

Chili Public Library Board of Trustees Meeting Approved Minutes for July 25, 2017

Chili Public Library Mission Statement

The Chili Public Library is the center of lifelong learning for our community, and a welcoming responsive place people come to for the discovery of new ideas, the joy of reading and the power of information

Board of Trustees: Susan Ackerman (President) Judith Kharbas (Vice-President), Lorraine Ahearn (Secretary), James Lechner (Memorial Fund Treasurer), Andrew Lucyszyn, Karen Reifenstein, Jeffrey Stoiber

Library Director: Jeff Baker
Town Liaison: Mary Sperr

Absent: None
Excused: Andrew Lucyszyn

Meeting convened by President Ackerman @ 6:00 PM.

Approval of agenda: Approved by unanimous consent.

Approval of minutes of June 27, 2017. Approved by unanimous consent.

Communications

- Guests/Public: None
- Town Board Liaison: The Town purchased Archer Road parcel 150 (Zubert's farm) for a preservation site. Right to Farm resolution was passed. Mary thanked CPL on behalf of the Town for their participation in the Chili Fest.

Director's Report

General Information:

- Golf Tournament: The number of golfers has increased this year. Bob Pacer led the way in securing donations to enhance the tournament. Dino from 93.3 will be the DJ for the evening.
- **Friends of the CPL Board** -The next Friends Board meeting is Tuesday, August 8, 2017. Jim Lechner has volunteered to attend. The 2017 Chamber Golf Tournament and Dinner Auction will be Monday, July 31st. Longtime patron Patricia Marcus won the latest CPL Friends summer themed basket.

- **News 8 Summer Tour** – On July 12th Channel 8 with John Kucko visited Chili’s Union Station Park. The Supervisor, Chili Parks Department, and the Library were there. John Kucko pointed out our Little Free Library, and Deb Amesbury spoke at length about our Summer Reading Program. It was a great opportunity to highlight CPL.
- **Chil-E Fest** – *CPL-on-the-Go!* was at this year’s Chil-E Fest. The booth was manned by CPL Friends and staff. The theme of this year’s library float was Summer Reading and our monthly Lego Program. Staff, library trustees, CPL Friends took part in the parade led by the CPL Teen Friends and their new banner. Valerie Sheg designed the CPL float.

- **CPL Statistics –**

Month	June 2017	June 2016	% of change
Circulation	20,410	22,063	11%
Library Visits	11,152	11,061	-1%
Programs	26	27	12%
Program Attendance	1,907	2,964	-24%
Items Borrowed (holds)	215	720	1%
Items Loaned (holds)	601	117	55%
Meeting Room	N/A	N/A	N/A
Website Pageviews	10,020	9,050	11%
	July 2016 – June 2017	July 2015 - June 2016	% of change
Circulation	256,775	220,607	-2%
Library Visits	111,520	110,610	-1%
Reference Questions	17,221	12,612	-7%
Programs	670	511	16%
Program Attendance	13,661	14,920	-9%
Overdrive	20,873	18,888	11%

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Programs were down in June because TJ Connor Elementary did not arrange for the Youth Service staff engaged in school outreach to visit the school and explain the many CPL summer activities. TJ Connor had participated in this outreach in 2016.

Old Items:

- **CPL-on-the-Go! Statistics:** The Director will discuss statistics gathered from the CPL-on-the-Go! Service including event date and location, estimated number of people serviced, books distributed, and CPL miscellaneous giveaways distributed. Jeff created a chart which made it easy for the Board to follow as statistics were discussed. The Staff continues to tweak CPL-on-the-Go as needs and trends are identified.
- **Storytime Room Renovation Update** – The Storytime Room has been painted vivid blue, purple and green colors in preparation for the furniture that will be arriving within eight weeks. The furniture for the fireplace has been ordered as well. The renovation should be completed around mid September.
- **Summer Reading Programs:** The theme of the Summer Reading Program is Build a Better World. Because of this the library is offering science related programs during the summer. A new program being offered is *Introduction to Coding for Teen Girls*. It takes place every Wednesday from 6-8pm. *Science Fair Fridays* takes place Fridays from 10am-1pm. *Begin with a Bang* takes place Mondays from 10am-11am. The Supervisor will be reading a book for children at our *Simply Surprises* program on Thursday, July 27 at 10am. Cathy Kyle teaches the *Introduction to Coding for Teen Girls* program.
- **Come Experience the Solar Eclipse Event** – The event is scheduled for Monday, August 21, 2017. There will be family events from 11am-4pm outside weather permitting. If it rains on the day the event will be held inside the library. Food and ice cream trucks will be here and free eclipse glasses will be given away for solar viewing.

