

CHILI TOWN BOARD ORGANIZATIONAL MEETING
January 2, 2020

An Organizational Meeting of the Chili Town Board was held on January 2, 2020 at the Chili Town Hall, 3333 Chili Avenue, Rochester, New York 14624 at 5:00 p.m. The meeting was called to order by Supervisor David Dunning.

- PRESENT: Councilman Brown, Councilman DeCory; Councilman Slattery and Supervisor David Dunning. Councilwoman Sperr was excused.
- ALSO PRESENT: Dawn Forte, Supervisor's Secretary; Sandra Hewlett, Stenographer; Virginia Ignatowski, Town Clerk; Daniel Knapp, Director of Finance; David Lindsay, Commissioner of Public Works/Highway Superintendent; Councilman Slattery, Deputy Town Supervisor; Richard Stowe, Counsel for the Town; Eric Vail, Insurance Counselor.

The invocation was given by Virginia Ignatowski.

The Pledge of Allegiance was cited. The fire safety exits were identified for those present.

SUPERVISOR DUNNING: Before we begin through the agenda this evening, I would like to welcome our new Councilman, James Valerio, to the dais. Welcome. Glad to have you.

COUNCILMAN VALERIO: Thank you.

SUPERVISOR DUNNING: Also, I would just like for the benefit of those who may be watching this at home, this meeting may seem to go along rather quickly. A good majority of all of the agenda items here are items already approved through the budget process and this is just a formalization of those particular items. So if it does seem to go along quickly, that is the reason why.

As per correspondence to the Town Board and Town Clerk of January 2, 2020, Supervisor Dunning announces the following appointments for 2020:

- Deputy Supervisor..... Councilman Michael Slattery
- Secretary to Supervisor..... Dawn Forte
- Director of Finance..... Daniel Knapp
- Historian..... Peter Widener
- Architectural Advisory Committee Liaison.. David Dunning
- Conservation Liaison..... Mark DeCory
- Drainage Liaison..... Mary Sperr
- Historic Preservation Liaison..... James Valerio
- Library Liaison..... Mary Sperr
- Parks/Recreation Liaison..... Michael Slattery
- Planning Board Liaison..... David Dunning
- Traffic/Safety Liaison..... Mark DeCory
- Zoning Board Liaison..... David Dunning

NOTICE TO THE PUBLIC: As this is the annual Organizational Meeting of the Town Board, there will be no public forum. This has been a long established past practice and will continue to be standard procedure at this Organizational Meeting. The public forum will resume at the next Town Board Meeting on January 15, 2020.

RESOLUTION #1 RE: Meetings

OFFERED BY: Councilman Slattery **SECONDED BY:** Councilman DeCory

BE IT RESOLVED that the regular 2020 Town Board meetings will begin at 7:00 p.m. located at Town Hall Meeting Room, 3333 Chili Avenue Rochester, NY 14624, except the January 2nd meeting will begin at 5:00 p.m.; December 31st meeting will begin at 12:00 p.m.; the meetings will be held per the schedule below:

- January 2nd (5:00 p.m.), January 15th,
- February 12th,
- March 11th,
- April 15th,
- May 13th,
- June 10th,
- July 15th,
- August 12th,

September 16th, (September 1st, September 2nd Budget Workshops 5:00 p.m.)
October 14th,
November 18th,
December 16th and December 31th (12:00 p.m.)

BE IT RESOLVED that the Town Board organizational meeting for 2021 will be held on January 4, 2021 and will begin at 5:00 p.m., located in the Town Hall Main Meeting Room, 3333 Chili Avenue, Rochester, NY 14624; and

BE IT FURTHER RESOLVED, that bills will be paid on the first (1st) and third (3rd) Wednesday of each month, January–December by all Councilpersons either voting on or signing an authorization sheet for all abstracts to be paid on days for which there is no meeting.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #2 RE: Appointment of Counsel for the Town

OFFERED BY: Councilman Slattery SECONDED BY: Councilman DeCory

BE IT RESOLVED that Richard E. Stowe, Esq. residing at 300 Betteridge Road, Churchville, NY 14428, be retained as Counsel to the Town of Chili; and

BE IT FURTHER RESOLVED, that Supervisor Dunning be authorized to enter into a Retainer Agreement with Richard E. Stowe, Esq. for the year 2020, said agreement to specify duties of representation in exchange for amounts paid, base retainer amount to be \$50,264.00 with provisions in the agreement to allow for expenses to be reimbursed by voucher, as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #3 RE: Appointment of Assistant Counsel for the Town

OFFERED BY: Councilman Slattery SECONDED BY: Councilman DeCory

BE IT RESOLVED that Eric W. Stowe, residing at 4 Orange Tree Circle, Rochester, NY 14624 be retained as Assistant Counsel to the Town of Chili, and

BE IT FURTHER RESOLVED, that Supervisor Dunning be authorized to enter into a Retainer Agreement with Eric W. Stowe for the year 2020, said agreement to specify duties of representation in exchange for amounts paid, base retainer amount to be \$32,801.00 with provisions in the Agreement to allow for expenses to be reimbursed by voucher, as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #4 RE: Special Prosecutor for Code Violations

OFFERED BY: Councilman Slattery SECONDED BY: Councilman DeCory

WHEREAS, the Town Board of the Town of Chili, Monroe County has been advised that in order to properly prosecute certain violations of the Town of Chili Ordinances and Local Laws, it is necessary to obtain the appointment of the Assistant Counsel of the Town as Special Prosecutor; and

WHEREAS, the Town Board desires the Assistant Counsel for the Town, Eric W. Stowe, be appointed as Special Prosecutor for this purpose; and

WHEREAS, the Town Board, once it has so appointed the Assistant Counsel for the Town,

BE IT RESOLVED that the following Financial Institutions be designated for the year 2020 for Town monies for the Supervisor:

JPMorgan Chase Bank, N.A.	M & T Bank
Canandaigua National Bank & Trust	Bank of America
Five Star Bank	Bank of Castile
Citizens Bank, N.A.	Key Bank
Genesee Regional Bank	NYCLASS

BE IT RESOLVED that the Investment Policy originally adopted by Resolution #13 on January 3, 2018 shall remain in effect without revisions; and

BE IT FURTHER RESOLVED, that the Supervisor be authorized to place monies in as many various accounts as deemed necessary to properly manage the financial aspects of the town in accordance with the Town Investment Policy.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Ave
Supervisor Dunning - Aye

RESOLUTION #14 RE: Banks for the Town Clerk & Receiver of Taxes

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Valerio

BE IT RESOLVED that JP Morgan Chase Bank, N.A., M & T Bank and Five Star Bank be designated as banks for the Town Clerk and Receiver of Taxes.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Ave
Supervisor Dunning - Aye

