

Chili Town Board Meeting

November 10, 2021

Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman **Mark L. DeCory**

Councilwoman **Mary C. Sperr**

Councilman **Michael S. Slattery**

Councilman **James V. Valerio**

Supervisor **David J. Dunning**

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**

Deputy Town Supervisor **Councilman Slattery**

Counsel for the Town **Richard Stowe**

Commissioner of Public Works/Superintendent

Of Highways **David P. Lindsay, P.E.**

Director of Finance **Daniel Knapp**

Insurance Counselor **Scott Bonnewell**

Supervisor's Office **Dawn Forte**

Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

G. Public Forum

Those wishing to be heard may raise their hand once the public forum starts. The Supervisor will call upon those who desire to address the Town Board until all have been heard. For those who will be addressing the Town Board through our Live Streaming, may enter their comments on the live feed. Those comments will be read by the Supervisor once all who are physically present have been heard. During the Public Forum period, each person will be allowed to comment for up to 5 minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is moved and seconded. Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the public forum time, if at all possible. Virginia L. Ignatowski, Town Clerk, or her designee will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.

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H. *Matters of the Supervisor* –

New Matters:

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 10/13/2021

Reports Submitted –

Advanced Payment of Claims – October 2021

Building Department Report – October 2021

Conservation Board Minutes – 10/4/2021

Dog Control Report – October 2021

Monthly Financial Statement – September 2021, October 2021

Parks & Recreation Minutes – 9/21/2021

Planning Board Minutes – 9/14/2021

Town Clerk Report – October 2021

Zoning Board Minutes – 9/28/2021

J. Correspondence –

1. Virginia Ignatowski, Town Clerk has received notification from Mary Lander, Asst. Assessor that she is resigning effective October 15, 2021.

K. Pending Business

L. Old Business

M. New Business

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RESOLUTION #232 RE: Authorizing Surety, Form, and Amount of Official Undertaking for the Faithful Performance of the Duties of the Town Clerk and Receiver of Taxes and Assessments

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, as follows:

Section 1. The Town Board hereby approves the surety, form, and amount of the official undertaking for the faithful performance of the duties of the Town Clerk and Receiver of Taxes and Assessments as follows:

Type of Undertaking: Government - Form P-Faithful Performance

Insurance company: Utica National Insurance Group

Amount: \$500,000.00

Section 2. A true copy of this resolution shall be affixed to the undertaking to indicate this Board's approval thereon in accordance with Town Law Section 25.

RESOLUTION #233 RE: Adopting Assessment Rolls for 2022 for Lighting Districts, Drainage District, Fire District, Fire Protection Districts, Ambulance District, Park District, Sidewalk Districts and Sewer District

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, this Board on October 13, 2021 commencing at 7:00 p.m., duly held public hearings on the preliminary budget approved by this Board and filed with the Town Clerk for the fiscal year commencing January 1, 2022, including the assessment rolls for the lighting districts, drainage district, fire district, fire protection districts, ambulance district, park district, sidewalk districts, and sewer district for 2022, and having heard all persons desiring to be heard in the matter and said assessment rolls for said fiscal year having been fully discussed and considered by the Town Board acting on behalf of all said Districts; and

BE IT RESOLVED, that the assessment rolls for 2022 for the various lighting districts, drainage district, fire district, fire protection districts, ambulance district, park district, sidewalk districts, and sewer district, as printed in the preliminary budget, are hereby adopted and established as the final assessment rolls for the fiscal year beginning January 1, 2022; and

BE IT FURTHER RESOLVED, that said assessment rolls be and the same hereby are filed in the Office of the Town Clerk.

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RESOLUTION #234 RE: Adoption of the Annual Town Budget for 2022

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, this Board on October 13, 2021 commencing at 7:00 p.m., duly held public hearings on the preliminary budget approved by this Board and filed with the Town Clerk for the fiscal year commencing January 1, 2022, including the assessment rolls for the lighting districts, drainage district, fire district, fire protection districts, ambulance district, park district, sidewalk districts, and sewer district for 2022, and having heard all persons desiring to be heard in the matter of the budget for this Town for such fiscal year having been fully discussed and considered; and

BE IT RESOLVED, that said preliminary budget is approved and filed, including the budgets for the lighting districts, drainage district, fire protection districts, ambulance district, park district, sidewalk districts, and sewer district for 2022, and that such annual budget is so adopted as detailed in the minutes of the proceedings of this Town Board; and

BE IT FURTHER RESOLVED, that the salaries of the elected officials included in the 2022 budget and as set forth in the published notice are adopted as published; and

BE IT FURTHER RESOLVED, that the Town Clerk shall prepare and certify as provided by law, triplicate copies of the said annual budget hereby adopted and deliver one such copy to the Supervisor of the Town and two copies to the County of Monroe as required by law.