New Items:

- **Approval of the 2018-2020 Monroe County Library System Document of Understanding** – MCLS has requests each member library Board of Trustees to approve the 2018-2020 Document of Understanding. If approved, the DOU package will go to the MCLS Board for approval in November 2018.

Approve the 2018-2020 Monroe County Library System Document of Understanding as presented.

Motion made by Judith; 2nd by Jeff

Discussion: A packet sent to the Board last week included the Document of Understanding as well as information about the MCLS structure and how it organizes member libraries. Jeff went through the document at our meeting. MCLS provides many services that would be cost prohibitive for an individual library. Because of State funding our Cost Share will not increase for 2018. There was a question about reaching 80% of our band width and the resulting cost. Jeff informed us that MCLS stays ahead of the curve and increases band width as trends demonstrate the need so member libraries infrequently reach the 80% usage.

Sue called the question: Approve the 2018-2020 Monroe County Library System Document of Understanding as presented.

In favor 6; opposed 0; abstained 0

- **Approval of the 2018 Chili Public Library Proposed Budget** – The CPL Budget Committee recommends the library board approve the proposed 2018 CPL Budget submitted at the Library Board’s July meeting.

Approve the 2018 Chili Public Library Proposed Budget.

Motion made by Jim; 2nd by Karen.

The Board members agreed with Jim’s statement of appreciation for a job well done by the Budget Committee.

Sue called the question: Approve the 2018 Chili Public Library Proposed Budget.

In favor 6; opposed 0; abstained 0

Jeff and Sue will present the proposal to the Town Supervisor.

- **Approval of the 2017 NYLA Conference Request:** The director is requesting the library board approve three librarians (Jenn Lindsey-Freese, Cathy Kyle, and Valerie Scheg) to attend this year’s New York Library Association (NYLA) Conference in Saratoga Springs, NY, November 8-11, 2017. The cost is not to exceed \$2,488 to cover registration, mileage, meals. Three nights hotel for two librarian, two night’s hotel for one librarian.

Approve the 2017 NYLA Conference Request not to exceed \$2,488.

Motion made by Lori; 2nd by Jim

Discussion: At the November NYLA conference Adult Services Librarian, Jennifer Lindsey-Freese, will complete the three-year Leadership and Management Academy. The 2018 NYLA conference will be held in Rochester.

Sue called the question: Approve the 2017 NYLA Conference Request not to exceed \$2,488.

In favor 6; opposed 0; abstained 0

- **Senator Michael H. Ranzenhofer 2017-2018 Grant** – The Senator has obtained funding from the New York Senate in the amount of \$9,000 for the Chili Public library. It is being awarded to the library for the purpose of children’s programming, updating technology and improving the library. The funding will be administered by the New York State Education Department (SED). The Board appreciates the Bullet Aid secured by Senator Ranzenhofer for CPL.

State News

- **NYLA 2017 Legislative Session Recap**

The following is from the New York Library Association – *The 2017 Legislative Session gaveled out – for the second time – on June 29th; the last sputtering gasps of activity proved a fitting conclusion for a year that began with the confusing and convoluted rollout of Governor Cuomo’s seventh Executive Budget proposal.*

Despite our recent successes – five consecutive years of increased State Library Aid, an historic increase in State Library Construction Aid, tens of millions of dollars in additional operating and construction grants, and the passage of long-stalled legislation – the library community had well-founded fears heading into this session. Recent history indicated the Governor was likely to implement across-the-board funding reductions following an election year, and reports from the Office of the State Comptroller indicated that projected state revenues were falling far below expectations.