RESOLUTION #15 RE: Civil Service and Payroll

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Valerio

BE IT RESOLVED that all hourly and salaried employees of the Town of Chili shall have been cleared with the County of Monroe Civil Service Commission; and

BE IT FURTHER RESOLVED, that the salaried and hourly employees shall be paid on a bi-weekly payroll for the year 2020; and

BE IT FURTHER RESOLVED, that Supervisor Dunning be authorized to release payroll checks upon receipt of duly authorized statements from the Department Heads involved; and

BE IT FURTHER RESOLVED, that the Supervisor be authorized to pay any claims related to payroll expenses and benefits (such as but not limited to health insurance premiums and dental insurance claims) when received or due and that all such claims will be submitted to the Town Board for review; and

BE IT FURTHER RESOLVED, that USA Payrolls, Inc. an Asure Company shall be retained to process payroll checks, deposit payroll taxes, prepare quarterly payroll reports and prepare year-end payroll reports and W-2s.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Ave
Supervisor Dunning - Aye

RESOLUTION #16 RE: Mileage

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Valerio

BE IT RESOLVED that reimbursement for mileage (in the use of employee's personal vehicle) in the course of doing Town business at the rate of \$0.575 cents per mile for the year 2020 with

mileage expense form of said mileage submitted to the Supervisor for approval.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #17 RE: Contracts for Animal Care 2020

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Valerio

BE IT RESOLVED that Supervisor Dunning be authorized to sign a Contract with Chili Animal Care, P.C. for emergency animal medical treatment, euthanasia services and disposal services; and

BE IT RESOLVED that Supervisor Dunning be authorized to sign a Contract with the Town of Hamlin for dog adoption services; and

BE IT RESOLVED that Supervisor Dunning be authorized to sign a Contract with the Animal Hospital of Pittsford for animal shelter services; and

BE IT RESOLVED that Supervisor Dunning be authorized to sign a Contract with Veterinary Specialists of Rochester Animal Emergency Service for emergency animal medical treatment and shelter.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #18 RE: Polling Places

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Valerio

BE IT RESOLVED that \$120.00 per Election District for the year 2020, be paid to each owner of the premises where polling places are designated; and

BE IT FURTHER RESOLVED, that this sum is to cover heat, light, janitor, etc., and shall be paid by voucher after the General Election Day.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #19 RE: Election Inspectors

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Valerio

BE IT RESOLVED that compensation of Election Inspectors shall be paid at a rate designated by the Board of Elections; and

BE IT FURTHER RESOLVED, that the Town Clerk is authorized to pay the election inspectors via a special abstract if the timing of payments via the regular abstract will cause undue delays.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #20 RE: Advance Payment of Claims

OFFERED BY: Councilman Valerio SECONDED BY: Councilman DeCory

BE IT RESOLVED that as per section 118 (Form of Claims) of the Town Law, the Town Board authorizes the payment in advance of audit of claims for public utility services (including electric, gas, water, sewer, fuel oil and telephone services), postage, freight and express charges; and

BE IT FURTHER RESOLVED, that all such claims shall be presented at the next regular meeting for audit.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #21 RE: Supervisor

OFFERED BY: Councilman Valerio **SECONDED BY: Councilman DeCory**

BE IT RESOLVED that the salary of David J. Dunning, duly elected Supervisor, and shall be paid an annual salary of \$100,062.00 for the year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Councilman Michael Slattery shall be Deputy Supervisor as appointed by Supervisor Dunning, and shall be paid an annual salary of \$6,000.00 for this position for the year 2020; and

BE IT FURTHER RESOLVED, that Dawn Forte shall be Secretary to the Supervisor as appointed by Supervisor Dunning, and shall be paid an annual salary of \$54,011.00 effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Peter Widener shall be Historian PT as appointed by Supervisor Dunning for the Town of Chili and shall be paid an annual salary of \$4,297.00 effective January 1, 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #22 RE: Town Council Members

OFFERED BY: Councilman Valerio **SECONDED BY: Councilman DeCory**

BE IT RESOLVED that the salaries of duly elected Council members Mark L. DeCory, Michael S. Slattery, Mary C. Sperr and James V. Valerio for the year 2020, and shall be paid an annual salary of \$18,500.00 each, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #23 RE: Finance Department

OFFERED BY: Councilman Valerio **SECONDED BY: Councilman DeCory**

BE IT RESOLVED that Daniel Knapp shall be Director of Finance as appointed by Supervisor Dunning, and shall be paid an annual salary of \$90,927.00 per year effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that the additional responsibilities of payroll preparation, benefit administration, and the supervision of employee assigned to those functions be assigned to the Director of Finance; and

BE IT FURTHER RESOLVED, that the Director of Finance shall be appointed as the accounting software access officer; and

BE IT FURTHER RESOLVED, that Michelle Lenhart shall be reappointed provisionally as Human Resources & Finance Assistant and shall be paid an annual salary of \$52,350.00 effective January 1, 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #24 RE: Town Clerk Office

OFFERED BY: Councilman Valerio **SECONDED BY: Councilman DeCory**

BE IT RESOLVED that Virginia Ignatowski duly elected Town Clerk shall be paid an annual salary of \$68,528.00 for the year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Virginia Ignatowski be authorized to execute agreements necessary to perform the duties of said office; and

BE IT FURTHER RESOLVED, that Suzanne Camarata shall be Deputy Town Clerk as appointed by Town Clerk Virginia Ignatowski, and shall be paid an annual salary of \$53,158.00 effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Lorraine Townsend shall be Part-Time Deputy Town Clerk/Deputy Receiver of Taxes/Assessments as appointed by Town Clerk Virginia Ignatowski and shall be paid an hourly rate of \$15.16 per hour effective January 1, 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #25 RE: Records Access/Records Management/Information Security Officer

OFFERED BY: Councilman DeCory **SECONDED BY: Councilman Slattery**

BE IT RESOLVED that Town Clerk Virginia Ignatowski be appointed as Records Access Officer for the year 2020, with regards to requests made for records under the Freedom of Information Law; and

BE IT FURTHER RESOLVED, that Town Clerk Virginia Ignatowski be appointed as Records Management Officer for the year 2020; and

BE IT FURTHER RESOLVED, that Supervisor David Dunning be appointed as Information Security Officer for the year 2020, as this position should function independently of the Department of MIS.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #26 RE: Receiver of Taxes Office

