

Chili Town Board Meeting  
November 15, 2017  
Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman **Mark L. DeCory** \_\_\_\_\_

Councilwoman **Mary C. Sperr** \_\_\_\_\_

Councilman **Michael S. Slattery** \_\_\_\_\_

Councilman **Jordon I. Brown** \_\_\_\_\_

Supervisor **David J. Dunning** \_\_\_\_\_

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**

Deputy Town Supervisor **Councilman Slattery**

Counsel for the Town **Richard Stowe**

Commissioner of Public Works/Superintendent

Of Highways **David P. Lindsay, P.E.**

Director of Finance **Daniel Knapp**

Insurance Counselor **Eric Vail**

Supervisor's Office **Dawn Forte**

Stenographer **Sandy Hewlett**

**FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.**

**CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.**

E. Presentations/announcements:

1. Presentation Historic Preservation Board

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

1. Local Law of 2017 to Establish a Six Month Moratorium on Massage Therapy Business Approvals.

G. Public Forum

Those wishing to be heard may raise their hand once the public forum starts, The Supervisor will call upon those who desire to address the Town Board until all have been heard. During the Public Forum period, each person will be allowed to comment for up to 5 minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is moved and seconded. Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the speaker's time, if at all possible. Virginia L. Ignatowski, Town Clerk, will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.

# Chili Town Board Meeting

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## Agenda

### H. *Matters of the Supervisor* –

New Matters:

Pending Matters:

1. Vacancy BAR (1 - Permanent & 1 - Temp Member) Committee.

### *Matters of the Town Council* –

New Matters:

Pending Matters:

### I. Approval of Minutes –

#### Reports Submitted –

Advanced Payment of Claims – October 2017

Architectural Advisory Committee Minutes – 8/8/2017, (No September 2017 Meeting)

Building Department Report – October 2017

Chili Parks & Recreation Minutes – 9/19/2017

Conservation Board Minutes – 9/11/2017, 10/2/2017

Dog Control Reports – October 2017

Library Board Minutes – 9/26/2017

Monthly Financial Statement – September 2017

Planning Board Minutes –

Recreation Center Report – October 2017

Senior Center Report – October 2017

Town Clerk Report – October 2017

Traffic & Safety Minutes – 8/3/2017, 9/7/2017, 10/5/2017

Zoning Board Minutes – 9/26/2017

### J. Correspondence –

1. Virginia Ignatowski, Town Clerk has received notification that Gianni Cammilleri, Highway Department is resigning effective November 2, 2017.
2. Virginia Ignatowski, Town Clerk has received notification from S&J Lake View Enterprises, LLC that they are applying for a liquor license located at 1761 Scottsville Road.

### K. Pending Business

### L. Old Business

### M. New Business

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**RESOLUTION #242 RE: Adopting Assessment Rolls for 2018 for Lighting Districts, Drainage Districts, Fire District, Fire Protection Districts, Ambulance Districts, Water Districts, Park District, Sidewalk Districts and Sewer District**

**OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_**

**WHEREAS**, this Board on October 11, 2017 commencing at 7:00 p.m., duly held a public hearing on the preliminary budget approved by this Board and filed with the Town Clerk for the fiscal year commencing January 1, 2018, including the assessment rolls for the lighting districts, drainage district, fire protection districts, ambulance districts, water districts, park district, sidewalk districts, and sewer district for 2018, and having heard all persons desiring to be heard in the matter and said assessment rolls for said fiscal year having been fully discussed and considered by the Town Board acting on behalf of all said Districts; and

**BE IT RESOLVED**, that the assessment rolls for 2018 for the various lighting districts, drainage district, fire district, fire protection districts, ambulance districts, water districts, park district, sidewalk districts, and sewer district, as printed in the preliminary budget, are hereby adopted and established as the final assessment rolls for the fiscal year beginning January 1, 2018; and

**BE IT FURTHER RESOLVED**, that said assessment rolls be and the same hereby are filed in the Office of the Town Clerk.

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**RESOLUTION #243 RE: Adoption of the Annual Town Budget for 2018**

**OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_**

**WHEREAS**, this Board on October 11, 2017 commencing at 7:00 p.m., duly held a public hearing on the preliminary budget approved by this Board and filed with the Town Clerk for the fiscal year commencing January 1, 2018, including the assessment rolls for the lighting districts, drainage district, fire district, fire protection districts, ambulance districts, water districts, park district, sidewalk districts, and sewer district for 2018, and having heard all persons desiring to be heard in the matter of the budget for this Town for such fiscal year having been fully discussed and considered; and

**BE IT RESOLVED**, that said preliminary budget is approved and filed, including the budgets for the lighting districts, drainage district, fire protection districts, ambulance districts, water districts, park district, sidewalk districts, and sewer district for 2018, and that such annual budget is so adopted as detailed in the minutes of the proceedings of this Town Board; and

**BE IT FURTHER RESOLVED**, that the salaries of the elected officials included in the 2018 budget and as set forth in the published notice are adopted as published; and

**BE IT FURTHER RESOLVED**, that the Town Clerk shall prepare and certify as provided by law, triplicate copies of the said annual budget hereby adopted and deliver one such copy to the Supervisor of the Town and two copies to the County of Monroe as required by law.

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**RESOLUTION #244 RE: Set a Public Hearing to consider adoption of Incentive Zoning Renewal Proposal for 1420 Scottsville Road “University of Rochester”**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, University of Rochester has requested a renewal of their Incentive Zoning proposal for property located at 1420 Scottsville Road in the Town of Chili: and

**WHEREAS**, the Planning Board of the Town of Chili has, at its November 14, 2017 meeting considered said proposal and found that said incentive proposal and its amenities is adequate as it relates to all aspects of the Project; and

**BE IT RESOLVED**, that the Town Board will conduct a Public Hearing on said Incentive Zoning Proposal on December 13, 2017 at 7 p.m. and that the Town Clerk is hereby directed to publish notice of same.

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**RESOLUTION #245 RE: Set a Public Hearing to consider adoption of Incentive Zoning Proposal 219, 223, 225, 227, 229 Golden Road & 29, 31 Stone Barn Road**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, 221 Golden Road, LLC. has requested an Incentive Zoning approval for property located at 219, 223, 225, 227, 229 Golden Road & 29, 31 Stone Barn Road in the Town of Chili: and

**WHEREAS**, the Planning Board of the Town of Chili has, at its November 14, 2017 meeting considered said proposal and found that said incentive proposal and its amenities is adequate as it relates to all aspects of the Project; and

**BE IT RESOLVED**, that the Town Board will conduct a Public Hearing on said Incentive Zoning Proposal on December 13, 2017 at 7 p.m. and that the Town Clerk is hereby directed to publish notice of same.

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**RESOLUTION #246 RE: Senator Ranzenhofer Bullet Aid**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Chili Public Library has been awarded a \$9,000.00 grant for Bullet Aid from New York State and Senator Ranzenhofer for 2017-2018 which is to be used for the purpose of providing children’s programming, updating technology and improving the Library; and

**NOW, THEREFORE, BE IT RESOLVED**, to increase revenue account L3840 (State Aid for Libraries) by \$9,000.00 and expense account L7410.2 (Library- Equipment) by \$9,000.00.

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**RESOLUTION #247 RE: Incentive Zoning for 515 Paul Road Carriage House Estates**

**OFFERED BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_**

**WHEREAS**, Forest Creek Equity Corp. has proposed to construct Carriage House Estates, Section 3 consisting of 14 lot subdivision, pursuant to an incentive zoning plan (the “Project”) on the property located at 515 Paul Road (the “Property”); and

**WHEREAS**, the Planning Board, at its regularly scheduled meeting on or about September 12, 2017 reviewed the Project and recommended that the Town Board approve the proposed incentive zoning plan; and

**WHEREAS**, the Planning Board has reviewed the Project and Forest Creek Equity Corp’s submitted materials, including the Full Environmental Assessment Form, site plan, description of the Project amenities and incentives, and all other materials submitted in connection therefore within; and

