

Chili Town Board Organizational Meeting

January 4, 2017

AGENDA

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

- Councilman **Mark L. DeCory** _____
- Councilwoman **Mary C. Sperr** _____
- Councilman **Michael S. Slattery** _____
- Councilman **Jordon I. Brown** _____
- Supervisor **David J. Dunning** _____

D. Officials/Advisors:

- Deputy Supervisor **Councilman Michael Slattery**
- Town Clerk **Virginia Ignatowski**
- Counsel for the Town **Richard Stowe**
- Commissioner of Public Works/Superintendent of Highways **David P. Lindsay, P. E.**
- Director of Finance **Daniel Knapp**
- Insurance Counselor **Eric Vail**
- Supervisor’s Office **Dawn Forte**
- Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

As per correspondence to the Town Board and Town Clerk of January 4, 2017, Supervisor Dunning announces the following appointments for 2017:

- Deputy Supervisor..... Councilman Michael Slattery
- Secretary to Supervisor..... Dawn Forte
- Director of Finance..... Daniel Knapp
- Historian..... Peter Widener
- Architectural Advisory Committee Liaison...David Dunning
- Conservation Liaison..... Jordon Brown
- Drainage Liaison..... Mark DeCory
- Historic Preservation Liaison..... Michael Slattery
- Library Liaison..... Mary Sperr
- Parks/Recreation Liaison..... Mark DeCory
- Planning Board Liaison..... David Dunning
- Traffic/Safety Liaison..... Mary Sperr
- Zoning Board Liaison..... David Dunning

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NOTICE TO THE PUBLIC: As this is the annual Organizational Meeting of the Town Board, there will be no public forum. This has been a long established past practice and will continue to be standard procedure at this Organizational Meeting. The public forum will resume at the next Town Board Meeting on January 18, 2017.

RESOLUTION #1 RE: Meetings

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the regular 2017 Town Board meetings will begin at 7:00 p.m. located at Town Hall Meeting Room, 3333 Chili Avenue Rochester, NY 14624, except the January 4th meeting will begin at Five PM; December 29th meeting will begin at Twelve PM; the meetings will be held per the schedule below:

- January 4th (Five P.M.), January 18th,
- February 8th,
- March 15th,
- April 12th,
- May 17th,
- June 14th,
- July 12th,
- August 16th,
- September 13th, (September 6th, September 7th Budget Workshops Five P.M.)
- October 11th,
- November 15th,
- December 13th and December 29th (Twelve P.M.)

BE IT RESOLVED, that the Town Board organizational meeting for 2018 will be held on January 3, 2018 and will begin at 5:00 p.m., located in the Town Hall Main Meeting Room, 3333 Chili Avenue, Rochester, NY 14624; and

BE IT FURTHER RESOLVED, that bills will be paid on the first (1st) and third (3rd) Wednesday of each month, January–December by all Councilpersons either voting on or signing an authorization sheet for all abstracts to be paid on days for which there is no meeting.

RESOLUTION #2 RE: Appointment of Counsel for the Town

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Richard E. Stowe, Esq. residing at 300 Betteridge Road, Churchville, NY 14428, be retained as Counsel to the Town of Chili; and

BE IT FURTHER RESOLVED, that Supervisor Dunning be authorized to enter into a Retainer Agreement with Richard E. Stowe, Esq. for the year 2017, said agreement to specify duties of representation in exchange for amounts paid, base retainer amount to be \$47,365.00 with provisions in the agreement to allow for expenses to be reimbursed by voucher, as incurred.

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RESOLUTION #3 RE: Appointment of Assistant Counsel for the Town

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Eric W. Stowe, residing at 4 Orange Tree Circle, Rochester, NY 14624 be retained as Assistant Counsel to the Town of Chili, and

BE IT FURTHER RESOLVED, that Supervisor Dunning be authorized to enter into a Retainer Agreement with Eric W. Stowe for the year 2017, said agreement to specify duties of representation in exchange for amounts paid, base retainer amount to be \$30,910.00 with provisions in the Agreement to allow for expenses to be reimbursed by voucher, as incurred.

RESOLUTION #4 RE: Special Prosecutor for Code Violations

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town Board of the Town of Chili, Monroe County has been advised that in order to properly prosecute certain violations of the Town of Chili Ordinances and Local Laws, it is necessary to obtain the appointment of the Assistant Counsel of the Town as Special Prosecutor; and

WHEREAS, the Town Board desires the Assistant Counsel for the Town, Eric W. Stowe, be appointed as Special Prosecutor for this purpose; and

WHEREAS, the Town Board, once it has so appointed the Assistant Counsel for the Town, would ask the District Attorney of the County of Monroe to approve the appointment and take whatever steps are necessary to authorize the Assistant Counsel for the Town to act as Special Prosecutor for these purposes; and

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Chili hereby appoints Assistant Counsel for the Town, Eric W. Stowe to act as a Special Prosecutor for the purpose of prosecuting any alleged violations of or offenses against the Ordinances, Local Laws and Code of the Town of Chili, in and for the Town of Chili, in the County of Monroe and requests the District Attorney of the County of Monroe to approve the appointment made herein and take whatever steps are necessary to properly authorize Eric W. Stowe to act as a Special Prosecutor as set forth herein.

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RESOLUTION #5 RE: Appointment of Special Counsel for Districts

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Marcia A. Havens, Esq. of 760 Chili Avenue Extension, Churchville, NY 14428, be retained as Special Counsel to the Town of Chili relating to water improvement, drainage, and other special matters according to the terms and conditions of the Retainer Agreement for the year 2017, to be on file at the Town Clerk's Office; and

BE IT FURTHER RESOLVED, that the Town of Chili enter into the Retainer Agreement on file in the Town Clerk's Office, and that said agreement shall be executed for the Town of Chili by Supervisor Dunning.

RESOLUTION #6 RE: Attorneys for Assessment

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Adams Bell Adams, PC, Harris Beach, PLLC, Barclay Damon, LLP and Gallo & Iacovangelo shall be retained as Attorneys for Assessment cases by voucher, as incurred, for the year 2017.

RESOLUTION #7 RE: Attorneys for Labor

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Harris Beach, PLLC is hereby appointed Chief Legal Counsel for matters relating to labor relations, at the rate of \$250.00 per hour, by voucher, as incurred, for the year 2017.

RESOLUTION #8 RE: Bond Counsel

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Timothy McGill, Esq. be retained as Bond Counsel for the year 2017.

RESOLUTION #9 RE: Municipal Financial Planners

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Bernard P. Donegan, Inc. shall be retained for Financial Planning for the year 2017, and that the Supervisor be authorized to sign the agreement.

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RESOLUTION #10 RE: Insurance Counselor

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the Vail Agency be appointed Insurance Counselor for the Town of Chili for the year 2017.

RESOLUTION #11 RE: Engineer for the Town

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Supervisor Dunning be authorized to sign a contract to provide engineering services for the Town of Chili for 2017, with the firm of Lu, Engineers, P.C., for an amount up to \$32,500.00.

RESOLUTION #12 RE: Newspapers

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the Messenger Post newspaper be designated as the official newspaper for all legal notices and that the Democrat and Chronicle be used as the alternative official legal newspaper as needed for Town of Chili for the year 2017.

