

Chili Town Board Meeting

October 17, 2018

Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman	Mark L. DeCory	_____
Councilwoman	Mary C. Sperr	_____
Councilman	Michael S. Slattery	_____
Councilman	Jordon I. Brown	_____
Supervisor	David J. Dunning	_____

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**
 Deputy Town Supervisor **Councilman Slattery**
 Counsel for the Town **Richard Stowe**
 Commissioner of Public Works/Superintendent
 Of Highways **David P. Lindsay, P.E.**
 Director of Finance **Daniel Knapp**
 Insurance Counselor **Eric Vail**
 Supervisor’s Office **Dawn Forte**
 Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

1. 2019 Budget hearing to consider the following:

Water District Assessment Rolls (South Chili Benefit Area #2)
 Sewer Districts (Chili Sewer Improvement Benefit Area #1)
 Lighting Districts (Consolidated Lighting District #1, Chili Industrial, Pumpkin Hill, Blueberry Hill,
 Parklands of Chili)
 Sidewalk Districts (Park Place, Vistas at the Links)
 Park District (Lexington)
 Consolidated Drainage District
 Assessment Rolls for Fire and Fire Protection Districts (Chili, Gates-Chili, Clifton)
 Assessment Rolls for Ambulance District (CHS Ambulance)
 Proposed contracts for Ambulance District
 Proposed contracts for Fire and Fire Protection Districts
 Preliminary Budget 2019

Chili Town Board Meeting

October 17, 2018

Agenda

G. Public Forum

Those wishing to be heard may raise their hand once the public forum starts, The Supervisor will call upon those who desire to address the Town Board until all have been heard. During the Public Forum period, each person will be allowed to comment for up to 5 minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is moved and seconded. Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the speaker's time, if at all possible. Virginia L. Ignatowski, Town Clerk, will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.

H. *Matters of the Supervisor* –

New Matters:

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 9/12/2018, 10/9/2018

Reports Submitted –

- Advanced Payment of Claims – September 2018
- Architectural Advisory Committee Minutes – 9/11/2018
- Building Department Report – September 2018
- Conservation Board Minutes – 9/10/2018
- Dog Control Reports – September 2018
- Drainage Committee Minutes – 8/7/2018
- Monthly Financial Report – August 2018
- Parks & Recreation Minutes – 8/21/2018
- Planning Board Minutes – 9/11/2018
- Recreation Center Report – September 2018
- Senior Center Report – September 2018
- Town Clerk Report – September 2018

J. Correspondence –

K. Pending Business

L. Old Business

Chili Town Board Meeting
October 17, 2018
Agenda

M. New Business

RESOLUTION #221 RE: Clifton Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Clifton Fire Department active list effective October 1, 2018:

Matthew Connor & Colin Trudeau

RESOLUTION #222 RE: Chili Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list from the exempt list effective October 3, 2018:

Curtis Hess

RESOLUTION #223 RE: Chili Fire Department Exempt List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be removed from the active list and be added to the Chili Fire Department exempt list effective October 3, 2018:

Reg Allen & Brian Fredette

RESOLUTION #224 RE: Building Department

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Steven Lauth be appointed provisionally as Assistant Building and Plumbing Inspector, pending background check and shall be paid an annual salary of \$41,500.00 (PG 28) effective October 18, 2018, expenses to be paid by voucher as incurred.

Chili Town Board Meeting
October 17, 2018
Agenda

RESOLUTION #225 RE: Amend Resolution #196 from the August 15, 2018 Town Board Meeting

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Senior Center Trust and Agency Account was established in the year 2000 to hold proceeds from fundraising activities to benefit the Chili Senior Center; and

WHEREAS, the original resolution included funds from the account to pay for music on 12/18/2018 to Roxanne Ziegler of \$150.00; and

BE IT RESOLVED, that the funds be now distributed to Mitzie Collins for \$75.00 and Roxanne Ziegler for \$75.00 for music on 12/18/2018.

RESOLUTION #226 RE: Establish Letter of Credit for Mayflower Estates

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that per the recommendation of the Commissioner of Public Works/Superintendent of Highways and Town Engineer that a letter of credit be established for Mayflower Estates in the amount of \$211,040.24.

Items within the letter of credit include, but are not limited to storm sewers, post construction storm water control features and erosion and sediment control.