**WHEREAS**, the Planning Board at its regularly scheduled meeting on or about July 12, 2017, as lead agency for purposes of complying with the State Environmental Quality Review Act (“SEQRA”), issued a Unlisted Action declaration for the Project; and

**WHEREAS**, after carefully studying and investigating potential adverse impacts, as well as identifying beneficial impacts through the SEQRA process, culminating in the above referenced SEQRA Unlisted Action Declaration, it is the opinion of this Board that the Project is appropriate, worthy of further consideration and by this Resolution the incentive zoning plan is hereby approved; and

**NOW**, after due deliberation and on motion duly made and seconded, it is,

**RESOLVED**, that the Town Board of the Town of Chili hereby approves the incentive zoning plan for the Project upon the following findings:

1. Overall, the Project is consistent with and furthers the goals of the Town Chili Comprehensive Plan.
2. The Town and Forest Creek Equity Corp. hereby agree to memorialize the terms and conditions of the incentive zoning plan pursuant to the agreement as set forth in Exhibit A and incorporated as part of this Resolution.
3. The amenities provided by Forest Creek Equity Corp., as set forth in Exhibit A, provide sufficient public benefit to warrant the requested incentives.
4. The Town Board will cause this incentive zoning plan to be noted on the official Town Zoning Map or otherwise as deemed appropriate.

**IN WITNESS WHEREOF**, this Resolution was properly adopted by the Town Board at its regularly scheduled meeting, the date of which is listed above.

**TOWN OF CHILI TOWN BOARD**

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**RESOLUTION #248 RE: Use Of The Senior Center Trust and Agency Account**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Senior Center Trust and Agency Account was established in the year 2000 to hold proceeds from fundraising activities to benefit the Chili Senior Center; and

**WHEREAS**, Mary Anne Sears, Director of Programs for the Aging, and the Voices and Visions Committee, a volunteer group of senior citizens, wish to use funds from said account to offset the cost of the following holiday concerts: Jon Seiger, Josie Waverly, American Jukebox, Music Makers and for Singing Sake; total cost for all not exceed \$2100.00.

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**RESOLUTION #249 RE: Purchase of Computer Equipment**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Director of Management Information Services has determined that the Town needs to replace obsolete computer equipment that has passed its useful life; and

**WHEREAS**, the replacement of said equipment is in accordance with the Town's plan to replace obsolete computer equipment on a rotating basis; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of Management Information Services is hereby authorized to purchase (13) new desktop computers and (1) laptop with dock to replace obsolete equipment for a sum not to exceed \$9,620.00 from A1680.2 (Information Technology - Equipment) from HP, a computer systems vendor under New York State contract; and

**BE IT FURTHER RESOLVED**, that the equipment being replaced and other outstanding obsolete IT equipment is hereby declared to be surplus equipment and that the Director of Management Information Services is hereby authorized to disposed of said equipment.

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**RESOLUTION #250 RE: Substitute School Traffic Guard PT**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Timothy Putnam shall be appointed to the Substitute School Traffic Guard PT position and shall be paid at the rate of \$53.38 per day, expenses to be paid by voucher as incurred.

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**RESOLUTION #251 RE: Purchase of Wireless Network Equipment – Phase 1**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Director of Management Information Services had identified a need to increase managed wireless (Wi-Fi) network coverage in all Town facilities; and

**WHEREAS**, enhanced wireless coverage will provide public access internet service to residents and allow increased network coverage for Town staff; and

**WHEREAS**, the managed wireless network will be segregated to allow secure wireless access to the Town computer network for staff and unsecure wireless access to the internet for the public; and

**WHEREAS**, the Director of Management Information Services has completed a facilities site survey to determine hardware needs to deploy such a wireless network and is proposing an initial purchase to provide majority coverage to the Town Hall, DPW, Senior Center, and Community Center with Phase 2 expansion to additional coverage areas planned at a later date; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of Management Information Services has secured quotes from the sources listed below and is hereby authorized to purchase wireless network equipment and 5-year licensing for \$3445 from GovConnection, to be paid from Account A1680.2 (Information Technology Equipment).

