

CHILI TOWN BOARD
July 15, 2020

A regular meeting of the Chili Town Board was held on July 15, 2020 at the Chili Town Hall, 3333 Chili Avenue, Rochester, New York 14624 at 7:00 p.m. The meeting was called to order by Supervisor David Dunning.

PRESENT: Councilman DeCory; Councilman Slattery, Councilwoman Sperr, Councilman Valerio and Supervisor David Dunning.

ALSO PRESENT: Sandra Hewlett, Stenographer; Virginia Ignatowski, Town Clerk; Daniel Knapp, Director of Finance; David Lindsay, Commissioner of Public Works/Highway Superintendent; Councilman Slattery, Deputy Town Supervisor; Richard Stowe, Counsel for the Town.

The invocation was given by Virginia Ignatowski.

The Pledge of Allegiance was cited. The fire safety exits were identified for those present.

At this point, a Public Forum was conducted to allow public speakers to address the Town Board. No speakers addressed the Town Board. The Public Forum concluded at 7:02 p.m.

SUPERVISOR DUNNING: We do not have any presentations this evening. We also do not have any Public Hearings. I am noticing -- it appears we have about 45 people watching this meeting right now. So I am just going to give it a minute to see if anybody would like to make any comments on the YouTube feed. If you give me oh, just about 30, 40 seconds, that would be great.

Okay. I think that is pretty good. I do not see any comments from the public on the YouTube live feed, so we'll go right to Matters of the Supervisor.

MATTERS OF THE SUPERVISOR:

SUPERVISOR DUNNING: Just a couple things. As you know, we are working with the budget. Most all of the department heads' budgets are in. We have -- Dan (Knapp) and I have been reviewing all those budgets and I will be meeting with the department heads starting -- starting next week.

It appears I have a bad live YouTube feed for some reason.

So anyways -- so we'll meet with the department heads, as I said, next week and start going over them individually and know we have the budget workshop scheduled on -- for the Town Board to be able to review those budgets.

But things are going very well with it so far. As you know, we have some challenges ahead of us and Dan (Knapp) has done a great job guiding that ship and how we're going to address some of those challenges.

So I thank you, Dan (Knapp). Appreciate the work you have been putting into that. And I appreciate the department heads, what they have done in their budgets. They have done a great job understanding what our needs are and what we -- what we're looking to do for this particular 2021 budget.

Also, I am going to mention it here so that you guys are just aware of it. That I am having discussions with Mr. Lindsay and Mr. Curley, our Rec -- our Recreation Director as it relates to the Chil-E Fest for 2021.

As you know, all know, we're anticipating opening up the Community Center in -- sometime around March or April of next year, which gives us an opportunity to showcase a little better our Community Center during the Chil-E Fest. So the initial thought process -- and we'll have more conversation about this. It is not set in stone. Just some thoughts we're putting out there and doing some work so we can bring you back -- or I can bring you back more information what we're thinking about. But the thought process right now is to have Chil-E Fest -- would be the weekend before the Fourth of July. We would do a two-day festival and -- instead of just the one day. Like we start the parade hopefully early on Monday and move through.

So we're looking at the logistics, parking, vendors. I have Mike Curley working on trying to contact Spencerport, Fairport and Lilac Festival, trying to get a feel for how those are set up and how they're done, who is organizing those, who is putting those together and how do we get some of these vendors over here, too. A two-day event should give us more of an event to do that and making this a bigger festival and something hopefully we can all -- all be -- us and our community can be proud of.

COUNCILWOMAN SPERR: Would that be the same timeframe as Spencerport Canal Days? Is that the last weekend in July?

SUPERVISOR DUNNING: June. The weekend before the Fourth of July. I don't believe that is Spencerport's time.

RICHARD STOWE: Spencerport's Canal Days is the first week in June.

SUPERVISOR DUNNING: We did look at other festival schedules. This does not look to interfere or compete with anybody else.

So -- is that -- for some reason, it is not getting a signal. I plugged it in, Dan (Knapp), but -- it has three people watching, but no signal. Anyways. Not much I can do about it at this point.

So anyways, I just want to give a little heads up on that.

There we go. Now we got it. Whatever happened.

But anyways, I want to give you a little heads up what we're working on, what we're thinking.

DANIEL KNAPP: There was a wire with a purple piece of paper hanging on it that said "plug in" that was down (Laughter).

SUPERVISOR DUNNING: So I do retract what I said about Mr. Knapp before, those comments. I will chat with him tomorrow (Laughter).

But anyways, again, that -- that is really all I have at this point. Things have been going well with the hours. Summer hours, things have been going very well with that. So I'm very happy with what they're seeing right now.

COUNCILWOMAN SPERR: Good.

MATTERS OF THE TOWN COUNCIL: Nothing to report.

The 6/10/2020 Town Board Meeting minutes were approved.

