

Chili Town Board Meeting

June 15, 2022

Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman **Mark L. DeCory**

Councilwoman **Mary C. Sperr**

Councilman **Michael S. Slattery**

Councilman **James V. Valerio**

Supervisor **David J. Dunning**

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**

Deputy Town Supervisor **Councilman Slattery**

Counsel for the Town **Jared Hirt**

Commissioner of Public Works/Superintendent

Of Highways **David P. Lindsay, P.E.**

Director of Finance **Daniel Knapp**

Insurance Counselor **Scott Bonnewell**

Supervisor's Office **Dawn Forte**

Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

F. Public Hearings: Anyone wishing to be heard at a public hearing, please step up to the podium.

G. Public Forum

The Public Forum is intended to provide an opportunity for people to address the Town Board on any topic. Those wishing to be heard may raise their hand once the public forum starts, The Supervisor will call upon those who desire to address the Town Board until all have been heard. For those who will be addressing the Town Board through our Live Streaming, may enter their comments on the live feed. Those comments will be read by the Supervisor once all who are physically present have been heard. During the Public Forum period, each person will be allowed to comment for up to five minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is Moved and Seconded, Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the Public Forum time, if at all possible. Virginia L. Ignatowski, Town Clerk, or her designee will keep the time and notify you when you have seconds remaining so that you can conclude your comments within the allotted time.

Chili Town Board Meeting
June 15, 2022
Agenda

H. *Matters of the Supervisor* –

New Matters:

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 5/11/2022

Reports Submitted –

Advanced Payment of Claims – May 2022

Building Department Report – May 2022

Chili Recreation Minutes – 3/15/2022, (No April Mtg.)

Conservation Board Minutes – 5/2/2022

Dog Control Reports – May 2022

Historic Preservation Board Minutes – 5/9/2022

Library Board Minutes – 4/26/2022

Monthly Financial Statement – May 2022

Planning Board Minutes –

Recreation/Senior Center Report – May 2022

Town Clerk Report – May 2022

Traffic & Safety Committee Minutes – 4/7/2022

Zoning Board Minutes – 3/22/2022

J. Correspondence –

1. Virginia Ignatowski, Town Clerk has received notification that Shane Hirt, Traffic & Safety Committee has resigned; effective May 16, 2022.
2. The Town of Chili has received notification that Derek Huffer, Highway Department is resigning; effective June 16, 2022.

K. Pending Business

L. Old Business

M. New Business

Chili Town Board Meeting
June 15, 2022
Agenda

RESOLUTION #160 RE: In Memory of James F. Batz

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, we the Town Board of the Town of Chili find it befitting to extend our deepest sympathy to the Batz family during the passing of James Batz, who on April 12, 2022 passed away; and

WHEREAS, James Batz served from 8/22/2002 – 7/27/2021 as a Court Attendant - PT for the Town Court; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Chili hereby sets aside this special page of their minutes from this Town Board Meeting in his honor and takes a moment of silence in James Batz's memory. The Town Clerk is hereby directed to send a copy of this resolution to the Batz family.

Chili Town Board Meeting
June 15, 2022
Agenda

RESOLUTION #161 RE: In Memory of Ilze Bullwinkel

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, we the Town Board of the Town of Chili find it befitting to extend our deepest sympathy to the Bullwinkel family during the passing of Ilze Bullwinkel, who on May 15, 2022 passed away; and

WHEREAS, Ilze Bullwinkel served from 1/4/2006 – 5/15/2022 as a member of the Conservation Board; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Chili hereby sets aside this special page of their minutes from this Town Board Meeting in her honor and takes a moment of silence in Ilze Bullwinkel's memory. The Town Clerk is hereby directed to send a copy of this resolution to the Bullwinkel family.

Chili Town Board Meeting
June 15, 2022
Agenda

RESOLUTION #162 RE: In Memory of Larry Smith

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, we the Town Board of the Town of Chili find it befitting to extend our deepest sympathy to the Smith family during the passing of Larry Smith, who on May 15, 2022 passed away; and

WHEREAS, Larry Smith served from 5/15/1989 – 6/14/2002 as a Building Inspector for the Building Department; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Chili hereby sets aside this special page of their minutes from this Town Board Meeting in his honor and takes a moment of silence in Larry Smith's memory. The Town Clerk is hereby directed to send a copy of this resolution to the Smith family.