OFFERED BY: Councilman DeCory **SECONDED BY: Councilman Slattery**

BE IT RESOLVED that Virginia Ignatowski shall be appointed as Receiver of Taxes and shall be paid an annual salary of \$17,900.00 effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Rose Mary Rozzo shall be Deputy Tax Receiver/Assessments as appointed by Town Clerk Virginia Ignatowski, and shall be paid an annual salary of \$53,158.00 effective January 1, 2020, expenses to be paid by voucher as

incurred; and

BE IT FURTHER RESOLVED, that Lorraine Townsend shall be reappointed Part-Time Deputy Town Clerk/Deputy Receiver of Taxes/Assessments and shall be paid an hourly rate of \$15.16 effective January 1, 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #27 RE: Building Department

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery

BE IT RESOLVED that Paul Wanzenried, Building Department Manager be paid an annual salary of \$76,543.00 effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Gerald Alaimo, Jr., Assistant Building Inspector be paid an annual salary of \$42,737.00 (PG 28) effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that David Saur shall be reappointed provisionally Fire Marshal and shall be paid an annual salary of \$57,249.00 (PG 29) effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Kristen Yachett, Code Enforcement Assistant Part-Time be paid at an hourly rate of \$25.30 (PG 26) effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Kristen Yachett, Dog Control Officer Part-Time be paid an hourly rate of \$25.30 (PG 26) effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Kandi VanDuzer, Secretary to Planning and Zoning Board be paid an annual salary of \$39,916.00 (PG 27) effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Kathryn Rogers, Planning Clerk be paid an annual salary of \$35,268.00 (PG 25) effective January 1, 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #28 RE: Senior Center

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Valerio

BE IT RESOLVED that Mary Anne Sears, Director Programs for the Aging be paid an annual salary of \$61,282.00 effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Gwen Machulskis, Office Clerk IV – Part Time be paid at the rate of \$14.06 per hour, that Pamela Holihan, Office Clerk IV – Part Time be paid at the rate of \$13.26 per hour, and Michael Ferugia, Office Clerk IV – Part Time be paid at the rate of \$13.00 per hour all not to exceed 19.5 hours per week, effective January 1, 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #29 RE: Recreation Department

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Valerio

BE IT RESOLVED that Michael Curley, Director of Parks & Recreation be paid an annual salary of \$79,938.00 effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Adam Washbon, Recreation Supervisor be paid an annual salary of \$50,378.00 (PG 29) effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Ashley Vent, Recreation Supervisor be paid an annual salary of \$50,378.00 (PG 29) effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Jesse Marano, Recreation Assistant be paid an annual salary of \$33,699.00 (PG 24) effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Megan Termine, Recreation Assistant be paid an annual salary of \$32,877.00 (PG 24) effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT RESOLVED that per the recommendation of Michael Curley, Director of Parks & Recreation, the following people be appointed Seasonal Laborers, as needed, and shall be paid at the rate of \$11.80 per hour, or \$12.55 per hour if working the Before School Care SAFE program, effective January 1, 2020; expenses to be paid by voucher as incurred:

John Bagley, Truman Benz, Zoe Benz, Antonio Buonomo, Brooke Chalmers, Joseph Crocker, Grace Daly, William Davis, Maria Esposito, Brianna Fagan, Kyle Fingar, Michael Firnstein, Domenic Galli, Gabrielle Gentz, Madeline Greble, Connor Hamilton, Kera Hampton, Dana Hart, Abigail Jarvis, Lauren Jarvis, Olivia Keefe, Christian Leonardo, Anna Muchard, Susan Muchard, Adam Patanella, Daniel Phan, Glenn Pittman, Joseph Puglia, Yezenia Rodriguez, Katie Sattora, Braeden Schmidt, Olivia Smith, Amanda Spogli, Tyler St. Denis, Marianne Swan, Cameron Tulloch, Matthew Valone, Anna Grace Vernick, Terrence Wilson

BE IT FURTHER RESOLVED, that Michael Curley, Director of Parks & Recreation be allowed to hire additional Seasonal Laborers as need for 2020 calendar year, and that they shall be paid at the rate of \$11.80 per hour, or \$12.55 per hour if working the Before School Care SAFE program, pending background checks.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #30 RE: Cleaner – Union Station Park Lodge

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Valerio

BE IT RESOLVED that Michelle Child be hired as a Cleaner - PT to clean Union Station Park lodge at \$40.00 per cleaning for 2020.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #31 RE: Town Court

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Valerio

BE IT FURTHER RESOLVED, that Ronald G. Evangelista, duly elected Town Justice, shall be paid an annual salary of \$40,686.00 for the year 2020, expenses to be paid by voucher as incurred; and

BE IT RESOLVED that Kenneth R. Kraus, duly elected Town Justice, shall be paid an annual salary of \$36,468.00 for the year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Victoria Campoli shall be Clerk to the Town Justice as appointed by Judge Kraus Town Justice, and shall be paid an annual salary of \$49,103.00 effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Jacqueline Root shall be Clerk to the Town Justice as appointed by Judge Evangelista Town Justice, and shall be paid an annual salary of \$49,103.00 effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Julia Van Skiver, Assistant Clerk to Town Justice be paid an annual salary of \$32,305.00 (PG 24) effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that James Batz, James Bentley, Frederick Cowley and John Zampatori, Court Attendants - PT be paid at the rate of \$76.68 per court session attended for the year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Sande Macaluso be appointed as Constable for 2020 to serve summons and petitions on behalf of the Town of Chili at a zero cost.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #32 RE: Stenographers

OFFERED BY: Councilman Valerio SECONDED BY: Councilman DeCory

BE IT RESOLVED that Sandy Hewlett be reappointed as part time Stenographer and shall be paid at the rate of \$447.58 per meeting effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT RESOLVED that Sandy Hewlett be reappointed as part time Stenographer for the AAC Committee and shall be paid at the rate of \$55.00 per meeting effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Ann LaPine be reappointed to provide Chili Town Court stenographic services for the year 2020, and shall be paid at the rate of \$90 per hour for the first two (2) hours, and \$45.00 for each additional hour or fraction of an hour, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that the Supervisor contract with substitute stenographic services for other town needs for the year 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #33 RE: Assessor Department

OFFERED BY: Councilman Valerio SECONDED BY: Councilman DeCory

BE IT RESOLVED that Jennie L. Miller, Assessor be paid an annual salary of \$79,586.00 effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Mary Lander, Assistant Assessor be paid an annual salary of \$47,513.00 (PG 28) effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Jennifer Artz, Assessment Clerk be paid an annual salary of \$38,941.00 (PG 26) effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Linda Merwin be reappointed provisionally as Assessment Clerk and shall be paid an annual salary of \$37,186.00 (PG 26) effective January 1, 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye

Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #34 RE: Management Information Services Department

