

Chili Town Board Meeting

October 14, 2020

Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman	Mark L. DeCory	_____
Councilwoman	Mary C. Sperr	_____
Councilman	Michael S. Slattery	_____
Councilman	James V. Valerio	_____
Supervisor	David J. Dunning	_____

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**
 Deputy Town Supervisor **Councilman Slattery**
 Counsel for the Town **Richard Stowe**
 Commissioner of Public Works/Superintendent
 Of Highways **David P. Lindsay, P.E.**
 Director of Finance **Daniel Knapp**
 Insurance Counselor **Eric Vail – Not in Attendance**
 Supervisor’s Office **Dawn Forte – Not in Attendance**
 Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

1. 2020 Budget hearing to consider the following:

Sewer Districts (Chili Sewer Improvement Benefit Area #1)
 Lighting Districts (Consolidated Lighting District #1, Chili Industrial, Pumpkin Hill, Blueberry Hill,
 Parklands of Chili)
 Sidewalk Districts (Park Place, Vistas at the Links)
 Park District (Lexington)
 Consolidated Drainage District
 Assessment Rolls for Fire and Fire Protection Districts (Chili, Gates-Chili, Clifton)
 Assessment Rolls for Ambulance District (CHS Ambulance)
 Proposed contracts for Ambulance District
 Proposed contracts for Fire and Fire Protection Districts
 Preliminary Budget 2021

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G. Public Forum

Those wishing to be heard may raise their hand once the public forum starts. The Supervisor will call upon those who desire to address the Town Board until all have been heard. For those who will be addressing the Town Board through our Live Streaming, may enter their comments on the live feed. Those comments will be read by the Supervisor once all who are physically present have been heard. During the Public Forum period, each person will be allowed to comment for up to 5 minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is moved and seconded. Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the public forum time, if at all possible. Virginia L. Ignatowski, Town Clerk, or her designee will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.

H. *Matters of the Supervisor* –

New Matters:

1. Veteran's Day Car Parade.

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 9/16/2020

Reports Submitted –

- Advanced Payment of Claims – September 2020
- Building Department Report – September 2020
- Chili Parks & Recreation Minutes – 8/18/2020
- Conservation Board Minutes – 8/3/2020, 9/14/2020
- Dog Control Report – September 2020
- Historic Preservation Minutes – 7/20/2020
- Monthly Financial Statement – September 2020
- Recreation Revenue Report – September 2020
- Senior Center Revenue Report – September 2020
- Town Clerk Report – September 2020
- Traffic & Safety Committee Minutes – 9/3/2020
- Zoning Board Minutes – 8/25/2020

J. Correspondence –

K. Pending Business

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L. Old Business

M. New Business

RESOLUTION #231 RE: Flexible Spending Account for Town Employees for 2021

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili Flexible Spending Account (The “Plan”) was adopted by an April 19, 1995 Resolution #203, and modified by December 11, 2013 Resolution #261 and maintained by the Town pursuant to Section 125 of the Internal Revenue Code; and

WHEREAS, the Town employees have found the Plan to be beneficial; and

NOW, THEREFORE, BE IT RESOLVED, to continue the Plan in 2021, open to full-time non-bargaining personnel and Union full-time personnel, subject to the bargaining contract, and open to employees working for the Town for a minimum of six (6) consecutive months; and

BE IT FURTHER RESOLVED, the maximum for both Health Care and Dependent Care reimbursement accounts be set at the amount allowable by the Internal Revenue Code; and

BE IT FURTHER RESOLVED, that the Flexible Spending Accounts will be funded from participating employee payroll deductions; but where the Health Care Flexible Spending Account may show a negative balance, the FSA shall be temporarily funded from the appropriate Employer FICA account and shall be reimbursed as participating employee deductions are received; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the Supervisor to enter into a contract with Lifetime Benefit Solutions, Inc. (formerly EBS-RMSCO, Inc.) to administer the Plan reimbursements.

RESOLUTION #232 RE: Employer Medical Contribution 2021

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, effective January 1, 2021, for the calendar year 2021, the Town will pay the following maximum contribution towards the employee health insurance monthly benefits: Single - \$591.65; two-person - \$1,283.67; or family - \$1,471.11, and the full-time non-union employee will pay, by payroll deduction, the balance of the premium cost, if any; or if they wish to pay the Town directly, the premium must be paid in advance by the 20th of each month preceding the period coverage.

