

CHILI TOWN BOARD  
May 13, 2020

A regular meeting of the Chili Town Board was held on May 13, 2020 via Zoom Meeting at 7:00 p.m. The meeting was called to order by Supervisor David Dunning.

**PRESENT:** Councilman DeCory; Councilman Slattery, Councilwoman Sperr, Councilman Valerio and Supervisor David Dunning.

**ALSO PRESENT:** Sandra Hewlett, Stenographer; Virginia Ignatowski, Town Clerk; Daniel Knapp, Director of Finance; David Lindsay, Commissioner of Public Works/Highway Superintendent; Councilman Slattery, Deputy Town Supervisor; Richard Stowe, Counsel for the Town.

The invocation was given by Virginia Ignatowski.

The Pledge of Allegiance was cited.

**NOTE:** Due to State of Emergency procedures related to the Coronavirus (COVID-19) pandemic, the Governor issued Executive Order No. 202.1 temporarily suspending certain Open Meetings Law requirements, therefore this meeting was not open for in-person public attendance, but the public was able to view the meeting and had opportunity to comment previous to the meeting through a Facebook Live session. Additionally, members noted as present to the meeting participated via Zoom with the meeting streamed on Facebook Live.

**SUPERVISOR DUNNING:** So at this time, we do not have any Public Hearings. And because of the COVID-19 virus we are not doing a Public Forum.

I would like to add again for this meeting, on Monday night I did do a -- a review on Facebook Live of tonight's agenda. There was some attendance there and a few questions that were -- there were people there.

**MATTERS OF THE SUPERVISOR:**

**SUPERVISOR DUNNING:** So under Matters of the Supervisor, first and -- first and foremost, I just want to -- I want to thank a lot of people.

Saturday and today we did a face-covering handout of a lot of -- a lot of face masks went out. There were a lot of people that worked very hard to make this happen for our residents. I'm just very, very proud of the team that I work with and the people that support us all here in the Town of Chili.

So I want to send a special thank you -- I will start with the front line people, the people that were out there, some of you there at 7 -- 7:30, 8 o'clock in the morning getting set up and getting ready to go, and that -- and the people then that were -- also stayed here to hand out masks both on Saturday and then again today.

You know, certainly there is Councilman Slattery; Councilman Valerio; Councilman DeCory; our County Legislator, Tracy DiFlorio; and Surrogate Court Judge candidate Elena Cariola was out there with us and Building Department Manager, Paul Wanzenried.

We were basically -- our front line guys were out there handing out the masks and greeting people both on Saturday and then again on today.

Also, there was -- to make this really successful we had to have a lot of people in the background working. We had -- to keep this event organized, we sorted out masks into smaller -- four masks per person, which we were instructed by the County, which is what they wanted us to do. So we adhered to that, unlike some other towns, but we adhered to that. There were a lot of people in the background that helped us put together -- well, we had probably close to 40,000 masks that were sorted out and stuffed into bags so that we could hand these out. I would like to thank them. They -- they offered us a lot of support and did a lot of work.

That was my secretary, Dawn Forte; our Fire Marshal, Dave Sauer; our IT Director, Chris Levey. Of course, we had some -- our Recreation folks were helping out: Megan Termine, Ashley Vent and Adam Washbon. They helped us put some things together. And also I'd like to thank Councilman Slattery and his wife for their help with that and I will send a special thank you, in case she is watching, to my wife for also helping put these bags together with me and -- and get these things all ready to go.

So I think overall, we had some challenges on Saturday. We certainly made up for that, I think, today. So we had -- I'm guessing we probably had close to 2500 to 3,000 people come through today, which was great. It was very well done, very well organized and I want to thank everybody.

David (Lindsay), I want to thank you for your help and loaning of your guys to help with some traffic control. I know that was a bit of a challenge today, but I think everybody got through it and for the most part I didn't hear any grumblings from the public as they were picking up their masks that they waited too long to get something.

So I thank you all. It was really a great, great, great thing. We have some more masks. We may do something again. Not in the next couple of days, I can tell you. I think we all deserve a rest.

