

Chili Town Board Meeting  
September 15, 2021  
Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman **Mark L. DeCory**

Councilwoman **Mary C. Sperr**

Councilman **Michael S. Slattery**

Councilman **James V. Valerio**

Supervisor **David J. Dunning**

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**

Deputy Town Supervisor **Councilman Slattery**

Counsel for the Town **Richard Stowe**

Commissioner of Public Works/Superintendent

Of Highways **David P. Lindsay, P.E.**

Director of Finance **Daniel Knapp**

Insurance Counselor **Scott Bonnewell**

Supervisor's Office **Dawn Forte**

Stenographer **Sandy Hewlett**

**FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.**

**CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.**

E. Presentations/announcements:

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

G. Public Forum

Those wishing to be heard may raise their hand once the public forum starts. The Supervisor will call upon those who desire to address the Town Board until all have been heard. For those who will be addressing the Town Board through our Live Streaming, may enter their comments on the live feed. Those comments will be read by the Supervisor once all who are physically present have been heard. During the Public Forum period, each person will be allowed to comment for up to 5 minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is moved and seconded. Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the public forum time, if at all possible. Virginia L. Ignatowski, Town Clerk, or her designee will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.

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H. *Matters of the Supervisor* –

New Matters:

Pending Matters:

*Matters of the Town Council* –

New Matters:

Pending Matters:

I. Approval of Minutes – 8/11/2021, 8/27/2021

Reports Submitted –

Advanced Payment of Claims – August 2021  
Architectural Advisory Committee Minutes –  
Building Department Report – August 2021  
Dog Control Report – August 2021  
Historic Preservation Minutes –  
Library Board Minutes – 6/22/2021, 7/27/2021  
Monthly Financial Statement –  
Parks & Recreation Minutes – 7/20/2021  
Town Clerk Report – August 2021  
Traffic & Safety Minutes – 8/5/2021

J. Correspondence –

1. Virginia Ignatowski, Town Clerk has received notification from Peter Widener, Board of Assessment Review that he has resigned effective August 13, 2021.
2. Town Clerk Virginia Ignatowski has received notification that Roc Hard Partners, Inc., Blue Toad Hard Cider is applying for a liquor license at 760 Scottsville Chili Road, Scottsville, NY 14546.
3. The Town of Chili has received notification from Toma Bonham, Highway Department, that he is resigning effective September 7, 2021.

K. Pending Business

L. Old Business

M. New Business

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**RESOLUTION #206 RE: Set Public Hearing on the 2022 Preliminary Budget**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, in accordance of Section 108 of the Town Code the Town Board establishes the date, place and time for the Public Hearing on the 2022 Preliminary Budgets as follows and directs the Town Clerk to publish notice of same, in accordance with Section 108, in the Gates-Chili Post:

DATE: October 13, 2021  
PLACE: Town Hall, 3333 Chili Avenue, Rochester, NY 14624

**BE IT FURTHER RESOLVED**, that a Public Hearing be set for October 13, 2021 at 7:00 p.m. for the purpose of considering:

- Sewer Districts** (Chili Sewer Improvement Benefit Area #1)
- Lighting Districts** (Consolidated Lighting District #1, Chili Industrial, Pumpkin Hill, Blueberry Hill, Parklands of Chili)
- Sidewalk Districts** (Park Place, Vistas at the Links)
- Park District** (Lexington)
- Consolidated Drainage District**
- Assessment Rolls for Fire and Fire Protection Districts** (Chili, Gates-Chili, Clifton)
- Assessment Rolls for Ambulance District** (CHS Ambulance)
- Proposed contracts for Ambulance District**
- Proposed contracts for Fire and Fire Protection Districts**
- Preliminary Budget 2022**

**BE IT FURTHER RESOLVED**, that the Town Clerk is hereby directed to publish notice of same, in accordance with Section 108, in the Gates-Chili Post is hereby ratified.

