

CHAPTER SIX

SUSTAINING AND IMPLEMENTING THE PLAN'S ACTIONS

Introduction

Chapter 4 of this Plan identifies a total of 12 general community-wide goals, there are 15 specific element goals, 60 planning objectives and over 200 recommended actions that are intended to be implemented over the next seven-year period (2030) with the adoption of this 2021 Edition of the Plan to realize the preferred vision for the community. To sustain this Plan, the Town will need to use these goals, objectives, and actions. Leadership from the Town Board is critical, and it is that Board that has the ultimate responsibility to put this plan into action. Although the Town Board has the ultimate responsibility for implementing the Plan, they will need assistance from various boards, agencies and organizations for specific strategies recommended in the Plan.

Chapter 5 identifies the preferred (future land use) vision and introduces some of the implementation actions that will be necessary to realize the Plan. This Chapter identifies a total of 9 High Priority Action items to be accomplished during the first five years (2022-2027); 5 Medium Priority Action items to be accomplished in years 6 through 8 (2028-2030); and 28 On-going Actions that are necessary to sustain the implementation of the Plan for the Town. In each instance the time frame provided is a target date subject to amendment due to changing conditions.

Many of the strategic actions recommended in this Plan rely on other steps to be initiated before they can be successfully implemented. Thus, such a phased process could be “enabling” for other actions. These “enabling” actions include those related to finding funding sources, creation of committees and lining up the organizational structure to support Plan implementation, then conducting inventory and analysis of resources in a more detailed manner, and initiation of other planning efforts such as a Capital Improvement Plan or new land use laws.

It is also because of so many unknowns about the ever changing federal and state funding programs that many of the targeted dates identified in this Chapter may need to be further amended. To this end, Town Law, Section 272-a specifically requires a defined timeline for when the Plan will next be updated.

Plan Maintenance

Updating and adoption of the Plan is not the end of the planning process. It is simply a commitment to the beginning of a newly defined course of action for the residents of the Town of Chili. Sustaining the Plan process involves a joint initiative between the Town Board and the Town Planning Board. With the adoption of this Plan, it is intended that a part of each year's end of the year annual report by the Town Supervisor will include a detailed report of the actions

that were to be addressed during the preceding year and identification of the new year's planning initiatives.

In July of each year, the Town Board and Town Planning Board will begin to prepare the annual report to be accepted by the Town Board at each year's organizational meeting. This report will summarize the implementation actions underway and identify those to be undertaken during the coming year. Included in the annual report will be information from the Town Building Department on the numbers of permits issued and the type for the preceding year. In addition, the Town Conservation Board's Annual Report to the Town Board will also become part of the annual reporting on the Comprehensive Plan.

One of the first year's tasks to be accomplished will be the formatting of the annual report and the process for amending the Appendices to the Plan. When, in the course of preparing the annual reporting on the Plan, it becomes necessary to formally amend the Plan, that process will be identified. At this time, the Plan Update Process identifies the following action items.

<u>High Priority Actions</u>	(1 to 5 years)	2022 through 2027
• Adoption of Comprehensive Plan Update and Publishing	Town Board	2022
• Establish and Maintain Appendices of the Plan's Annual Reports and Programs –	Town Board, Town Planning Board	2022-2027
• Prepare a Spot Safety Areas of Concern Map & Report	Town Board, Town Traffic & Safety Committee	2023-2024
• Amend Town Subdivision Regulations.	Town Board, Town Planning Board	2023–2024
• Prepare a Transportation Master Plan	Town Board, Department of Public Works Other County and State Transportation Agencies	2023-2025
• Adopt Farmland Protection Overlay Regulations	Town Board, Town Conservation Board, Town Planning Board	2024-2025
• Amend Town Zoning Laws, create criteria for Special Use Permits, etc.	Town Board, Town Planning Board, Building Dept.	2024-2025
• Adopt Environmental Protection Overlay District Regulations	Town Board, Town Planning Board, Town Conservation Board	2025-2026
• Prepare and adopt a Compensatory Floodplain Storage Program	Town Board, Town Planning Board, Director of Public Works	2026-2027

Medium Priority Actions (6 to 8 years) 2027 through 2030

- Prepare a Sidewalk/Trails Master Plan and Map 2027-2028
Town Board, Town Conservation Board,
Town Traffic & Safety Committee, Town Planning Board
- Develop a program for funding 2027-2028
Purchase of Development Rights and/or Conservation
Easement Program - Town Board, Town Conservation Board,
Town Planning Board
- Prepare and adopt a Town Map identifying Federal and State 2028-2029
Classified Stream Corridors
Town Board, Town Conservation Board, Town Planning Board
Town Building Department
- Prepare and adopt a Town of Chili Watershed 2029 – 2030
Management Plan
Town Board, Town Conservation Board, Town Planning Board
- Review and prepare the 2050 Plan 2030 - 2031
Town Board, Town Planning Board

