

CHILI TOWN BOARD  
August 12, 2020

A regular meeting of the Chili Town Board was held on August 12, 2020 at the Chili Town Hall, 3333 Chili Avenue, Rochester, New York 14624 at 7:00 p.m. The meeting was called to order by Supervisor David Dunning.

**PRESENT:** Councilman DeCory; Councilman Slattery, Councilwoman Sperr, Councilman Valerio and Supervisor David Dunning.

**ALSO PRESENT:** Sandra Hewlett, Stenographer; Virginia Ignatowski, Town Clerk; David Lindsay, Commissioner of Public Works/Highway Superintendent; Councilman Slattery, Deputy Town Supervisor; Richard Stowe, Counsel for the Town. Dawn Forte, Supervisor's Secretary and Daniel Knapp, Director of Finance were excused.

The invocation was given by Virginia Ignatowski.

The Pledge of Allegiance was cited. The fire safety exits were identified for those present.

**SUPERVISOR DUNNING:** Trying to look at the feed. It looks like we're having some technical difficulties with the feed. But there is only one person showing watching and I know who that person is. I'm sure they don't have any public comment this evening. And I see no one here in the audience.

At this point, a Public Forum was conducted to allow public speakers to address the Town Board. No speakers addressed the Town Board. The Public Forum concluded at 7:02 p.m.

**MATTERS OF THE SUPERVISOR:**

**SUPERVISOR DUNNING:** So I would just like to give you a brief update. I was in a meeting with Christa and all of the primes that are working on the Community Center on Tuesday. They're making great progress over there. It really is -- it's coming along very nicely. They do expect to be paving as soon as September and getting some of that work done.

A lot of the landscaping, they're expecting to do in September. Bayside is going to start -- start doing somewhat they call rock-hounding or whatever and -- is that the correct term, Counsel?

**COUNCILMAN SLATTERY:** Yes.

**SUPERVISOR DUNNING:** Rock-hounding and clearing and planting and doing some seeding. So it really shows some nice progress.

Interesting thing that was brought up was -- and part of some of the challenges we experienced with the Coronavirus issue is the wood siding for the front of the building is actually imported from Spain and, um, it is sitting in Customs on a ship and until that gets released, they can't start putting that up.

**COUNCILWOMAN SPERR:** Wow.

**SUPERVISOR DUNNING:** If you have seen the pictures of it or seen the video feed over there, you notice that the front of the building is missing something. But they're ready to put it up, but it needs to get released through Customs first. So we don't know that it has a 14-day quarantine once it gets here and has to stay perhaps in the parking lot before they can actually handle it, but I think it is coming along. I was really impressed. The primes are doing a great job over there. Everybody is working together very, very well and I'm very pleased.

Also last week, we have been discussing how we're going to access the property from the Archer Road side. We had Mr. -- Mr. Lindsay came out with our -- with -- our contractor from Bayside came out and took a look at the path. Mr. Lindsay's crew went out and mowed us a nice little path all of the way to the wood line in the back side and we found a nice little route going through. We were able to get Brongo Tree Service to come in and finish the path all of the way up to the wetlands.

What would you say, David (Lindsay)? About 50 to 70 yards to the Community Center?

**DAVID LINDSAY:** Yes. About that.

**SUPERVISOR DUNNING:** So we actually have a nice path going all of the way back to the wetlands. We're going to have our Town Engineer go in and do a little wetland survey for us so we understand what we need to do as far as permitting, if necessary, to get through the wetlands, pipe it, do whatever we need to do to get across with the intent of hopefully next year being able to use that property. Especially maybe around Chil-E Fest time, to be able to do something with that.

**COUNCILWOMAN SPERR:** Oh, good.

**SUPERVISOR DUNNING:** As I mentioned, all of you got -- the RFP for the conversion of the library did go out. So I do expect to see some results from that over the next few weeks. So we'll see some reports there -- there are some proposals coming back from some of the

contractor agencies that are looking at that. So I just wanted to give a little update on those things.

You have also been given your 2021 budget proposal. Hopefully you will find that in order, but please take the time to go through that. I think it's a good budget. Dan Knapp and myself, and quite frankly the department heads, did a lot of work on that budget to get it where it is. You all know the challenges that we're facing moving forward. So I -- I just want to thank everybody that worked on this and the department heads did a great job complying with -- with everything that we're asking for.

Dan (Knapp) worked tirelessly to juggle numbers, move things here and there and see what best fit, but the proposal is for no tax rate increase for 2021 and to still be able to match the revenue losses that we do expect to see through 2021 and maybe longer. So please take the time and go through that budget.

