

Chili Town Board Meeting

April 10, 2019

Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman	Mark L. DeCory	_____
Councilwoman	Mary C. Sperr	_____
Councilman	Michael S. Slattery	_____
Councilman	Jordon I. Brown	_____
Supervisor	David J. Dunning	_____

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**
 Deputy Town Supervisor **Councilman Slattery**
 Counsel for the Town **Richard Stowe**
 Commissioner of Public Works/Superintendent
 Of Highways **David P. Lindsay, P.E.**
 Director of Finance **Daniel Knapp**
 Insurance Counselor **Eric Vail**
 Supervisor’s Office **Dawn Forte**
 Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

1. Presentation to Rona Pearce.
2. Laura Landers, Freed Maxick CPA’s Financials Y/E 12/31/2018.

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

G. Public Forum

Those wishing to be heard may raise their hand once the public forum starts, The Supervisor will call upon those who desire to address the Town Board until all have been heard. During the Public Forum period, each person will be allowed to comment for up to 5 minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is moved and seconded. Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the speaker’s time, if at all possible. Virginia L. Ignatowski, Town Clerk, will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.

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H. *Matters of the Supervisor* –

New Matters:

1. Chili Coyotes – Presentation, Thursday, April 25, 2019 at 7:00 pm.
2. National Day of Prayer, Thursday, May 2, 2019 at 7:00 pm.
3. Monroe County Sheriff's Presentation, Thursday, June 13, 2019 at 7:00 pm.

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 3/13/2019

Reports Submitted –

- Advanced Payment of Claims – March 2019
- Building Department Report – March 2019
- Chili Parks & Recreation Minutes – 1/15/2019 (No February Meeting)
- Conservation Board Minutes – 3/4/2019
- Dog Control Reports – March 2019
- Drainage Committee Minutes – 2/5/2019
- Historic Preservation Board Minutes – 2/11/2019
- Library Board Minutes – 2/26/2019
- Monthly Financial Statement – March 2019
- Recreation Center Report –
- Senior Center Report – March 2019
- Town Clerk Report – March 2019
- Zoning Board Minutes – 2/26/2019

J. Correspondence –

1. The Town of Chili has received notification from Steven Lauth, Assistant Building & Plumbing Inspector that he is resigning effective April 12, 2019.

K. Pending Business:

L. Old Business:

M. New Business:

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RESOLUTION #149 RE: Email Security Appliance

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the current email security appliance used by the Town has reached its End of Life as determined by the manufacturer making future antivirus definitions and software updates unavailable; and

WHEREAS, the licensing and update support for the current appliance is expiring; and

WHEREAS, the Director of MIS has conducted a review of viable replacement products to determine which fiscally responsible replacement best meets the needs of the Town; and

NOW, THEREFORE, BE IT RESOLVED, that the Director of Management Information Services is hereby authorized to purchase a Sonicwall 5000 Email Security Appliance with 3-year TotalSecure licensing from GovConnection for a sum not to exceed \$3,560.00 from A1680.2002 (Information Technology - Equipment) utilizing the National Cooperative Purchasing Alliance (NCPA) contract vehicle.

RESOLUTION #150 RE: Fireworks For Chil-E Fest

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili provides professional fireworks as part of the annual Chil-E Festival on July 4, 2019; and

AND WHEREAS, Young Explosive Corporation has provided the Town with outstanding service at previous Chil-E Festivals; and

NOW, THEREFORE, BE IT RESOLVED, that per the recommendation of Michael Curley, Parks and Recreation Director, that Supervisor Dunning is hereby authorized to enter into a contract with Young Explosive Corporation for the provision of a professional fireworks display at the 2019 Chil-E Festival in the amount of \$12000.00 to be paid from A7550.4 (Celebrations).

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RESOLUTION #151 RE: Inflatable Rides for Chil-E Fest

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town intends to provide inflatable rides (bounce houses, slides, etc.) during the 2019 Chil-E Festival to the benefit of residents of the Town; and

WHEREAS, Adventures in Climbing has provided the Town with outstanding service in the past; and

NOW, THEREFORE, BE IT RESOLVED, to accept the proposal from Adventures in Climbing and authorize Supervisor Dunning to sign an agreement in the amount of \$2295.00 to be paid from A7550.4 (Celebrations).

