A. Call to Order

B. Invocation
   Pledge of Allegiance

C. Roll Call
   Councilman Mark L. DeCory
   Councilwoman Mary C. Sperr
   Councilman Michael S. Slattery
   Councilman James V. Valerio
   Supervisor David J. Dunning

D. Officials/Advisors:
   Town Clerk Virginia Ignatowski
   Deputy Town Supervisor Councilman Slattery
   Counsel for the Town Richard Stowe
   Commissioner of Public Works/Superintendent Of Highways David P. Lindsay, P.E.
   Director of Finance Daniel Knapp
   Insurance Counselor Eric Vail – Not in Attendance
   Supervisor’s Office Dawn Forte – Not in Attendance
   Stenographer Sandy Hewlett

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

F. Public Hearings: Anyone wishing to be heard at a public hearing, please step up to the podium.

G. Public Forum

Those wishing to be heard may raise their hand once the public forum starts. The Supervisor will call upon those who desire to address the Town Board until all have been heard. For those who will be addressing the Town Board through our Live Streaming, may enter their comments on the live feed. Those comments will be read by the Supervisor once all who are physically present have been heard. During the Public Forum period, each person will be allowed to comment for up to 5 minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is moved and seconded. Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the public forum time, if at all possible. Virginia L. Ignatowski, Town Clerk, or her designee will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.
Chili Town Board Meeting
July 15, 2020
Agenda

H. Matters of the Supervisor –

New Matters:

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 6/10/2020

Reports Submitted –
Advanced Payment of Claims – June 2020
Building Department Report – June 2020
Dog Control Report – June 2020
Drainage Committee Minutes – 2/4/2020
Historic Preservation Minutes – 2/10/2020
Library Board Minutes – 5/26/2020
Monthly Financial Statement – May 2020, June 2020
Recreation Revenue Report – May 2020
Town Clerk Report – June 2020
Zoning Board Minutes – 2/25/2020 (No Meetings: March 2020, April 2020)

J. Correspondence –
The Town of Chili has received notification from Michelle Child, Lodge Cleaner that she is resigning effective June 18, 2020.

K. Pending Business

L. Old Business

M. New Business
RESOLUTION #189  RE: Access Control System

OFFERED BY: ___________________    SECONDED BY: ___________________

WHEREAS, the Director of MIS has determined that the Town access control systems are severely outdated and incompatible with the systems being installed at the new Community Center; and

WHEREAS, the current access control software has failed and requires immediate upgrade/replacement; and

WHEREAS, the Town would be best served by upgrading/replacing the existing access control systems to be compatible and intertwined with the Community Center access control systems; and

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Dunning is hereby authorized to purchase access control hardware upgrades for the Town Hall and DPW facility and software to manage the combined Community Center, Town Hall, and DPW facility systems from Upstate Communications and Security, the Community Center access control systems vendor for a cost not to exceed $10,400.00 to be paid from account A1680.2 (Information Technology - Equipment).

RESOLUTION #190  RE: Phone System Maintenance

OFFERED BY: ___________________    SECONDED BY: ___________________

WHEREAS, the existing phone system maintenance contract has expired and the Director of MIS recommends the Town continue a phone system maintenance contract; and

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Dunning is hereby authorized to enter a phone system maintenance agreement with Upstate Communications and Security, a Rochester area Mitel phone system supporter, for one year at a monthly cost of $120.00 to be paid from account A1650.4 (Central Communications - Phone System Maintenance).

Quotes (Rochester area Mitel support):
Upstate Communications and Security: $120.00
RelComm: $186.25
RESOLUTION #191  RE: IT Consultant

OFFERED BY: ___________________  SECONDED BY: ___________________

WHEREAS, the Town engaged the services of an IT consultant specializing in computer network security for the purposes of researching, analyzing, and evaluating and making recommendations to mitigating computer network risk and minimize vulnerabilities; and

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Dunning is hereby authorized to pay FoxPointe Solutions a sum of $9,000.00 to be paid from account A1680.4 (Information Technology - Contractual) for professional services.