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**RESOLUTION #207 RE: Chili Fire Department Active List**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the following individual(s) be added to the Chili Fire Department active list effective September 13, 2021:

Tabitha Coia

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**RESOLUTION #208 RE: Chili Fire Department Remove from Active List**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the following individual(s) be removed from the Chili Fire Department active list effective September 1, 2021:

Dave Gigliotti

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**RESOLUTION #209 RE: Chili Fire Department Exempt List**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED, BE IT RESOLVED**, that the following individual(s) be added to the Chili Fire Department exempt list from the CFD active list effective August 11, 2021:

Steve Kalmbach, Sr.

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**RESOLUTION #210 RE: Justice Court Assistance Program**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Chief Administrative Judge of the State of New York is entertaining applications for the next cycle of grants in the Justice Court Assistance Program not to exceed \$30,000.00; and

**WHEREAS**, the Town of Chili Justice Court is in need of items for use in the courtrooms; and

**NOW, THEREFORE, BE IT RESOLOVED**, that Supervisor Dunning and Town Justice Evangelista are hereby authorized to sign and submit a grant application to the State of New York Unified Court System.

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**RESOLUTION #211 RE: Letter of Credit Release for American Packaging - Final**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, that per recommendation of the Commissioner of Public Works and Town Engineer, \$33,408.00 be released from the letter of credit #SB-202282001 with M&T Bank for American Packaging leaving a balance of \$0.00; subject to engineering fees and street light bills to the Town.

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**RESOLUTION #212 RE: Purchase of Skid Steer Broom Attachment**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the use of a skid steer broom would facilitate a more cost effective and efficient sweeping operations during the Town's roadway work projects, reduce the use and wear on the full size street sweeper and allow for limited sweeping after the street sweeper has been winterized; and

**NOW, THEREFORE, BE IT RESOLVED**, to authorize the purchase one (1) new 84" Angle Broom from Bobcat of the Finger Lakes of NY SOGS Contract PC69396, Group 40625, Award PGB22792 for a cost not to exceed \$5,500 to be paid from Account #DA02.5110.2000 (General Repairs – Equipment).

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**RESOLUTION #213 RE: SEQR - Designating the Town Board Lead Agency Status for the Granting of an Easements for Storm Water Control Structure**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Town Board of the Town of Chili (hereinafter referred to as Town Board) has reviewed the Part 1 of the Short Environmental Assessment Form, prepared by the Commissioner of Public Works for the granting of a maintenance easement for the benefit of the owner of 3327 Union Street, North Chili New York 14624 (Tax ID 144.08-1-6.4); for the purpose of installing and maintenance of a post construction storm water control practice to be located at 3313 Union Street, North Chili, New York (Tax ID 144.08-1-6.13) (hereinafter referred to as Action); and

**WHEREAS**, the Town Board determines that said Action is classified as an Unlisted action under the State Environmental Quality Review (SEQR) Regulations; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby designate itself as the lead agency for the Action.

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**RESOLUTION #214 RE: SEQR - Determination of Significance for the Granting of Easements for Storm Water Control Structure**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Town Board of the Town of Chili Town Board (hereinafter referred to as Town Board) has determined that the granting of a maintenance easement for the benefit of the owner of 3327 Union Street, North Chili New York 14624 (Tax ID 144.08-1-6.4); for the purpose of installing and maintenance of a post construction storm water control practice to be located at 3313 Union Street, North Chili, New York (Tax ID 144.08-1-6.13) to be an Unlisted Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

**WHEREAS**, the Town Board has reviewed and does hereby accept Part 2 of the Short Environmental Assessment Form, dated September 15, 2021 and prepared by the Town Supervisor; and

**WHEREAS**, the Town Board has conducted an Uncoordinated Review, in accordance with the SEQRA Regulations, such that each and any other involved agency review the impacts of the proposed action independently and make its own determination of significance about the action; and

**WHEREAS**, the Town Board finds that the Short Environmental Assessment Form, Parts 1 and 2, provides a reasoned elaboration of the impacts likely to result from the Town Board's action to approve the proposed Action; and

**WHEREAS**, the Town Board has given consideration to the criteria for determining significance as set forth in the SEQR Regulations and the information contained in Parts 1 and 2 of the Short Environmental Assessment Form; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board determines the action to be an unlisted action for the purposes of SEQR and based on the information and analysis above and the supporting documentation referenced above that the proposed action WILL NOT result in any significant adverse environmental impacts and directs the Town Supervisor to sign and date Part 3 of the Short Environmental Assessment form.

