

Chili Town Board Meeting

October 13, 2021

Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman **Mark L. DeCory**

Councilwoman **Mary C. Sperr**

Councilman **Michael S. Slattery**

Councilman **James V. Valerio**

Supervisor **David J. Dunning**

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**

Deputy Town Supervisor **Councilman Slattery**

Counsel for the Town **Richard Stowe**

Commissioner of Public Works/Superintendent

Of Highways **David P. Lindsay, P.E.**

Director of Finance **Daniel Knapp**

Insurance Counselor **Scott Bonnewell**

Supervisor's Office **Dawn Forte**

Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

1. 2022 Budget hearing to consider the following:

Sewer Districts (Chili Sewer Improvement Benefit Area #1)

Lighting Districts (Consolidated Lighting District #1, Chili Industrial, Pumpkin Hill, Blueberry Hill, Parklands of Chili)

Sidewalk Districts (Park Place, Vistas at the Links)

Park District (Lexington)

Consolidated Drainage District

Assessment Rolls for Fire and Fire Protection Districts (Chili, Gates-Chili, Clifton)

Assessment Rolls for Ambulance District (CHS Ambulance)

Proposed contracts for Ambulance District

Proposed contracts for Fire and Fire Protection Districts

Preliminary Budget 2022

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G. Public Forum

Those wishing to be heard may raise their hand once the public forum starts. The Supervisor will call upon those who desire to address the Town Board until all have been heard. For those who will be addressing the Town Board through our Live Streaming, may enter their comments on the live feed. Those comments will be read by the Supervisor once all who are physically present have been heard. During the Public Forum period, each person will be allowed to comment for up to 5 minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is moved and seconded. Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the public forum time, if at all possible. Virginia L. Ignatowski, Town Clerk, or her designee will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.

H. *Matters of the Supervisor* –

New Matters:

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 9/15/2021

Reports Submitted –

Advanced Payment of Claims – September 2021

Building Department Report – September 2021

Conservation Board Minutes – 7/12/2021, 9/13/2021, (No August meeting)

Dog Control Report – September 2021

Drainage Committee Minutes – 8/3/2021

Library Board Minutes – 8/24/2021

Parks & Recreation Minutes – 8/17/2021

Town Clerk Report – September 2021

Zoning Board Minutes – 7/27/2021, 8/24/2021

J. Correspondence –

K. Pending Business

L. Old Business

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M. New Business

RESOLUTION #220 RE: Assessor

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Mary Lander, be appointed as Assessor, and shall be paid an annual salary of \$68,000.00 effective October 18, 2021, term to expire on 9/30/2025 expenses to be paid by voucher as incurred; and

BE IT FURTHER RESOLVED, that the State of New York Office of Real Property Services be notified of this appointment.

RESOLUTION #221 RE: Amend resolution #210 of 2021 Justice Court Assistance Program

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Chief Administrative Judge of the State of New York is entertaining applications for the next cycle of grants in the Justice Court Assistance Program (JCAP) not to exceed \$30,000.00; and

WHEREAS, the Town of Chili Justice Court is in need of items for use in the courtrooms; and

BE IT RESOLOVED, that Supervisor Dunning and Town Justice Evangelista are hereby authorized to sign all required documents related to the JCAP grant; and

BE IT FURTHER RESOLVED, The Board of the Town of Chili authorizes the Chili Town Court to apply for a JCAP grant in the 2021-22 grant cycle up to \$30,000.00.

RESOLUTION #222 RE: Employer Medical Contribution 2022

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, effective January 1, 2022, for the calendar year 2022, the Town will pay the following maximum contribution towards the employee health insurance monthly benefits: Single - \$616.77; two-person - \$1,338.92; or family - \$1,535.74, and the full-time non-union employee will pay, by payroll deduction, the balance of the premium cost, if any; or if they wish to pay the Town directly, the premium must be paid in advance by the 20th of each month preceding the period coverage.

