

Meeting Minutes, Chili Public Library Board of Trustees Meeting Approved March 27, 2012

Board of Trustees: James Myers (President), Steve Grogan, James Lechner, Judith Kharbas (Vice President), Jill Wynn, Vacant, Vacant
Library Director: Jeff Baker
Town Board Liaison: Michael Slattery
Friends Representative: Diana Romeo

President Myers convened the meeting at 6:00 PM. Mr. Lechner and Mr. Slattery were absent.

Approved the meeting agenda by four in favor, none opposed.

Approved the amended minutes (misspelled name) of February 28, 2012 meeting by four in favor, none opposed.

Approved abstract (\$33,313.68) by four in favor, none opposed.

Communications

Guests/Public: Jill Wynn's two daughters were present

Town Board Liaison: No Report

Friend's representative: Diana Romeo

Diana reported that the Kindle Fire Raffle was a big success. The 250 tickets sold out early and the net profit was approximately \$1,000.

Director's Report

Discussion and Actions as Noted

- **Friends of the CPL Board** – The next meeting of the Friend's Board is Tuesday, April 10 at 6pm. Judith Kharbas to attend.
- **Volunteers Appreciation Luncheon** – National Volunteer Week is April 15th – 21st and in celebration of our volunteers, the library staff is having a volunteer appreciation luncheon on Thursday, April 19th.
- **5th Annual Spring Teen Photo Contest** – The contest will accept entries between February 1 and April 1, for children ages 12-18 living in Monroe County. The contest is divided into two sections: ages 12-15 years and 16-18 years. There will be prizes supported by the CPL Friends, an awards reception on the afternoon of May 12, and all photos will be displayed in the library during May and June as well as being featured on our website.

- **CPL Statistics** –*these are amended from the report presented at the meeting. The years were reversed.*

February	2012	2011	% change
Circulation	24,230	29,272	-17%
Library visits	15,283	15,710	-3%
Reference questions	2,3482	2,055	14%
Programs	879	904	-3%
Program attendance	51	45	13%
	Mar 2011- Feb 2012	Mar 2010- Feb 2011	% change
Circulation	347,350	384,108	-11%
Library visits	180,032	198,149	-9%
Reference questions	26,820	27,688	-3%
Programs	525	513	2%
Program attendance	13,336	13,628	-2%

Old Items:

- **New CPL Webpage** – The new CPL webpage is now live. Patrons can access it using the same web address www.chilibrary.org

New Items:

- **27th Annual Chamber of Commerce Awards Dinner** - The upcoming Gates Chili Chamber of Commerce Annual Community Awards Dinner will have two presentations important to the library. Both our library and the Gates Public Library will receive a Special Recognition Award for 50 years of dedicated service. Also our bookkeeper Pat Tindale will receive an outstanding citizen award for her work for the town and the library. The event is Tuesday, April 24th from 5:30pm-8:30pm.

(The dinner conflicts with our next board meeting, therefore the board agreed to move the next meeting to April 17th at 6:00 in the Conference Room)

- **Approval of 2011 Chili Public Library State Annual Report** - Every year, the Chili Public Library must submit a System State Annual Report to the Division of Library Development. The assurance that this “Annual Report” was reviewed and approved by the System Board is required. A system report summary document will be distributed at the meeting and a copy of the full report will be available for review.

Action Requested: Approve the 2011 Chili Public Library System State Annual Report.

(The Director passed out a summary of the annual report and reviewed it with the board. A minor error was corrected and the boards approve the report, four in favor, none opposed. The Library audit begins 3/28/2012 and will be conducted by Boychuk and Company.)

System News:

- No news to report

State news:

- From the New York Library Association – “The Senate and Assembly came out with their one house budget proposals on Monday and both included restorations in Library Aid. The Senate proposal included a 4% increase in Library Aid bringing funding up to \$82 million and proposed excluding public libraries and library systems from the MTA payroll tax. The Assembly proposed a \$1 million increase in Library Aid that would bring funding back up to \$80.012 million as well as a \$1 million increase in Adult Literacy Education (ALE) funds bringing it to \$5.293 million. It seems our advocacy efforts are having a positive impact and our message is resonating with legislators. In addition, both houses have proposed redirecting \$200 million in competitive school aid grants to regular formula driven aid. NYLA will be monitoring the situation as the Assembly and Senate meet in Joint Budget Subcommittees to reconcile the differences in their proposals. We are hopeful that some restoration of Library Aid will remain after discussions conclude between the two houses.”

Meetings and Workshops:

- CPL 50th Anniversary Meeting – 2/29/12
- Management Group Meeting – 3/1/12
- Larry Perkins Meeting – 3/2/12
- Directors’ Council Meeting – 3/7/12
- Management Group Meeting – 3/8/12
- eReader Class – 3/9/12
- Friends of the Chili Public Library Board – 3/13/12
- Town Library Directors Council Meeting – 3/15/12
- MCLS System Services Operations Committee Meeting – 3/16/12
- Lothrop Associates – 3/16/12
- Monroe County Library System Board Meeting – 3/19/12
- MCLS Digital Content Survey Team Meeting – 3/20/12

Miscellaneous:

The CPL Board “Standing Committees” are to be reorganized once the new members join the group.

The Trustees Nominating Committee: (Judith Kharbas, Jill Wynn)

Five individuals contacted the committee and four were selected for interviews. The two selected by the Nominating Committee for appointment to the board are Barbara Sickles and Susan Ackerman. The two candidates not selected will be held for future consideration.

Brief Biographies:

Barbara Sickles – grew up in Chili – now works as a product analyst in the HR Division of Paychex – when her children were in school she volunteered in the school libraries – was elected to the School

Board in the Holley school district – at Paychex she develops ideas for new products and researches them – develops sales projections and builds budgets for new products

Susan Ackerman is Director of Disability Services at RIT – about 700-800 students use the center's services – she works with students, faculty and staff at RIT – prior to joining RIT she was a special education teacher for 20 years – she develops and manages the budget for her office (about\$500,000) and has experience in developing, evaluating, and reworking policies and procedures.

A motion was made to the board to approve the appointment of Barbara Sickles to fill the vacancy left by Steve Ziblut (term ends December 2013) and the appointment of Susan Ackerman to fill the vacancy left by Chris Reece (term ends December 2016). The appointments were approved by the board , four in favor, none opposed.

Board President, Jim Myers, told the board that he expects he'll be leaving the board in July of this year as he moves to a new job and new town.

The meeting adjourned at 6:18 PM

Next Meeting date/time: April 17th, 2012 at 6:00 PM – In the Conference Room