RESOLUTION #13 RE: Banks

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following Banks be designated for the year 2017 for Town monies for the Supervisor:

JPMorgan Chase Bank, N.A.	M & T Bank
Canandaigua National Bank & Trust	Bank of America
Five Star Bank	Bank of Castile
Citizens Bank, N.A.	Key Bank
Genesee Regional Bank	

Supervisor Dunning may set up as many bank accounts as deemed necessary to properly manage the financial aspects of the town.

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RESOLUTION #14 RE: Banks for the Town Clerk & Receiver of Taxes

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that JP Morgan Chase Bank, N.A., M & T Bank and Five Star Bank be designated as banks for the Town Clerk and Receiver of Taxes.

RESOLUTION #15 RE: Investment of Town Monies

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to adopt the Investment Policy dated January 4, 2017; and

BE IT FURTHER RESOLVED, that the Supervisor be authorized to place monies for various Supervisor's accounts in Certificates of Deposit, savings accounts or Treasury Notes as he foresees same for the year 2017 and in accordance with Town investment policy.

RESOLUTION #16 RE: Civil Service and Payroll

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that all hourly and salaried employees of the Town of Chili shall have been cleared with the County of Monroe Civil Service Commission; and

BE IT FURTHER RESOLVED, that the salaried and hourly employees shall be paid on a bi-weekly payroll for the year 2017; and

BE IT FURTHER RESOLVED, that Supervisor Dunning be authorized to release payroll checks upon receipt of duly authorized statements from the Department Heads involved; and

BE IT FURTHER RESOLVED, that the Supervisor be authorized to pay any claims related to payroll expenses and benefits (such as but not limited to health insurance premiums and dental insurance claims) when received or due and that all such claims will be submitted to the Town Board for review; and

BE IT FURTHER RESOLVED, that USA Payrolls, Inc. shall be retained to process payroll checks, deposit payroll taxes, prepare quarterly payroll reports and prepare year-end payroll reports and W-2's.

RESOLUTION #17 RE: Mileage

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that reimbursement for mileage (in the use of employee's personal vehicle) in the course of doing Town business at the rate of \$0.535 cents per mile for the year 2017, with mileage expense form of said mileage submitted to the Supervisor for approval.

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RESOLUTION #18 RE: Contracts for Animal Care 2017

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Supervisor Dunning be authorized to sign a Contract with Chili Animal Care, P.C. for emergency animal medical treatment, euthanasia services and disposal services; and

BE IT RESOLVED, that Supervisor Dunning be authorized to sign a Contract with Westside Animal Hospital for emergency animal medical treatment, euthanasia services and disposal services; and

BE IT RESOLVED, that Supervisor Dunning be authorized to sign a Contract with the Town of Hamlin for dog adoption services; and

BE IT RESOLVED, that Supervisor Dunning be authorized to sign a Contract with the Animal Hospital of Pittsford for animal shelter services; and

BE IT RESOLVED, that Supervisor Dunning be authorized to sign a Contract with Veterinary Specialists of Rochester Animal Emergency Service for emergency animal medical treatment and shelter.

RESOLUTION #19 RE: Polling Places

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that \$120.00 per Election District for the year 2017, be paid to each owner of the premises where polling places are designated; and

BE IT FURTHER RESOLVED, that this sum is to cover heat, light, janitor, etc., and shall be paid by voucher after the General Election Day.

RESOLUTION #20 RE: Election Inspectors

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that compensation of Election Inspectors shall be as follows for the year 2017:

- Election Day..... \$10.00 Per/Hour
- Primary Day..... \$10.00 Per/Hour
- *Training..... \$25.00 (includes mileage)
- District Chairpersons..... will be paid at a rate designated by the Board of Elections. Current formula is \$10/machine plus \$2.50/district for both the Red and Blue coordinators.

*Election Inspectors must work at least Primary Day or Election Day to receive training pay.

BE IT FURTHER RESOLVED, that the Town Clerk is authorized to pay the election inspectors via a special abstract if the timing of payments via the regular abstract will cause undue delays.

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RESOLUTION #21 RE: Advance Payment of Claims

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that as per section 118 (Form of Claims) of the Town Law, the Town Board authorizes the payment in advance of audit of claims for public utility services (including electric, gas, water, sewer, fuel oil and telephone services), postage, freight and express charges; and

BE IT FURTHER RESOLVED, that all such claims shall be presented at the next regular meeting for audit.

RESOLUTION #22 RE: Fire and Ambulance Contracts

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Supervisor Dunning be authorized to sign Fire and Ambulance Contracts in accordance with the 2017, budgeted amounts, pending review of counsel.

RESOLUTION #23 RE: Supervisor

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the salary of David J. Dunning, duly elected Supervisor, and shall be paid an annual salary of \$91,571.00 for the year 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Councilman Michael Slattery shall be Deputy Supervisor as appointed by Supervisor Dunning, and shall be paid an annual salary of \$2,319.00 for this position for the year 2017; and

BE IT FURTHER RESOLVED, that Dawn Forte shall be Secretary to the Supervisor as appointed by Supervisor Dunning, and shall be paid an annual salary of \$46,572.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Peter Widener shall be Historian PT as appointed by Supervisor Dunning for the Town of Chili and shall be paid an annual salary of \$4,049.00 effective January 1, 2017, expenses to be paid by voucher as incurred.

RESOLUTION #24 RE: Town Council Members

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the salaries of duly elected Council members Jordon I. Brown, Mark L. DeCory, Michael S. Slattery, and Mary C. Sperr for the year 2017, and shall be paid an annual salary of \$17,715.00 each, expenses to be paid by voucher as incurred.

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RESOLUTION #25 RE: Finance Department

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Daniel Knapp shall be Director of Finance as appointed by Supervisor Dunning, and shall be paid an annual salary of \$80,277.00 per year effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that the additional responsibilities of payroll preparation, benefit administration, and the supervision of employee assigned to those functions be assigned to the Director of Finance; and

BE IT FURTHER RESOLVED, that the Director of Finance shall be appointed as the accounting software access officer; and

BE IT FURTHER RESOLVED, that V. Lee Robinson-Frank shall be reappointed as Human Resources & Finance Assistant and shall be paid an annual salary of \$38,234.00 effective January 1, 2017, expenses to be paid by voucher as incurred.

RESOLUTION #26 RE: Town Clerk Office

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Virginia Ignatowski duly elected Town Clerk shall be paid an annual salary of \$62,713.00 for the year 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Virginia Ignatowski be authorized to execute agreements necessary to perform the duties of said office; and

BE IT FURTHER RESOLVED, that Suzanne Camarata shall be Deputy Town Clerk as appointed by Town Clerk Virginia Ignatowski, and shall be paid an annual salary of \$46,239.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Lorraine Townsend shall be Part-Time Deputy Town Clerk/Deputy Receiver of Taxes/Assessments as appointed by Town Clerk Virginia Ignatowski and shall be paid an hourly rate of \$13.98 per hour effective January 1, 2017, expenses to be paid by voucher as incurred.