RESOLUTION #152 RE: Entertainment Chil-E-Fest

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Supervisor Dunning is hereby authorized to sign a contract with Mason Tyler Band to provide musical entertainment at the 2019 Chil-E Festival for \$400.00, to be paid from A7550.4 (Celebrations); and

BE IT RESOLVED, that Supervisor Dunning is hereby authorized to sign a contract with Scuondrels to provide musical entertainment at the 2019 Chil-E Festival for \$400.00, to be paid from A7550.4 (Celebrations); and

BE IT RESOLVED, that Supervisor Dunning is hereby authorized to sign a contract with Junkyard Fieldtrip to provide musical entertainment at the 2019 Chil-E Festival for \$1200.00, to be paid from A7550.4 (Celebrations); and

BE IT RESOLVED, that Supervisor Dunning is hereby authorized to sign a contract with the Johnny Bauer to provide musical entertainment at the 2019 Chil-E Festival for \$300.00, to be paid from A7550.4 (Celebrations); and

BE IT RESOLVED, that Supervisor Dunning is hereby authorized to sign a contract with Bad Grampas to provide musical entertainment at the 2019 Chil-E Festival for \$400.00, to be paid from A7550.4 (Celebrations); and

BE IT RESOLVED, that Supervisor Dunning is hereby authorized to sign a contract with the Dean's List to provide musical entertainment at the 2019 Chil-E Festival for \$1200.00, to be paid from A7550.4 (Celebrations).

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RESOLUTION #153 RE: SOUND, STAGING, AND LIGHTING For Chil-E Fest

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town intends to provide live entertainment during the 2019 Chil-E Festival to the benefit of residents of the Town; and

WHEREAS, Audio Images Sound and Lighting Inc. has provided the Town with outstanding service in the past; and

NOW, THEREFORE, BE IT RESOLVED, to accept the proposal from Audio Images Sound and Lighting, Inc. and authorize Supervisor Dunning to sign an agreement in the amount of \$5000.00 to be paid from A7550.4 (Celebrations).

RESOLUTION #154 RE: Demolition Award for 2852 Chili Avenue.

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town Board of the Town of Chili in Resolution #235 dated October 17, 2018 authorized the demolition of structure(s) at 2852 Chili Avenue; and

WHEREAS, Two out of Three quotes requested were received for the work; and

WHEREAS, the quotes are as follows:

<u>Contractor</u>	<u>Quote</u>
Frederico Demolition	\$29,866.00
RCI Contracting of Rochester LLC	\$35,700.00
	Did not submit

WHEREAS, the Building Department Manager has reviewed the submitted quotes and has made the determination that the proposal from Frederico Demolition best meets the intent of the specification and requirements of the town and is acceptable and hereby recommends that it be accepted; and

NOW, THEREFORE, BE IT RESOLVED, to transfer \$29,866.00 from A1990.4 (Contingency) to A3620.4 (Safety Inspection – Contractual); and

BE IT FURTHER RESOLVED, to accept the quote from Frederico Demolition for a cost to not exceed \$29,866.00 and authorize Supervisor Dunning to sign the necessary paperwork, to be paid from A3620.4 (Safety Inspection – Contractual).

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RESOLUTION #155 RE: In Memory of James D. Manion

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, we the Town Board of the Town of Chili find it befitting to extend our deepest sympathy to the Manion family during the passing of James D. Manion, who on March 18, 2019 passed away; and

WHEREAS, James D. Manion served on the Drainage Committee from 1/5/2000 – 12/31/2001 as a member; and from 1/2/2002 – 11/1/2005 as the Drainage Committee Secretary; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Chili hereby sets aside this special page of their minutes from this Town Board Meeting in his honor and takes a moment of silence in James D. Manion’s memory. The Town Clerk is hereby directed to send a copy of this resolution to the Manion family.

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RESOLUTION #156 RE: Chili Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list effective April 8, 2019:

Kylie Smith

RESOLUTION #157 RE: Acceptance of CCSI Grant

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town has been awarded a grant from New York State through Coordinated Care Services, Inc., in the amount of \$901.00. Said grant is to be used for the purchase of supplies for the Chili Senior Center and support Senior Center programming; and

NOW, THEREFORE, BE IT RESOLVED, to accept the grant; and

BE IT FURTHER RESOLVED, to amend the 2019 revenue budget A3772 (State Aid – Programs For Aging) by an increase of \$901.00; and amend the 2019 expense budget A6772.4 (Programs For Aging – Senior Programs) by an increase of \$901.00.

RESOLUTION #158 RE: Purchase of Cellular Equipment

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Director of Management Information Services has determined that the Town needs to replace cellular equipment that is approaching the end of useful life; and

WHEREAS, the trade-in value of existing cellular equipment can be leveraged to minimize the replacement cost of said equipment; and

NOW, THEREFORE, BE IT RESOLVED, the Director of Management Information Services is hereby authorized to purchase (20) cellular telephones from for a sum not to exceed \$6,000.00 from A1650.4 (Central Communications - Utilities) from Verizon Wireless, a cellular equipment vendor under New York State contract; and

BE IT FURTHER RESOLVED, credits resulting from trade-in or existing equipment to be credited to A1650.4 (Central Communications – Utilities).