Chili Town Board Meeting
June 15, 2022
Agenda

RESOLUTION #163 RE: 2022 Summer Camp Staff

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that per recommendation of Michael Curley, Parks and Recreation Director, that Anna Muchard and Brooke Chalmers be appointed Summer Camp Site Leaders and paid \$15.25/hour.

RESOLUTION #164 RE: 2022 Budget Amendments

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to transfer \$5,500.00 from A1320.4 (Auditing – Single Audit) to A1430.4 (Personnel – Payroll Processing); and

BE IT FURTHER RESOLVED, to transfer \$5,000.00 from A1310.4 (Director of Finance – Software Support) to A1430.4 (Personnel – Payroll Processing).

RESOLUTION #165 RE: Purchase of Server Licensing

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Director of Management Information Services has determined that the operating system used by a number of Town servers has reached end-of-life; and

WHEREAS, maintaining a current operating system is critical to network security; and

NOW, THEREFORE, BE IT RESOLVED, that the Director of Management Information Services is hereby authorized to purchase Microsoft Server Datacenter licensing and associated client licenses for a sum not to exceed \$17,500.00 from A1680.2 (Information Technology - Equipment) from Dell under New York State contract.

Chili Town Board Meeting
June 15, 2022
Agenda

RESOLUTION #166 RE: Transfer to Equipment Reserves

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, an auction of equipment was held in May 2022 and the Town received proceeds of \$15,250.00 for the sale of that equipment; and

WHEREAS, it has been advantageous to transfer the auction proceeds to equipment reserves for future use; and

NOW, THEREFORE, BE IT RESOLVED, to amend revenue budget DA2665 (Sales of Equipment) by an increase of \$15,250.00 and amend expense budget DA9901.9 (Interfund Transfers) by an increase of \$15,250.00; and

BE IT FURTHER RESOLVED, to transfer \$15,250.00 to the Highway Equipment Reserve.

RESOLUTION #167 RE: Chili Fire Department Remove from Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be removed from the Chili Fire Department active list effective:

Michael DeReBortis 6/6/2022 (Mutual Aid), Greg Ertel 5/14/2022, Amanda Vaccareli 6/6/2022,
Mark Weathersby 3/22/2022

RESOLUTION #168 RE: Secretary to Commissioner of Public Works/Highway Superintendent

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, Rachel Lingeman be appointed as Secretary to the Commissioner of Public Works/Highway Superintendent (Exempt) and shall be paid an annual salary of \$46,500.00 effective June 16, 2022 with expenses to be paid by voucher as incurred.

Chili Town Board Meeting

June 15, 2022

Agenda

RESOLUTION #169 RE: C.H.I.P.S. Budget Amendment

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the year 2022 budget for the C.H.I.P.S. account included \$175,000.00; and

WHEREAS, the Town of Chili was informed by the State of New York that the 2022 C.H.I.P.S. apportionment for Chili will be \$220,272.17; and

WHEREAS, the Town of Chili will be receiving funding under the PAVE NY Program for the rehabilitation and reconstruction of local highways in the amount of \$59,136.17; and

WHEREAS, the Town of Chili will be receiving funding under the Extreme Winter Recovery (EWR) Program in the amount of \$47,556.30; and

WHEREAS, the Town of Chili will be receiving funding under the Pave Our Potholes (POP) Program in the amount of \$39,424.12; and

NOW, THEREFORE, BE IT RESOLVED, to amend accounts DA3501 (State Aid/CHIPS) and DA 5112.4 (CHIPS-contractual) to \$366,388.76.

RESOLUTION #170 RE: Establish Letter of Credit for JD & Sons, 100 International Blvd

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that per the recommendation of the Commissioner of Public Works/Superintendent of Highways and Town Engineer that a letter of credit be established for JD & Sons, 100 International Blvd in the amount of \$146,757.25.

Items within the letter of credit include, but are not limited to erosion and sediment control features, storm sewers and post construction storm water management facilities.