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RESOLUTION #27 RE: Records Access/Records Management/Information Security Officer

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Town Clerk Virginia Ignatowski be appointed as Records Access Officer for the year 2017, with regards to requests made for records under the Freedom of Information Law; and

BE IT FURTHER RESOLVED, that Town Clerk Virginia Ignatowski be appointed as Records Management Officer for the year 2017; and

BE IT FURTHER RESOLVED, that Town Clerk Virginia Ignatowski be appointed as Information Security Officer for the year 2017, as this position should function independently of the Department of MIS.

RESOLUTION #28 RE: Receiver of Taxes Office

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Virginia Ignatowski shall be appointed as Receiver of Taxes and shall be paid an annual salary of \$16,382.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Rose Mary Rozzo shall be Deputy Tax Receiver/Assessments as appointed by Town Clerk Virginia Ignatowski, and shall be paid an annual salary of \$46,239.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Lorraine Townsend shall be reappointed Part-Time Deputy Town Clerk/Deputy Receiver of Taxes/Assessments and shall be paid an hourly rate of \$13.98 effective January 1, 2017, expenses to be paid by voucher as incurred.

RESOLUTION #29 RE: Building Department

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Paul Wanzenried shall be reappointed provisionally Building Department Manager and shall be paid an annual salary of \$68,500.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Jay Edgerton shall be appointed provisionally as Assistant Building and Plumbing Inspector and shall be paid an annual salary of \$40,193.00 (PG 28) effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Randy Marra shall be reappointed Seasonal Laborer for the Building Department and shall be paid a salary not to exceed \$22.00 per/hour as needed effective January 1, 2017, expenses to be paid by voucher as incurred; and

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BE IT FURTHER RESOLVED, that David Saur shall be reappointed provisionally Fire Marshal for the Town of Chili and shall be paid an annual salary of \$49,819.00 (PG 29) effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Kristen Yachett shall be reappointed part-time Code Enforcement Assistant for the Town of Chili, and shall be paid at an hourly rate of \$21.49 (PG 26) effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Kristen Yachett shall be reappointed part – time Dog Control Officer for the Town of Chili and shall be paid an hourly rate of \$21.49 (PG 26) effective January 1, 2017, expenses to be paid by voucher as incurred.

BE IT FURTHER RESOLVED, that Kathleen Reed shall be reappointed Secretary to Planning and Zoning Board and shall be paid an annual salary of \$54,236.00 (PG 27) effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Gretchen Paxon shall be reappointed as Planning Clerk and shall be paid an annual salary of \$30,416.00 (PG 25) effective January 1, 2017, expenses to be paid by voucher as incurred.

RESOLUTION #30 RE: Senior Center

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Mary Anne Sears shall be reappointed Director Programs for the Aging, and shall be paid an annual salary of \$51,701.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Gwen Machulskis shall be reappointed Office Clerk IV – Part Time and shall be paid at the rate of \$11.03 per hour, and Pam Holihan shall be reappointed Office Clerk IV – Part Time and shall be paid at the rate of \$10.40 per hour, and Michael Ferugia shall be reappointed Office Clerk IV – Part Time and shall be paid at the rate of \$10.20 per hour all not to exceed 19.5 hours per week, effective January 1, 2017, expenses to be paid by voucher as incurred.

RESOLUTION #31 RE: Recreation Department

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Michael Curley is reappointed Director of Parks & Recreation and shall be paid an annual salary of \$69,575.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Adam Washbon is reappointed Recreation Supervisor and shall be paid an annual salary of \$43,500.00 (PG 29) effective January 1, 2017, expenses to be paid by voucher as incurred; and

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BE IT FURTHER RESOLVED, that Ashley Vent is reappointed Recreation Leader and shall be paid an annual salary of \$30,138.00 (PG 26) effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Jesse Marano is reappointed Recreation Assistant and shall be paid an annual salary of \$25,838.00 (PG 24) effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT RESOLVED, that per the recommendation of Michael Curley, Director of Parks & Recreation, the following people be appointed Seasonal Laborers, as needed, and shall be paid at the rate of \$9.70 per hour, or \$10.45 per hour if working the Before School Care SAFE program, effective January 1, 2017; expenses to be paid by voucher as incurred:

Allison Ariola, Mackenna Bishop, Nikolas Bocianski, Daniel Bonafede, Brianna Brown, Austin Butts, Deniz Demirbas, Abigial Eschen, Erin Fingar, Michael Firnstein, Brooklynn Gormel, Diem Ho, Jaclyn Hogancamp, Lindsey Howard, Jason Hyde, Jessica Hyde, Haley Knapp, Chelsea Kuhn, Anthony Lippa, Marissa Lippa, MacKenzie Low, Rachael Maciag, Kimberly Miller, Sarah Miller, Anna Muchard, Gina Pellerino, Necia Petrucelli, Daniel Phan, Eric Phan, Zachary Picardo, Glenn Pittman, Zachary Pollotta, Jenna Puglia, Tyler Randall, Molly Reyngoudt, Brendan Ringer, Thomas Ritchie, Jr., Yezenia Rodriguez, Darya Rosien, Taylor Russell, Tyler St. Denis, Alicia Sinicropi, Kendall Skuse, Katelyn Smith, Hannah Snyder, Dillon Strine, Hannah Thomas, Danielle Trott, Rachel Trott, Emily VanScooter, Bridgette Varin, Sara Viruso Angela Wehle, Michaela Wright

BE IT FURTHER RESOLVED, that Mike Curley, Director of Parks & Recreation be allowed to hire additional Seasonal Laborers as need for 2017 calendar year, and that they shall be paid at the rate of \$9.70 per hour, or \$10.45 per hour if working the Before School Care SAFE program, pending background checks.

RESOLUTION #32 RE: Cleaner – Union Station Park Lodge

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Michelle Child shall be hired as a Cleaner - PT to clean Union Station Park lodge at \$40.00 per cleaning for 2017.

RESOLUTION #33 RE: Town Court

OFFERED BY: _____ **SECONDED BY:** _____

BE IT FURTHER RESOLVED, that Ronald G. Evangelista, duly elected Town Justice, shall be paid an annual salary of \$37,233.00 for the year 2017, expenses to be paid by voucher as incurred; and

BE IT RESOLVED, that Kenneth R. Kraus, duly elected Town Justice, shall be paid an annual salary of \$33,374.00 for the year 2017, expenses to be paid by voucher as incurred; and

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BE IT FURTHER RESOLVED, that Victoria Campoli shall be Clerk to the Town Justice as appointed by Judge Kraus Town Justice, and shall be paid an annual salary of \$42,500.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Jacqueline Root shall be Clerk to the Town Justice as appointed by Judge Evangelista Town Justice, and shall be paid an annual salary of \$42,500.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Kristine Sanborn shall be reappointed Assistant Clerk to Town Justice, and shall be paid an annual salary of \$25,332.00 (PG 24) effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that James Batz, James Bentley, Joseph Schweigert and John Zampatori shall be reappointed Court Attendants - PT for the Town of Chili and shall be paid at the rate of \$72.26 per court session attended for the year 2017, expenses to be paid by voucher as incurred.