SMP	3677.15
CDW-G	3681.65
GovConnection	3445.00

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**RESOLUTION #252 RE: Authorize Supervisor to Sign Contract for Community Development Block Grant (CDBG) – Paul Road Sidewalk Improvement Project**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Town has received notification from Monroe County that the Paul Road Sidewalk Improvement Project will be funded by the 2017 Community Development Block Grant Program (CDBG) in the amount of \$57,000.00; and

**NOW THEREFORE BE IT RESOLVED**, to accept the CDBG grant and to authorize the Supervisor to sign the contract and certification subject to the review and approval of Counsel for the Town; and

**BE IT FURTHER RESOLVED**, to amend the 2017 revenue budget A2706 (Grants from Local Governments) by an increase of \$57,000; and amend the 2017 expense budget A5410.4 (Sidewalks – Contractual) by an increase of \$57,000.00.

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**RESOLUTION #253 RE: Authorize Engineering Services Agreement with Passero Associates**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, as part of the update to the 2030 Comprehensive Master Plan it is necessary to revise the existing GIS maps; and

**WHEREAS**, the firm of Passero Associates prepared the original GIS maps for the 2030 Comprehensive Master Plans; and

**NOW, THEREFORE, BE IT RESOLVED**, to transfer \$5,000 from A1990.4 (Contingency) to A8020.4 (Planning – Comprehensive Plan); and

**BE IT FURTHER RESOLVED**, to authorize the Town Supervisor to execute an Engineering Services Agreement with Passero Associates in the amount of \$5,000.00, subject to the review and acceptance by the Counsel for the Town, to be paid from A8020.4 (Planning – Comprehensive Plan).

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**RESOLUTION #254 RE: Transfer to Equipment Reserves**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, an auction of equipment was held in October 2017 and the Town received proceeds of \$92,157.50 for the sale of that equipment; and

**WHEREAS**, it has been advantageous to transfer the auction proceeds to equipment reserves for future use; and

**NOW, THEREFORE, BE IT RESOLVED**, to amend revenue budget A2665 (Sales of Equipment) by an increase of \$4,590.00 and amend expense budget A9901.9000 (Interfund Transfers) by an increase of \$4,590.00; and

**BE IT FURTHER RESOLVED**, to transfer \$4,590.00 to the General Fleet Reserve; and

**BE IT FURTHER RESOLVED**, to amend revenue budget DA2665 (Sales of Equipment) by an increase of \$87,567.50 and amend expense budget DA9901.9000 (Interfund Transfers) by an increase of \$87,567.50; and

**BE IT FURTHER RESOLVED**, to transfer \$87,567.50 to the Highway Equipment Reserve.

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**RESOLUTION #255 RE: Close Out 2017 Assessment Roll Update**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, all work has been completed and all payments have been made for the 2017 Assessment Roll Update; and

**NOW, THEREFORE, BE IT RESOLVED**, to close out the 2017 Assessment Roll Update and transfer remaining cash balance of \$1,729.29 from H56 to the Assessment Reserve.

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**RESOLUTION #256 RE: Chili Fire Department Active List**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the following individual(s) be added to the Chili Fire Department active list effective November 6, 2017:

Brennan Verges

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**RESOLUTION #257 RE: Chili Fire Department Remove from Active List**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the following individual(s) be removed from the Chili Fire Department active list effective (Various Dates):

Brandon Ferris 10/9/2017 & Jacob Nulsen 10/22/2017

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**RESOLUTION #258 RE: Chili Fire Department Exempt List**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the following individual(s) be removed from the CFD active list and be added to the Chili Fire Department exempt list effective (Various Dates):

Kevin Kolb 10/8/2017 & Dan Newman 10/26/2017

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**RESOLUTION #259 RE: Letter of Credit Release #8 for Rose Hill, Phase 1**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, that per recommendation of the Commissioner of Public Works and Town Engineer that \$116,217.36 be released from the letter of credit #520005477 with Bank of Castile for Rose Hill, Phase 1, leaving a balance of \$412,924.67; subject to engineering fees and street light bills to the Town.