Right, Councilman Slattery?

I thought so.

So again, I just want to thank you all for that in working with us on that.

Also, just like to bring to people's attention that the Town Hall will be open to the public starting on Wednesday. There will be some very specific guidelines to follow. Any of the public that is seeing this that wishes to come into Town Hall to get something done, you will need to come into the Town Hall with a face covering and you also need to check in at the reception desk before you proceed to any department. There will be someone out there to guide you and give you instructions on what to do further. So there is going to be some restrictions about the amount of people in the building, but we're very pleased to be reopening the building to the public and -- and enhance the services, because we have been performing services all along.

Ginny (Ignatowski), Paul (Wanzenried) and Jenny (Miller) have been doing a great job keeping a lot of the services going here at -- at Town Hall, as well. You know, Dan (Knapp) doesn't -- never mind (Laughter).

But -- but things have gone very well here, keeping services going. So thank you for that.

And again, for the public, we'll be reopening again to the public on Wednesday. On -- regular hours, 9 a.m. to 5 p.m.

So with that, I will move along to Matters of the Town Council.

#### **MATTERS OF THE TOWN COUNCIL:**

**COUNCILMAN SLATTERY:** Yes. If I could, please.

In regards to Saturday's give-away for the masks and today for the masks and the hand sanitizer, I just want to reiterate your compliments to all of the people that participated. And in case people weren't around here on Saturday, but the -- the conditions that we were outside in, it was sunny, it was snowy, it was windy, it was cold and it was -- we had all types of conditions and the people that were out there were truly dedicated. They did not leave their post. They did what they had to do to serve our residents of Chili.

And then today was more the opposite, where it was very -- it was sunny, it was warm and it was a very pleasant day fortunately. I just want to say thank you to all those people that were there, as well.

We couldn't have done it without all of them, and I just wish there was a little bit more consistent communication across the County in regards to this, because some people -- you know, certain areas they were asking for non-perishable food donation and we had some people bringing it to the Town of Chili when we weren't aware of what was taking place.

And then in another Town, they were handing out different type of protection to the community and so people were sort of expecting that in Chili. Us not being aware of what was going on, you know, put us in a little difficult or uncomfortable position.

But then also the number of masks that certain communities were giving out compared to the instructions that went out to all of the communities, um, there was -- there was also a difference there and we were asked on occasion, "Well, how come X amount of Town is giving out full boxes of masks," which are -- there is 50 in a box and then we're only giving out the number that was sent out to the community to give out. So there wasn't that consistency.

So I hope if this happens in the future that our leaders are more clear and people are more consistent on what is being done, because it would help the communities and the constituents -- if we could give out more, you know, it would be great.

But also, let's keep in mind that you can go to the local stores where they do have these masks that people can purchase, as well.

So -- but we can do something to give back to our constituents, I'm all for it and I would be the first one to sign up again. But to all of the people that did volunteer, I truly say thank you and I know it meant a lot and I heard a lot of positive comments from the people that were waiting. So thank you to everybody that participated.

**SUPERVISOR DUNNING:** Thank you. Anybody else have anything?

The April 15, 2020 Town Board meeting minutes were approved.

#### **REPORTS SUBMITTED:**

Advanced Payment of Claims – April 2020

Architectural Advisory Committee Minutes – 2/11/2020, 3/10/2020 (No April Meeting)

Planning Board Minutes – 3/10/2020, (No April Meeting)

Recreation Center Report – April 2020

Town Clerk Report – April 2020

**SUPERVISOR DUNNING:** Anybody asking or wondering why there aren't as many reports, because there aren't as many Committee meetings going on right now. So there will be fewer reports coming -- coming through at this point.

#### **CORRESPONDENCE:**

Virginia Ignatowski, Town Clerk has received notification that Mary Anne Sears, Director of Programs for the Aging is retiring effective May 29, 2020.

SUPERVISOR DUNNING: That comes certainly with congratulations for her, but it comes with a -- with a heavy heart for us and it is certainly our loss. Mary Anne (Sears) has been a great asset to the Town of Chili and our seniors here in the Town for many years and she will certainly be missed by -- by all and by many. So -- so I just want to add that in there.