RESOLUTION #192  RE: Cleaner – Union Station Park Lodge

OFFERED BY: ___________________  SECONDED BY: ___________________

BE IT RESOLVED, that per the recommendation of Michael Curley, Parks and Recreation Director, Rafael Gonzalez be hired as a part time employee to clean Union Station Lodge at a rate of $45.00 per cleaning.

RESOLUTION #193  RE: Independent CPA Services

OFFERED BY: ___________________  SECONDED BY: ___________________

WHEREAS, Freed Maxick submitted a three-year proposal to perform an independent audit of the Town of Chili’s financial statements for the years ending December 31, 2020 through December 31, 2022; and

NOW, THEREFORE, BE IT RESOLVED, on the recommendation of the Director of Finance to accept Freed Maxick’s proposal to provide independent CPA auditing services for the Town’s 2020, 2021 and 2022 financial statements, which includes procedures to satisfy the requirements of the Uniform Justice Court Act §2019A, the LOSAP audit of service points, and certain Library filings, in an amount not to exceed $16,680.00 per year.
RESOLUTION #194  RE: Chili Fire Department Active List

OFFERED BY: ___________________  SECONDED BY: ___________________

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list effective July 13, 2020:

Sophia M. Bunce

RESOLUTION #195  RE: Chili Fire Department Remove from Active List

OFFERED BY: ___________________  SECONDED BY: ___________________

BE IT RESOLVED, that the following individual(s) be removed from the Chili Fire Department active list effective below:


RESOLUTION #196  RE: Chili Fire Department Exempt List

OFFERED BY: ___________________  SECONDED BY: ___________________

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department exempt list from the CFD active list effective below:

Jason Elliotto (6/16/2020), Paul Brescia (6/29/2020)

RESOLUTION #197  RE: Intermunicipal Agreement-Monroe County Energy Aggregation Group

OFFERED BY: ___________________  SECONDED BY: ___________________

BE IT RESOLVED, to authorize Supervisor Dunning to sign the Intermunicipal Co-Operative Purchasing Agreement between the Town of Chili and Monroe County for the acquisition costs of electricity and natural gas for the five year period commencing September 1, 2020 and ending August 31, 2025 as reviewed by Counsel for the Town.
RESOLUTION #198 RE: C.H.I.P.S. Budget Amendment

OFFERED BY: ___________________ SECONDED BY: ___________________

WHEREAS, the year 2020 budget for the C.H.I.P.S. account included $140,000.00; and

WHEREAS, the Town of Chili was informed by the State of New York that the 2020 C.H.I.P.S. apportionment for Chili will be $172,803.55.00; and

WHEREAS, the Town of Chili will be receiving additional funding under the PAVE NY Program for the rehabilitation and reconstruction of local highways in the amount of $39,444.13; and additional funding under the Extreme Winter Recovery (EWR) Program in the amount of $30,911.60; and

WHEREAS, the amounts authorized for these programs, however, may be subject to a reduction of up to 20 percent as a result of impacts from the Coronavirus disease (COVID-19); and

NOW, THEREFORE, BE IT RESOLVED, to amend accounts DA3501 (State Aid/CHIPS) and DA 5112.4 (CHIPS-contractual) to $243,159.28.

RESOLUTION #199 RE: Letter of Credit Release #1 for Mayflower Estates

OFFERED BY: ___________________ SECONDED BY: ___________________

WHEREAS, that per recommendation of the Commissioner of Public Works and Town Engineer that $34,597.43 be released from the letter of credit #836545180 with the Northwest Bank for Mayflower Estates, leaving a balance of $72,651.71; subject to engineering fees and street light bills to the Town.