BE IT FURTHER RESOLVED, that Sande Macaluso be appointed as Constable for 2017 to serve summons and petitions on behalf of the Town of Chili at a zero cost.

RESOLUTION #34 RE: Stenographers

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Sandy Hewlett shall be reappointed as part time Stenographer and shall be paid at the rate of \$438.80 per meeting effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT RESOLVED, that Sandy Hewlett shall be reappointed as part time Stenographer for the AAC Committee and shall be paid at the rate of \$50.00 per meeting effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Ann LaPine shall be reappointed to provide Chili Town Court stenographic services for the year 2017, and shall be paid at the rate of \$90 per hour for the first two (2) hours, and \$45 for each additional hour or fraction of an hour, expenses to be paid by voucher as incurred.

BE IT FURTHER RESOLVED, that Ann LaPine shall be reappointed to provide substitute stenographic services for other town needs for the year 2017, expenses to be paid by voucher as incurred.

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RESOLUTION #35 RE: Assessor Department

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Jennie L. Miller, be reappointed as Assessor, and shall be paid an annual salary of \$69,256.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED that Mary Lander be reappointed as Assistant Assessor and shall be paid an annual salary of \$40,865.00 (PG 28) effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Jennifer Artz be reappointed as Assessment Clerk and shall be paid an annual salary of \$32,983.00 (PG 26) effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Kathleen Meintel be reappointed as Assessment Clerk and shall be paid an annual salary of \$30,138.00 (PG 26) effective January 1, 2017, expenses to be paid by voucher as incurred.

RESOLUTION #36 RE: Management Information Services Department

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Christopher Levey shall be reappointed Network Administrator and shall be paid an annual salary of \$83,040.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Karen Paxon be reappointed as Computer Support Clerk for the Management Information System department effective January 1, 2017, and shall be paid an annual salary of \$26,386.00 (PG 23) expenses to be paid by voucher as incurred.

RESOLUTION #37 RE: Dept. Public Works/Highway Department

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that David P. Lindsay, P.E. shall be reappointed Commissioner of Public Works/Highway Superintendent, and shall be paid an annual salary of \$89,434.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Brian Ostling, shall be reappointed Deputy Commissioner of Public Works, and shall be paid an annual salary of \$68,286.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

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BE IT FURTHER RESOLVED, that Lisa Brown shall be reappointed as Secretary to the Commissioner of Public Works/Highway Superintendent and shall be paid an annual salary of \$45,541.00 effective January 1, 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Pamela Vogt shall be reappointed as Purchasing & A/P Clerk for the Highway Department, and shall be paid an annual salary of \$39,512.00 (PG 26), effective January 1, 2017, expenses to be paid by voucher as incurred; and

RESOLUTION #38 RE: Appointment of Deputy Dog Control Officers 2017

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, as recommended via a letter dated March 31, 2006 from the Office of New York State Department of Agriculture and Markets, the Town should appoint a Deputy Officer who would be authorized to act on behalf of the Town Dog Control in the event the Dog Control Officer is not available; and

NOW, THEREFORE, BE IT RESOLVED, to appoint Paul Wanzenried, Brian Ostling and Jeff Vieira as Deputy Dog Control Officers effective January 1, 2017.

RESOLUTION #39 RE: Storm Water Management Officer/Flood Plain Administrator

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that David P. Lindsay, P.E., Commissioner of Public Works/Superintendent of Highways be appointed Storm Water Management Officer/MS4 Coordinator/Flood Plain Administrator effective January 1, 2017.

RESOLUTION #40 RE: Parks Personnel

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following Parks personnel, Pay Group and Wages shall be appointed and paid in accordance with the collective bargaining agreement as follows, effective January 1, 2017:

<u>Name</u>	<u>Title</u>	<u>Wages</u>	<u>PAY GROUP</u>
Bianchi, Christopher	GEO	16.30	3
Cervini, Michael	GEO	13.71	2
Elnicky, Chris	Head Grounds Equip. Oper.	20.92	4
Lievense, Dale	Maintenance Mech. III	19.85	3
Sloan, Anthony	Parks Foreman	24.92	8
Vieira, Jeff	GEO	13.71	2

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RESOLUTION #41 RE: Highway Personnel

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following Highway personnel, Pay Group and Wages shall be appointed and paid in accordance with the collective bargaining agreement as follows effective January 1, 2017:

Hourly			
<u>Name</u>	<u>Title</u>	<u>Wages</u>	<u>PAY GRADE</u>
Bachmann, Kenneth C.	Maint. Mechanic II	25.54	5
Begandy, Robert A.	MEO I	26.30	5
Borzilleri, Matthew III	Senior MEO	19.62	4
Campoli, Ernie	Senior MEO	25.71	5
Carpenter, Matthew	Auto Mechanic	23.43	5
Craig, Frank	Skilled Laborer	15.62	2
DaVia, Michael J.	Senior MEO	24.84	5
Doerr, Jr., John	MEO	16.46	3
Edd, Shawn	Senior MEO	22.84	4
Ferris, Brandon	Laborer	12.52	1
Flagler, Jacob	Laborer	12.52	1
Garcia-McLean, Sean	Senior MEO	22.73	4
Haight, Benjamin	Skilled Laborer	13.44	2
Harper, James	Auto Mechanic	21.99	4
Holley, Nicholas	Laborer	12.77	1
Maas, Martin	MEO	23.06	3
May, Michael	Skilled Laborer	13.71	2
McEntee, Joseph	Senior MEO	22.73	4
McGrain, Damon	Senior MEO	26.30	5
Mundt, Nicholas	Skilled Laborer	13.71	2
Murphy, Dan	Working Foreman	24.92	8
Nicoles, Jr. Michael	MEO	14.33	3
Owens, David	Skilled Laborer	13.98	2
Randall, Ethan	MEO	14.26	2
Sauer, Gerald J.	Foreman Roads	33.30	9
Sheehan, Dennis J.	Senior MEO	24.67	4
Youngblood, Keith	Senior MEO	17.43	4

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RESOLUTION #42 RE: Dept. Public Works Personnel

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following Dept. Public Works personnel, Pay Group and Wages, shall be appointed and paid in accordance with the collective bargaining agreement as follows effective January 1, 2017:

<u>Name</u>	<u>Title</u>	<u>Wage</u>	<u>PAY GRADE</u>
Hourly Chinappi, Andrew J.	MEO I	26.30	5
Dailey, Ormond III	MEO I	24.57	5
Henry, Jeff	Laborer	23.06	3
Longwell, Eric	MEO	14.33	3
Schedlin, Eric	Working Foreman	26.52	8
St. James, Nathan	MEO	15.21	3

RESOLUTION #43 RE: Seasonal Laborers for Parks, Highway and Public Works Departments

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that seasonal employees for Parks/Highway/Public Works Departments will be paid at a maximum rate of \$10.50 per hour effective January 1, 2017, expenses to be paid by voucher as incurred.