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**RESOLUTION #166 RE: Library Board of Trustees**

**OFFERED BY: Councilwoman Sperr SECONDED BY: Councilman DeCory**

**BE IT RESOLVED** that Sarah Landes be appointed to the Library Board of Trustees to complete the term of Karen Reifeinstein term to expire on December 31, 2023.

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Ave  
Supervisor Dunning - Aye

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**RESOLUTION #167 RE: Chili Fire Department Active List**

**OFFERED BY: Councilman Valerio SECONDED BY: Councilman Slattery**

**BE IT RESOLVED** that the following individual(s) be added to the Chili Fire Department active list effective May 11, 2020:

Michael May

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Ave  
Supervisor Dunning - Aye

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**RESOLUTION #168 RE: Building Permit Fees**

**OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery**

**WHEREAS**, the Chili Fire Department, Inc. Has formally requested that the Town Board waive the fees for Building Applications & Permits for the purpose of building an addition at CFD Co. #1; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board waives the permit fees for the Chili Fire Department, Inc.

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Ave  
Supervisor Dunning - Aye

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**RESOLUTION #169 RE: Parks Security**

**OFFERED BY: Councilwoman Sperr SECONDED BY: Councilman Valerio**

**WHEREAS**, the Town of Chili contracts with a professional security company to provide seasonal park security; and

**WHEREAS**, an updated proposal from Reliant Security was received by the Town and reviewed by the Commissioner of Public Works and found to be acceptable; and

**NOW, THEREFORE, BE IT RESOLVED**, that Supervisor Dunning is hereby authorized to sign a contract with Reliant Security for seasonal park security services at a rate of \$21.00/per hour to be paid from A7110.4 (Park Security Guards).

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Ave  
Supervisor Dunning - Aye

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**RESOLUTION #170 RE: Replace Highway Trailer**

**OFFERED BY: Councilman DeCory      SECONDED BY: Councilman Slattery**

**WHEREAS**, trailer #446 was damaged beyond repair in motor vehicle accident and needs to be replaced to facilitate the transport of highway equipment; and

**WHEREAS**, use of the Insurance Reserve established by the Town Board in 2003 was approved in resolution #139; and

**WHEREAS**, the Commissioner of Public Works/Superintendent of Highways has reviewed and compared various used and new trailer models and has made a determination that a used PJ 30' Trailer from the Town of Oakfield best meets the requirements of the town and is acceptable for the intended use and recommends that it be purchased; and

**BE IT RESOLVED**, to authorize the purchase of a 30' PJ Trailer from the Town of Oakfield for a cost not to exceed \$10,500.00 to be paid from A5130.2000.0089 (Machinery – Insurance Reserve).

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Ave  
Supervisor Dunning - Aye

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**RESOLUTION #171 RE: Letter of Credit Release #3 for Rose Hill, Phase 2**

**OFFERED BY: Councilwoman Sperr      SECONDED BY: Councilman Slattery**

**WHEREAS**, that per recommendation of the Commissioner of Public Works and Town Engineer that \$49,901.31 be released from the letter of credit #520006900 with the Bank of Castile for Rose Hill, Phase 2, leaving a balance of \$654,706.21; subject to engineering fees and street light bills to the Town.

Councilman DeCory - Abstained  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Ave  
Supervisor Dunning - Aye

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**RESOLUTION #172 RE: Purchase of Prentice Loader**

**OFFERED BY: Councilman Slattery      SECONDED BY: Councilman DeCory**

**WHEREAS**, included in the approved 2020 budget is the purchase of one (1) new prentice loader; and

**NOW, THEREFORE, BE IT RESOLVED**, to transfer \$50,000.00 from account DA5130.2 (Machinery Equipment) to account DA5140.2 (Brush and Weeds Equipment); and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, to authorize the purchase of a Peterson Atlas Lighting Loader from Beam Mack Sales Service Inc. Off the Onondaga County Contract #8996 at a cost not to exceed \$235,000.00, with \$185,000.00 to be paid from account DA5140.2000.0010 (Highway Equipment Reserve) and up to \$50,000.00 to be paid from account DA5140.2 (Brush and Weeds Equipment).

