

Chili Town Board Meeting
August 12, 2020
Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman **Mark L. DeCory** _____

Councilwoman **Mary C. Sperr** _____

Councilman **Michael S. Slattery** _____

Councilman **James V. Valerio** _____

Supervisor **David J. Dunning** _____

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**

Deputy Town Supervisor **Councilman Slattery**

Counsel for the Town **Richard Stowe**

Commissioner of Public Works/Superintendent

Of Highways **David P. Lindsay, P.E.**

Director of Finance **Daniel Knapp**

Insurance Counselor **Eric Vail – Not in Attendance**

Supervisor’s Office **Dawn Forte – Not in Attendance**

Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

G. Public Forum

Those wishing to be heard may raise their hand once the public forum starts. The Supervisor will call upon those who desire to address the Town Board until all have been heard. For those who will be addressing the Town Board through our Live Streaming, may enter their comments on the live feed. Those comments will be read by the Supervisor once all who are physically present have been heard. During the Public Forum period, each person will be allowed to comment for up to 5 minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is moved and seconded. Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the public forum time, if at all possible. Virginia L. Ignatowski, Town Clerk, or her designee will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.

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H. *Matters of the Supervisor* –

New Matters:

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 7/15/2020

Reports Submitted –

Advanced Payment of Claims – July 2020

Building Department Report – July 2020

Chili Parks & Recreation Minutes – 12/17/2019, (No Meetings Jan. 2020 – June 2020)

Conservation Board Minutes – 3/10/2020

Dog Control Report – July 2020

Drainage Committee Minutes – 3/3/2020 (No Mtgs. April, May, June), 7/7/2020

Historic Preservation Minutes – 3/9/2020 (No Mtgs. April, May, June)

Library Board Minutes – 6/23/2020

Monthly Financial Statement – July 2020

Planning Board Minutes – 6/9/2020

Recreation Revenue Report – June 2020

Senior Center Revenue Report – June 2020

Town Clerk Report – July 2020

Zoning Board Minutes – 6/30/2020

J. Correspondence –

1. Virginia Ignatowski, Town Clerk has received notification that Andrew Lucyszyn, Library Board of Trustees is resigning effective July 29, 2020.

K. Pending Business

L. Old Business

M. New Business

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RESOLUTION #204 RE: Adoption of Records Retention and Disposition Schedule LGS-1

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, New York State Archives revised and consolidated its local government records retention and disposition schedules and issued a single, comprehensive retention schedule for all types of local governments on August 1, 2020; and

WHEREAS, the new schedule, *Retention and Disposition Schedule for New York Local Government Records*, or LGS-1, supersedes and replaces the *MU-1 Schedule* currently used by cities, towns, villages and fire districts; and

NOW, THEREFORE, BE IT RESOLVED, by the Town of Chili that *Records Retention and Disposition Schedule LGS-1*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein; and

BE IT FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Records Retention and Disposition Schedule LGS-1* after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

RESOLUTION #205 RE: Letter of Credit Release #4 for Rose Hill, Phase 2

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, that per recommendation of the Commissioner of Public Works and Town Engineer that \$141,712.73 be released from the letter of credit #520006900 with the Bank of Castile for Rose Hill, Phase 2, leaving a balance of \$512,993.48; subject to engineering fees and street light bills to the Town.

RESOLUTION #206 RE: Letter of Credit Release #5 for Rose Hill, Phase 2

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, that per recommendation of the Commissioner of Public Works and Town Engineer that \$87,299.82 be released from the letter of credit #520006900 with the Bank of Castile for Rose Hill, Phase 2, leaving a balance of \$425,693.66; subject to engineering fees and street light bills to the Town.

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RESOLUTION #207 RE: Truck Modification for Lowboy Trailer

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, included in the approved 2020 budget is the purchase of one (1) new truck and trailer (Lowboy); and

WHEREAS, the Commissioner of Public Works/Superintendent of Highways has reviewed and fully assessed the intended use of the truck and trailer and has made the determination that it is more cost effective and in the best interest of the Town to forgo the purchase of a new tractor and instead modify plow truck #93 (VIN 1HTWYAHT49J069646) that was assigned for auction to serve as the truck/tractor portion of the truck and trailer combination; and

WHEREAS, the following quotes were received and tabulated as follows for the modification work:

<u>Bidder</u>	<u>Total Bid</u>
Clevite ProDiesel	\$16,996.15
Thruway Spring	\$19,300.00

WHEREAS, the Commissioner of Public Works/Superintendent of Highways has reviewed the submitted quotes and has made the determination that the proposal from Clevite ProDiesel best meets the intent of the specification and requirements of the town and is acceptable for the intended use and recommends that it be accepted; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the Commissioner of Public Works, to accept the quote for truck modifications from Clevite ProDiesel for a cost to not exceed \$16,996.15 to be paid from Account #DA 02.5130.2 (Machinery Equipment).

RESOLUTION #208 RE: Chili Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list effective August 10, 2020:

Dylan Dix, Conor McInerney, Michael SanFilipo

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RESOLUTION #209 RE: Chili Fire Department Remove from Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be removed from the Chili Fire Department active list effective August 3, 2020

Jesse Webster

RESOLUTION #210 RE: Chili Fire Department Exempt List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department exempt list from the CFD active list effective August 3, 2020:

E. James Leahy

RESOLUTION #211 RE: August 5, 2020 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2020 Resolution #1 authorized vouchers to be paid August 5, 2020, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 35430, 35514-35517, 35522, 35524-35525, 35529, 35534, 35541, 35548-35552, 35554-35580, 35582-35583, 35585, 35591-35610, 35615, 35617-35630, 35632-35640, 35634-35640, 35643-35650, 35655-35657, 35659, 35660, 35667-35659, 35673-35701 totaling 2,110,902.02 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 46,427.60
Assessment Reserve	500.00
Highway Fund	51,635.33
Library Fund	1,665.10
H60 Community Center	1,997,102.31
Drainage District	960.59
Street Lighting Districts	12,611.09
Total Abstract	<u>\$ 2,110,902.02</u>

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The next meeting of the Chili Town Board will be Wednesday, September 16, 2020 at 7:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.

Budget Workshops will be Tuesday, September 1, 2020 at 5:00 p.m. & Wednesday, September 2, 2020 at 5:00 p.m. in the Town Hall Main Meeting Room.