RESOLUTION #44 RE: School Traffic Guards - PT

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that DeWayne Scott and Judith Bugajski, shall be reappointed as School Traffic Guards - PT, and shall be paid at the rate of \$53.38 per day worked for the calendar year 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Joyce Scott and Gerald Carberry shall be reappointed as a Substitute School Traffic Guards - PT, and shall be paid at the rate of \$53.38 per day worked for the calendar year 2017, expenses to be paid by voucher as incurred.

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RESOLUTION #45 RE: Office Clerk IV Part-Time (Substitutes)

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individuals be reappointed substitute part-time Office Clerk IV for the year 2017, and shall be paid at the rate of \$10.00 per hour effective January 1, 2017, expenses to be paid by voucher as incurred.

Bill, Teresa; Borzilleri, Kathleen; Collinge, Linda; Dishong, Kathryn
Flint, Lucille; Morningstar, Marilyn; Royce, Patricia; Thrash, Sherry

RESOLUTION #46 RE: Special District Application Fees

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town receives requests to establish light and sidewalk districts throughout the year; and

WHEREAS, the Town Clerk attempts to make good faith estimates as to the costs of legal ad fees, filing fees, etc., so as to pass on those expenses to the applicant; and

NOW THEREFORE BE IT RESOLVED, to assess an application fee of \$200 per application to the Consolidated Lighting District #1, and/or establish a sidewalk district for processing, legal ad fees, filing fees, and similar expenses, to be paid by the applicant at the time of submitting the application to the Town Clerk.

RESOLUTION #47 RE: Zoning Fees

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town receives requests to change the zoning designation of properties and the Town Clerk attempts to make good faith estimates as to the costs of legal ad fees, filing fees, etc., so as to pass on those expenses to the applicant; and

NOW THEREFORE BE IT RESOLVED, to assess an application fee of \$200 per application to change the zoning designation of a property for processing, legal ad fees, filing fees, and similar expenses, to be paid by the applicant at the time of submitting the application to the Town Clerk.

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RESOLUTION #48 RE: Purchase of Tools for Highway for 2017

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that in accordance with Section 142 of the NYS Highway Law approval be given (funds are available in the budget) for purchase of tools for Highway in 2017 for \$2000.00 to be paid from DA5130.2090.

RESOLUTION #49 RE: Petty Cash Funds

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Petty Cash Funds be set up as follows for 2017:

Commissioner of Highway/Department of Public Works	\$ 50.00
Town Clerk	\$200.00
Director of Parks and Recreation	\$100.00
Receiver Tax Collection	\$300.00
Town Court	\$ 50.00

RESOLUTION #50 RE: Purchasing Policy

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the Purchasing Policy adopted by Resolution #140 dated March 2, 2011, and shall remain in effect without revisions; and

BE IT FURTHER RESOLVED, that only the Supervisor, Department Heads or their designees are authorized to purchase for the Town of Chili.

RESOLUTION #51 RE: Training Policy

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the Training Policy adopted by Resolution #215 dated October 20, 2010 shall remain in effect without revisions.

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RESOLUTION #52 RE: Emergency Evacuation Policy

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the Emergency Evacuation Policy adopted by Resolution #104 on February 12, 2014 dated December 23, 2013 shall remain in effect without revisions.

RESOLUTION #53 RE: Workplace Violence Policy

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the Workplace Violence Policy adopted by Resolution #105 adopted on February 12, 2014 as part of the Personnel Policy shall remain in effect without revisions.

RESOLUTION #54 RE: Records Management Policy

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the Records Management Policy originally adopted by Resolution #54 on January 4, 2016, dated November 18, 2016 shall remain in effect without revisions.

RESOLUTION #55 RE: Personnel Policy

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the Personnel Policy originally adopted by Resolution #105 on February 14, 2014, dated November 29, 2016 shall remain in effect without revisions.

RESOLUTION #56 RE: Supervisor Authorization

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, authorized and approved that the Supervisor shall have all of the necessary powers and administrative authority and supervision of all town and/or special improvement district functions as may be required or necessary for the proper administration of the same.

Chili Town Board Organizational Meeting
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RESOLUTION #57 RE: ADA Coordinator 2017

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that David P. Lindsay shall be appointed American Disabilities Act Coordinator for the year 2017.

RESOLUTION #58 RE: Public Forum Policy

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the Public Forum Policy for the 2017 Town Board Meetings, will be as follows:

1. The Public Forum is intended to provide an opportunity for people to address the Town Board on any topic. Those wishing to be heard may raise their hand once the public forum starts, The Supervisor will call upon those who desire to address the Town Board until all have been heard.
2. During the Public Forum period, each person will be allowed to comment for up to five minutes.
3. Comments should be addressed directly to the Supervisor.
4. Be respectful and courteous keeping comments as concise as possible.
5. Questions pertaining to Agenda items will be answered when the Resolution is Moved and Seconded, Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the Public Forum time, if at all possible.
6. Virginia L. Ignatowski, Town Clerk, or her designee will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time; and

BE IT FURTHER RESOLVED, that for procedures not established by the Supervisor and/or Town Board, *Robert's Rules of Order* shall govern the conduct at Town Board Meetings and items are subject to Board approval.

RESOLUTION #59 RE: Service Charge for Non-Sufficient Fund Items

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that in accordance with GML Section 85 of the State of New York, a charge will be imposed where a tendered payment of account was written by check or other order which was returned for non-sufficient funds and such charge shall be the maximum fee allowed by GML Section 85.

Chili Town Board Organizational Meeting
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RESOLUTION #60 RE: Temporary Assignment of Town Justices

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Supervisor Dunning be authorized to sign an agreement consenting to the temporary assignment of Chili Justices to preside in other town/village and Rochester City courts in the district as needs arise and approving the temporary assignment of judges from other town/village and Rochester City courts in the district to Chili as needed.

RESOLUTION #61 RE: Town Representatives

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili directly and indirectly sponsors various events that are attended by its volunteers, Board members and invitees; and

WHEREAS, Town employees who have a role in various groups, professional and otherwise related to their Town functions, attend conferences, seminars, meetings and events; and

NOW, THEREFORE, BE IT RESOLVED, that Town employees, consultants, volunteers and authorized participants who are attending Town sponsored events or events of groups in which Town representatives have a role which is related to their Town employment are authorized to have said attendance be recognized as in furtherance of Town business when approved by the Supervisor.

RESOLUTION #62 RE: Contract with Monroe County Office for the Aging

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Supervisor Dunning be authorized to sign a contract with the Monroe County Office for the Aging for a congregate nutritional program for the elderly for the year 2017.

RESOLUTION #63 RE: Agreement with Rochester-Monroe County Youth Bureau

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Supervisor Dunning is hereby authorized to sign an agreement with the Rochester-Monroe County Youth Bureau, pending review by Counsel for the Town, to participate in Comprehensive Youth Services Planning for the year 2017.

Chili Town Board Organizational Meeting
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RESOLUTION #64 RE: Association of Towns Annual Training Session

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that two of the Town Board members, are each authorized to attend the Association of Towns meeting in New York City, NY, February 19 - 22, 2017, with expenses to be paid by voucher in an amount not to exceed \$1,600 per person. The Delegate will be David Dunning and the alternate will be TBD; and

BE IT FURTHER RESOLVED, that one Town Justice is authorized to attend the mandatory Town Justice training course held in conjunction with the Association of Towns meeting in New York City, NY, February 19 – 22, 2017, with expenses to be paid by voucher in an amount not to exceed \$1,600.