RESOLUTION #227 RE: Purchase of Sewer Camera

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, included in the approved 2018 budget is the purchase of one (1) new storm sewer camera; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the purchase of a Standard Rovver X Truck camera system from Joe Johnson Equipment, LLC off the NJPA, Contract Number 022014-EVS, at a cost not to exceed \$85,000.00 to be paid from the account SD8540.2 (Consolidated Drainage – Equipment).

Chili Town Board Meeting
October 17, 2018
Agenda

RESOLUTION #228 RE: Purchase of Pickup for Highway

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, included in the approved 2018 budget is the purchase of one (1) new pickup truck; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the purchase of a Chevrolet Silverado 2500 from Cappellino Chevrolet off the NYS Contract (No. PC66898) at a cost not to exceed \$35,000.00 to be paid from Account DA5130.2 (Machinery – Equipment).

RESOLUTION # 229 RE: Bids for Sidewalk Plowing

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, on October 11, 2018, the Chili Town Clerk received written sealed proposals for the plowing of sidewalks for the 2018/2019 season. The proposals identified a total cost for the main general sidewalk areas, and for Sections 1-10 of the Park Place sidewalk district. Three proposals were received as follows:

J. Scott Krenzer
Bid Item #1 General Sidewalks
Bid Item #2 Park Place
Bid Item #3 Vista Villa's
Total Bid Amount \$886.00

Chris Krenzer
Bid Item #1 General Sidewalks
Bid Item #2 Park Place
Bid Item #3 Vista Villa's
Total Bid Amount \$887.00

David Krenzer
Bid Item #1 General Sidewalks
Bid Item #2 Park Place
Bid Item #3 Vista Villa's
Total Bid Amount \$974.00

NOW, THEREFORE, BE IT RESOLVED, to award the sidewalk plowing bid to the low bidder, J. Scott Krenzer at a cost of \$886.00 per trip for general area sidewalks, the Park Place Sidewalk District, and Vista Villa's.

Chili Town Board Meeting

October 17, 2018

Agenda

RESOLUTION #230 RE: GASB 75 Actuarial Services

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili must comply with GASB 75 – Accounting and Financial Reporting for Post-Employment Benefits Other Than Pensions with the fiscal year ending December 31, 2018, and each subsequent year; and

WHEREAS, the Director of Finance received a proposal from Harper Danesh to provide interim valuations for the 2018 and 2020 plan years and a full actuarial valuation for the 2019 plan year in accordance with GASB 75 with fees as follows:

2018 Interim valuation	\$1,500
2019 Full valuation	\$3,750
2020 Interim valuation	\$1,200

NOW, THEREFORE, BE IT RESOLVED, on the recommendation of the Director of Finance to accept the proposal of Harper Danesh and authorize the Supervisor to sign the related contract for professional services to conduct the valuations in accordance with GASB 75 for the fiscal years ending December 31, 2018, 2019 and 2020, to be paid from A1430.4 (Personnel – GASB OPEB Actuary Services).

RESOLUTION #231 RE: Penflex Inc. Agreement

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Supervisor Dunning is authorized to enter into a Service Fee Agreement with Penflex, Inc. to perform standard administrative services for the Chili Fire Department Inc. Service Award Program for the term November 1, 2018, to October 31, 2019, as well as actuarial services in connection with the GASB 73 required financial statement disclosures.

RESOLUTION #232 RE: 2018 Budget Amendments

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to transfer \$1,500 from A1990.4 (Contingency) to A1310.4 (Director of Finance – Contractual); and

BE IT FURTHER RESOLVED, to transfer \$2,000 from A1990.4 (Contingency) to A1430.4 (Personnel – GASB OPEB Actuary Services); and

BE IT FURTHER RESOLVED, to transfer \$35,000 from DA5142.4 (Snow Removal – Highway Miscellaneous) to DA5110.4 (General Repairs – Asphalt and Stone).

Chili Town Board Meeting
October 17, 2018
Agenda

RESOLUTION #233 RE: Employer Medical Contribution 2019

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, effective January 1, 2019, for the calendar year 2019, the Town will pay the following maximum contribution towards the health insurance monthly premium: Single - \$590.52; two-person - \$1,281.15; or family - \$1,468.15, and the full-time non-union employee will pay, by payroll deduction, the balance of the premium cost, if any; or if they wish to pay the Town directly, the premium must be paid in advance by the 20th of each month preceding the period coverage.

