

GUIDE TO SWIMMING POOLS IN THE TOWN OF CHILI



BUILDING DEPARTMENT

3333 CHILI AVENUE
ROCHESTER, NY 14624
(585) 889-6143
fax # (585) 889-8710

PERMIT REQUIREMENTS

Permits are required for all permanent and temporary pools, spas and hot tubs having a depth of 24 inches or more. These must meet the requirements of the Residential Code of New York State. To obtain a permit for a new or replacement pool, the following information is required to be submitted to the Building Department for review:

- Where is the work to be done?
- Name, address, phone number of owner.
- Who will be doing the work--contractor* or owner.
- Description of what will be done (i.e., specific type of pool—above-ground or in-ground, hot tub, etc.—and size).
- Estimated cost of the project.

* The State of New York requires the Town to have on file a current certificate of insurance for general liability and workers' compensation (if required) for the contractors, before we can issue the permit.

PLOT PLAN

When an application for a permit is made, it must be accompanied by a tape location or instrument survey map which shows:

- Outline of the property.
- Location of all buildings or structures.
- Where the proposed pool will be constructed, including distances from the pool to the building and to the front, rear, and side lot lines, and the size of the pool.
- Location of any overhead wires on the property.
- Location of filter (in-ground pool only).
- Location of fence (in-ground pool only).

ELECTRICAL INSPECTION

An electrical inspection is required for your pool once it has been installed and the wiring work is complete. This must be done before wiring is covered. These inspections are made by one of the agencies listed below:

- **Middle Department Inspection Agency**
460 State Street
Rochester, New York 14608
(585) 454-5191
- **New York Electrical Inspection Agency**
2767 Dewey Avenue
Rochester, New York 14616
(585) 436-4460
- **Commonwealth Electrical Inspection**
1355 Pittsford Mendon Road
Mendon, New York 14506
(585) 624-2380

Final electrical inspection certificates are required by the Building Department before a certificate of compliance can be issued.

FINAL INSPECTION

Once the pool has been installed and the electrical inspection has been completed, you are ready to schedule your final inspection. Call the Building Department at (585) 889-6143 to schedule your inspection.

Upon successful completion of this inspection, a certificate of compliance will be mailed to you within 7 to 10 days. If you do not receive this, please contact us.

Please note: The pool is not to be used until all inspections have been successfully completed and a Certificate of Compliance issued.

GENERAL INFORMATION AND POOL SAFETY TIPS

- **Setback requirements:** A pool may not be located in the front yard. However, any swimming pool erected on a corner lot shall not be nearer than the secondary frontage setback of the existing dwelling. It must be at least 10 feet from side and rear lot lines. Also, above-ground pools may not be closer than 10 feet from any portion of the main dwelling; in-ground pools may not be closer than 15 feet (open porches and decks excluded). Pools may not be located in easements without first obtaining a release from the easement holder.
- **Overhead electric wires:** The National Electrical Code requires that all pools must be located at least 10 feet from overhead electrical wires.
- **Distance from well or septic system:** A pool must be located at least 10 feet from any active well or septic tank, leach lines, etc.
- **Water supply:** No fixed or direct connection may exist between the pool and the potable water supply.
- **Drainage:** No drainage of pool water is permitted to a sanitary sewer or onto adjacent property.
- **Barrier requirements:**
 - With the exception of spas or hot tubs with an approved safety cover, and pools at least 48 inches high measured from the surrounding grade, all swimming pools must be enclosed.
 - The barrier or enclosure must be at least 48 inches above the surrounding grade, measured on the side facing away from the pool. The maximum vertical clearance to grade is 2 inches.
 - Any openings in the barrier cannot allow passage of a 4-inch-diameter sphere.
 - Maximum mesh size for chain-link fences shall be a 2.25-inch square.
 - The wall of a dwelling is permitted to serve as part of the enclosure, provided that the pool is equipped with an approved safety cover, or all doors with direct access to the pool are equipped with an alarm that sounds when the door is opened, or other adequate means of protection are provided.
- **Access gates:** Any gates to be provided for an enclosure must be self-closing and self-latching and shall be securely locked when the pool is not in use.
- **Decks:** Pools with an attached deck must also conform to the applicable requirements for decks. For more information, contact the Building Department.
- **Required safety equipment:**
 - A rescue pole whose length is at least ½ of the pool's width, stored within 15 feet of the pool; a ladder no more than 2 feet from the bottom of the pool for a quick exit.
 - An audible pool alarm is required (at the pool) which is capable of detecting entry into the water at any point on the surface of the swimming pool, and which also sounds an alarm in the house.
- **Pool safety:** When pool is not in use, always remove ladder and/or lock gate to prevent access by children. Never allow the pool to be used when it is not adequately supervised. Be careful not to place objects near the pool or the enclosure that would allow small children to climb over. Never use a pool when the cover has not been fully removed. Store all pool chemicals properly and out of the reach of children.
- **Additional information:** Visit the Town of Chili offices at 3333 Chili Avenue between 9:00 a.m. and 5:00 p.m. or call the office at (585) 889-6143.

BUILDING PERMIT APPLICATION

Location of work _____

Owner _____

Mailing Address _____

Phone number _____

Contractor _____

Address _____

Phone number _____

Description of work _____

Estimated cost/value of project: \$ _____

Owner/Rep. signature/date: _____

Email address of contact person: _____

PLEASE NOTE: All of the above information above is required, along with all other documentation that is outlined in this pamphlet, before any permit can be issued.