RESOLUTION #65 RE: Assessors Annual 2017 Training

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the Assessor and Assistant Assessor are authorized to attend the NYSAA Annual meeting and fall conference on Assessment Administration to be held in Lake Placid, NY on October 1 - 4, 2017 Total cost not to exceed \$1,700 including mileage, to be paid from account A1355.4 as budgeted; and

BE IT RESOLVED, that the Assessor and Assistant Assessor are authorized to attend the NYSAA Annual Cornell conference on Appraising Information to be held in Ithaca, NY on TBD. Total cost not to exceed \$2,400 including mileage, to be paid from account A1355.4 as budgeted.

RESOLUTION #66 RE: Commissioner of Public Works/Superintendent of Highways 2017 Training

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to authorize David P. Lindsay, Superintendent of Highways, to attend the Annual New York State Town Highway Superintendent Fall Conference to be held on September 19 – 22, 2017 in Verona, NY, at a cost not to exceed \$400.00 from A5010.4 as budgeted; and

BE IT RESOLVED, that David P. Lindsay, P.E., Commissioner of Public Works/ Superintendent of Highways, be authorized to attend the 2017 Advocacy Day to be held in Albany, New York on March 7 - 8, 2017 at a cost not to exceed \$225.00 to be paid from A1490.4 as budgeted; and

BE IT RESOLVED, that David P. Lindsay, P.E., Commissioner of Public Works/ Superintendent of Highways, be authorized to attend the 2017 Annual Highway School to be held in Ithaca, New York on June 12 - 14, 2017 at a cost not to exceed \$750.00 to be paid from A5010.4 \$400.00 & A1490.4 \$350.00 as budgeted.

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RESOLUTION #67 RE: NYS Association of Magistrates 2017 Training

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that one Town Justice is authorized to attend the NYS Magistrates Association Annual Conference in Verona, NY on October 15 – 18, 2017 at a total cost not to exceed \$700.00 to be paid from account A1110.4 as budgeted; and

BE IT FURTHER RESOLVED, that the attending Town Justice must first seek the maximum expense reimbursement allowed for the conference from the NYS Office of Court Administration; and

BE IT FURTHER RESOLVED, the town will reimburse the attending Town Justice for the remaining balance of expenses, not to exceed a combined (Town & NYSOCA) sum of \$700.00 to be paid from account A1110.4 as budgeted.

RESOLUTION #68 RE: Authorization of Attendance at the 2017 Planning & Zoning Conference

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that two members of the Planning Board, and two members of the Zoning Board of Appeals, are hereby authorized to attend the Planning & Zoning Conference, March 26 – 28, 2017 in Saratoga Springs, NY, at a cost not to exceed \$750.00 to be paid from A8020.4 per person including mileage and tolls, \$750.00 to be paid from A8010.4 per person including mileage and tolls.

RESOLUTION #69 RE: Training Town Clerk/Receiver 2017

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Virginia Ignatowski, Town Clerk, is hereby authorized to attend the 2017 New York State Town Clerks Association Training Conference in Rochester, NY on April 23 - 26, 2017. Total cost not to exceed \$600.00 to be paid from A1410.4 as budgeted; and

BE IT RESOLVED, that Virginia Ignatowski, Town Clerk, is hereby authorized to attend the 2017 IIMC Conference in Albany, NY on TBD. Total cost not to exceed \$1,500.00 to be paid from A1410.4 as budgeted.

Chili Town Board Organizational Meeting
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RESOLUTION #70 RE: NYS GFOA Annual Conference 2017

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to authorize Daniel Knapp, Director of Finance, to attend the New York State Government Finance Officer's Association annual conference to be held March 29 - 31, 2017 in Albany, NY, at a cost not to exceed \$1,475.00 to be paid from A1310.4 as budgeted.

RESOLUTION #71 RE: 2017 Training Recreation Department

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to authorize Michael Curley, Director of Parks & Recreation and two other F/T staff, to attend the NYSRPS annual conference to be held April 2 - 4, 2017 in Rochester, NY, at a cost not to exceed \$1,300.00 to be paid from A7020.4 as budgeted; and

BE IT RESOLVED, to authorize Michael Curley, Director of Parks & Recreation, or one other F/T staff member to attend the NRPA annual conference to be held September 26 - 28, 2017 in New Orleans, LA, at a cost not to exceed \$2,500.00 to be paid from A7020.4 as budgeted.

RESOLUTION #72 RE: Purchase of Postage

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that David Dunning, Supervisor is hereby authorized to sign a contract with IMS to pick up, process and deliver outgoing Town mail to the Post Office on a daily basis and to fund the Town's account as needed in increments not to exceed \$5,000 per transaction or \$22,000.00 per year; and

BE IT FURTHER RESOLVED, that Virginia L. Ignatowski, Town Clerk/Receiver is hereby authorized to pay "ABS" for purchase of postage for tax bills/receipts & "M&T Bank" for receipts/services mailed by "ABS" and M&T Bank authorized by the Town Clerk/Receiver.

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RESOLUTION #73 RE: Contract with EAP Workforce Solutions

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to contract with EAP Workforce Solutions for Employee Assistance Programs for 2017, on a fee for service basis as follows:

- Administrative Service Fee: \$300.00
 - Counseling (up to 5 hours per each member of household): \$130 per hour
 - DOT Substance Abuse Professional (SAP) Evaluation: \$650
 - Critical Incidents/ Crisis Intervention: \$250-\$375 per hour per counselor including travel
 - Workforce Training/ Wellness Seminars: \$150 per hour per counselor plus travel
-

RESOLUTION #74 RE: Upstate NY Municipal Workers Compensation Plan Director, Alternate Director and Facilitator

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Intermunicipal Agreement Section 4 for the Upstate NY Municipal Workers Compensation Plan (UNYMWCP) require attendance at each Board of Directors meeting; and

NOW, THEREFORE, BE IT RESOLVED, Daniel Knapp, Director of Finance, shall serve as the Acting Voting Member representing the Town of Chili; and

BE IT FURTHER RESOLVED, David Dunning, Supervisor, shall be appointed as the Alternate Acting Voting Member to serve in the Acting Voting Member's absence; and

BE IT FURTHER RESOLVED, V. Lee Robinson-Frank, Human Resources & Finance Assistant, shall be appointed as the Facilitator, to serve in either the Acting Voting Member's or Alternate Acting Voting Member's absence.

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RESOLUTION #75 RE: Intermunicipal Agreement with the Town of Riga and Village of Churchville for Dog Control Services 2017 - 2019

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili operates and administers a program for the control of dogs with an animal shelter, equipment and municipal dog control officers; and

WHEREAS, the Town of Riga, includes within its boundary the Village of Churchville, with its own Dog Control Local Laws and regulations, enforcement of which the Town of Riga has been responsible for; and

WHEREAS, Chili and Riga/Churchville, have discussed an opportunity to share services and work together in developing a contractual relationship for service delivery for their mutual best interest; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the Town Supervisor to execute such agreement subject to review and approval by Counsel to the Town.

