

Chili Town Board Meeting
May 13, 2020
Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman **Mark L. DeCory** _____

Councilwoman **Mary C. Sperr** _____

Councilman **Michael S. Slattery** _____

Councilman **James V. Valerio** _____

Supervisor **David J. Dunning** _____

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**

Deputy Town Supervisor **Councilman Slattery**

Counsel for the Town **Richard Stowe**

Commissioner of Public Works/Superintendent

Of Highways **David P. Lindsay, P.E.**

Director of Finance **Daniel Knapp**

Insurance Counselor **Eric Vail - Not in Attendance**

Supervisor's Office **Dawn Forte - Not in Attendance**

Stenographer **Sandy Hewlett**

E. Presentations/announcements:

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

G. Public Forum

Due to the COVID-19 virus, there will be no public forum.

H. *Matters of the Supervisor* –

New Matters:

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

Chili Town Board Meeting

May 13, 2020

Agenda

I. Approval of Minutes – April 15, 2020

- Reports Submitted –
- Advanced Payment of Claims
- Recreation Center Report – April 2020
- Town Clerk Report – April 2020

J. Correspondence –

Virginia Ignatowski, Town Clerk has received notification that Mary Anne Sears, Director of Programs for the Aging is retiring effective May 29, 2020.

K. Pending Business:

L. Old Business:

M. New Business:

RESOLUTION #166 RE: Library Board of Trustees

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Sarah Landes be appointed to the Library Board of Trustees to complete the term of Karen Reifeinstein term to expire on December 31, 2023.

RESOLUTION #167 RE: Chili Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list effective May 11, 2020:

Michael May

RESOLUTION #168 RE: Building Permit Fees

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Chili Fire Department, Inc. has formally requested that the Town Board waive the fees for Building Applications & Permits for the purpose of building an addition at CFD Co. #1; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board waives the permit fees for the Chili Fire Department, Inc.

Chili Town Board Meeting
May 13, 2020
Agenda

RESOLUTION #169 RE: Parks Security

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili contracts with a professional security company to provide seasonal park security; and

WHEREAS, an updated proposal from Reliant Security was received by the Town and reviewed by the Commissioner of Public Works and found to be acceptable; and

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Dunning is hereby authorized to sign a contract with Reliant Security for seasonal park security services at a rate of \$21.00/per hour to be paid from A7110.4 (Park Security Guards).

RESOLUTION #170 RE: Replace Highway Trailer

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, trailer #446 was damaged beyond repair in motor vehicle accident and needs to be replaced to facilitate the transport of highway equipment; and

WHEREAS, use of the Insurance Reserve established by the Town Board in 2003 was approved in resolution #139; and

WHEREAS, the Commissioner of Public Works/Superintendent of Highways has reviewed and compared various used and new trailer models and has made a determination that a used PJ 30' Trailer from the Town of Oakfield best meets the requirements of the town and is acceptable for the intended use and recommends that it be purchased; and

BE IT RESOLVED, to authorizes the purchase of a 30' PJ Trailer from the Town of Oakfield for a cost not to exceed \$10,500.00 to be paid from A5130.2000.0089 (Machinery – Insurance Reserve).

Chili Town Board Meeting
May 13, 2020
Agenda

RESOLUTION #171 RE: Letter of Credit Release #3 for Rose Hill, Phase 2

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, that per recommendation of the Commissioner of Public Works and Town Engineer that \$49,901.31 be released from the letter of credit #520006900 with the Bank of Castile for Rose Hill, Phase 2, leaving a balance of \$654,706.21; subject to engineering fees and street light bills to the Town.

RESOLUTION #172 RE: Purchase of Prentice Loader

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, included in the approved 2020 budget is the purchase of one (1) new prentice loader; and

NOW, THEREFORE, BE IT RESOLVED, to transfer \$50,000.00 from account DA5130.2 (Machinery Equipment) to account DA5140.2 (Brush and Weeds Equipment); and

NOW, THEREFORE, BE IT FURTHER RESOLVED, to authorize the purchase of a Peterson Atlas Lighting Loader from Beam Mack Sales Service Inc. off the Onondaga County Contract #8996 at a cost not to exceed \$235,000.00, with \$185,000.00 to be paid from account DA5140.2000.0010 (Highway Equipment Reserve) and up to \$50,000.00 to be paid from account DA5140.2 (Brush and Weeds Equipment).