RESOLUTION #171 RE: Meetings

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, to amend Resolution #1 of 2022; to move the Budget Workshop meeting from 9/1/2022 at 5:00 pm to 9/13/2022 at 5:00 pm to the Chili Community Center, Library Ireland Room.

Chili Town Board Meeting
June 15, 2022
Agenda

RESOLUTION #172 RE: Amendment to State Snow and Ice Agreement

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili is under contract with the New York State Department of Transportation to provide snow and ice control on State roads within the Town, and

WHEREAS, due to the severity of the winter during 2021/2022, the total cost to perform this service is estimated at \$461,897.68; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the Town Supervisor to execute an Amendment to the present Agreement. Said Amendment would increase the estimated cost to perform snow and ice control for the 2021/2022 season to a total amount of \$461,897.68.

RESOLUTION #173 RE: Letter of Credit Release #5 for Rose Hill, Phase 3

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, that per recommendation of the Commissioner of Public Works and Town Engineer that \$114,148.35 be released from the letter of credit #520006988 with Tompkins Community Bank for Rose Hill, Phase 3, leaving a balance of \$334,061.88; subject to engineering fees and street light bills to the Town.

RESOLUTION #174 RE: Conservation Board

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Matt Sinacola be appointed to the Conservation Board to complete the term of Izle Bullwinkle; term to expire on December 31, 2022.

RESOLUTION #175 RE: Ethics Committee

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Lindsay Gozzi-Theobald be appointed to the Ethics Committee for a three (3) year term to expire on December 31, 2024.

Chili Town Board Meeting
June 15, 2022
Agenda

RESOLUTION #176 RE: Traffic & Safety Committee

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that Jack Merritt be appointed to the Traffic & Safety Committee to complete the term of Shane Hirt; term to expire on December 31, 2022.

RESOLUTION #177 RE: May 18, 2022 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 3, 2022 Resolution #1 authorized vouchers to be paid May 18, 2022, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 40718-40727, 40731-40751, 40053, 40756, 40760-40766, 40769-40788, 40790-40801, 40803-40809, 40813-40821 totaling \$489,619.63 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 127,657.20
Admin Facility Reserve	341,304.24
Highway Fund	14,614.06
Library Fund	3,532.08
Drainage District	1,230.19
Fire Protection Districts	256.88
Sidewalk Districts	1,024.98
Total Abstract	<u>\$ 489,619.63</u>

Chili Town Board Meeting
June 15, 2022
Agenda

RESOLUTION #178 RE: June 1, 2022 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 3, 2022 Resolution #1 authorized vouchers to be paid June 1, 2022, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 40767-40768, 40789, 40822-40828, 40836-40838, 40848, 40852-40874, 40883-40891, 40895-40896, 40898-40938 totaling \$396,599.48 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 82,323.41
Admin Facility Reserve	170,014.72
General Fleet Reserve	13,121.57
Highway Fund	70,684.54
Library Fund	3,550.65
H60 Community Center	41,444.61
Drainage District	1,083.47
Street Lighting Districts	14,376.51
Total Abstract	<u>\$ 396,599.48</u>

RESOLUTION #179 RE: June 15, 2022 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to pay vouchers 40802, 40939, 40942-40995, 40997-40999, 41001, 41003, 41006-41037 totaling \$198,594.36 to be paid from the Distribution Account as presented to the Town Board by Virginia Ignatowski, Town Clerk:

General Fund	\$ 82,943.33
Admin Facility Reserve	2,586.68
Highway Fund	108,557.64
Library Fund	3,718.75
Drainage District	485.43
Fire Protection Districts	302.53
Total Abstract	<u>\$ 198,594.36</u>

Chili Town Board Meeting
June 15, 2022
Agenda

RESOLUTION #180 RE: Board of Assessment Review

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that _____ be appointed to the Board of Assessment Review complete the term of Barbara Dodge; term to expire on September 30, 2023; and

BE IT FURTHER RESOLVED, that _____ be appointed to the Board of Assessment Review Temporary Member; term to expire on September 30, 2023

The next meeting of the Chili Town Board will be July 13, 2022 in the Town of Chili, Town Hall Main Meeting Room 3333 Chili Avenue, Rochester, NY 14624.