RESOLUTION #235 RE: Transfer to Equipment Reserves

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, an auction of equipment was held in October 2021 and the Town received proceeds of \$15,500.00 for the sale of that equipment; and

WHEREAS, it has been advantageous to transfer the auction proceeds to equipment reserves for future use; and

NOW, THEREFORE, BE IT RESOLVED, to amend revenue budget A2665 (Sales of Equipment) by an increase of \$15,500.00 and amend expense budget A9901.9 (Interfund Transfers) by an increase of \$15,500.00; and

BE IT FURTHER RESOLVED, to transfer \$15,500.00 to the General Fleet Reserve.

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RESOLUTION #236 RE: Building Department

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Gaetana DiRose, shall be appointed provisionally as Planning Clerk and shall be paid an annual salary of \$34,651.00 (PG 25) effective November 15, 2021, expenses to be paid by voucher as incurred.

RESOLUTION #237 RE: 2021 Budget Amendments

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to transfer \$250.00 from A1410.4 (Town Clerk - Training) to A1330.1 (Tax Collector - Personnel); and

BE IT FURTHER RESOLVED, to transfer \$350.00 from A1410.4 (Town Clerk - Training) to A1410.1 (Town Clerk – Personnel); and

BE IT FURTHER RESOLVED, to transfer \$100.00 from A1310.1 (Director of Finance - Personnel) to A1430.1 (Personnel – Personnel); and

BE IT FURTHER RESOLVED, to transfer \$250.00 from A3620.1 (Safety Inspection - Personnel) to A3410.1 (Fire Protection – Personnel); and

BE IT FURTHER RESOLVED, to transfer \$500.00 from A1490.1 (Dept. of Public Works - Personnel) to A5010.1 (Supt. of Highway – Personnel); and

BE IT FURTHER RESOLVED, to transfer \$1,500.00 from A1680.2 (Information Technology - Equipment) to A1680.4 (Information Technology – Copier Maintenance); and

BE IT FURTHER RESOLVED, to transfer \$2,000.00 from A1990.4 (Contingency) to A1680.4 (Information Technology – Professional Services); and

BE IT FURTHER RESOLVED, to transfer \$1,000.00 from A1320.4 (Independent Auditing - Audit) to A1430.4 (Personnel – Ads/ Pre-employment Checks); and

BE IT FURTHER RESOLVED, to transfer \$35,000.00 from A1990.4 (Contingency) to A1620.4 (Buildings – Community Center); and

BE IT FURTHER RESOLVED, to transfer \$12,500.00 from A9060.8 (Medical Insurance) to A9010.8 (State Retirement).

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RESOLUTION #238 RE: New York State Snow and Ice Contract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town Board of the Town of Chili desires to enter into an Indexed Lump Sum Snow and Ice Agreement No. D040502 with the State of New York; and

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to sign the New York State Indexed Lump Sum Snow and Ice Agreement commencing on July 1, 2021. Said Agreement will expire on June 30, 2026, unless further extended. The estimated expenditure will be \$417,873.61.

RESOLUTION #239 RE: Chili Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list effective November 8, 2021:

Steven S. Gumberts & Ryan Noonan

RESOLUTION #240 RE: Chili Fire Department Remove from Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be removed from the Chili Fire Department active list effective:

Conor McInerney 11/2/2021

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RESOLUTION #241 RE: October 20, 2021 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 4, 2021 Resolution #1 authorized vouchers to be paid October 20, 2021, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 38865-38866, 39002-39014, 39017-39045, 39049-39098 totaling \$100,356.22 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$	50,133.84
Recreation Facility Reserve		76.30
Drainage Improvement Reserve		1,703.00
Admin Facility Reserve		16,156.17
Highway Fund		31,323.90
Library Fund		148.84
H60 Community Center		250.00
Drainage District		88.05
Fire Protection Districts		476.12
Total Abstract	<u>\$</u>	<u>100,356.22</u>

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RESOLUTION #242 RE: November 3, 2021 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 4, 2021 Resolution #1 authorized vouchers to be paid November 3, 2021, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 39099-3900, 39103, 39106, 39112-39116, 39120-39131, 39136-39141, 39145-39156, 39160-39168, 39173, 39177-39187, 39191-39219, 39221, 39223-39256 totaling \$187,322.62 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$	83,261.82
Drainage Improvement Reserve		2,142.00
Admin Facility Reserve		17,291.55
Highway Fund		57,019.02
Library Fund		3,204.57
H61 Archer Rd Park		9,085.25
Drainage District		943.66
Street Lighting Districts		14,374.75
Total Abstract	\$	<u>187,322.62</u>

The next meeting of the Chili Town Board will be Wednesday, December 15, 2021 at 7:00 p.m. in the Town of Chili, Town Hall Main Meeting Room.