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RESOLUTION #159 RE: Bike Ride for National Center for Missing & Exploited Children

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the National Center for Missing & Exploited Children has once again asked for the Town’s permission to have their May 17, 2019 one hundred mile bike ride come through the Town of Chili on Pixley Road, Chili Avenue, Marshall Road, Paul Road, Archer Road, Chili Avenue, Chestnut Ridge Road, Chili Center Coldwater Road, Westside Drive, from approximately 4:15 p.m. – 4:50 p.m. to spread the awareness about the plight of missing children and share abduction and exploitation prevention educational materials with children along with raising funds for their agency services; and

WHEREAS, they must provide a certificate of insurance naming the Town as an additional insured; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the National Center for Missing & Exploited Children to have their bike ride go through the Town of Chili on Friday, May 17, 2019 provided they notify the Monroe County Sheriff’s Office at Zone C, the Chili Fire Department and Ambulance prior to the race; and

BE IT FURTHER RESOLVED, that the Town Clerk shall send notification of this resolution to the National Center for Missing & Exploited Children.

RESOLUTION #160 RE: 1st Annual Trot for Troopers - 5K Run/Walk

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Race Director for the Trot for Troopers 5K Run/Walk is seeking the permission of the Town of Chili to hold a 5K run/walk on August 10, 2019 in the Town of Chili on Paul Road, Matlyn Drive, Chiswick Cir, Edgeware Road, Queensbury Lane and Bishopgate Drive from approximately 8:00 a.m. – 10:30 a.m. to raise funds for the New York State Troopers PBA Signal 30 Benefit Fund; and

WHEREAS, the event organizers have obtained the necessary permit and approval for the use of a portion of Paul Road from the Monroe County Department of Transportation must; and

WHEREAS, the Race Director must provide a certificate of insurance naming the Town of Chili as an additional insured to the Superintendent of Highways and; and

WHEREAS, the Race Director must coordinate with and seek approval from the Superintendent of Highways for any Town road impacts and must notify the Monroe County Sheriff’s Office at Zone C, the Chili Fire Department and Ambulance prior to the race; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Race Director for the Trot for Troopers 5K Run/Walk to hold a 5K Run/Walk in the Town of Chili on Saturday August 10, 2019.

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RESOLUTION #161 RE: Donation of New Disc Golf Baskets

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Greater Rochester Disc Golf Association desires to donate eighteen (18) new disc golf baskets to the Town of Chili with an approximate value of \$400.00/each; and

WHEREAS, upon delivery of the new baskets, the existing baskets, in the opinion of the Superintendent of Highways/Commissioner of Public Works will be obsolete and of no further use to the Town of Chili and will be disposed of; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board authorizes the acceptance of the donated disc golf baskets and approves the disposal of the existing disc golf baskets subject to receiving and installation of the new baskets.

RESOLUTION #162 RE: Establish Letter of Credit for Calvary Assembly

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that per the recommendation of the Commissioner of Public Works/Superintendent of Highways and Town Engineer that a letter of credit be established for Calvary Assembly in the amount of \$123,374.00.

Items within the letter of credit include, but are not limited to storm sewers, post construction storm water control features and erosion and sediment control.

RESOLUTION #163 RE: Establish Letter of Credit for 30 Airline Drive

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that per the recommendation of the Commissioner of Public Works/Superintendent of Highways and Town Engineer that a letter of credit be established for 30 Airline Drive in the amount of \$126,151.36.

Items within the letter of credit include, but are not limited to storm sewers, post construction storm water control features and erosion and sediment control.

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RESOLUTION #164 RE: Parks Security

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili contracts with a professional security company to provide seasonal park security; and

WHEREAS, an updated proposal from Reliant Security was received by the Town and reviewed by the Commissioner of Public Works and found to be acceptable; and

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Dunning is hereby authorized to sign a contract with Reliant Security for seasonal park security services at a rate of \$21.00/per hour to be paid from A7110.4267 (Park Security Guards).

RESOLUTION #165 RE: March 20, 2019 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2019 Resolution #1 authorized vouchers to be paid March 20, 2019, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 30756-30757, 30860-30861, 30864-30870, 30879-30892, 30894-30896, 30899-30906, 30908-30930, 30932-30972, 30975-30992 totaling \$528,080.62 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 50,791.55
Highway Fund	65,832.23
H60 Community Center	261,025.36
Drainage District	1,624.48
Fire Protection Districts	144,877.00
Sidewalk Districts	3,930.00
Total Abstract	<u>\$ 528,080.62</u>

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RESOLUTION #166 RE: April 3, 2019 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2019 Resolution #1 authorized vouchers to be paid April 3, 2019, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 30563, 30639, 30875, 30877, 30931, 30973-30974, 30993-30995, 31003-31010, 31013, 31015-31022, 31028, 31031, 31036, 31046-31053, 31059-31066, 31068-31109, 31111-31116, 31120-31125 totaling \$429,754.14 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$	103,739.24
Highway Fund		277,017.45
Library Fund		2,782.29
H60 Community Center		30,844.89
Drainage District		1,595.87
Street Lighting Districts		13,274.40
Miscellaneous Special Revenue		500.00
Total Abstract	\$	<u>429,754.14</u>

The next regular meeting of the Chili Town Board will be on Wednesday, May 15, 2019 at 7:00 p.m. in the Chili Town Hall Main Meeting Room.