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RESOLUTION #233 RE: Fireworks Chil-E Fest

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili provides professional fireworks as part of the annual Chil-E Festival each year; and

WHEREAS, Young Explosive Corporation has provided the Town with outstanding service at previous Chil-E Festivals; and

WHEREAS, to take advantage of an “Early Signing Bonus” from Young Explosive Corporation for ten percent additional fireworks (valued at \$1,200.00) at no additional cost; and

NOW, THEREFORE, BE IT RESOLVED, that per the recommendation of Michael Curley, Parks and Recreation Director, that Supervisor Dunning is hereby authorized to enter into a contract with Young Explosive Corporation for the provision of a professional fireworks display at the 2021 Chil-E Festival in the amount of \$12,000.00 to be paid from Account A7550.4 (Celebrations).

RESOLUTION #234 RE: Purchase of Computer Equipment

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Director of Management Information Services has determined that the Town needs to replace obsolete computer equipment that has passed its useful life; and

WHEREAS, the replacement of said equipment is in accordance with the Town’s plan to replace obsolete computer equipment on a rotating basis; and

WHEREAS, to facilitate remote work and continuity of operations the Director of Management Information Services recommends desktop computers be replaced with laptop computers for users who may be required to work remotely; and

NOW, THEREFORE, BE IT RESOLVED, that the Director of Management Information Services is hereby authorized to purchase (11) laptop computers with docking stations and accessories for a sum not to exceed \$11,400.00, from A1680.2 (Information Technology - Equipment) from Dell under New York State Information Technology Umbrella Contract #PM20820; and

BE IT FURTHER RESOLVED, that the equipment being replaced and other outstanding obsolete IT equipment is hereby declared to be surplus equipment and that the Director of Management Information Services is hereby authorized to disposed of said equipment.

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RESOLUTION #235 RE: Purchase of Tablet Computers

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Commissioner of Public Works / Superintendent of Highways has identified the need for foreman to access information stored on the Town computer network from remote work locations; and

WHEREAS, the Town is moving toward a remote-capable workforce in furtherance of continuity of operations planning and preparation; and

NOW, THEREFORE, BE IT RESOLVED, that the Director of Management Information Services is hereby authorized to purchase (3) Apple iPad tablet computers with protective cases from GovConnection, for a sum not to exceed \$1,200.00, to be paid from accounts A8540.2 (Drainage - Equipment) and DA5110.2 (General Repairs - Equipment):

GovConnection	\$1,196.85
CDW-G	\$1,248.33
Bestbuy	\$1,259.94

RESOLUTION #236 RE: Donation from Santillo Enterprise

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town and Chili Recreation have received a \$3,000.00 donation from Santillo Enterprise, which is to be used to fund equipment and other recreation needs for the new Community Center; and

NOW, THEREFORE, BE IT RESOLVED, to accept the donation; and

BE IT FURTHER RESOLVED, to amend the 2020 revenue budget A2089 (Other Culture & Recreation) by an increase of \$3,000.00; and amend the 2020 expense budget A7110.2 (Recreation Administration - Equipment) by an increase of \$3,000.00.

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RESOLUTION #237 RE: Chili Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list effective 10/12/2020:

Harold (Bud) Houk, David Pagano & Zachary Newnham

RESOLUTION #238 RE: Chili Fire Department Remove from Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be removed from the Chili Fire Department active list effective 10/5/2020:

Aaron Mance & Andre Nguettia

RESOLUTION #239 RE: Bids for Sidewalk Plowing

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, on October 6, 2020, the Chili Town Clerk received written sealed proposals for the plowing of sidewalks for the 2020/2021 season. The proposals identified a total cost for the main general sidewalk areas, and for Sections 1-10 of the Park Place sidewalk district. Two proposals were received as follows:

Chris Krenzer

Bid Item #1 General Sidewalks

Bid Item #2 Park Place

Bid Item #3 Vista Villa's

Total Bid Amount – \$1,947.00

David Krenzer

Bid Item #1 General Sidewalks

Bid Item #2 Park Place

Bid Item #3 Vista Villa's

Total Bid Amount – \$1,324.00

NOW, THEREFORE, BE IT RESOLVED, to award the sidewalk plowing bid to the low bidder, David Krenzer at a cost of \$1,324.00 per trip for general area sidewalks, the Park Place Sidewalk District, and Vista Villa's.

