

Chili Public Library Board of Trustees Meeting
Approved Minutes for April 22, 2021

Chili Public Library Mission Statement

The Chili Public Library is the center of lifelong learning for our community, and a welcoming responsive place people come to for the discovery of new ideas, the joy of reading and the power of information.

Board of Trustees: Susan Ackerman (President), Jeffrey Stoiber (Vice President), Lorraine Ahearn (Secretary), James Lechner (Memorial Fund Treasurer), Vinny Dallo, Lori Hahn, Sara Landes,
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Absent: None
Excused: None

Meeting called to order @ 6:05pm by President Ackerman

Approval of agenda: Sue Ackerman asked if there were any objections to the approval of the agenda as amended. Hearing none, the agenda was approved, as amended, with Unanimous Consent.

Approval of minutes of: Sue Ackerman asked if there were any objections to the approval of the minutes for March 25, 2021. Hearing none, the minutes were approved with Unanimous Consent.

Communications

- **Town Liaison:** The ribbon cutting ceremony for the Chili Community Center will take place at 10am on May 15, 2021, by invitation only. The number of attendees is limited due to space restrictions. The public will be welcomed to the Community Center at 1:00pm. Due to Covid restrictions, the 2021 ChiliE Fest will not take place. The American Legion will not hold a Memorial Day Parade this year. There will be a Town of Chili fireworks display on July 4, 2021.
- **Guests/Public:** None Present

Director's Report

Library Move Update: The computers are scheduled to be hooked up in the new building next week. Currently the CPL staff is using mobile hot spots to access Wi-Fi. In general, all is going smoothly, although, as with anything new, little glitches have to be remedied. The CPL Board is invited to take a tour of the "old" library space after our Board meeting.

Director Baker expressed high praise for the CPL staff's hard work and performance as the move is made from the current site to the new CPL building.

General Information:

- **Friends of the CPL Board:** The next Friends of the CPL Board Zoom meeting is May 11, 2021. Lori Ahearn will attend. Friends Board member Doug Van Putte has passed away.
- **Chili Public Library Foundation Board:** Lisa Tiffin from Roberts Wesleyan College is resigning from the Board to take on a new position in Vermont. Her expertise will be missed.

Statistics:

| Month | March 2021* | March 2020 | % of change |
|-------------------------------|--------------------|--------------------|-------------|
| Circulation | 15,369 | 11,546 | 33% |
| Library Visits | 4,395 | 5,316 | -17% |
| Reference Questions | 1,062 | 828 | 28% |
| Programs (in-house) | 0 | 18 | -100% |
| Program Attendance (in-house) | 0 | 285 | -100% |
| Items Borrowed (holds) | 957 | 0 | 100% |
| Items Loaned (holds) | 989 | 0 | 100% |
| Overdrive | 3,363 | 3,188 | 5% |
| Hoopla New Patrons | 6 | N/A | N/A |
| Hoopla Unique Patrons | 82 | N/A | N/A |
| Hoopla Circulation | 265 | N/A | N/A |
| Meeting Room | 0 | 44 | -100% |
| Website Visits | 3,579 | 2,191 | 63% |
| Website Pageviews | 5,490 | 4,803 | 14% |
| | Apr 2020- Mar 2021 | Apr 2019- Mar 2020 | % of change |
| Circulation | 137,613 | 220,705 | -38% |
| Library Visits | 34,021 | 124,941 | -73% |
| Reference Questions | 10,145 | 16,343 | -38% |
| Programs | 0 | 579 | -100% |
| Program Attendance | 0 | 11,379 | -100% |

| | | | |
|------------------|--------|--------|-----|
| Overdrive | 40,741 | 31,325 | 30% |
|------------------|--------|--------|-----|

Curbside – March 2021

| Books | DVDs | BOCD | CDs | Other | Total | Pickups |
|--------------|-------------|-------------|------------|--------------|--------------|----------------|
| 79 | 3 | 0 | 0 | 5 | 87 | 22 |

There have been many changes over the year.