Ongoing Actions (1 to 9 years) 2022 through 2030

- Maintain Appendices of the Plan's Annual Reports
and Programs – Town Board, Town Planning Board
- Maintain the Open Space Index
Town Board, Town Conservation Board
- Maintain the Open Space Plan
Town Board, Town Conservation Board
- Maintain the Agriculture and Farmland Protection Plan
Town Board
- Maintain the Chili Center Master Plan
Town Board, Town Planning Board

- Maintain Town –wide Drainage District
Town Board, Town Drainage Committee,
Director of Public Works
- Maintain Town Parks & Recreation Master Plan
Town Board, Town Recreation Committee
- Maintain Official Sidewalk Master Plan and Map
Town Board, Town Traffic & Safety Committee,
Director of Public Works
- Maintain An Intersection and Road Systems Map
Town Board, Town Traffic & Safety Committee,
Director of Public Works
- Maintain Operating Procedures for all Boards
Town Board
- Maintain Official Zoning Map
Town Clerk, Town Board, Town Building Department
- Maintain Town Development Review Procedures
Town Board, Town Planning Board,
Director of Public Works, Town Building Department
- Maintain Commitments to Training Requirements for Board
Members and Staff
Town Board
- Maintain Street Lighting Standards
Town Board, Town Traffic & Safety Committee,
Director of Public Works
- Maintain Major Thoroughfare Overlay District Regulations
Town Board, Planning Board, Zoning Board of Appeals,
Director of Public Works, Town Building Department
- Maintain Street Tree Planting Program
Town Board, Director of Public Works
- Work to improve the Town’s rating under the Federal Emergency
Management Agency’s Flood Insurance Community
Rating System
Town Board, Town Building Department

- Maintain Architectural and Landscaping Design Criteria
Town Board, Town Architectural Review Committee, Town Planning Board, Town Building Department
- Maintain Procedures for compliance with Conditions of Approvals for Site Plans and Subdivisions
Town Board, Town Planning Board, Town Building Department
- Establish zoning standards to regulate overcrowding of single-family dwellings in established neighborhoods
Town Board, Town Building Department, Town Planning Board
- Create zoning amendments to accommodate affordable senior housing needs
Town Board, Town Zoning Board of Appeals
Town Building Department
- Evaluate “Green Infrastructure Regulations”
Town Board, Town Planning Board
Town Building Department
- Work with local land trusts to identify land preservation techniques and preservation plans
Town Board, local Land Trusts
Town Building Department, Town Planning Board
- Maintain and recommend updates to the Monroe County Former Landfill Sites Map
Town Board, Monroe County Environmental Management
- Maintain appropriate development fees for park and recreational programs
Town Board, Parks & Recreation Advisory Committee,
Town Building Department
- Support County of Monroe efforts to stimulate local economic development actions through the “Imagine Monroe” program
Town Board, Monroe County COMIDA
- Advocate public transportation routes and facilities for Chili
Town Board, Genesee Transportation Council, RGRTA
- Advocate federal and state programs for extending the internet services to all areas of the Town

- Work with Roberts Wesleyan College in implementing their master plan as established with the Planned Institutional District Regulations.
Town Board, Town Planning Board
Town Building Department
- Support New York State in meeting its renewable energy goals established by the 2015 New York State Energy Plan as implemented through the Reforming the Energy Vision Institute
- Support New York State Climate Leadership and Community Protection Act (CLCPA) which went into effect January 1, 2020

Adopting the Comprehensive Plan

Under New York State Town Law (Section 272-a), the Town Board is responsible for adopting and maintaining the Official Comprehensive Plan. Prior to formal adoption, this Plan update was required to go through a period of public review and comment by the members of the Town of Chili Comprehensive Plan Update Committee. This period of review included a public hearing for the residents of the community. As part of this public hearing public participation process, a copy of the Update Committee's draft Plan document was posted on the town's website for public review. Following the public hearing, amendments as necessary, were made to the draft document and submitted to the Town Board to commence the required 90-day public review period. During this period, the Town Board reviewed the public hearing record (held on June 22, 2022) from the Town of Chili Comprehensive Plan Update Committee; reviewed the referral recommendation and comments made by Monroe County Department of Planning & Economic Development (dated , 2022) under the review authority (Sections 239-l & -m of the New York State General Municipal Law); and the Town Board public hearing record (August 17, 2022) as required under Section 272-a of the New York State Town Law. In addition, the Town Board reviewed and accepted (July 13, 2022) the environmental record (Parts 1, 2 & 3 of the Full Environmental Assessment Forms); and by separate resolution of findings (dated September 14, 2022) made a Determination of Non-significance in compliance with the provisions contained in Part 617 of article 8 of the New York State Environmental Conservation Law. Finally, the Town Board by separate resolution (dated September 14, 2022) adopted the document dated 3-31-2022 entitled "2030 Town of Chili Comprehensive Master Plan;" and provided that the following related planning documents become appendices thereto: Town of Chili Open Space Plan, Town of Chili, Chili Center Master Plan, Town of Chili Parks & Recreation Master Plan, Town of Chili Bicycle and pedestrian Study and the Town of Chili Agriculture and Farmland Protection Plan.

