

November 19, 2018  
CHPB APPROVED MINUTES

CALL TO ORDER, PLEDGE AND ATTENDANCE:

Phil Supernault, chair; Linda Hamilton, Sect.; John Kinton, Earl Bassett, Bonnie Moore, Tammy Canfield, Peter Widener, Michael Slattery, liaison.

APPROVAL OF Oct. 15, 2018: Bonnie moved. Peter 2<sup>nd</sup>. Carried

OLD BUSINESS:

Bonnie's News Release to invite interested prospective landmark owners to a board meeting— We read the draft, Michael recommended that it be put in the Chili news letter. Peter reminded us that Nov. 30 is deadline for newsletter. Phil wondered if we should wait until the code change is completed so as not to confuse folks. Peter said that the code change could take a few years. We should go ahead. Phil said we could invite folks who are passionate about their landmark to speak about the advantages of owning a landmark and the ease of working with our board. We could have a pictorial, virtual walk through of our landmarks. The thrust would be as expressed in Bonnie's news release. We could include a picture of our board. We will wordsmith Bonnie's release. The format will be "Open house, informational meeting with a multimedia presentation of 1-3 landmarks (John Kinton had owned Streeters originally). John will contact Sandra Foley to see if she would like to be one of the featured home owners. (Advertise on our website, Suburban News etc. 1 month ahead) Phil suggested that we wait until April.

Phil presented a draft of the Certificate of Merit Nomination Form. We will be prepared to edit, approve/disapprove the draft at our December meeting. Michael asked that the former certificate be in the email along with tonight's minutes.

Phil prepared a Landmark Status Application Process Template for us to examine and make any changes to be presented for a decision at our December 10 meeting.

Peter said we don't have a file folder for Cox Hall. Phil will see if he has it.

Bonnie spoke with Mr. Burkhard. He wants Bonnie to send an application ASAP. Phil will make paper copies of our application and bring them to the December meeting for those who would like hard copies to pass to interested prospective landmark owners. The form is also on our website.

NEW BUSINESS:

Rona Pearce retired from our board. Phil suggested that we should do something for her. He brought a form used to recognize Bonnie's late husband, Carl C. Moore, Jr., and recommended that we could present Rona with something similar along with her name plaque which Peter has. Phil will buy appropriate paper. Bonnie said that when a town employee leaves, the town board sometimes recognizes the employee. Michael thinks that this may have already been discussed with David. He will check with David. Peter said Rona was the cofounder of the Historic Preservation Board along with Peter's father. Phil will prepare a draft and present it next month. Michael will ask David about signing the award.

Peter's term expires next month. Phil will recommend to Dawn that his term be renewed. He wishes to continue.

We will follow our December 10 meeting with refreshments which board members provide. Spouses are invited if they choose to come.

ADJOURNMENT 8:10 PM

John moved. Peter 2<sup>nd</sup>. Carried.

Respectfully submitted,

Linda Hamilton, Secretary