OFFERED BY: Councilman Valerio SECONDED BY: Councilman DeCory

BE IT RESOLVED that Christopher Levey, Network Administrator be paid an annual salary of \$93,953.00 effective January 1, 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #35 RE: Dept. Public Works/Highway Department

OFFERED BY: Councilman Valerio SECONDED BY: Councilman DeCory

BE IT RESOLVED that David P. Lindsay, P.E. shall be reappointed Commissioner of Public Works/ Highway Superintendent, and shall be paid an annual salary of \$100,958.00 effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Brian Ostling, shall be reappointed Deputy Commissioner of Public Works, and shall be paid an annual salary of \$77,793.00 effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Lisa Brown shall be reappointed by David P. Lindsay, Commissioner of Public Works/Highway Superintendent as Secretary to the Commissioner of Public Works/Highway Superintendent and shall be paid an annual salary of \$52,882.00 effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Pamela Sauer, Purchasing & A/P Clerk for the Highway Department, be paid \$46,041.00 (PG 26), effective January 1, 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #36 RE: Appointment of Deputy Dog Control Officers 2020

OFFERED BY: Councilman Valerio SECONDED BY: Councilman DeCory

WHEREAS, as recommended via a letter dated March 31, 2006 from the Office of New York State Department of Agriculture and Markets, the Town should appoint a Deputy Officer who would be authorized to act on behalf of the Town Dog Control in the event the Dog Control Officer is not available; and

NOW, THEREFORE, BE IT RESOLVED to appoint Paul Wanzenried as Deputy Dog Control Officer(s) effective January 1, 2020.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #37 RE: Storm Water Management Officer/Flood Plain Administrator

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery

BE IT RESOLVED that David P. Lindsay, P.E., Commissioner of Public Works/Superintendent

of Highways be appointed Storm Water Management Officer/MS4 Coordinator/Flood Plain Administrator effective January 1, 2020.

Councilman DeCory - Aye
 Councilman Slattery - Aye
 Councilwoman Sperr - Absent
 Councilman Valerio - Aye
 Supervisor Dunning - Aye

RESOLUTION #38 RE: Parks Personnel

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery

BE IT RESOLVED that the following Parks personnel, Pay Group and Wages be paid in accordance with the collective bargaining agreement as follows, effective January 1, 2020:

Hourly Name	Title	Wages	PAY GROUP
Bianchi, Christopher	Senior GEO	19.72	3
Elnicky, Chris	Head Grounds Equip. Oper.	24.23	4
Kuntz, Dane	GEO	16.12	2
Lievens, Dale	Maintenance Mech. III	23.06	3
Lynch, Kevin	GEO	16.84	2
Sloan, Anthony	Parks Foreman	30.42	8

Councilman DeCory - Aye
 Councilman Slattery - Aye
 Councilwoman Sperr - Absent
 Councilman Valerio - Aye
 Supervisor Dunning - Aye

RESOLUTION #39 RE: Highway Personnel

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery

BE IT RESOLVED that the following Highway personnel, Pay Group and Wages be paid in accordance with the collective bargaining agreement as follows effective January 1, 2020:

Hourly Name	Title	Wages	PAY GRADE
Bachmann, Kenneth C.	Maint. Mechanic II	29.97	5
Begandy, Robert A.	MEO I	30.08	5
Bonham, Toma	Laborer	15.12	1
Borzilleri, Matthew III	Senior MEO	23.43	4
Campoli, Ernest	Senior MEO	29.43	5
Carpenter, Matthew	Head Auto Mechanic	28.49	7
Craig, Frank	Skilled Laborer	18.96	2
Dailey, Ormond III	MEO I	28.20	5
DaVia, Michael J.	Senior MEO	29.97	5
Edd, Shawn	Senior MEO	26.32	4
Ferris, Brandon	Skilled Laborer	16.94	2
Garcia-McLean, Sean	Senior MEO	26.19	4
Harper, James	Auto Mechanic	25.39	4
Huffer, Derek	Laborer	15.12	1
McEntee, Joseph	Senior MEO	26.19	4
McGrain, Damon	Working Foreman	31.10	8
Mundt, Nicholas	MEO	18.83	3
Nicoles, Jr. Michael	Senior MEO	18.92	4
Noce, Christopher	MEO	17.10	3
Owens, David	Maint. Mechanic III	19.00	3
Pope, Terrance	Laborer	15.12	1
Randall, Ethan	MEO	19.38	3
Sheehan, Dennis J.	Senior MEO	28.30	4
West, Steven	MEO	17.55	3
Youngblood, Keith	Senior MEO	20.98	4

Councilman DeCory - Aye
 Councilman Slattery - Aye
 Councilwoman Sperr - Absent
 Councilman Valerio - Aye

Supervisor Dunning - Aye

RESOLUTION #40 RE: Dept. Public Works Personnel

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery

BE IT RESOLVED that the following Dept. Public Works personnel, Pay Group and Wages, be paid in accordance with the collective bargaining agreement as follows effective January 1, 2020:

Hourly Name	Title	Wage	PAY GRADE
Flagler, Jacob	Laborer	15.91	1
Henry, Jeff	Senior MEO	27.58	4
Lehman, Daniel	MEO	17.87	3
Murphy, Daniel	Senior MEO	28.13	4
Renz, Matthew	MEO	18.04	3
Schedlin, Eric	Working Foreman	32.12	8
St. James, Nathan	Senior MEO	20.46	4

Councilman DeCory - Aye
 Councilman Slattery - Aye
 Councilwoman Sperr - Absent
 Councilman Valerio - Ave
 Supervisor Dunning - Aye

RESOLUTION #41 RE: Seasonal Laborers for Parks, Highway and Public Works Departments

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery

BE IT RESOLVED that seasonal employees for Parks/Highway/Public Works Departments will be paid at a maximum rate of \$12.50 per hour effective January 1, 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
 Councilman Slattery - Aye
 Councilwoman Sperr - Absent
 Councilman Valerio - Ave
 Supervisor Dunning - Aye

RESOLUTION #42 RE: School Traffic Guards – PT & Substitutes PT

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery

BE IT RESOLVED that DeWayne Scott and Judith Bugajski, School Traffic Guards - PT, be paid at the rate of \$56.65 per day worked for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT RESOLVED that Joyce Scott, and Gerald Carberry, Substitute School Traffic Guards - PT, be paid at the rate of \$56.65 per day worked for the calendar year 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
 Councilman Slattery - Aye
 Councilwoman Sperr - Absent
 Councilman Valerio - Ave
 Supervisor Dunning - Aye

RESOLUTION #43 RE: Office Clerk IV Part-Time Receptionists & (Substitutes)

OFFERED BY: Councilman Slattery SECONDED BY: Councilman DeCory

BE IT RESOLVED that Brenda Peterson, Receptionist Office Clerk IV Part-Time be paid at the rate of \$12.24 per hour effective January 1, 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that the following individuals are substitute Office Clerk IV Part-Time be paid at the rate of \$11.80 per hour effective January 1, 2020, expenses to be paid by

voucher as incurred.

