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OCT 28 2011

TOWN OF CHILI
SUPERVISOR'S OFFICE

Meeting Minutes, Chili Public Library Board of Trustees Meeting
September 27, 2011

Board of Trustees: James Myers (President), Steve Grogan, James Lechner (Memorial Fund Treasurer), Judith Kharbas (Vice President), Christina Reece (Secretary), Jill Wynn, Steven Ziblut
Library Director: Jeff Baker
Town Board Liaison: Michael Slattery
Friends Representative: Diana Romero

President Myers convened the meeting at 6:02 PM. Mrs. Kharbas and Ms. Wynn were absent.

Approved meeting agenda by four in favor, none opposed. (Mr. Grogan arrived late)

Approved minutes of August 23, 2011 meeting by four in favor, none opposed. (Mr. Grogan arrived late)

Approved abstract: \$17,688.42 by five in favor, none opposed.

Communications

Guests/Public:

Jane Ives and Matthew Zelak – students from Churchville-Chili High School, attended as part of their Participation in Government class requirements.

Mrs. Ives attended with the students.

Friends of CPL Report:

Diana Romero reported fundraising profits from various efforts: \$2,875 from selling cookbooks; \$223 from the Wendy's coupon fundraiser; \$17.18 from the Book Sale and \$1,257 from the on-line Book Sale which is on-going. The Friends will discontinue book sales at the Chili Farmer's Market, as it has not netted much profit.

October 18 is their annual meeting. The Friends Officers have all agreed to remain in office for another year.

Diana Romero – President

Sandy Roether – Vice President

Leslie Ike – Secretary

Lucy Flint - Treasurer

Town Board Liaison:

Mike Slattery informed the board that the Town budget workshops are scheduled for October 12 & 18th. The Library time slot is scheduled for October 18th. Also, the Town Board has received the Supervisor's budget and is reviewing it now.

Director's Report

Discussion and Actions as Noted

- **Friends of the CPL Board** – The next meeting of the Friend's Board is Tuesday, October 18th at 6pm. Jim Myers is scheduled to attend. It is the Friends Annual Membership Meeting. Steve Grogan will attend also.

- **CPL Full Staff Meeting** – The next CPL Full Staff meeting is Friday, November 4th at 9am, Jim Lechner is scheduled to attend.
- **Town of Chili Newsletter Fall/Winter 2011** – The Library has a section (pages 22-26) in the Fall/Winter 2011 Town of Chili Newsletter
- **Donated School Supplies** – Staff of the Chili Public Library delivered eleven boxes of donated school supplies to School #19 on Seward Street. This is the 11th year the library collected donations for the school.
- **Staff Exchange** - Cathy Kyle Teen Librarian took part in a Staff Exchange program at the Wheatley Branch Library. The purpose of the Staff Exchange is to allow staff to experience how other libraries perform their duties.
- **CPL Statistics** –

August	2010	2011	% change
Circulation	35,672	32,171	-9.8%
Library visits	18,629	17,516	-5.9%
Reference questions	2395	2463	2.8%
Programs	27	38	40.7%
Program attendance	828	694	-16.1

	Sep 2009- Aug 2010	Sep 2010- Aug 2011	% change
Circulation	392,655	380,586	-3.0%
Library visits	198,411	193,858	-2.2%
Reference questions	28,802	27,176	-5.6%
Programs	504	524	3.9%
Program attendance	14,220	14,137	-.6%

Old Items:

- **Approval of the Updated Proposed 2012 Library Budget submitted to the Supervisor**
 Ever since the Library Board approved the proposed 2012 Library Budget at their August meeting, new figures have been determined for pension and medical. The Director requests the Library Board approve the updated proposed 2012 Library Budget submitted to the Supervisor.
Board Action Requested: Approve the updated proposed 2012 Library Budget submitted to the Supervisor

A motion was made to approve the updated proposed 2012 Library Budget submitted to the Supervisor. The motion was passed by five in favor, none opposed.

- **Public Library Construction Grant**–The MCLS Library Board has approved the Chili Public Library’s grant application of \$18, 481 for the Children’s Area Renovation. The next step is final approval by the State Library.
- **Summer Reading** - Experts in the field of child brain development and reading research agree on the value of strengthened literacy skills gained by children who read during the summer months. To that end, the Library has taken part in the State’s Summer Reading Program ‘One World, Many Stories’ for children, and ‘You are Here’ for teens. The Library also utilized for the first time the online registration tool, “Summer Reader,” which made the logging of one’s reading progress a breeze. All in all it was a very successful summer reading program at CPL.
 - This year, 655 children signed up for summer reading and read 203,670 minutes! 1,571 children also took part in 41 summer reading events at the Library. Nathan Micillo and Rachel Kerr were the two lucky winners of the Five Star Bank Bike Raffle.
 - 49 teens registered for the program and read 99 books. 114 teens also took part in 24 summer reading events at the Library and Sara Wright won an iPod shuffle.
 - Adults who took part in the program read 749 books and Ella Trenton was the winner of the Wegmans \$50 gift card raffle.

New Items:

- **LLSA Aid** - Because last year the State Library Development did not determine the final amount for Local Library Support Aid for 2010-2011 until after the end of the MCLS fiscal year, estimated payments were made to system members. As a result, members were paid an amount above what was actually received from the State by the System. The amount of overpayment is being deduction for the library’s current year level. The original payment was \$6,704. \$621 will be deducted from this payment – the actual amount to be received is \$6,083.
- Mr. Lechner notified the Library Board, the CD account 1149 in the amount of \$8,856.05 has been transferred to the money market account.

Other updates:

- Discussion around NYS and Pennsylvania libraries that have been impacted by hurricane floods. Mr. Ziblut will query our board members for ideas on how we could help.

Committee Updates:

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- Long Range Planning committee meeting is being scheduled for October.

Meeting Adjourned 6:46 PM

Next meeting date/time: October 25, 2011 at 6:00 PM – CPL Barbara Ireland Room.