RESOLUTION #234 RE: Flexible Spending Account for Town Employees for 2019

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili Flexible Spending Account (The “Plan”) was adopted by an April 19, 1995 Resolution #203, and modified by December 11, 2013 Resolution #261 and maintained by the Town pursuant to Section 125 of the Internal Revenue Code; and

WHEREAS, the Town employees have found the Plan to be beneficial; and

NOW, THEREFORE, BE IT RESOLVED, to continue the Plan in 2019, open to full-time non-bargaining personnel and Union full-time personnel, subject to the bargaining contract, and open to employees working for the Town for a minimum of six (6) consecutive months; and

BE IT FURTHER RESOLVED, the maximum for both Health Care and Dependent Care reimbursement accounts be set at the amount allowable by the Internal Revenue Code; and

BE IT FURTHER RESOLVED, that the Flexible Spending Accounts will be funded from participating employee payroll deductions; but where the Health Care Flexible Spending Account may show a negative balance, the FSA shall be temporarily funded from the appropriate Employer FICA account and shall be reimbursed as participating employee deductions are received; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the Supervisor to enter into a contract with Lifetime Benefit Solutions, Inc. (formerly EBS-RMSCO, Inc.) to administer the Plan reimbursements.

Chili Town Board Meeting
October 17, 2018
Agenda

RESOLUTION #235 RE: September 19, 2018 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 3, 2018 Resolution #1 authorized vouchers to be paid September 19, 2018, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 28981, 28983, 29138-29139, 29141-29143, 29146, 29149-29158, 29160, 29162-29164, 29166-29167, 29169-29176, 29179, 29181, 29183-29188, 29191, 29193-29195, 29197, 29199, 29202, 29204, 29206, 29209, 29212, 29214-29218, 29220-29222, 29228-29236, 29240-29297, 29302-29310, 29312-29313, 29318-29320, 29324-29345, 29347-29355 totaling \$306,531.14 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record 28981, 28983, 29138-29139, 29141-29143, 29146, 29149-29158, 29160, 29162-29164, 29166-29167, 29169-29176, 29179, 29181, 29183-29188, 29191, 29193-29195, 29197, 29199, 29202, 29204, 29206, 29209, 29212, 29214-29218, 29220-29222, 29228-29236, 29240-29297, 29302-29310, 29312-29313, 29318-29320, 29324-29345, 29347-29355 were paid from the following funds:

General Fund	\$	135,089.34
General Fleet Reserve		14,960.28
Admin Facility Reserve		20,832.00
Highway Fund		133,282.94
Consolidated Drainage District		1,791.58
Private Purpose Trust		575.00
Total Abstract	\$	<u>306,531.14</u>

Chili Town Board Meeting
October 17, 2018
Agenda

RESOLUTION #236 RE: October 3, 2018 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 3, 2018 Resolution #1 authorized vouchers to be paid October 3, 2018, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 29298, 29300, 29361-29362, 29365, 29383-29388, 29393-29396, 29398-29469 totaling \$116,592.26 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record 29298, 29300, 29361-29362, 29365, 29383-29388, 29393-29396, 29398-29469 were paid from the following funds:

General Fund	\$	64,566.79
Highway Fund		25,355.76
Library Fund		2,690.84
H60 Community Center		7,345.00
Consolidated Drainage District		922.65
Street Lighting Districts		13,773.72
Sidewalk Districts		1,937.50
Total Abstract	\$	<u>116,592.26</u>

RESOLUTION #237 RE: October 17, 2018 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to pay vouchers 29030-29032, 29299, 29301, 29382, 29472-29495, 29498-29501, 29503-29520, 29525-29529, 29534-29537, 29539-29562, 29565, 29568-29584, 29586 totaling \$58,860.05 to be paid from the Distribution Account as presented to the Town Board by Virginia Ignatowski, Town Clerk:

General Fund	\$	46,558.77
Admin Facility Reserve		2,298.30
Highway Fund		8,240.60
Library Fund		75.20
Drainage District		727.18
Private Purpose Trust		960.00
Total Abstract	\$	<u>58,860.05</u>

The next meeting of the Chili Town Board will be Wednesday, November 14, 2018 at 7:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.