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**RESOLUTION #215 RE: Granting of Easement for Storm Water Control Structure**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, Hubbard Springs Housing Development Fund Company, Inc is seeking a Permanent Easement from the Town of Chili as depicted, described and set forth on Exhibit A annexed here to; and

**WHEREAS**, the purpose of said easement is to construct, reconstruct, inspect, maintain, protect, operate, repair and replace at its discretion; any and all conduits, pipes, manholes, and all other appurtenances and fixtures which the Grantee shall require now and in the future within the easements for maintenance of the approved post construction storm water practice; and

**NOW, THEREFORE, BE IT RESOLVED**, that upon approval of the Attorney for the Town Board of the Town of Chili, the Town of Chili shall grant to the Hubbard Springs Development Fund Company, Inc. a permanent easement located at 3313 Union Street, North Chili 14514 (Tax ID 144.08-1-6.13). The easement to be granted is depicted on a survey map prepared by Parrone Engineering, dated August 18, 2021; as set forth on Exhibit A annexed here to; and

**BE IT FURTHER RESOLVED**, the Supervisor of the Town of Chili, is hereby authorized and directed to execute, on behalf of the Town of Chili, all necessary documents relating to the granting of the easement after the documentation has been reviewed and approved by the Attorney for the Town Board.

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**RESOLUTION #216 RE: Recreation Attendant**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Kara Burke be appointed Recreation Attendant, pending background check, and shall be paid an annual salary of \$32,305.00 (PG 24); effective 9/20/21, expenses to be paid by voucher as incurred.

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**RESOLUTION #217 RE: August 18, 2021 Abstract**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, January 4, 2021 Resolution #1 authorized vouchers to be paid August 18, 2021, by all Council signing a waiver form; and

**WHEREAS**, Council did authorize by a majority vote vouchers 38051, 38374-38375, 38499-38502, 38537-38543, 38547-38572, 38574-38594, 38599-38606, 38609, 38611, 38613-38645, 38647, 38650-38653, 38661-38662 totaling \$429,661.28 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

**NOW, THEREFORE, BE IT RESOLVED**, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$	84,512.68
Recreation Facility Reserve		5,134.08
Drainage Improvement Reserve		2,332.50
General Fleet Reserve		57,969.00
Highway Fund		88,303.41
Library Fund		294.19
H60 Community Center		189,047.00
Drainage District		1,837.26
Fire Protection Districts		231.16
Total Abstract	\$	<u>429,661.28</u>



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**RESOLUTION # 218 RE: September 1, 2021 Abstract**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, January 4, 2021 Resolution #1 authorized vouchers to be paid September 1, 2021, by all Council signing a waiver form; and

**WHEREAS**, Council did authorize by a majority vote vouchers 38595-38596, 38863-38671, 38676-38686, 38689, 38694-38715, 38724-38740, 38743-38757 totaling \$666,209.19 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

**NOW, THEREFORE, BE IT RESOLVED** to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 68,208.83
Recreation Facility Reserve	5,320.81
Drainage Improvement Reserve	214.62
Admin Facility Reserve	20,924.64
Highway Fund	360,892.26
Highway Equipment Reserve	185,000.00
Library Fund	2,564.16
H61 Archer Rd Park	8,978.75
Street Lighting Districts	14,105.12
Total Abstract	<u>\$ 666,209.19</u>

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The next meeting of the Chili Town Board will be Wednesday, October 13, 2021 at 7:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.