**MATTERS OF THE TOWN COUNCIL:** Nothing to report.

The 7/15/2020 Chili Town Board meeting minutes were approved.

**REPORTS SUBMITTED:**

Advanced Payment of Claims – July 2020  
Building Department Report – July 2020  
Chili Parks & Recreation Minutes – 12/17/2019, (No Meetings January 2020 – June 2020)  
Conservation Board Minutes – 3/10/2020  
Dog Control Report – July 2020  
Drainage Committee Minutes – 3/3/2020 (No Meetings April, May, June), 7/7/2020  
Historic Preservation Minutes – 3/9/2020 (No Meetings April, May, June)  
Library Board Minutes – 6/23/2020  
Planning Board Minutes – 6/9/2020  
Recreation Revenue Report – June 2020  
Senior Center Revenue Report – June 2020  
Town Clerk Report – July 2020  
Zoning Board Minutes – 6/30/2020

**CORRESPONDENCE:**

1. Virginia Ignatowski, Town Clerk has received notification that Andrew Lucyszyn, Library Board of Trustees, is resigning effective July 29, 2020.

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**RESOLUTION #204 RE: Adoption of Records Retention and Disposition Schedule LGS-1**

**OFFERED BY: Councilman Slattery      SECONDED BY: Councilwoman Sperr**

**WHEREAS**, New York State Archives revised and consolidated its local government records retention and disposition schedules and issued a single, comprehensive retention schedule for all types of local governments on August 1, 2020; and

**WHEREAS**, the new schedule, Retention and Disposition Schedule for New York Local Government Records, or LGS-1, supersedes and replaces the MU-1 Schedule currently used by cities, towns, villages and fire districts; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Town of Chili that Records Retention and Disposition Schedule LGS-1, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein; and

**BE IT FURTHER RESOLVED**, that in accordance with Article 57-A:

(A) only those records will be disposed of that are described in Records Retention and Disposition Schedule LGS-1 after they have met the minimum retention periods described therein;

(B) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Aye  
Supervisor Dunning - Aye

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**RESOLUTION #205 RE: Letter of Credit Release #4 for Rose Hill, Phase 2**

**OFFERED BY: Councilwoman Sperr SECONDED BY: Councilman DeCory**

**WHEREAS**, that per recommendation of the Commissioner of Public Works and Town Engineer that \$141,712.73 be released from the letter of credit #520006900 with the Bank of Castile for Rose Hill, Phase 2, leaving a balance of \$512,993.48; subject to engineering fees and street light bills to the Town.

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Ave  
Supervisor Dunning - Aye

**RESOLUTION #206 RE: Letter of Credit Release #5 for Rose Hill, Phase 2**

**OFFERED BY: Councilman Valerio SECONDED BY: Councilman DeCory**

**WHEREAS**, that per recommendation of the Commissioner of Public Works and Town Engineer that \$87,299.82 be released from the letter of credit #520006900 with the Bank of Castile for Rose Hill, Phase 2, leaving a balance of \$425,693.66; subject to engineering fees and street light bills to the Town.

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Ave  
Supervisor Dunning - Aye

**TOWN BOARD DISCUSSION RELATED TO THE FOLLOWING RESOLUTION:**

**COUNCILMAN SLATTERY:** Dave Lindsay, thank you for the very detailed information in regards to that. I appreciate that. Thank you.

**RESOLUTION #207 RE: Truck Modification for Lowboy Trailer**

**OFFERED BY: Councilman Slattery SECONDED BY: Councilwoman Sperr**

**WHEREAS**, included in the approved 2020 budget is the purchase of one (1) new truck and trailer (Lowboy); and

**WHEREAS**, the Commissioner of Public Works/Superintendent of Highways has reviewed and fully assessed the intended use of the truck and trailer and has made the determination that it is more cost effective and in the best interest of the Town to forgo the purchase of a new tractor and instead modify plow truck #93 (VIN 1HTWYAHT49J069646) that was assigned for auction to serve as the truck/tractor portion of the truck and trailer combination; and

**WHEREAS**, the following quotes were received and tabulated as follows for the modification work:

Bidder	Total Bid
Clevite ProDiesel	\$16,996.15
Thruway Spring	\$19,300.00

**WHEREAS**, the Commissioner of Public Works/Superintendent of Highways has reviewed the submitted quotes and has made the determination that the proposal from Clevite ProDiesel best meets the intent of the specification and requirements of the town and is acceptable for the intended use and recommends that it be accepted; and

**NOW, THEREFORE, BE IT RESOLVED**, to authorize the Commissioner of Public Works, to accept the quote for truck modifications from Clevite ProDiesel for a cost to not exceed \$16,996.15 to be paid from Account #DA 02.5130.2 (Machinery Equipment).

