

**Final
Meeting Minutes, Chili Public Library Board of Trustees Meeting
April 22, 2014**

Board of Trustees: Jill Wynn (President), Judith Kharbas (Vice President), James Lechner (Memorial Fund Treasurer), Susan Ackerman (secretary), Lorraine Ahearn, Barbara Sickles, Andrew Lucyszyn
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Present: Judith Kharbas, Susan Ackerman , Lorraine Ahearn, Andrew Lucyszyn, Jim Lechner, Jill Wynn, Barbara Sickles
Library Director: Jeff Baker
Town Board Liaison: Mary Sperr

Absent: none
Excused: none

Jill Wynn convened the meeting at 5:59pm

Approval of agenda: Motion made by Judith; 2nd by Barbara
In favor- 7 ; opposed- 0; abstained- 0

Approval of minutes of March 25, 2014: Motion made by Jim; 2nd by Barbara
In favor- 7; opposed- 0; abstained- 0

Approval of abstract amt \$ 26,926.33: Motion made by Lori; 2nd by Judith
In favor- 7; opposed- 0; abstained- 0

Communications

- Guests/Pulic: none

- Town Board liaison: Mary thanked Bob Pacer for his enthusiasm with the golf tournament work. At the Chamber dinner on April 30 awards were given out including the Civic Beautification award to the Town. Adam and Tom in the Recreation dept also was awarded- attendance in programs has increased. The Summer 2014 Town of Chili Newsletter arrived in home today and looks good.

- Friends representative--- A representative will attend the April, August and December board meetings.
Bob Pacer asked for continued support on the big 5 events for the year (2 book sales, golf tourney, recruitment to Friends, and July 4 parade.) Golf tourney volunteers still needed as well as donations for raffles and prizes. Jill thanked the Friends; Jim thanked Bob and Mary for such a spirited and enthusiastic report.

Director's Report

General Information:

- **Friends of the CPL Board Meeting** – The next meeting of the Friend's Board is Tuesday, May 13th at 6pm. Jim Lechner has volunteered to attend.
- **CPL Statistics** –

Month	March 2014	March 2013	% of change
Circulation	27,631	27,201	1.6%
Library Visits	13,442	13,372	.5%
Reference Questions	2,121	1,870	13.42%
Programs	40	59	-32.20%
Program Attendance	2,131	1,733	22.97%
Overdrive	1,354	724	87.02%
Website Visits	2,528	2,885	-12.37%
Website Pageviews	4,430	4,592	-3.53%
	Month 2013 - Month 2014	Month 2012 - Month 2013	% of change
Circulation	326,006	332,789	-2.04%
Library Visits	158,655	163,003	-2.67%
Reference Questions	24,031	24,228	-.81%
Programs	559	520	7.50%
Program Attendance	18,090	14,297	26.53%
Overdrive	12,498	8,803	42%

- **Conversations in Race** - Last year the Friends & Foundation of the Rochester Public Library in collaboration with interested organizations provided the program "A Conversation on Race: A Process of Discovery" at selected libraries. The program is happening again this year and the date the Chili Public Library will be its host is Thursday, May 29 from 6pm-8pm. The program is meant to raise awareness about the impact of race in our everyday lives. Members of the community are invited to an open dialogue about race and its impact on all of us.
- **The New York Library Association's Library** – Jenn Lindsey has been chosen to be one of 40 students statewide accepted to the NYLA Leadership and Management Academy. Enrollees are required to complete ten courses over a three year period to receive a Leadership and Management Academy Certificate.
- **Windows washed** – The Town has washed the exterior windows of the Town Hall/Library Complex.
- **Outreach** - Children's Librarian Stacey Martin along with Cathy Henderson from the Greece Public Library presented a workshop to Monroe 2-Orleans BOCES library staff and teachers on best new children's books. Everyone greatly enjoyed the program and came away with great new titles.

- **Seventh Annual Teen Photo Contest** – The Chili Public Library has accepted final entries to the Teen Photo Contest. The awards ceremony will be Saturday, May 3rd from 10-11am. Currently the public can vote for their favorite photo. The photos are being displayed above the in-house booksale.

New Items:

- **MCLS Document of Understanding Committee** – The director will be on a newly created Library System committee to develop a draft MCLS Document of Understanding for the years covering 2015-2017.
- **MCLS ILS Research Team** – Cathy Kyle will be on a newly recreated team that will identify and research ILS vendors currently offering products suitable for use by a system the size of MCLS in preparation for a Request for Proposal process to replace the current ILS beginning in 2016. (Currently using CARL.)
- **Barring Procedures from the Library** – The director will review with the Library Board the barring policies and procedures the library currently implements. Jill suggested that CPL staff create a policy and bring this to the Board for approval; they are the front line and know what's needed; use RPL as a reference.

System News:

- **Systemwide Contract for Constant Contact** – Due to the success of the Constant Contact online newsletters at the Chili and Fairport public libraries, MCLS will be implementing a systemwide contract to Constant Contact for its member libraries. When the new contract takes place, the Chili Public Library will be reimbursed funds left on our subscription. (\$300-\$400)
- **OverDrive Standing Order Plan** – The Director will review how the systemwide standing order plan for OverDrive has progressed of which the library supports.

State news:

- **FY2014-15 NYS Budget** – From the New York Library Association. “The budget is now finalized. Governor Cuomo’s Executive Budget Proposal cut Library Aid by \$4M to FY2012-13 levels of \$81.6M. The Assembly proposed increasing the Executive’s proposal by \$2M to \$83.6M. The Senate proposed increasing Library Aid beyond the Executive’s proposal by \$8M to \$89.6M. As the three proposals were reconciled into a final budget, **Library Aid has been set at \$86.6M**, an increase of \$5M over the Executive Budget, and \$1M above FY2013-14. The \$5M Legislative add to Library Aid is the largest since 2007 and the second largest in well over a decade. The FY2014-15 Budget also once again includes \$14M for the Library Construction Aid Program.” Jim requested that a letter be sent from CPL Board to Senator and Assemblymen thanking them for their support. Jeff offered to do this.

Meetings and Workshops:

MGM Meeting - 3/31/14

Gates Chili Chamber Golf Tournament Meeting - 3/31/14

Directors' Council Meeting - 4/1/14

CPL Reference and Circulation Staff Meetings - 4/4/14

Constant Contact Conference Call - 4/7/14

MGM Meeting - 4/7/14

CPL Friends Board Meeting - 4/8/14

CPL Volunteer Luncheon - 4/10/14

MCLS Board Meeting - 4/21/14

CPL Personnel Committee Meeting - 4/22/14

Committees

Jeff will get the budget committee together soon.

Old Business**New Business****Adjourn 6:53**

Next meeting date/time: May 27, 2014 @ Chili Public Library Barbara Ireland Community Room. 6pm.