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RESOLUTION #240 RE: Substitute School Traffic Guard PT

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Valentina Morici shall be appointed to the Substitute School Traffic Guard PT position and shall be paid at the rate of \$56.65 per day, expenses to be paid by voucher as incurred.

RESOLUTION #241 RE: Use of Park and Recreation Reserve – Community Center Equipment

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, on August 16, 2017, on Resolution #192, the Town Board established the Park and Recreation Reserve, for the purpose of aiding in the financing of equipment, construction, reconstruction, acquisition or renovation of Park and Recreation facilities or grounds, as it is determined to be in the best interests of the Town; and

WHEREAS, the Town is in the process of building a new Community Center, and in an effort to reduce the fiscal burden on the current and future budgets, wishes to use funds from the Park and Recreation Reserve to purchase equipment to be used in the new Community Center; and

NOW, THEREFORE, BE IT RESOLVED, to utilize funds from the Park and Recreation Reserve to purchase equipment for the new Community Center, expenses not to exceed \$200,000.00, and the utilization of reserve funds set aside for such purposes are subject to permissive referendum all in accordance with Sections 220, 80 and 90 of the Town Law of the State of New York, to be paid from account A7180.2000.0008 (Special Rec Facility – Equipment – Park and Recreation Reserve); and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to give notice in the official newspaper of the Town.

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RESOLUTION #242 RE: Use of Admin Facility Reserve – Court Reconstruction

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, on October 18, 2000, on Resolution #356, the Town Board established the Admin Facility Reserve, for the purpose of financing the cost of equipment, construction, reconstruction, acquisition or renovation of the administrative building at 3333 Chili Ave; and

WHEREAS, as part of the current overall Community Center project, the Town will be moving the court operations from their current location at 3235 Chili Ave. to the current library space in the Town Hall at 3333 Chili Ave.; and

WHEREAS, in an effort to reduce the fiscal burden on the current and future budgets, the Town wishes to use funds from the Admin Facility Reserve for the costs related to the reconstruction of the current library to new court space; and

WHEREAS, as part of the Community Center project, the Town contracted with Christa Construction to provide Construction Management services, and the Town wishes to amend that contract to extend the scope of work to include Construction Management services for the reconstruction of the new court space; and

WHEREAS, additionally, the Town wishes to use funds from the Admin Facility Reserve for the Engineering and Architectural services needed in the reconstruction of the current library to court space; and

NOW, THEREFORE, BE IT RESOLVED, that funds in an amount not to exceed \$1,500,000.00 from the Admin Facility Reserve be used to pay for the costs related to the reconstruction of the current library to new court space, and the utilization of reserve funds set aside for such purposes are subject to permissive referendum all in accordance with Sections 220, 80 and 90 of the Town Law of the State of New York, to be paid from account A1620.2000.0033 (Buildings – Equipment – Admin Facility Reserve); and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to give notice in the official newspaper of the Town; and

BE IT FURTHER RESOLVED, pending successful passing of the Permissive Referendum, that the Supervisor be authorized to execute any necessary paperwork amending the contract with Christa Construction, for Construction Management services, at a cost not to exceed \$75,000.00; and

BE IT FURTHER RESOLVED, pending successful passing of the Permissive Referendum, that the Supervisor be authorized to execute any necessary paperwork contracting with LaBella Associates for Architecture and Engineering services, at a cost not to exceed \$125,000.00.

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RESOLUTION #243 RE: October 7, 2020 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2020 Resolution #1 authorized vouchers to be paid October 7, 2020, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 36044-36052, 36060-36066, 36075-36085, 36097, 39099-36100, 36104-36118, 36123-36191, 36193-36198, 36211 totaling 1,008,645.38 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 69,283.19
Highway Fund	70,354.70
Library Fund	2,174.98
H60 Community Center	851,752.66
Drainage District	2,120.92
Street Lighting Districts	<u>12,958.93</u>
Total Abstract	<u>\$ 1,008,645.38</u>

The next meeting of the Chili Town Board will be Wednesday, November 18, 2020 at 7:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.