REPORTS SUBMITTED:

Advanced Payment of Claims – June 2020

Building Department Report – June 2020

Dog Control Report – June 2020

Drainage Committee Minutes – 2/4/2020

Historic Preservation Minutes – 2/10/2020

Library Board Minutes – 5/26/2020

Monthly Financial Statement – May 2020, June 2020

Recreation Revenue Report – May 2020

Town Clerk Report – June 2020

Zoning Board Minutes – 2/25/2020 (No Meetings: March 2020, April 2020), 5/26/2020

CORRESPONDENCE:

The Town of Chili has received notification from Michelle Child, Lodge Cleaner, that she is resigning effective June 18, 2020.

RESOLUTION #189 RE: Access Control System

OFFERED BY: Councilman DeCory

SECONDED BY: Councilwoman Sperr

WHEREAS, the Director of MIS has determined that the Town access control systems are severely outdated and incompatible with the systems being installed at the new Community Center; and

WHEREAS, the current access control software has failed and requires immediate upgrade/replacement; and

WHEREAS, the Town would be best served by upgrading/replacing the existing access control systems to be compatible and intertwined with the Community Center access control systems; and

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Dunning is hereby authorized to purchase access control hardware upgrades for the Town Hall and DPW facility and software to manage the combined Community Center, Town Hall, and DPW facility systems from Upstate Communications and Security, the Community Center access control systems vendor for a cost not to exceed \$10,400.00 to be paid from account A1680.2 (Information Technology - Equipment).

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #190 RE: Phone System Maintenance

OFFERED BY: Councilman Valerio

SECONDED BY: Councilman Slattery

WHEREAS, the existing phone system maintenance contract has expired and the Director of MIS recommends the Town continue a phone system maintenance contract; and

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Dunning is hereby authorized to enter a phone system maintenance agreement with Upstate Communications and Security, a Rochester area Mitel phone system supporter, for one year at a monthly cost of \$120.00 to be paid from account A1650.4 (Central Communications - Phone System Maintenance).

Quotes (Rochester area Mitel support):
Upstate Communications and Security: \$120.00
RelComm: \$186.25

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #191 RE: IT Consultant

OFFERED BY: Councilwoman Sperr SECONDED BY: Councilman Valerio

WHEREAS, the Town engaged the services of an IT consultant specializing in computer network security for the purposes of researching, analyzing, and evaluating and making recommendations to mitigating computer network risk and minimize vulnerabilities; and

NOW, THEREFORE, BE IT RESOLVED, that Supervisor Dunning is hereby authorized to pay FoxPointe Solutions a sum of \$9,000.00 to be paid from account A1680.4 (Information Technology - Contractual) for professional services.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #192 RE: Cleaner – Union Station Park Lodge

OFFERED BY: Councilman DeCory SECONDED BY: Councilman Slattery

BE IT RESOLVED that per the recommendation of Michael Curley, Parks and Recreation Director, Rafael Gonzalez be hired as a part time employee to clean Union Station Lodge at a rate of \$45.00 per cleaning.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #193 RE: Independent CPA Services

OFFERED BY: Councilman Valerio SECONDED BY: Councilwoman Sperr

WHEREAS, Freed Maxick submitted a three-year proposal to perform an independent audit of the Town of Chili’s financial statements for the years ending December 31, 2020 through December 31, 2022; and

NOW, THEREFORE, BE IT RESOLVED, on the recommendation of the Director of Finance to accept Freed Maxick’s proposal to provide independent CPA auditing services for the Town’s 2020, 2021 and 2022 financial statements, which includes procedures to satisfy the requirements of the Uniform Justice Court Act §2019A, the LOSAP audit of service points, and certain Library filings, in an amount not to exceed \$16,680.00 per year.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye

Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #194 RE: Chili Fire Department Active List

OFFERED BY: Councilman Slattery **SECONDED BY: Councilman Valerio**

BE IT RESOLVED that the following individual(s) be added to the Chili Fire Department active list effective July 13, 2020:

Sophia M. Bunce

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #195 RE: Chili Fire Department Remove from Active List

OFFERED BY: Councilwoman Sperr **SECONDED BY: Councilman DeCory**

BE IT RESOLVED that the following individual(s) be removed from the Chili Fire Department active list effective below:

Chris Casale (6/4/2020), Jake Mance (6/8/2020), Justine Cline (6/15/2020),
Michael Sanders (7/6/2020), Westley Grant (7/6/2020)

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #196 RE: Chili Fire Department Exempt List

OFFERED BY: Councilman Valerio **SECONDED BY: Councilman Slattery**

BE IT RESOLVED that the following individual(s) be added to the Chili Fire Department exempt list from the CFD active list effective below:

Jason Elliotto (6/16/2020), Paul Brescia (6/29/2020)

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #197 RE: Intermunicipal Agreement-Monroe County Energy Aggregation Group

OFFERED BY: Councilman DeCory **SECONDED BY: Councilwoman Sperr**

BE IT RESOLVED to authorize Supervisor Dunning to sign the Intermunicipal Co-Operative Purchasing Agreement between the Town of Chili and Monroe County for the acquisition costs of electricity and natural gas for the five year period commencing September 1, 2020 and ending August 31, 2025 as reviewed by Counsel for the Town.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Councilman Valerio - Aye
Supervisor Dunning - Aye

TOWN BOARD DISCUSSION RELATED TO THE FOLLOWING RESOLUTION:

COUNCILMAN SLATTERY: Supervisor, with the way the budget was set up by New

York State and what is going on with COVID, any -- I'm sure there is a possibility, but with the Governor, the way it was written, any talk about reducing the funding to municipalities? Have we heard anything through the Association of Towns?