RESOLUTION #200 RE: Learning Content Management System (LCMS)

OFFERED BY: ___________________ SECONDED BY: ___________________

WHEREAS, due to various State and Federal regulations, the Town is required to provide its employees with training on a variety of topics; and

NOW, THEREFORE, BE IT RESOLVED, on the recommendation of the Director of Finance, that Supervisor Dunning is authorized to accept the proposal from CypherWorx, and sign any contracts as necessary, to provide the Town an online Learning Content Management System (LCMS) that will fulfill the Town’s HR training needs, at an annual cost of $3,000.00 to be paid from A1430.4 (Personnel-Training).
RESOLUTION #201  RE: June 17, 2020 Abstract

OFFERED BY: ___________________  SECONDED BY: ____________________

WHEREAS, January 2, 2020 Resolution #1 authorized vouchers to be paid June 17, 2020, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 35123-35156, 35158-35166, 35168-35196, 35198-35200, 35203-35206, 35208, 35230, 35236, 35238-35302 totaling 190,744.20 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$89,242.94</td>
</tr>
<tr>
<td>Insurance Reserve</td>
<td>1,041.66</td>
</tr>
<tr>
<td>Highway Fund</td>
<td>14,841.84</td>
</tr>
<tr>
<td>H60 Community Center</td>
<td>85,107.18</td>
</tr>
<tr>
<td>Drainage District</td>
<td>177.13</td>
</tr>
<tr>
<td>Park Districts</td>
<td>333.45</td>
</tr>
<tr>
<td><strong>Total Abstract</strong></td>
<td><strong>$190,744.20</strong></td>
</tr>
</tbody>
</table>

RESOLUTION #202  RE: July 1, 2020 Abstract

OFFERED BY: ___________________  SECONDED BY: ____________________

WHEREAS, January 2, 2020 Resolution #1 authorized vouchers to be paid July 1, 2020, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 35197, 35201-35202, 35207, 35209-35218, 35220-35229, 35231-35235, 35237, 35303-35307, 35324-35326, 35329-35351, 35357-35366, 35368-35372, 35374-35383, 35387-35398, 35402-35403, 35405-35414 totaling 151,686.52 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$50,240.44</td>
</tr>
<tr>
<td>Assessment Reserve</td>
<td>2,000.00</td>
</tr>
<tr>
<td>Highway Fund</td>
<td>79,779.93</td>
</tr>
<tr>
<td>Library Fund</td>
<td>1,227.84</td>
</tr>
<tr>
<td>H60 Community Center</td>
<td>5,095.01</td>
</tr>
<tr>
<td>Drainage District</td>
<td>703.80</td>
</tr>
<tr>
<td>Street Lighting Districts</td>
<td>12,639.50</td>
</tr>
<tr>
<td><strong>Total Abstract</strong></td>
<td><strong>$151,686.52</strong></td>
</tr>
</tbody>
</table>
RESOLUTION #203  RE: July 15, 2020 Abstract

OFFERED BY: ___________________ SECONDED BY: ______________________

BE IT RESOLVED, to pay vouchers 35313, 35327-35328, 35401, 35415-35429, 35431-35436, 35440-35471, 35473-35513, 35520-35521 totaling $1,904,016.20 to be paid from the Distribution Account as presented to the Town Board by Virginia Ignatowski, Town Clerk:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$103,026.45</td>
</tr>
<tr>
<td>Highway Fund</td>
<td>12,120.90</td>
</tr>
<tr>
<td>Library Fund</td>
<td>255.36</td>
</tr>
<tr>
<td>H60 Community Center</td>
<td>1,784,110.16</td>
</tr>
<tr>
<td>H61 Archer Rd Park</td>
<td>1,867.32</td>
</tr>
<tr>
<td>Drainage District</td>
<td>2,360.65</td>
</tr>
<tr>
<td>Fire Protection Districts</td>
<td>275.36</td>
</tr>
<tr>
<td><strong>Total Abstract</strong></td>
<td><strong>$1,904,016.20</strong></td>
</tr>
</tbody>
</table>

The next meeting of the Chili Town Board will be Wednesday, August 12, 2020 at 7:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.