RESOLUTION #76 RE: Professional Management Services - Town Code Update 2017

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili will be contracting with a professional consultant to assist with the update of the Town Code Book relating to Planning and Zoning; and

BE IT RESOLVED, that Supervisor David J. Dunning is hereby authorized to sign a contract with RLB Planning Group to provide consultant services pertaining to the update of the Town Code; and

BE IT FURTHER RESOLVED, not to exceed \$80.00 per hour; from A8020.4.

Chili Town Board Organizational Meeting
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RESOLUTION #77 RE: Budgeted Use of General Fleet Reserve Funds

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, on November 16, 2016 on Resolution #255 the Town Board adopted the 2017 Annual Town Budget, which noted the desire to utilize reserve funds to purchase specific pieces of equipment; and

WHEREAS, the General Fleet Reserve has been established to aid in the acquisition of vehicles and equipment for the Town which is outside the parameters of equipment reserves already established for Highway Department vehicles and equipment; and

NOW, THEREFORE, BE IT RESOLVED that funds in an amount not to exceed \$28,000 from the General Fleet Reserve be used to purchase a new Building Inspector vehicle (replacement vehicle), subject Permissive Referendum; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to give notice in the official newspaper of the Town.

RESOLUTION #78 RE: Budgeted Use of Highway Equipment Reserve Funds

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, on November 16, 2016 on Resolution #255 the Town Board adopted the 2017 Annual Town Budget, which noted the desire to utilize reserve funds to purchase specific pieces of equipment; and

WHEREAS, the Highway Equipment Reserve has been established to aid in the acquisition of vehicles and equipment for the Town's Highway Department; and

NOW, THEREFORE BE IT RESOLVED that funds in an amount not to exceed \$33,000 from the Highway Equipment Reserve be used towards the purchase of a new pick-up truck (replacement vehicle), subject to Permissive Referendum; and

BE IT FURTHER RESOLVED, that funds in an amount not to exceed \$33,000 from the Highway Equipment Reserve be used towards the purchase of a new vehicle (replacement vehicle), subject to Permissive Referendum; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to give notice in the official newspaper of the Town.

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RESOLUTION #79 RE: January 4, 2017 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to pay vouchers 23459, 23631-23659, 23663-23679, 23681-23730, 23732 totaling \$127,204.67 to be paid from the Distribution Account as presented to the Town Board by Virginia Ignatowski, Town Clerk:

General Fund	\$	48,818.22
Highway Fund		66,009.50
Library Fund		5,954.21
Drainage District		4,029.94
Sidewalk District		2,392.80
Total Abstract	<u>\$</u>	<u>127,204.67</u>

Chili Town Board Organizational Meeting
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RESOLUTION #80 RE: Standard Work Day Non-Union Employees

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the town of Chili hereby establishes the following as standard work days for Non-Union employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system submitted by these officials to the human resources department:

Title	Standard Work Day (Hrs/Day)
Town Supervisor	7.0
Town Clerk / Tax Receiver	7.0
Deputy Town Clerk	7.0
Deputy Tax Receiver	7.0
Part-Time Deputy Town Clerk / Tax Receiver	7.0
Secretary to Supervisor	7.0
Assessor	7.0
Clerk to the Town Justice	7.0
Comm. of Public Works / Highway Superintendent	7.0
Deputy Comm. of Public Works	8.0
Director of Finance	7.0
Human Resources & Finance Assistant	7.0
Building Dept. Manager	7.0
Director of Programs for the Aging	7.0
Director of Parks & Recreation	7.0
Network Administrator	7.0
Court Attendant	6.0
Secretary to Comm. of Pub. Works	7.0

SUPERVISOR DUNNING AND
COUNCILMEMBERS BROWN,
DECORY, SPERR & SLATTERY
THANK ALL
COMMITTEE/BOARD
MEMBERS FOR THEIR
VALUABLE HELP AND
ASSISTANCE THROUGHOUT
2016.
THEIR DEDICATION TO THE
TOWN IS GREATLY
APPRECIATED

Chili Town Board Organizational Meeting
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RESOLUTION #81 RE: Architectural Advisory Committee

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Robert Latragna shall be reappointed as a member of the Architectural Advisory Committee for a five (5) year term to expire December 31, 2021; and

BE IT FURTHER RESOLVED, that James Ignatowski be reappointed as the Chairperson to the Architectural Advisory Committee and shall be paid at the rate of \$90.00 per meeting for the calendar year 2017, expenses to be submitted by Voucher as incurred; and

BE IT FURTHER RESOLVED, that Robert Latragna shall be reappointed Vice Chairperson of the Architectural Advisory Committee and shall be paid \$90.00 for any meeting served as Chairperson for the calendar year 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Architectural Advisory Committee will schedule a Liaison to the Town Planning Board and be paid \$40.00 for each meeting; and

BE IT FURTHER RESOLVED, that members shall be paid at the rate of \$35.00 per meeting attended for the calendar year 2017, expenses to be submitted by Voucher as incurred.

RESOLUTION #82 RE: Board of Assessment Review

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Amanda Hayes be appointed to the Board of Assessment Review for a (5) five year term to expire on 9/30/2021; and

BE IT RESOLVED, that the Chairman of the Board of Assessment Review be paid at the rate of \$85.00 per meeting attended for the calendar year 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that each member of the Board of Assessment Review shall be paid the sum of \$75.00 per meeting attended for the calendar year 2017, expenses to be paid by voucher as incurred.

Chili Town Board Organizational Meeting
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RESOLUTION #83 RE: Conservation Board

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Larry Lazenby, Richard Schickler, Ilze Bullwinkel & Carolyn Berquist DeHority shall be reappointed as members of the Conservation Board for two (2) year terms to expire December 31, 2018; and

BE IT FURTHER RESOLVED, that Larry Lazenby shall be appointed the Chairperson of the Conservation Board, and shall be paid \$90.00 per meeting attended for the calendar year 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Richard J. Schickler shall be reappointed the Vice Chairperson of the Conservation Board for calendar year 2017, and shall be paid \$90.00 for any meeting served as Chairperson; expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that John Smithgall shall be appointed Secretary of the Conservation Board for calendar year 2017, and shall be paid \$50.00 for any meeting attended; expenses to be paid by voucher incurred; and

BE IT FURTHER RESOLVED, that the Conservation Board will schedule a Liaison to the Town Planning Board; and

BE IT FURTHER RESOLVED, that each member of the Conservation Board shall be paid the sum of \$35.00 per meeting attended for the calendar year 2017, expenses to be paid by voucher as incurred. The Planning Board Liaison will be paid \$40.00 for each meeting attended and the County EMC Liaison will be paid \$40.00 for each meeting attended.

