



# TOWN OF CHILI

BUILDING DEPARTMENT  
3333 CHILI AVENUE, ROCHESTER, NY 14624  
PH: (585) 889-6143 FAX: (585) 889-8710



## BUILDING PERMIT APPLICATION

|  |  |
|--|--|
| <b>Location of Work</b><br>Address _____<br>City, State, Zip _____ | <i>For Official Use</i>  |
|  | Zoning Classification _____ <input type="checkbox"/> FPO <input type="checkbox"/> FW<br>Tax I.D. # _____ |

**Property Owner Information**  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

**PERMIT TYPE**  Residential  Commercial  
**CHECK ALL THAT APPLY BELOW:**

|  |  |
|--|--|
| <input type="checkbox"/> Shed  | <input type="checkbox"/> Plumbing                      |
| <input type="checkbox"/> Deck  | <input type="checkbox"/> New Building (Comm./ Indus.)  |
| <input type="checkbox"/> Garage  | <input type="checkbox"/> Apartment/ Townhouse Building |
| <input type="checkbox"/> Fireplace   | <input type="checkbox"/> Addition                      |
| <input type="checkbox"/> Gas Insert  | <input type="checkbox"/> Garage Addition               |
| <input type="checkbox"/> Generator   | <input type="checkbox"/> Dormer Addition               |
| <input type="checkbox"/> Interior Remodel                                  | <input type="checkbox"/> Demolition _____              |
| <input type="checkbox"/> Exterior Remodel                                  | <input type="checkbox"/> Egress Window                 |
| <input type="checkbox"/> Enclosed Porch                                    | <input type="checkbox"/> Open Porch                    |
| <input type="checkbox"/> Gazebo  | <input type="checkbox"/> Pergola                       |
| <input type="checkbox"/> Solar Panels                                      | <input type="checkbox"/> Single Family Dwelling        |
| <input type="checkbox"/> Cell Tower  | <input type="checkbox"/> Ramp                          |
| <input type="checkbox"/> Pre-Existing Structure/Work (no permit on record) |  |
| <input type="checkbox"/> Other: _____                                      |  |

**BUILDING PERMITS ARE VALID FOR 18 MONTHS**

\*New York State Requires that the Town has on file a current certificate of insurance for both general liability and worker's compensation for the entity performing work prior to issuance of any building/plumbing permit\*

**Contractor Information**  
Company Name \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

**Plumber Information**  
Company Name \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_

\*Plumber must be licensed in the Town of Chili\*

**Description of work**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Estimated cost/value of project \$** \_\_\_\_\_

**The following must be submitted for a completed application to be reviewed (additional information may be required)**

- 2 sets of plans (The code official may require they be stamped by a licensed professional)
- A survey map which shows the property in detail, location of all buildings and structures, where the proposed structure will be located on the property in relation to other structures and the distances to lot lines.
- If trusses are being used, a completed truss identification form.

Owner/Reps. Signature \_\_\_\_\_ Date \_\_\_\_\_

**Inspections:** Inspections are required during the building process.\***24 HOUR NOTICE IS REQUIRED WHEN SCHEDULING INSPECTIONS\***  
**When checked, the following inspections will be required for this project:**

- Site Inspection  Footing  Storm Sewer (before backfill)  Wall (backfill)  Underground Plumbing (before covering)  Rough Framing
- Rough Plumbing  Roof (after ice shield is installed)  Fireplace/Stove (before clearances are blocked)  Insulation
- FINAL INSPECTION IS REQUIRED FOR ALL PROJECTS IN ORDER TO CLOSE OUT BUILDING PERMIT AND ISSUE A CERTIFICATE OF OCCUPANCY/COMPLIANCE**

**Electrical Inspections:** Any changes/ additions in the electrical service require an inspection for both rough and final electrical work prior to a final building inspection. Electrical inspections are scheduled by contacting any of the two agencies listed below:

Middle Dept. Insp. Agency  
460 State street  
Rochester, NY 14608  
(585) 454-5191

New York Elec. Insp. Agency  
2767 Dewey Avenue  
Rochester, NY 14616  
(585) 436-4460

*For Official Use*

Permit # \_\_\_\_\_

**Reviewed by** \_\_\_\_\_ **Date** \_\_\_\_\_  
Code Enforcement Officer

**Called for pickup**

Date \_\_\_\_\_ Notes \_\_\_\_\_

Homeowner  Contractor  Plumber

**Paid**

Date \_\_\_\_\_ Receipt # \_\_\_\_\_