway Dept Head Meeting - 11/3/11

CPL Full Staff Meeting - 11/4/11

Town Library Director's Council Meeting - 11/10/11

Meeting Adjourned 7:11 PM

Next meeting date/time: December 13, 2011 at 6:00 PM – CPL Barbara Ireland Room.