SUPERVISOR DUNNING: I'm not aware. I guess I would go to Mr. Lindsay to see if he has heard of anything. I'm not aware of any proposed reduction in the future.

DAVID LINDSAY: For CHIPS funding?

SUPERVISOR DUNNING: Yes.

DAVID LINDSAY: In this particular year, they're just not guaranteeing 100 percent of the CHIPS value. They're telling us to expect at least 80 percent, but they haven't guaranteed the full 100 percent yet.

COUNCILMAN SLATTERY: You know, the way this is -- it is borrowed money. And then the way they borrow it, it is designated for the -- for CHIPS and so I think -- well, I don't want to say -- we know he can do what he wants, but will be interesting to see if something does happen with that.

Thank you.

RESOLUTION #198 RE: C.H.I.P.S. Budget Amendment

OFFERED BY: Councilwoman Sperr

SECONDED BY: Councilman Slattery

WHEREAS, the year 2020 budget for the C.H.I.P.S. account included \$140,000.00; and

WHEREAS, the Town of Chili was informed by the State of New York that the 2020 C.H.I.P.S. apportionment for Chili will be \$172,803.55.00; and

WHEREAS, the Town of Chili will be receiving additional funding under the PAVE NY Program for the rehabilitation and reconstruction of local highways in the amount of \$39,444.13; and additional funding under the Extreme Winter Recovery (EWR) Program in the amount of \$30,911.60; and

WHEREAS, the amounts authorized for these programs, however, may be subject to a reduction of up to 20 percent as a result of impacts from the Coronavirus disease (COVID-19); and

NOW, THEREFORE, BE IT RESOLVED, to amend accounts DA3501 (State Aid/CHIPS) and DA 5112.4 (CHIPS-contractual) to \$243,159.28.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #199 RE: Letter of Credit Release #1 for Mayflower Estates

OFFERED BY: Councilman DeCory

SECONDED BY: Councilman Slattery

WHEREAS, that per recommendation of the Commissioner of Public Works and Town Engineer that \$34,597.43 be released from the letter of credit #836545180 with the Northwest Bank for Mayflower Estates, leaving a balance of \$72,651.71; subject to engineering fees and street light bills to the Town.

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Councilman Valerio - Aye
Supervisor Dunning - Aye

RESOLUTION #200 RE: Learning Content Management System (LCMS)

OFFERED BY: Councilwoman Sperr

SECONDED BY: Councilman Slattery

WHEREAS, due to various State and Federal regulations, the Town is required to provide its employees with training on a variety of topics; and

NOW, THEREFORE, BE IT RESOLVED, on the recommendation of the Director of Finance, that Supervisor Dunning is authorized to accept the proposal from CypherWorx, and sign any contracts as necessary, to provide the Town an online Learning Content Management System (LCMS) that will fulfill the Town's HR training needs, at an annual cost of \$3,000.00 to be paid from A1430.4 (Personnel-Training).

BE IT RESOLVED to pay vouchers 35313, 35327-35328, 35401, 35415-35429, 35431-35436, 35440-35471, 35473-35513, 35520-35521 totaling \$1,904,016.20 to be paid from the Distribution Account as presented to the Town Board by Virginia Ignatowski, Town Clerk:

General Fund	\$	103,026.45
Highway Fund		12,120.90
Library Fund		255.36
H60 Community Center		1,784,110.16
H61 Archer Road Park		1,867.32
Drainage District		2,360.65
Fire Protection Districts		<u>275.36</u>
Total Abstract	\$	1,904,016.20

Councilman DeCory - Aye
Councilman Slattery - Aye
Councilwoman Sperr - Aye
Councilman Valerio - Aye
Supervisor Dunning - Aye

SUPERVISOR DUNNING: Before we close, I want to mention an event upcoming on August 15th. The Westside Inclusive Initiative, which is a group trying to appreciate and understand our differences, will be holding a rally at the Chili -- the old Town Hall in front of the Chili Senior Center on August 15th, 7 p.m. All are welcome. This is not a specific rally for any specific purpose, other than to, I think, help us all have a conversation and embrace our -- our similarities and our differences.

MR. VALERIO: What is the group called?

SUPERVISOR DUNNING: The Westside Initiative -- Westside Inclusive Initiative.

MR. VALERIO: Chili residents part of it?

SUPERVISOR DUNNING: All -- Chili residents started this group. It is comprised of some other people from other Westside communities, but just a -- again, it's intended to be a very peaceful gathering of conversation and understanding.

So I encourage everyone to please be there. I will be there, as well as several other people and hope that you will consider attending.

The next meeting of the Chili Town Board will be Wednesday, August 12, 2020 at 7:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.

This meeting is adjourned at 7:15 p.m.

Stenography by Sandra Hewlett.
Minutes Virginia Ignatowski, Town Clerk


