

APPROVED MINUTES  
FEBRUARY 13, 2017  
CHPB

PLEDGE AND ATTENDANCE: Phil Supernault, chair, Bonnie Moore, Vice Chair, Rona Pearce, Earl Bassett, Peter Widener, Michael Slattery, Liaison. Absent: Linda Hamilton, Judy Schreck

APPROVAL OF JAN. 23 MINUTES: Peter moved and Rona 2<sup>nd</sup>. Passed

COMMUNITY FORUM/RECOGNITION OF VISITORS:

OLD BUSINESS: We received a decision from the Town Board regarding our suggested changes in the Town Code for Preservation. Our intention was to soften the language to reflect the criticism we have received. Supervisor Dunning personally came to our meeting to explain the Town Board decision regarding our request. We accepted his explanation as he laid out their reasons for remaining the same.

EDWARD COX MEMORIAL HALL (PAST ACTION/ CURRENT STATUS} The building plaque has arrived. However the drill holes are in the wrong place. Dawn will address the problem. Mimi Wheeler, Roberts Wesleyan Events Coordinator, sent an email to Phil with details of the ceremony.

Our Preservation Board will supply a folder for the certificate and an 8x12 picture of Cox Hall. Phil will select a picture and the plaque.

Peter received a call from Mr. Curley, Recreation Director, who plans to include this Landmark award in the spring edition of the Chili Magazine. He wants the pictures by March 3. He also needs a rough draft for approval and a heading. Bonnie will confer with Mr. Curley about an article she will write.

In addition to our Supervisor, David Dunning, we discussed who and how we should invite County Legislator, Tracy DiFlorio, Mary Speer, Town Board member. We will check with Dawn as to the protocol for invitations.

Bonnie has notified the local and city newspapers about the ceremony. Both the college and our board will be taking pictures.

President Deana Porterfield of Roberts is very pleased with this dedication of Cox Hall. They are expecting several special representatives along with many past and present students. They are so very pleased to receive this Landmark Award and have planned a special dedication ceremony. There will be a musical tribute by the college orchestra, our accolades and other speakers. Following the dedication, they have planned a reception.

Our board received a copy of their printed invitation and program. We will respond.

CERTIFICATE OF MERIT: The board has also given a certificate of merit to others in Chili who have taken exceptional care to refurbish and restore their building. It may be a barn, house, garden or church. We have several opportunities available. The barn owned by Paul Shewan on Attridge Road is an excellent example and is a likely candidate for Landmark Status.

WICKENS ROAD AND ARCHER ROAD: The inspection of both properties has been completed and both descriptions have been written.

It was felt that the Archer Rd site should be presented first and Wickens Rd. second. This is according to date of their application. The comparison of both types of homes---a farmer's homestead and a tenant farmer's home--shows the scope of the types of homes we desire to place in landmark status. The landmark candidates have been placed on the agenda for public hearing in April, after the Cox Hall dedication. As in the past, the board will assign the color code for each property.

FUTURE LANDMARK CANDIDATES: Peter has been in contact with the owners of Fenton Rd. and 745 Ballantyne. He said they are next to be considered by the board.

LANDMARK NOTIFICATION: the board will notify the homeowners of the award and details of the presentation. The procedure for the process from beginning to end is as follows:

1. Owner of property will complete application for landmark status.
2. Preservation Board will discuss the property and set up appointment for inspection.
3. After members inspect the home or building and take pictures, the Preservation Board will discuss features, location, age and condition.
4. After Preservation Board approval, a member will confirm the description and write a comprehensive description of the candidate's dated home.
5. The Preservation Board will notify Dawn Forte of the need for a public hearing and set up a date. In addition, Dawn will order a dated plaque from our supplier
6. At this time we will also request via Dawn, a Town Board Meeting date for the awarding of the certificate and plaque at their next meeting. It is important that the Town Board set the date in case of any conflict.
7. We will notify the applicant by letter, the dates and time of the Town Board meeting which they may attend if desired.

ADJOURNMENT:

Bonnie moved, Peter 2<sup>nd</sup>. Motion carried 8:45 PM

Respectfully submitted,  
Rona Pearce, Secretary Pro Tem