Teresa Bill; Kathleen Borzilleri; Linda Collinge; Lucille Flint;
Marilyn Morningstar; Patricia Royce

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #44 RE: Special District Application Fees

OFFERED BY: Councilman Slattery SECONDED BY: Councilman DeCory

WHEREAS, the Town receives requests to establish light and sidewalk districts throughout the year; and

WHEREAS, the Town Clerk attempts to make good faith estimates as to the costs of legal ad fees, filing fees, etc., so as to pass on those expenses to the applicant; and

NOW, THEREFORE, BE IT RESOLVED to assess an application fee of \$200.00 per application to the Consolidated Lighting District #1, and/or establish a sidewalk district for processing, legal ad fees, filing fees, and similar expenses, to be paid by the applicant at the time of submitting the application to the Town Clerk.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #45 RE: Zoning Fees

OFFERED BY: Councilman Slattery SECONDED BY: Councilman DeCory

WHEREAS, the Town receives requests to change the zoning designation of properties and the Town Clerk attempts to make good faith estimates as to the costs of legal ad fees, filing fees, etc., so as to pass on those expenses to the applicant; and

NOW, THEREFORE, BE IT RESOLVED to assess an application fee of \$150.00 per application to change the zoning designation of a property for processing, legal ad fees, filing fees, and similar expenses, to be paid by the applicant at the time of submitting the application to the Town Clerk.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #46 RE: Purchase of Tools for Highway for 2020

OFFERED BY: Councilman Valerio SECONDED BY: Councilman Slattery

BE IT RESOLVED that in accordance with Section 142 of the NYS Highway Law approval be given (funds are available in the budget) for purchase of tools for Highway in 2020 for \$2,000.00 to be paid from DA5130.2090.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #47 RE: Petty Cash Funds

OFFERED BY: Councilman Valerio SECONDED BY: Councilman Slattery

BE IT RESOLVED that Petty Cash Funds be set up as follows for 2020:

Commissioner of Highway/Department of Public Works	\$ 50.00
Town Clerk	\$200.00
Director of Parks and Recreation	\$100.00
Receiver Tax Collection	\$300.00
Town Court	\$ 50.00

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #48 RE: Purchasing Policy

OFFERED BY: Councilman Valerio **SECONDED BY: Councilman Slattery**

BE IT RESOLVED that the Purchasing Policy adopted by Resolution #140 dated March 2, 2011, and shall remain in effect without revisions; and

BE IT FURTHER RESOLVED, that only the Supervisor, Department Heads or their designees are authorized to purchase for the Town of Chili.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #49 RE: Training Policy

OFFERED BY: Councilman Valerio **SECONDED BY: Councilman Slattery**

BE IT RESOLVED that the Training Policy adopted by Resolution #215 dated October 20, 2010 shall remain in effect without revisions.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #50 RE: Emergency Evacuation Policy

OFFERED BY: Councilman DeCory **SECONDED BY: Councilman Valerio**

BE IT RESOLVED that the Emergency Evacuation Policy adopted by Resolution #104 on February 12, 2014 dated December 23, 2013 shall remain in effect without revisions.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #51 RE: Workplace Violence Policy

OFFERED BY: Councilman DeCory **SECONDED BY: Councilman Valerio**

BE IT RESOLVED that the Workplace Violence Policy adopted by Resolution #105 adopted on February 12, 2014 as part of the Personnel Policy shall remain in effect without revisions.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #52 RE: Records Management Policy

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Valerio

BE IT RESOLVED that the Records Management Policy adopted by Resolution #52 on January 2, 2019 shall remain in effect without revisions.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #53 RE: Personnel Policy

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Valerio

WHEREAS, that the Personnel Policy adopted by Resolution #240 on October 16, 2019 shall remain in effect without revisions.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #54 RE: Post-Issuance Tax Compliance & Continuing Disclosure Policies & Procedures for Tax-Exempt Notes & Bonds

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Valerio

WHEREAS, that the Post-Issuance Tax Compliance & Continuing Disclosure Policies & Procedures for Tax-Exempt Notes and Bonds adopted by Resolution #54 on January 2, 2020 shall remain in effect without revisions.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #55 RE: Supervisor Authorization

OFFERED BY: Councilman Slattery SECONDED BY: Councilman DeCory

BE IT RESOLVED authorized and approved that the Supervisor shall have all of the necessary powers and administrative authority and supervision of all town and/or special improvement district functions as may be required or necessary for the proper administration of the same.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #56 RE: ADA Coordinator 2020

OFFERED BY: Councilman Slattery SECONDED BY: Councilman DeCory

BE IT RESOLVED that David P. Lindsay shall be appointed American Disabilities Act Coordinator for the year 2020.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye

Supervisor Dunning - Aye

RESOLUTION #57 RE: Public Forum Policy

OFFERED BY: Councilman Slattery SECONDED BY: Councilman DeCory

BE IT RESOLVED that the Public Forum Policy for the 2020 Town Board Meetings, will be as follows:

1. The Public Forum is intended to provide an opportunity for people to address the Town Board on any topic.
2. Those wishing to be heard may raise their hand once the public forum starts, The Supervisor will call upon those who desire to address the Town Board until all have been heard.
3. For those who will be addressing the Town Board through our Live Streaming, may enter their comments on the live feed. Those comments will be read by the Supervisor once all who are physically present have been heard.
4. During the Public Forum period, each person will be allowed to comment for up to five minutes.
5. Comments should be addressed directly to the Supervisor.
6. Be respectful and courteous keeping comments as concise as possible.
7. Questions pertaining to Agenda items will be answered when the Resolution is Moved and Seconded, Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the Public Forum time, if at all possible.
8. Virginia L. Ignatowski, Town Clerk, or her designee will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time; and

BE IT FURTHER RESOLVED, that for procedures not established by the Supervisor and/or Town Board, *Robert's Rules of Order* shall govern the conduct at Town Board Meetings and items are subject to Board approval.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #58 RE: Service Charge for Non-Sufficient Fund Items

OFFERED BY: Councilman Valerio SECONDED BY: Councilman Slattery

BE IT RESOLVED that in accordance with GML Section 85 of the State of New York, a charge will be imposed where a tendered payment of account was written by check or other order which was returned for non-sufficient funds and such charge shall be the maximum fee allowed by GML Section 85.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #59 RE: Temporary Assignment of Town Justices