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RESOLUTION #84 RE: Drainage Committee

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Scott Beaman shall be reappointed to the Drainage Committee for a three (3) year term to expire December 31, 2019; expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Matt Sinacola be reappointed Chairperson of the Drainage Committee and shall be paid at the rate of \$60.00 per meeting attended for the calendar year 2017 to be submitted by Voucher as incurred; and

BE IT FURTHER RESOLVED, that Geoffrey Wiater shall be reappointed the Vice Chairperson of the Drainage Committee, and shall be paid at the rate of \$60.00 for any meeting served as Chairperson for the calendar year 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Dr. William E. Dingus shall be reappointed Secretary of the Drainage Committee and shall be paid at the rate of \$50.00 per meeting attended for the calendar year 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that each member of the Drainage Committee shall be paid the sum of \$35.00 per meeting attended for the calendar year 2017, expenses to be paid by voucher as incurred.

Chili Town Board Organizational Meeting
January 4, 2017
AGENDA

RESOLUTION #85 RE: Historic Preservation Board

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Bonnie Moore & Rona Pearce shall be reappointed to the Historic Preservation Board for a four (4) year term to expire on December 31, 2020; and

BE IT FURTHER RESOLVED, that Philip Supernault be appointed the Chairperson to the Historic Preservation board shall be paid at the rate of \$60.00 per meeting attended for the calendar year 2017, expenses to be submitted by voucher as incurred; and

BE IT FURTHER RESOLVED, that Bonnie Moore be reappointed Vice Chairperson to the Historic Preservation Board shall be paid at the rate of \$60.00 per meeting served as Chairperson for the calendar year 2016, expenses to be submitted by voucher as incurred; and

BE IT FURTHER RESOLVED, that Linda Hamilton be reappointed Secretary to the Historic Preservation Board and be paid \$50.00 for each meeting attended for the calendar year 2017; and

BE IT FURTHER RESOLVED, that members shall be paid at the rate of \$35.00 per meeting attended for the calendar year 2017, expenses to be submitted by voucher as incurred.

RESOLUTION #86 RE: Library Board of Trustees

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Susan Ackerman & Lorrain Ahern shall be reappointed to the Library Board of Trustees for a five (5) year term to expire on December 31, 2021; and

BE IT FURTHER RESOLVED, that Susan Ackerman per the recommendation of the Library Board of Trustees be reappointed as the President of the Library Board of Trustees for the calendar year 2017.

Chili Town Board Organizational Meeting
January 4, 2017
AGENDA

RESOLUTION #87 RE: Chili Parks & Recreation Committee

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Margaret Sheppard & Karen Trott shall be reappointed to the Chili Parks & Recreation Committee for a three (3) year term to expire December 31, 2019; and

BE IT FURTHER RESOLVED, that James Crelly shall be reappointed the Chairperson of the Chili Parks & Recreation Committee and shall be paid at the rate of \$60.00 for each meeting attended for the calendar year 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Guy Puglia be reappointed Vice Chairperson of the Chili Parks & Recreation Committee and shall be paid at the rate of \$60.00 for any meeting served as Chairperson for the calendar year 2017; and

BE IT FURTHER RESOLVED, that Karen Trott be reappointed Secretary to the Chili Parks & Recreation Committee and be paid \$50.00 for each meeting attended for the calendar year 2017; and

BE IT FURTHER RESOLVED, that each member of the Chili Parks & Recreation Committee shall be paid the sum of \$35.00 per meeting attended for the calendar year 2017, expenses to be paid by voucher as incurred.

RESOLUTION #88 RE: Planning Board

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Michael Nyhan shall be reappointed to the Planning Board for a seven (7) year term to expire December 31, 2023; and

BE IT FURTHER RESOLVED, that Michael Nyhan be reappointed Chairperson of the Planning Board and shall be paid at the rate of \$305.00 per meeting for the calendar year 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that John (Al) Hellaby be reappointed Vice Chairperson of the Planning Board and shall be paid at the rate of \$305.00 per meeting for the calendar year 2017 for any meeting he serves as Chairperson for the year 2017, and

BE IT FURTHER RESOLVED, that the Planning Board will schedule a Liaison to the Architectural Advisory Committee and be paid \$40.00 for each meeting; and

BE IT FURTHER RESOLVED, that each member of the Planning Board shall be paid the sum of \$90.00 per meeting attended for the calendar year 2017.

Chili Town Board Organizational Meeting
January 4, 2017
AGENDA

RESOLUTION #89 RE: Traffic & Safety Committee

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Colleen Betters, Marlene Kretser and Stephen Tarbell shall be reappointed to the Traffic & Safety Committee for a three (3) year term to expire on December 31, 2019; and

BE IT FURTHER RESOLVED, that Brad Grover shall be reappointed the Chairperson of the Traffic & Safety Committee and shall be paid at the rate of \$60.00 per meeting attended for the calendar year 2017, expenses to be submitted by voucher as incurred; and

BE IT FURTHER RESOLVED, that Colleen Betters shall be reappointed the Vice Chairperson of the Traffic and Safety Committee, and shall be paid at the rate of \$60.00 for any meeting served as Chairperson for the calendar year 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Colleen Betters shall be reappointed Secretary to the Traffic & Safety Committee and be paid \$50.00 for each meeting attended for the calendar year 2017; and

BE IT FURTHER RESOLVED, that a member of the Traffic and Safety Committee Board will act as a liaison to the Planning Board meetings and shall be paid \$40.00 per meeting; and

BE IT FURTHER RESOLVED, that each member of the Traffic & Safety Committee shall be paid the sum of \$35.00 per meeting attended for the calendar year 2017, expenses to be paid by voucher as incurred.

RESOLUTION #90 RE: Zoning Board of Appeals

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Mark Merry shall be reappointed to the Zoning Board of Appeals for a seven (7) year term to expire on December 31, 2023; and

BE IT FURTHER RESOLVED, that Adam Cummings shall be reappointed the Chairperson of the Zoning Board of Appeals; and shall be paid \$159.00 per meeting attended for the calendar year 2017, expenses to be paid by Voucher as incurred; and

BE IT FURTHER RESOLVED, that James Wiesner shall be reappointed Vice Chairperson of the Zoning Board of Appeals and shall be paid \$159.00 for any meeting served as Chairperson for the calendar year 2017, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that each member of the Zoning Board of Appeals shall be paid the sum of \$84.00 per meeting attended for the calendar year 2017, expenses to be paid by voucher as incurred.

Chili Town Board Organizational Meeting
January 4, 2017
AGENDA

RESOLUTION #91 RE: Signature Stamp

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili has consulted with the Association of Towns of New York State and the Department of Audit and Control concerning the Town's Municipal Home Rule authority to supersede a general provision of the Town Law concerning the powers and duties of a Supervisor {§29(3)}; and

WHEREAS, utilizing said authority, the Town Board has adopted a Local Law authorizing the Supervisor to obtain and utilize a facsimile signature stamp; and

WHEREAS, the Local Law also authorizes the Town Board to adopt appropriate internal controls regarding the use and safekeeping of said stamp; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor shall be required to have exclusive control and use of any facsimile stamp of his signature and his shall be the only individual authorized to utilize same; and

BE IT FURTHER RESOLVED, that the Supervisor shall secure said stamp when not in use by him in a locked metal box which shall be stored in the Town's safe.

The next meeting of the Chili Town Board is scheduled for Wednesday, January 18, 2017 at 7:00 p.m. at the Chili Town Hall Main Meeting Room.