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Ave  
Supervisor Dunning - Aye

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**RESOLUTION #208 RE: Chili Fire Department Active List**

**OFFERED BY: Councilman DeCory SECONDED BY: Councilman Valerio**

**BE IT RESOLVED** that the following individual(s) be added to the Chili Fire Department active list effective August 10, 2020:

Dylan Dix, Conor McInerney, Michael SanFilipo

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Aye  
Supervisor Dunning - Aye

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**RESOLUTION #209 RE: Chili Fire Department Remove from Active List**

**OFFERED BY: Councilwoman Sperr SECONDED BY: Councilman DeCory**

**BE IT RESOLVED** that the following individual(s) be removed from the Chili Fire Department active list effective August 3, 2020

Jesse Webster

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Aye  
Supervisor Dunning - Aye

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**RESOLUTION #210 RE: Chili Fire Department Exempt List**

**OFFERED BY: Councilman Valerio SECONDED BY: Councilman Slattery**

**BE IT RESOLVED** that the following individual(s) be added to the Chili Fire Department exempt list from the CFD active list effective August 3, 2020:

E. James Leahy

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Aye  
Supervisor Dunning - Aye

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**RESOLUTION #211 RE: In Memory of James E. Powers**

**OFFERED BY:** Supervisor Dunning      **SECONDED BY:** Councilman DeCory  
Councilman Slattery  
Councilwoman Sperr  
Councilman Valerio

**WHEREAS**, we the Town Board of the Town of Chili find it befitting to extend our deepest sympathy to the Powers family during the passing of James E. Powers, who on August 5, 2020 passed away; and

**WHEREAS**, James E. Powers served as Councilman from 1/1/1962 – 12/31/1965; and Councilman from 1/1/1988 – 12/31/1999; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Chili hereby sets aside this special page of their minutes from this Town Board Meeting in his honor and takes a moment of silence in James E. Powers memory. The Town Clerk is hereby directed to send a copy of this resolution to the Powers family.

Councilman DeCory - Aye  
Councilman Slattery - Aye  
Councilwoman Sperr - Aye  
Councilman Valerio - Aye  
Supervisor Dunning - Aye

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**RESOLUTION #212 RE: August 5, 2020 Abstract**

**OFFERED BY: Councilman DeCory**

**SECONDED BY: Councilwoman Sperr**

**WHEREAS**, January 2, 2020 Resolution #1 authorized vouchers to be paid August 5, 2020, by all Council signing a waiver form; and

**WHEREAS**, Council did authorize by a majority vote vouchers 35430, 35514-35517, 35522, 35524-35525, 35529, 35534, 35541, 35548-35552, 35554-35580, 35582-35583, 35585, 35591-35610, 35615, 35617-35630, 35632-35640, 35634-35640, 35643-35650, 35655-35657, 35659, 35660, 35667-35659, 35673-35701 totaling 2,110,902.02 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

**NOW, THEREFORE, BE IT RESOLVED**, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$	46,427.60
Assessment Reserve		500.00
Highway Fund		51,635.33
Library Fund		1,665.10
H60 Community Center		1,997,102.31
Drainage District		960.59
Street Lighting Districts		<u>12,611.09</u>
Total Abstract	\$	2,110,902.02

Councilman DeCory - Aye  
 Councilman Slattery - Aye  
 Councilwoman Sperr - Aye  
 Councilman Valerio - Ave  
 Supervisor Dunning - Aye

**SUPERVISOR DUNNING:** Anyone watching, on Saturday night from 5:00 to 6:30 p.m., there will be a rally to end racism at the Town of Chili held at 3235 Chili Avenue, the Senior Center Court Building, as some of you may know.

The next meeting of the Chili Town Board will be Wednesday, September 16, 2020 at 7:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.

Budget Workshops will be Tuesday, September 1, 2020 at 5:00 p.m. & Wednesday, September 2, 2020 at 5:00 p.m. in the Town Hall Main Meeting Room.

The meeting was adjourned at 7:13 p.m.

Steno by Sandy Hewlett

Minutes:

*Virginia Ignatowski*  
 Chili Town Clerk