OFFERED BY: Councilman Valerio SECONDED BY: Councilman Slattery

BE IT RESOLVED that Supervisor Dunning be authorized to sign an agreement consenting to the temporary assignment of Chili Justices to preside in other town/village and Rochester City courts in the district as needs arise and approving the temporary assignment of judges from other town/village and Rochester City courts in the district to Chili as needed.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #60 RE: Town Representatives

OFFERED BY: Councilman Valerio **SECONDED BY: Councilman Slattery**

WHEREAS, the Town of Chili directly and indirectly sponsors various events that are attended by its volunteers, Board members and invitees; and

WHEREAS, Town employees who have a role in various groups, professional and otherwise related to their Town functions, attend conferences, seminars, meetings and events; and

NOW, THEREFORE, BE IT RESOLVED that Town employees, consultants, volunteers and authorized participants who are attending Town sponsored events or events of groups in which Town representatives have a role which is related to their Town employment are authorized to have said attendance be recognized as in furtherance of Town business when approved by the Supervisor.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #61 RE: Contract with Monroe County Office for the Aging

OFFERED BY: Councilman Valerio **SECONDED BY: Councilman Slattery**

BE IT RESOLVED that Supervisor Dunning be authorized to sign a contract with the Monroe County Office for the Aging for a congregate nutritional program for the elderly for the year 2020.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #62 RE: Agreement with Rochester-Monroe County Youth Bureau

OFFERED BY: Councilman DeCory **SECONDED BY: Councilman Slattery**

BE IT RESOLVED that Supervisor Dunning is hereby authorized to sign an agreement with the Rochester-Monroe County Youth Bureau, pending review by Counsel for the Town, to participate in Comprehensive Youth Services Planning for the year 2020.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #63 RE: Association of Towns 2020 Training Session

OFFERED BY: Councilman DeCory **SECONDED BY: Councilman Slattery**

BE IT RESOLVED that two of the Town Board members, are each authorized to attend the Association of Towns meeting in New York City, NY, February 16 – February 19, 2020, with expenses to be paid by voucher in an amount not to exceed \$1,600.00 per person. The Delegate will be David Dunning and the alternate will be Mark DeCory; and

BE IT FURTHER RESOLVED, that one Town Justice is authorized to attend the mandatory Town Justice training course held in conjunction with the Association of Towns meeting in New York City, NY, February 16 – February 19, 2020, with expenses to be paid by voucher in an amount not to exceed \$1,600.00.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #64 RE: Assessors Annual 2020 Training

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery

BE IT RESOLVED that the Assessor and Assistant Assessor are authorized to attend the NYSAA Annual meeting and fall conference on Assessment Administration to be held in Lake Placid, NY on October 4 – October 7, 2020. Total cost not to exceed \$1,700.00 including mileage, to be paid from account A1355.4 as budgeted; and

BE IT RESOLVED that the Assessor and Assistant Assessor are authorized to attend the NYSAA Annual Cornell conference on Appraising Information to be held in Ithaca, NY on July 12 – July 17, 2020. Total cost not to exceed \$1,800.00 including mileage, to be paid from account A1355.4 as budgeted.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #65 RE: Commissioner of Public Works/Superintendent of Highways 2020 Training

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Valerio

BE IT RESOLVED to authorize David P. Lindsay, Superintendent of Highways, to attend the Annual New York State Town Highway Superintendent Fall Conference to be held on September 15 – September 18, 2020 in Lake Placid, NY, at a cost not to exceed \$300.00 from A5010.4 as budgeted; and

BE IT RESOLVED that David P. Lindsay, P.E., Commissioner of Public Works/Superintendent of Highways, be authorized to attend Advocacy Day to be held in Albany, New York on March 3 – March 4, 2020 at a cost not to exceed \$225.00 to be paid from A1490.4 as budgeted; and

BE IT RESOLVED that David P. Lindsay, P.E., Commissioner of Public Works/Superintendent of Highways, be authorized to attend the Annual Highway School to be held in Ithaca, New York on June 1 – June 3, 2020 at a cost not to exceed \$650.00 to be paid from A5010.4 \$300.00 & A1490.4 \$350.00 as budgeted.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #66 RE: NYS Association of Magistrates 2020 Training

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Valerio

BE IT RESOLVED that one Town Justice is authorized to attend the NYS Magistrates Association Annual Conference in Syracuse, NY on September 13 – September 16, 2020 at a total cost not to exceed \$1,000.00 to be paid from account A1110.4 as budgeted; and

BE IT FURTHER RESOLVED, that the attending Town Justice must first seek the maximum expense reimbursement allowed for the conference from the NYS Office of Court Administration; and

BE IT FURTHER RESOLVED, the town will reimburse the attending Town Justice for the remaining balance of expenses, not to exceed a combined (Town & NYSOCA) sum of \$1,000.00 to be paid from account A1110.4 as budgeted.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #67 RE: Authorization of Attendance at the 2020 Planning & Zoning Conference

OFFERED BY: Councilman Slattery SECONDED BY: Councilman Valerio

BE IT RESOLVED that two members of the Planning Board, and two members of the Zoning Board of Appeals, are hereby authorized to attend the Planning & Zoning Conference, April 19 – April 21, 2020 in Bolton Landing, NY, at a cost not to exceed \$900.00 to be paid from A8020.4 per person including mileage and tolls, \$900.00 to be paid from A8010.4 per person including mileage and tolls.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #68 RE: Training Town Clerk/Receiver 2020 Training

OFFERED BY: Councilman Valerio SECONDED BY: Councilman DeCory

BE IT RESOLVED that Virginia Ignatowski, Town Clerk, is hereby authorized to attend the IIMC Institute Training in Albany, NY on July 12 – July 15, 2020. Total cost not to exceed \$1,200.00 to be paid from A1410.4 as budgeted; and

BE IT RESOLVED that Virginia Ignatowski, Town Clerk, is hereby authorized to attend the NYSATRC Conference in Ithaca, NY on TBD. Total cost not to exceed \$900.00 to be paid from A1330.4 as budgeted.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #69 RE: NYS GFOA Annual Conference 2020 Training

OFFERED BY: Councilman Valerio SECONDED BY: Councilman DeCory

BE IT RESOLVED to authorize Daniel Knapp, Director of Finance, to attend the New York State Government Finance Officer's Association annual conference to be held April 1 – April 3, 2020 in Albany, NY, at a cost not to exceed \$1,500.00 to be paid from A1310.4 as budgeted.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #70 RE: Recreation Department 2020 Training