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Ave  
Supervisor Dunning - Aye

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**RESOLUTION #173 RE: Union Park Pilot Agreement Amendment**

**OFFERED BY: Councilman DeCory SECONDED BY: Councilwoman Sperr**

**WHEREAS**, Union Park Housing Development Fund Company and the Town of Chili have an existing PILOT Agreement; and

**WHEREAS**, Union Park has proposed an amendment to the PILOT to resolve existing issues with its ownership and tax exempt status; and

**NOW, THEREFORE, BE IT RESOLVED**, that Supervisor Dunning be authorized to execute an amendment for the balance of the PILOT's term.

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Aye  
Supervisor Dunning - Aye

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**RESOLUTION #174 RE: Community Center Debt Service**

**OFFERED BY: Councilman Valerio SECONDED BY: Councilman Slattery**

**WHEREAS**, the Town has \$87,980.00 in its Debt Service Fund, which accounts for the accumulation of resources for the payment of long-term debt; and

**WHEREAS**, as part of the 2020 budget the Town budgeted \$400,000.00 for payment against a Bond Anticipation Note, which was expected for the new Community Center; and

**WHEREAS**, in December 2019 the Town entered into its first long-term debt agreement for the new Community Center, and will incur bond interest expense of \$236,442.00 in 2020; and

**WHEREAS**, the Town wishes to utilize budgeted funds and debt service funds in a manner that maximizes current cash flows and minimizes future debt service expense for the Town; and

**NOW, THEREFORE, BE IT RESOLVED**, to amend revenue budget A5031 (Inter-fund Transfers) by an increase of \$87,980.00; amend expense budget A9710.7 (Interest on Debt Service) by an increase of \$87,980.00; and transfer all of the funds from the Debt Service Fund to the General Fund, to be utilized against the 2020 interest payments; and

**BE IT FURTHER RESOLVED**, to amend expense budget A9730.7 (Bond Anticipation Note Interest) by a reduction of \$400,000.00; amend expense budget A9710.7 (Interest on Debt Service) by an increase of \$148,462.00; amend expense budget A9950.9 (Transfers to Capital Projects) by an increase of \$251,538.00; and

**BE IT FURTHER RESOLVED**, to transfer \$251,538.00 from the General Fund to the Community Center capital project (H60).

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Aye  
Supervisor Dunning - Aye

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**RESOLUTION #175 RE: Standard Work Day & Reporting Resolution for Elected and Appointed Officials**

**OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery**

**BE IT RESOLVED** that the Town of Chili hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/Day)	Term Begins/Ends	Participates in Employer's Time Keeping System	Days/Month (based on Record of Activities)
<u>ELECTED</u> Town Supervisor	<u>OFFICIALS</u> David Dunning	7	01/01/20-12/31/2021	N	23.40
Town Clerk/ Tax Receiver	Virginia Ignatowski	7	01/01/20-12/31/2021	N	22.24
Deputy Supervisor and Councilman	Michael Slattery	6	01/01/20-12/31/2021	N	5.6
Councilman	James Valerio	6	01/01/2020 - 12/31/2023	N	1.79
Town Justice	Kenneth Kraus	6	01/01/2020	N	11.67
<u>APPOINTED</u>	<u>OFFICIALS</u>				Days/Meeting
Zoning Board Member	Adam Cummings	6	1/1/2019-12/31/2025	N/A	1.26
Planning Board Member	David Cross	6	1/1/2020-12/31/2026	N/A	0.67
Zoning Board Member	Fred Trott	6	1/1/2020-12/31/2026	N/A	0.5
Stenographer	Sandra Hewlett	6	1/1/2020-12/31/2021	N/A	1.32
Conservation Board Member	Jill Fornarola	6	1/1/2020-12/31/2021	N/A	0.44

Councilman DeCory - Aye  
 Councilman Slattery - Aye  
 Councilwoman Sperr - Aye  
 Councilman Valerio - Aye  
 Supervisor Dunning - Aye