Virtual Program – March 2021

| Programs | Sessions | Views | Facebook Hits | Participants |
|---|-----------------|--------------|----------------------|---------------------|
| Storytimes | 25 | N/A | N/A | 94 |
| Family Programs (Lego, Minecraft) | 5 | 738 | 1,616 | 27 |
| Tween/Teen Chili Chapters with Valerie | 1 | N/A | N/A | 22 |
| Adult Programs (Painting night, book discussion) | 7 | N/A | N/A | 303 |

- **Personnel Update** – Rodger Mack part-time cleaner has resigned. Patty Bruno part-time Library Assistant has also resigned. CPL will use the same cleaning service that will be used by the Community Center.

New Items:

- **The Grand Opening** for the new Community Center is May 15, 2021. The Chili Public Library will open on Monday, May 17, 2021, following the previously approved hours of operation. **Action requested:** Approve the CPL May 17, 2021, opening date.

Sue Ackerman asked if there were any objections to the approval of the new CPL May 17, 2021, opening date. **Hearing none**, the opening date was approved by Unanimous Consent.

- The Federal Library Services Act, LSA, funds have been given to MCLS for distribution to the member libraries. CPL will receive \$1,636.00.

Action Requested: Approve the disbursement of the 2021 LSA funds to CPL.

Sue Ackerman asked if there were any objections to the approval of the disbursement of the 2021 LSA funds to CPL. **Hearing none**, the disbursement was approved by Unanimous Consent.

MCLS Items:

- **None to report**

State Items:

- **From the New York Library Association - The NYS Budget for Fiscal Year 2021-2022 is now complete. The efforts of thousands of library advocates secured level funding for libraries.**

State Library Aid: \$94.1M

Governor Cuomo proposed a \$7M cut in Library Aid in this year's Executive Budget. The FY2021-22 enacted budget reversed this cut – total State Library Aid will be stable from last year at \$94.1M.

State Public Library Construction Aid: \$34M

The investment in the Library Construction Aid program was substantial, resuming the 2019 funding of \$34M. This restoration is an acknowledgment of the critical need for library infrastructure support.

Digital Inclusion Competitive Grants: \$15M

This newly established "program award(s) grants to eligible entities to establish and support digital inclusion programs.

Such programs shall provide economically disadvantaged individuals and households in-person or remote supports including, but not limited to, access to affordable and robust broadband service, internet-enabled devices, training, and technical support.

Eligible entities shall include local governments, not-for-profit organizations, municipal housing authorities, school districts, boards of cooperative education services, libraries and library systems, and other community-based organizations."

NYLA will be working to ensure that libraries are well represented in the execution of this exciting new program.

Targeted Aid: \$23M

The budget includes \$23M (\$5M Senate, \$8M Assembly, \$10M Governor) in targeted aid to school districts, public libraries, and not-for-profit institutions. NYLA will disseminate information on how to apply for this aid in the coming weeks.

Meetings:

- CPL Full Staff Meeting – 3/26/21
- Vargas Associates Meeting – 3/29/21
- Grand Opening Meeting – 3/31/21
- Meeting with Library Board President – 4/1/21
- CPL Full Staff Meeting – 4/2/21

- Ribbon Cutting Meeting – 4/5/21
- MCLS Director’s Council Meeting – 4/7/21
- Vargas Associates Meeting – 4/12/21
- Gates Chili Chamber of Commerce Board Meeting – 4/13/21
- Gates Chili Chamber of Commerce Golf Tournament Meeting – 4/15/21
- Vargas Associates Meeting – 4/19/21
- Monroe County Library System Board Meeting – 4/19/21
- RRLC Annual Meeting – 4/22/21
- Gates Chili Chamber of Commerce Virtual Event – 4/22/21

Committees: None

Old Business: None

New Business: None

Review of the CPL Budget Spreadsheet and Memorial Fund Spreadsheet: There was a transfer of funds from the Memorial Fund to pay Vargas. The commercial cleaning services bill is on the spreadsheet. Currently we are paying for utilities in both locations. There were three pays periods in March.

Approval Items:

- Approval of Library Fund Abstract amount of \$9663.17.
- Approval of Memorial Fund Expenditures amount of \$3104.13
- Approval of Memorial Fund Donations amount of \$120.00.

- Sue Ackerman asked if there were any objections to the approval of the Library Fund Abstract, Memorial Fund Expenditures or Memorial Fund Donations. Hearing none all were approved by Unanimous Consent.

Additional Comments from Audience: None

Hearing no objections, the meeting was adjourned @ 6:39pm.

Next meeting date/time: Thursday, May 27,2021@ 6pm in the Chili Town Hall meeting room.