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RESOLUTION #223 RE: Library Patron Donation

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Chili Public Library has been included in a patron's will and a check in the amount of \$7,722.04 has been issued to the Library; and

NOW, THEREFORE, BE IT RESOLVED, to accept the donation and to amend revenue account L2705 (Gifts & Donations – Other) by an increase of \$7,722.04; and to amend expense account L7410.2 (Library- Equipment) by an increase of \$7,722.04.

RESOLUTION #224 RE: Chili Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list effective October 11, 2021:

Timothy Pietrzykowski (from Mutual Aide Member to Active), Austin Saur,
Michael DeRobertis (Mutual Aide Member), Madeline Szwed, Mark Weathersby

RESOLUTION #225 RE: Chili Fire Department Remove from Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be removed from the Chili Fire Department active list effective:

Justin Carlson 9/20/2021 & Matt Cremaldi 9/21/2021

RESOLUTION #226 RE: Chili Fire Department Exempt List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department exempt list from the CFD active list effective September 20, 2021:

Dave Johnson

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RESOLUTION #227 RE: Bids for Sidewalk Plowing

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, on October 7, 2021, the Chili Town Clerk received written sealed proposals for the plowing of sidewalks for the 2021/2022 season. The proposals identified a total cost for the main general sidewalk areas, and for Sections 1-10 of the Park Place sidewalk district. Two proposals were received as follows:

- Bid Item #1 General Sidewalks
- Bid Item #2 Park Place
- Bid Item #3 Vista Villa's

Total Bid Amount – \$ _____

- Bid Item #1 General Sidewalks
- Bid Item #2 Park Place
- Bid Item #3 Vista Villa's

Total Bid Amount – \$ _____

NOW, THEREFORE, BE IT RESOLVED, to award the sidewalk plowing bid to the low bidder, _____ at a cost of \$ _____ per trip for general area sidewalks, the Park Place Sidewalk District, and Vista Villa's.

RESOLUTION #228 RE: Letter of Credit Release #1 for Gilead Pond Subdivision

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, that per recommendation of the Commissioner of Public Works and Town Engineer that \$83,855.80 be released from the letter of credit #467 with LNB Banking for Gilead Pond, leaving a balance of \$191,456.91; subject to engineering fees and street light bills to the Town.

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RESOLUTION #229 RE: Establish Letter of Credit for Rose Hill Estates - Section 3

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that per the recommendation of the Commissioner of Public Works/Superintendent of Highways and Town Engineer that a letter of credit be established for Rose Hill Estates, Section 3 in the amount of \$732,047.58.

Items within the letter of credit include, but are not limited to storm sewers, roadway work, street trees, street lights, storm water control and erosion and sediment control.

RESOLUTION #230 RE: Human Resource and Payroll Services

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, ADP has submitted a proposal to provide Human Resource and Payroll services to the Town of Chili, including, but not limited to payroll processing, payroll tax processing, W2 preparation and ACA compliance services; and

NOW, THEREFORE, BE IT RESOLVED, on the recommendation of the Director of Finance to accept ADP's proposal to provide Human Resource and Payroll services, with an expected start date of January 1, 2022; and

BE IT FURTHER RESOLVED, that Supervisor Dunning is authorized to sign ADP's service agreement and any other documents necessary to begin services with ADP.

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RESOLUTION #231 RE: October 6, 2021 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 4, 2021 Resolution #1 authorized vouchers to be paid October 6, 2021, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 38773, 38845, 38853-38864, 38867-38869, 38874, 38876-38877, 38881, 38886, 38892, 38902-38904, 38906-38966, 38969-39001 totaling \$942,855.35 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$	70,760.57
Admin Facility Reserve		14,416.49
Highway Fund		121,945.40
Highway Equipment Reserve		75,000.00
Library Fund		2,980.17
H60 Community Center		635,199.60
H61 Archer Rd Park		5,525.50
Drainage District		2,680.79
Street Lighting Districts		14,346.83
Total Abstract	\$	<u>942,855.35</u>

The next meeting of the Chili Town Board will be Wednesday, November 10, 2021 at 7:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.