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**RESOLUTION #260 RE: Letter of Credit Release #5 for Carriage House, Section 3**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, that per recommendation of the Commissioner of Public Works and Town Engineer that \$53,365.50 be released from the letter of credit #520005347 with Bank of Castile for Carriage House, Section 3, leaving a balance of \$130,884.70; subject to engineering fees and street light bills to the Town.

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**RESOLUTION #261 RE: Purchase of Highway Replacement Vehicle**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, on Resolution # 78, 2017, the Town Board approved that funds in an amount not to exceed \$33,000 from the Highway Equipment Reserve be used to purchase a new vehicle (replacement), subject to Permissive Referendum; and

**WHEREAS**, the required time frame needed for Permissive Referendum has passed; and

**NOW, THEREFORE, BE IT RESOLVED**, to authorize the purchase of a Ford Escape from Van Bortel Ford, Inc. off the NYS Contract (No. PC66688) at a cost not to exceed \$33,000, to be paid from Account DA5130.2000.0010 (Machinery – Equipment - Highway Equipment Reserve).

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**RESOLUTION #262 RE: Purchase of Replacement Vehicle for Building Department**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, on Resolution # 77, 2017, the Town Board approved that funds in an amount not to exceed \$28,000 from the General Fleet Reserve be used to purchase a new Building Inspector vehicle (replacement vehicle), subject to Permissive Referendum; and

**WHEREAS**, the required time frame needed for Permissive Referendum has passed; and

**NOW, THEREFORE, BE IT RESOLVED**, to authorize the purchase of a Ford F-150 from Webster Ford, Inc. DBA Henderson Ford. off the NYS Contract (No. PC66744) at a cost not to exceed \$28,000, to be paid from Account A3620.2000.0026 (Safety Inspection – Equipment - General Fleet Reserve).

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**RESOLUTION #263 RE: October 18, 2017 Abstract**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, January 4, 2017 Resolution #1 authorized vouchers to be paid October 18, 2017, by all Council signing a waiver form; and

**WHEREAS**, Council did authorize by a majority vote vouchers 25969-26007, 26011-26074 totaling \$66,177.95 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

**NOW, THEREFORE, BE IT RESOLVED**, to note for the record vouchers 25969-26007, 26011-26074 were paid from the following funds:

General Fund	\$ 62,025.89
Highway Fund	4,013.10
Library Fund	75.20
Drainage District	63.76
Total Abstract	<u>\$ 66,177.95</u>

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**RESOLUTION #264 RE: November 1, 2017 Abstract**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, January 4, 2017 Resolution #1 authorized vouchers to be paid November 1, 2017, by all Council signing a waiver form; and

**WHEREAS**, Council did authorize by a majority vote vouchers 26084, 26088-26095, 26104, 26107, 26133, 26136, 26226-26227, 26236, 26242-26250, 26252-26277, 26283-26290, 26292-26340 totaling \$285,576.85 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

**NOW, THEREFORE, BE IT RESOLVED**, to note for the record vouchers 26084, 26088-26095, 26104, 26107, 26133, 26136, 26226-26227, 26236, 26242-26250, 26252-26277, 26283-26290, 26292-26340 were paid from the following funds:

General Fund	\$	55,043.04
Highway Fund		210,022.81
Library Fund		1,971.67
Drainage District		2,533.28
Fire Protection Districts		3,100.00
Street Lighting Districts		12,906.05
Total Abstract	\$	<u>285,576.85</u>

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**RESOLUTION #265 RE: November 15, 2017 Abstract**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, to pay vouchers 26341-26342, 26346-26358, 26361-26376, 26380-26381, 26385-26388, 26394-26395, 26397-26436, 26438-26471 totaling \$109,891.21 to be paid from the Distribution Account as presented to the Town Board by Virginia Ignatowski, Town Clerk:

General Fund	\$	68,757.38
Highway Fund		36,555.04
Drainage District		2,078.79
Private Purpose Trust		2,500.00
Total Abstract	\$	<u>109,891.21</u>

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The next meeting of the Chili Town Board will be Wednesday, December 13, 2017, 2017 at 7:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.