OFFERED BY: Councilman Valerio SECONDED BY: Councilman DeCory

BE IT RESOLVED to authorize Michael Curley, Director of Parks & Recreation and two other F/T staff, to attend the NYSRPS annual conference to be held April 26 – April 28, 2020 in Tarrytown, NY, at a cost not to exceed \$1,300.00 to be paid from A7020.4 as budgeted; and

BE IT RESOLVED to authorize Michael Curley, Director of Parks & Recreation and two other F/T staff to attend the NRPA annual conference to be held October 27 – October 29, 2020 in Orlando, FL at a cost not to exceed \$2,500.00 to be paid from A7020.4 as budgeted.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #71 RE: Purchase of Postage

OFFERED BY: Councilman DeCory

SECONDED BY: Councilman Valerio

BE IT RESOLVED that David Dunning, Supervisor is hereby authorized to sign a contract with IMS to pick up, process and deliver outgoing Town mail to the Post Office on a daily basis and to fund the Town's account as needed in increments not to exceed \$5,000.00 per transaction or \$28,000.00 per year; and

BE IT FURTHER RESOLVED, that Virginia L. Ignatowski, Town Clerk/Receiver is hereby authorized to pay "ABS" for purchase of postage for tax bills/receipts & "M&T Bank" for receipts/services mailed by "ABS" and M&T Bank authorized by the Town Clerk/Receiver.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #72 RE: Contract with EAP Workforce Solutions

OFFERED BY: Councilman DeCory

SECONDED BY: Councilman Valerio

BE IT RESOLVED to contract with EAP Workforce Solutions for Employee Assistance Programs for 2020, on a fee for service basis as follows:

Administrative Service Fee: \$300.00
Counseling (up to 5 hours per each member of household): \$130.00 per hour
DOT Substance Abuse Professional (SAP) Evaluation: \$650.00
Critical Incidents/ Crisis Intervention: \$250.00-\$375.00 per hour per counselor including travel
Workforce Training/ Wellness Seminars: \$150.00 per hour per counselor plus travel

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #73 RE: Upstate NY Municipal Workers Compensation Plan Director, Alternate Director and Facilitator

OFFERED BY: Councilman DeCory

SECONDED BY: Councilman Valerio

WHEREAS, the Intermunicipal Agreement Section 4 for the Upstate NY Municipal Workers Compensation Plan (UNYMWCP) require attendance at each Board of Directors meeting; and

NOW, THEREFORE, BE IT RESOLVED Daniel Knapp, Director of Finance, shall serve as the Acting Voting Member representing the Town of Chili; and

BE IT FURTHER RESOLVED, David Dunning, Supervisor, shall be appointed as the Alternate Acting Voting Member to serve in the Acting Voting Member's absence; and

BE IT FURTHER RESOLVED, Michelle Lenhart, Human Resources & Finance Assistant, shall be appointed as the Facilitator, to serve in either the Acting Voting Member's or Alternate Acting Voting Member's absence.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #74 RE: Professional Management Services - Town Code Update 2020

OFFERED BY: Councilman Slattery

SECONDED BY: Councilman DeCory

WHEREAS, the Town of Chili will be contracting with a professional consultant to assist with the update of the Town Code Book relating to Planning and Zoning; and

BE IT RESOLVED that Supervisor David J. Dunning is hereby authorized to sign a contract with RLB Planning Group to provide consultant services pertaining to the update of the Town Code; and

BE IT FURTHER RESOLVED, not to exceed \$80.00 per hour; from A8020.4.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #75 RE: MOU with NYS Taxation & Finance ORPTS

OFFERED BY: Councilman Slattery SECONDED BY: Councilman DeCory

WHEREAS, the Supervisor is authorized to sign a MOU (Memo of Understanding) with ORPTS (Office of Real Property Tax Services) on an annual basis to clarify & outline the roles and responsibilities.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #76 RE: January 2, 2020 Abstract

OFFERED BY: Councilman Slattery SECONDED BY: Councilman DeCory

BE IT RESOLVED to pay vouchers 33622, 33656, 33670-33688, 33690, 33692-33693, 33695-33705, 33709-33777, 33779-33784, 33787-33792, 33794 totaling \$227,151.18 to be paid from the Distribution Account as presented to the Town Board by Virginia Ignatowski, Town Clerk:

General Fund	\$	110,544.63
Highway Fund		56,173.81
Library Fund		1,694.07
H60 Community Center		44,128.50
Drainage District		130.65
Street Lighting Districts		12,983.52
Sidewalk Districts		<u>1,496.00</u>
Total Abstract	\$	227,151.18

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

SUPERVISOR DUNNING: At this time, if you're looking at your agenda, we would like to recognize all of the people who give quite a bit of their time and service to a variety of Boards and Committees out there. You have done a really great job and one only has to go around Chili these days and look at what has been happening. A lot of it has to do with the people that are there serving in the capacity that they do on a variety of Boards and Committees.

So I would like to thank each and every one of them for their service to the Town and look forward to their continued service and the great things they do for us.

SUPERVISOR DUNNING AND COUNCILMEMBERS BROWN, DECORY, SPERR, SLATTERY, & VALERIO THANK ALL COMMITTEE/BOARD MEMBERS FOR THEIR VALUABLE HELP AND ASSISTANCE THROUGHOUT 2019. THEIR DEDICATION TO THE TOWN IS GREATLY APPRECIATED.

RESOLUTION #77 RE: Architectural Advisory Committee

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery

BE IT RESOLVED that James Ignatowski be reappointed Chairperson of the Architectural

Advisory Committee and shall be paid \$95.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Robert Latragna be reappointed Vice Chairperson of the Architectural Advisory Committee and shall be paid \$95.00 per meeting served as Chairperson for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that each member of the Architectural Advisory Committee shall be paid \$40.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #78 RE: Board of Assessment Review

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery

BE IT RESOLVED that Carla Rosati be reappointed to the Board of Assessment Review for a five (5) year term to expire on 9/30/2024; and

BE IT RESOLVED that the Chairperson of the Board of Assessment Review shall be paid \$90.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that each member of the Board of Assessment Review shall be paid \$80.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #79 RE: Conservation Board

OFFERED BY: Councilman Slattery SECONDED BY: Councilman DeCory

BE IT RESOLVED that Jill Fornarola, Bill Steimer & Pat Tindale be reappointed to the Conservation Board for a two (2) year term to expire on December 31, 2021; and

BE IT FURTHER RESOLVED, that Larry Lazenby be reappointed Chairperson of the Conservation Board and shall be paid \$95.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Richard J. Schickler be reappointed Vice Chairperson of the Conservation Board and shall be paid \$95.00 per meeting served as Chairperson for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Jill Fornarola be reappointed Secretary of the Conservation Board and shall be paid \$55.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that each member of the Conservation Board shall be paid \$40.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred. The County EMC Liaison will be paid \$40.00 per meeting attended for calendar year 2020.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #80 RE: Drainage Committee