Unfortunately, these fears were realized when the Governor unveiled his FY2017-18 spending plan: library funding was cut, and the hard-won battles of 2016, which saw increases in both State Library Aid and State Library Construction Aid would have to be refought. And this year, we would have to fight those battles without our best ally, retired State Senator Hugh Farley.

Together with library advocates from across New York State, NYLA met these challenges head-on, and once again emerged from the legislative session with several important victories; we turned back the Governor's funding cuts to two core programs, secured increased funding for Library Construction Aid, passed two long-dormant pieces of legislation, and facilitated millions of dollars in direct grants to a record number of libraries. With great pride in our strong and successful efforts, we submit this report on the 2017 NYS Legislative Session.

FY 2017-18 NYS Budget

This year's enacted state budget and companion legislative resolutions for targeted aid will provide approximately \$14.6M in new funding for libraries. This represents the second largest single-year increase in state appropriations for libraries, and places total state allocations for libraries and library programs at nearly \$124M in FY2017-18.

- **State Library Aid.** Funding for the State Library Aid program will be \$95.6M in FY2016-17. Governor's Cuomo's Executive Budget proposal cut this funding line by \$4M – the amount NYLA worked to secure during the 2016 budget negotiations. Governor Cuomo employed this across-the-board strategy of targeted cuts, what amounts to a negotiating tactic with the legislature, after the last round of state legislative elections. With an unprecedented level of organization and advocacy actions by the library community, we reversed the Governor's proposed cuts.
- **State Library Construction Aid.** Funding for the State Library Construction Aid program will be \$24M in FY2016-17. Governor Cuomo's proposed budget rolled back the \$5M increase New York's library activists secured in last year's budget – the program's first increase in a decade. The \$24M allocation represents a \$10M increase over the Governor's proposed budget, and a \$5M year-to-year program increase. After a decade of stagnant funding, the Library Construction Aid Program has nearly doubled in one calendar year.
- **Senate & Assembly "Bullet Aid" for Libraries and Library Systems.** These targeted grants-in-aid programs for "certain school districts, public libraries, and not-for-profit institutions" saw a 40% reduction in available appropriations in this year's enacted budget. However, in Senate Resolution 3067 & Assembly Resolution 708, more than \$4.1M was awarded to nearly 600 libraries. A record number of libraries received appropriations, and though overall funding for these programs was reduced by 40%, libraries received a greater share of these funds than in any previous year.
- **Senate funding for NYS Economic Development Assistance Program.** The NYS Senate provided approximately \$5.2M in Senate Resolution 3068 to continue and institute funding for projects at nearly 40 libraries and library systems. This represents an increase of approximately \$400,000 over last year, directed towards nearly twice the number of libraries.
- **Assembly funding for "Legislative Initiatives."** The NYS Assembly provided nearly \$250,000 to continue and institute funding for projects at several libraries. These awards ranged from \$5,000 to \$75,000.

Meetings and Workshops and Outreach:

Chil-E Fest - 7/4/17

CPL Full Staff Meeting – 7/7/17

Gates Chili Chamber of Commerce Golf Committee Meeting - 7/11/17

MCLS Directors' Council Meeting – 7/12/17

Gates Chili Chamber of Commerce Program Committee Meeting – 7/13/17

Gates Chili Chamber of Commerce Golf Committee Meeting 7/18/17

Gates Chili Chamber of Commerce Golf Committee Meeting 7/25/17

Gates Chili Chamber of Commerce Ribbon Cutting 7/24/17

Supervisor Dunning Budget Meeting 7/24/17

Committees: None

Old Business: None

New Business: None

Additional Comments from Audience: Mary: American Packaging Corporation has relocated to Chili.

Review of CPL Budget spreadsheet and Memorial Fund spreadsheet:

The spreadsheet shows a \$50.00 donation sent to the Memorial Fund that was intended for the Golf Tournament in the expenditures and revenues sections.

Approval of Library Fund abstract Amount of \$10,487.90: Approved by unanimous consent.

Approval of Memorial Fund Expenditures \$1505.29: Approved by unanimous consent.

Approval of Memorial Fund Revenues Amount of \$50.00: Approved by unanimous consent.

Adjourned at 6:57 by unanimous consent.

Next meeting date/time: August 22, 2017 @ Chili Public Library Barbara Ireland Community Room. 6:00pm.