

Meeting Minutes, Chili Public Library Board of Trustees Meeting July 22, 2014

Board of Trustees: Jill Wynn (President), Judith Kharbas (Vice President), James Lechner (Memorial Fund Treasurer), Susan Ackerman (secretary), Lorraine Ahearn, Barbara Sickles, Andrew Lucyszyn
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Present: Susan Ackerman , Andrew Lucyszyn, Jim Lechner, Jill Wynn, Barbara Sickles
Library Director: Jeff Baker
Town Board Liaison: Mary Sperr

Absent: none

Excused: Judith Kharbas, Lori Ahearn

Jill Wynn convened the meeting at 6:10

Approval of agenda: Motion made by Barbara 2nd by Andrew
In favor- 5 ; opposed- 0; abstained- 0

Approval of minutes of June 24, 2014: Motion made by Andrew; 2nd by Barbara
In favor- 5; opposed- 0; abstained- 0

Approval of abstract amt \$11,964.13 : Motion made by Barbara ; 2nd by Andrew
In favor- 5; opposed- 0; abstained- 0

Communications

- Guests/Public: none

- Town Board liaison: Mary reported that there are 15 foursomes for the golf tournament; each hole is sponsored; there are nice door prizes

- Friends representative--- A representative will attend the April, August and December board meetings.

Director's Report

General Information:

- **Friends of the CPL Board Meeting** – The next meeting of the Friend's Board is Tuesday, August 12th at 6pm. Andrew Lucyszyn has volunteered to attend. Membership drive will be in October.

- **CPL Statistics** –

Month	Jun-14	Jun-13	% of change
Circulation	24,635	25,858	-4.73%
Library Visits	11,639	12,156	-4.25%
Reference Questions	2,073	2,009	3.19%
Programs	22	31	-29.03%
Program Attendance	2,310	2,183	5.82%
Overdrive	1112	801	38.83%
Meeting Room	40	54	-25.93%
Website Visits	2,257	2,867	-21.28%
Website Pageviews	4,351	5,000	-12.98%
	Month 2013 - Month 2014	Month 2012 - Month 2013	% of change
Circulation	319,807	332,839	-3.92%
Library Visits	157,376	163,511	-3.75%
Reference Questions	24,025	23,743	1.19%
Programs	540	551	-2.00%
Program Attendance	22,837	14,166	61.21%
Overdrive	13,695	9,136	49.90%

- Chil-E Fest Parade** – The Library had a very successful day at Chil-E Fest on July 4th. We had a vendor booth where we gave away close to 100 donated children’s books. The library also had a float pulled by a tractor by past library board member Steven Ziblut. Over 30 people marched on behalf of the library in the Chil-E Fest Parade.



- **Summer Reading Update** – As of mid-July the library has signed 694 children up for the summer reading program. The Fizz, Boom, Read! Summer Reading Kick Off was on June 30th. So many children registered for it the program was moved to the Town’s meeting room. We had a beautiful day for the Tie Dye T-shirt program on July 11th. 125 children signed up for the program. Two other programs that will be in the Town Meeting Room due to popularity is Fizz, Boom Read! With Moreland the Magician on July 21st and Airigami with Larry Moss on July 28th. The Teen Writers Group program has had a successful start with six teenagers signing up for the program.
- **Constant Contact Newsletters** – Two new online newsletters have been created and are now being sent to patrons who signed up for them. ‘Chili Teen Ink’ is a newsletter specifically designed for those interested in teen services at the library. That newsletter is sent the third week of each month. ‘Chili Kids Crossing’ is a newsletter sent the second week of the month. It is specifically designed for patrons interested in children’s services at the library.
- **New materials:** 14 “Broadway Bags” containing items for specific musicals such as DVD, book, cast recording, and vocal readings. Gratefully donated by Sue Henderson. See CARL catalog for titles.

New Items:

Approval of the 2015 Chili Public Library Proposed Budget – The CPL Budget Committee recommends the library board approve a proposed 2015 CPL Budget to be forwarded to the town Supervisor.

Action item: Approve the 2015 Chili Public Library Proposed Budget as distributed.

Discussion:

Jill reported that the budget committee and Jeff met. Priorities were:

- To get the allotted funding for materials up- to at least the 2009 amount.
- The CPL staff is outstanding; have received the “library of the year” award twice; committee thought it was important to “reward staff”.

Mary commented that the 2% tax cap is generally adhered to.

Jill commented that hopefully the supervisor and board can be creative in meeting each department’s budgetary needs.

Jim asked Mary to educate her peers on the board about the library's needs: technology, materials, and the high quality of service to our patrons.

Mary stated that she would advocate for the library during the budget meetings; also that the decision to allocate the golf tournament funds to the CPL and Gates library was deliberate; the libraries offer quality service.

A motion was made to approve the Chili Public Library Proposed Budget as distributed.

Motion made by Jim ; 2nd by Andrew

In favor- 5; opposed- 0; abstained- 0

- **Library Subscribes to Ancestry Library Edition** – Due to the community's interest in the topic of family history the library has subscribed to the **Ancestry® Library Edition**, one of the most important genealogical collections available today. The database will be available at the library in August. It has unparalleled coverage of the United States including census, vital statistics, church, court, and immigration records, etc. This collection, with over 200 billion images in more than 7,000 unique databases, is essential to having a broad genealogy collection. Much of the content include images of primary source documents or transcriptions, in addition to the indexed information for each record.
 - **Historical Records**
 - [Birth, Marriage, & Death](#)
 - [Census & Voter Lists](#)
 - [Immigration & Travel](#)
 - [Military](#)
 - [Schools, Directories, & Church Histories](#)
 - [Tax, Criminal, Land, & Wills](#)
 - [Reference, Dictionaries, & Almanacs](#)
 - [Stories, Memories, & Histories, Newspapers, Periodicals & Magazines](#)
 - [Photos & Maps](#)

System News:

- None to report

State news:

- None to report

Meetings and Workshops:

MCLS Contract Committee – 5/28/14

Conversations on Race – 5/29/14

MGM Meeting - 6/2/14

Gates Chili Chamber Golf Tournament Fundraiser Meeting – 6/3/14

Directors' Council Meeting – 6/4/14

RRLC Annual Meeting – 6/5/14
CPL Staff Meeting – 6/6/14
MCLS Circulation Policies Meeting – 6/9/14
PinPoint Meeting – 6/10/14
CPL Friends Board Meeting – 6/10/14
MCLS Board Meeting – 6/16/14
MGM Meeting – 6/16/14
Gates Chili School District/Recreation/Libraries Meeting – 6/17/14
Town Board Meeting – 6/18/14
CPL Budget Subcommittee Meeting – 6/19/14

Committees:

Budget- the committee reported that they worked to try to arrive at a compromise between needed funds and 2% tax cap with using too much of the Memorial fund and surplus monies.

Old Business - none

New Business- none

Adjourn 6:50 pm

Next meeting date/time: August 26, 2014 @ Chili Public Library Barbara Ireland Community Room. 6pm.