OFFERED BY: Councilman Slattery SECONDED BY: Councilman DeCory

BE IT RESOLVED that Scott Beaman be reappointed to the Drainage Committee for a three (3) year term to expire on December 31, 2022; and

BE IT FURTHER RESOLVED, that Matt Sinacola be reappointed Chairperson of the Drainage Committee and shall be paid \$65.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Scott Beaman be reappointed Vice Chairperson of the Drainage Committee and shall be paid \$65.00 per meeting served as Chairperson for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Dr. William E. Dingus be reappointed Secretary of the Drainage Committee and shall be paid \$55.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that each member of the Drainage Committee shall be paid \$40.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #81 RE: Ethics Committee

OFFERED BY: Councilman Valerio SECONDED BY: Councilman Slattery

BE IT RESOLVED that John Menard be reappointed Chairperson of the Ethics Committee for the calendar year 2020.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #82 RE: Historic Preservation Board

OFFERED BY: Councilman Valerio SECONDED BY: Councilman Slattery

BE IT RESOLVED that Philip Supernault & Tammy Canfield be reappointed to the Historic Preservation Board for a four (4) year term to expire on December 31, 2023; and

BE IT FURTHER RESOLVED, that Philip Supernault be reappointed Chairperson of the Historic Preservation Board and shall be paid \$65.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Bonnie Moore be reappointed Vice Chairperson of the Historic Preservation Board and shall be paid \$65.00 per meeting served as Chairperson for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Linda Hamilton be reappointed Secretary of the Historic Preservation Board and shall be paid \$55.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that each member of the Historic Preservation Board shall be paid \$40.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #83 RE: Library Board of Trustees

OFFERED BY: Councilman Valerio SECONDED BY: Councilman Slattery

BE IT RESOLVED that James Lechner be reappointed to the Library Board of Trustees for a five (5) year term to expire on December 31, 2024; and

BE IT FURTHER RESOLVED, that Susan Ackerman per the recommendation of the Library Board of Trustees be reappointed as the President of the Library Board of Trustees for the calendar year 2020.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #84 RE: Chili Parks & Recreation Committee

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery

BE IT RESOLVED that Karen Trott & Margaret Sheppard be reappointed to the Chili Parks & Recreation Committee for a three (3) year term to expire on December 31, 2022; and

BE IT FURTHER RESOLVED, that James Crelly be reappointed Chairperson of the Chili Parks & Recreation Committee and shall be paid \$65.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Guy Puglia be reappointed Vice Chairperson of the Chili Parks & Recreation Committee and shall be paid \$65.00 per meeting served as Chairperson for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Karen Trott be reappointed Secretary of the Chili Parks & Recreation Committee and shall be paid \$55.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that each member of the Chili Parks & Recreation Committee shall be paid \$40.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #85 RE: Planning Board

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery

BE IT RESOLVED that David Cross be reappointed to the Planning Board for a seven (7) year term to expire on December 31, 2026; and

BE IT FURTHER RESOLVED, that Michael Nyhan be reappointed Chairperson of the Planning Board and shall be paid \$310.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that John (Al) Hellaby be reappointed Vice Chairperson of the Planning Board and shall be paid \$310.00 per meeting served as Chairperson for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that the Planning Board will schedule a Liaison to the Architectural Advisory Committee and shall be paid \$40.00 per meeting attended for calendar year 2020; and

BE IT FURTHER RESOLVED, that each member of the Planning Board shall be paid \$95.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye

Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #86 RE: Traffic & Safety Committee

OFFERED BY: Councilman Slattery

SECONDED BY: Councilman Valerio

BE IT RESOLVED that Marlene Kretser, Jason Marsherall & Stephen Tarbell be reappointed to the Traffic & Safety Committee for a three (3) year term to expire on December 31, 2022; and

BE IT FURTHER RESOLVED, that Brad Grover be reappointed Chairperson of the Traffic & Safety Committee and shall be paid \$65.00 per meeting attended for the calendar year 2020, expenses to be submitted by voucher as incurred; and

BE IT FURTHER RESOLVED, that Stephen Tarbell be reappointed Vice Chairperson of the Traffic and Safety Committee and shall be paid \$65.00 per meeting served as Chairperson for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that Stephen Tarbell be reappointed Secretary of the Traffic & Safety Committee and shall be paid \$55.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that each member of the Traffic & Safety Committee shall be paid \$40.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #87 RE: Zoning Board of Appeals

OFFERED BY: Councilman Slattery

SECONDED BY: Councilman Valerio

BE IT RESOLVED that Fred Trott be reappointed to the Zoning Board of Appeals for a seven (7) year term to expire on December 31, 2026; and

BE IT FURTHER RESOLVED, that Adam Cummings be reappointed Chairperson of the Zoning Board of Appeals and shall be paid \$165.00 per meeting attended for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that James Wiesner be reappointed Vice Chairperson of the Zoning Board of Appeals and shall be paid \$165.00 per meeting served as Chairperson for the calendar year 2020, expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that each member of the Zoning Board of Appeals shall be paid \$90.00 per meeting attended for the calendar year 2020 expenses to be paid by voucher as incurred.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #88 RE: Signature Stamp

OFFERED BY: Councilman Slattery

SECONDED BY: Councilman Valerio

WHEREAS, the Town of Chili has consulted with the Association of Towns of New York State and the Department of Audit and Control concerning the Town's Municipal Home Rule authority to supersede a general provision of the Town Law concerning the powers and duties of a Supervisor {§29(3)}; and

WHEREAS, utilizing said authority, the Town Board has adopted a Local Law authorizing the

Supervisor to obtain and utilize a facsimile signature stamp; and

WHEREAS, the Local Law also authorizes the Town Board to adopt appropriate internal controls regarding the use and safekeeping of said stamp; and

NOW, THEREFORE, BE IT RESOLVED that the Supervisor shall be required to have exclusive control and use of any facsimile stamp of his signature and his shall be the only individual authorized to utilize same; and

BE IT FURTHER RESOLVED, that the Supervisor shall secure said stamp when not in use by him in a locked metal box which shall be stored in the Town's safe.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Absent
Councilman Valerio - Aye
Supervisor Dunning - Aye

The next meeting of the Chili Town Board is scheduled for Wednesday, January 15, 2020 at 7:00 p.m. at the Chili Town Hall Main Meeting Room.

The meeting was adjourned at 5:18 p.m.

Transcribed by Sandy Hewlett
Virginia R. Gmatrusk, Town Clerk