RESOLUTION #173 RE: Union Park Pilot Agreement Amendment

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, Union Park Housing Development Fund Company and the Town of Chili have an existing PILOT Agreement; and

WHEREAS, Union Park has proposed an amendment to the PILOT to resolve existing issues with its ownership and tax exempt status; and

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Dunning be authorized to execute an amendment for the balance of the PILOT's term.

Chili Town Board Meeting
May 13, 2020
Agenda

RESOLUTION #174 RE: Community Center Debt Service

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town has \$87,980.00 in its Debt Service Fund, which accounts for the accumulation of resources for the payment of long-term debt; and

WHEREAS, as part of the 2020 budget the Town budgeted \$400,000.00 for payment against a Bond Anticipation Note, which was expected for the new Community Center; and

WHEREAS, in December 2019 the Town entered into its first long-term debt agreement for the new Community Center, and will incur bond interest expense of \$236,442.00 in 2020; and

WHEREAS, the Town wishes to utilize budgeted funds and debt service funds in a manner that maximizes current cash flows and minimizes future debt service expense for the Town; and

NOW, THEREFORE, BE IT RESOLVED, to amend revenue budget A5031 (Inter-fund Transfers) by an increase of \$87,980.00; amend expense budget A9710.7 (Interest on Debt Service) by an increase of \$87,980.00; and transfer all of the funds from the Debt Service Fund to the General Fund, to be utilized against the 2020 interest payments; and

BE IT FURTHER RESOLVED, to amend expense budget A9730.7 (Bond Anticipation Note Interest) by a reduction of \$400,000.00; amend expense budget A9710.7 (Interest on Debt Service) by an increase of \$148,462.00; amend expense budget A9950.9 (Transfers to Capital Projects) by an increase of \$251,538.00; and

BE IT FURTHER RESOLVED, to transfer \$251,538.00 from the General Fund to the Community Center capital project (H60).

Chili Town Board Meeting
May 13, 2020
Agenda

RESOLUTION #1745 RE: Standard Work Day & Reporting Resolution for Elected and Appointed Officials

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the town of Chili hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates in Employer's Time Keeping System	Days/Month (based on Record of Activities)
ELECTED	OFFICIALS				
Town Supervisor	David Dunning	7	01/01/2020 – 12/31/2021	N	23.40
Town Clerk/ Tax Receiver	Virginia Ignatowski	7	01/01/2020 – 12/31/2021	N	22.24
Deputy Supervisor and Councilman	Michael Slattery	6	01/01/2020 – 12/31/2021	N	5.6
Councilman	James Valerio	6	01/01/2020 – 12/31/2023	N	1.79
Town Justice	Kenneth Kraus	6	01/01/2020	N	11.67
APPOINTED	OFFICIALS				Days/Meeting
Zoning Board member	Adam Cummings	6	1/1/2019 – 12/31/2025	N/A	1.26
Planning Board member	David Cross	6	1/1/2020 – 12/31/2026	N/A	0.67
Zoning Board member	Fred Trott	6	1/1/2020 – 12/31/2026	N/A	0.5
Stenographer	Sandra Hewlett	6	1/1/2020 – 12/31/2021	N/A	1.32
Conservation Board Member	Jill Fornarola	6	1/1/2020 – 12/31/2021	N/A	0.44

Chili Town Board Meeting
May 13, 2020
Agenda

RESOLUTION #176 RE: April 14, 2020 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, on April 14, 2020, Town Council, in response to the outbreak of COVID-19 and the effect it had closing Town facilities, including the cancelation of Recreation programs, authorized the issuance of a special abstract to issue refunds to those residents who may be in desperate need for those funds now; and

WHEREAS, Council did authorize by a majority vote voucher 34797 totaling \$130.00 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 130.00
Total Abstract	<u>\$ 130.00</u>

RESOLUTION #177 RE: May 6, 2020 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2020 Resolution #1 authorized vouchers to be paid May 6, 2020, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 34747-34748, 34796, 34799-34805, 34809-34832, 34849-34853, 34855-34857, 34860-34926 totaling \$2,578,712.78 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 73,772.42
Assessment Reserve	1,875.00
Highway Fund	10,596.12
Library Fund	1,826.39
H60 Community Center	2,477,143.69
Drainage District	651.04
Street Lighting Districts	12,848.12
Total Abstract	<u>\$ 2,578,712.78</u>

Chili Town Board Meeting
May 13, 2020
Agenda

The next meeting of the Chili Town Board will be Wednesday, June 10, 2020 at 7:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.