**TOWN BOARD DISCUSSION RELATED TO THE FOLLOWING RESOLUTION:**

**COUNCILMAN SLATTERY:** Supervisor, if I could, looking at the number of affordable housing and subsidized housing within a radius around that facility, I think we're just becoming very saturated with that, so that is just my opinion in regards to that type of housing. And then I look at the upkeep of some of the areas and I just hope that it's -- that if this does go forward with the Town and Planning Board and so forth, that they do put a better emphasis on maintaining the property and after it's built, making sure that things are taken care of. Because I just don't want to see it fall into disrepair or just be a black eye for this community. I think we can do better than that. So I just hope they have a more of a commitment to it.

**SUPERVISOR DUNNING:** Thank you.

**RESOLUTION #176 RE: Approving general support to the Hubbard Springs Apartments affordable housing development, owned by a to-be-formed housing development fund company and located at 154 Union Square Boulevard and 3327 Union Street, on behalf of the Town of Chili**

**OFFERED BY: Councilwoman Sperr    SECONDED BY: Councilman DeCory**

**BE IT RESOLVED** the Town of Chili has a need for affordable family housing and supports an application to be made to New York State Homes and Community Renewal and Housing Trust Fund for funding. As per the Town of Chili 2011 Comprehensive Plan, Objective #3 under Housing and Residential Land Use seeks to promote opportunities for affordable housing which this project achieves (2030 Comprehensive Plan Page 4-4). Additionally, the green building and energy efficient design works to achieve Objective #5 to promote Green Energy Principles (2030 Comprehensive Plan Page 4-5).

This agreement shall contain such additional terms and conditions as the Supervisor deems to be

appropriate.

This ordinance shall take effect immediately.

Councilman DeCory - Aye  
Councilman Slattery - No  
Councilwoman Sperr - Aye  
Councilman Valerio - Aye  
Supervisor Dunning - Aye

**RESOLUTION #177 RE: April 14, 2020 Abstract**

**OFFERED BY: Councilman Valerio      SECONDED BY: Councilman DeCory**

**WHEREAS**, on April 14, 2020, Town Council, in response to the outbreak of COVID-19 and the effect it had closing Town facilities, including the cancelation of Recreation programs, authorized the issuance of a special abstract to issue refunds to those residents who may be in desperate need for those funds now; and

**WHEREAS**, Council did authorize by a majority vote voucher 34797 totaling \$130.00 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

**NOW, THEREFORE, BE IT RESOLVED**, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$	<u>130.00</u>
Total Abstract	\$	130.00

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Aye  
Supervisor Dunning - Aye

**RESOLUTION #178 RE: May 6, 2020 Abstract**

**OFFERED BY: Councilman Valerio      SECONDED BY: Councilman Slattery**

**WHEREAS**, January 2, 2020 Resolution #1 authorized vouchers to be paid May 6, 2020, by all Council signing a waiver form; and

**WHEREAS**, Council did authorize by a majority vote vouchers 34747-34748, 34796, 34799-34805, 34809-34832, 34849-34853, 34855-34857, 34860-34926 totaling \$2,578,712.78 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

**NOW, THEREFORE, BE IT RESOLVED**, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$	73,772.42
Assessment Reserve		1,875.00
Highway Fund		10,596.12
Library Fund		1,826.39
H60 Community Center		2,477,143.69
Drainage District		651.04
Street Lighting Districts		<u>12,848.12</u>
Total Abstract	\$	2,578,712.78

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Aye  
Supervisor Dunning - Aye

The next meeting of the Chili Town Board will be Wednesday, June 10, 2020 at 7:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.

**SUPERVISOR DUNNING:** That meeting will be held in the main meeting room. So -- just so you're all aware of that now. We will be back in the main meeting room with a modified set-up and we will give special instructions to anyone from the public who wants to attend. So at

this time, this meeting is adjourned. Thank you all and have a pleasant evening.

The meeting was adjourned at 7:20 p.m.

Stenography by Sandra Hewlett  
Minutes Virginia Ignatowski, Town Clerk

Virginia Ignatowski