Copies of all reviews and the public hearing records are included in Appendix C of this Plan document.

Environmental Compliance of the Comprehensive Plan

As noted above, the adoption of the 2021 Edition of the *2030 Town of Chili Comprehensive Master Plan* is classified as a Type I Action under the provisions of the State Environmental Quality Review (SEQR) Regulations, a part of article 8 of the New York State Environmental Conservation Law. In satisfying the SEQR procedural requirements, the Town Board (the only involved agency) has prepared Parts 1, 2 and 3 of the Full Environmental Assessment Form (FEAF) which identifies that the Plan document has been designed to serve as a generic environmental impact statement for the proposed implementation actions identified above in this chapter pursuant to the SEQR Regulations.

The Town Board, prior to the adoption of the update to the Plan (the 2021 Edition), has made the necessary determination of significance and filed a copy thereof in Appendix B of the Plan. In the future, when further amendments are made to the Plan, those amendments will build upon the environmental foundation contained in the Environmental Record.

Plan Implementation Responsibility

Once adopted, the Town Board retains the responsibility for continuing to implement this plan.

Throughout the effective life of the 2030 Plan, it remains the Town Board's role to:

- ✓ Annually report on the implementation actions underway to make sure that the policies and recommendations remain current with the conditions in the Town; and
- ✓ Ensure that the goals and objectives of this plan are integrated into land use and development decisions made by all Town Board and Committees; and
- ✓ Ensure that all land use regulations are consistent with the adopted comprehensive plan; and
- ✓ Amend the 2030 Plan when it is deemed appropriate by Town Board Resolution.

Amending the Comprehensive Plan

The Plan, for it to remain viable must be periodically reviewed and updated as conditions warrant. Circumstances that may warrant amendments to the Comprehensive Plan include:

- ✓ A finding of significant change within the community (e.g. demography, traffic, building activity, the economy, the environment, institutional activity, residents' opinions, etc.) or actions undertaken by other governmental agencies that affect the Plan's recommendations.
- ✓ A finding of significant public benefit associated with the proposed revision (e.g. a proposed rezoning of land).
- ✓ A need to amend the Plan to maintain and protect public investments and resources.
- ✓ A need to maintain compliance with new federal, state or county laws, regulations, court

actions, or other mandates.

The following criteria are established for amending the Comprehensive Plan:

- ✓ Consistency with the officially adopted goals, objectives and recommended actions and the Future Land Use Plan Map (Map #1-1 and #5-1). If changes to these are proposed, the Town Board will need to justify and document the need for change and amend the Plan accordingly.
- ✓ Consistency with neighborhood character, community needs and existing or emerging Federal, State, Regional or County regulations and programs.

Should a need arise during this next planning period (2022-2030) to further amend the Plan, the Town Board will need to adequately evaluate the anticipated environmental effects, alternatives and other possible impacts for such Plan amendments as identified within the State Environmental Quality Review (SEQR) Regulations.

The Plan amendment process will be like this update process. The Town Board, with assistance from the Town Planning Board and Town staff, determines the need for any proposed changes to be made to the Plan. These changes are then presented for public review, public hearings, county referral and formal amendment. The amendments can include changes to the Plan's text, maps, figures and so on. New pages will be made available to insert into the original document, along with instructions for replacing superseded pages. Appendix D, the Record of Comprehensive Plan Revisions, will be updated each time a change is made to show the pages affected and the date of the revision.

Comprehensive Plan Maintenance

As discussed previously, the Plan should be reviewed to document the status of the Plan and its implementation actions such as zoning revisions, capital improvement programming, special projects and progress on other work plans identified in herein. Plan review should also include recommendations for the upcoming period, including priorities for implementation, financing mechanisms, and any recommendations for amendment to the adopted Plan.

It is recommended that after receipt of the next data from the U.S. Census Bureau, approximately 2031, a more detailed review should be undertaken. The Town Board should, at that time, use the most recent housing and population data in the next update to the Comprehensive Plan.

Responding to Dissent in the Plan Maintenance Process

If, while maintaining the Comprehensive Plan, disagreement should arise with any proposed revision, such dissent shall be expressed in the following ways:

- ✓ The dissent shall be first presented to the Town Board, at a public meeting, both verbally

and in writing. The Town Board, upon receipt of such dissent shall decide whether to refer the matter to the Town Planning Board for an advisory report.

- ✓ Should it be determined by the Town Board, after receiving the Planning Board's recommendation that there is merit to the dissent, then at least one public hearing on the dissent will be held by the Town Board.
- ✓ Should the Town Board, after review of the public hearing record, decide to consider the proposed revision, such action shall be subject to all the required referrals set forth in the New York State Town Law, the State General Municipal Law, the State Environmental Conservation Law, and the State Agriculture and Markets Law Municipal Law.
- ✓ Should the Town Board decide to amend the Comprehensive Plan then compliance with SEQR will be a pre-requisite to any formal action.

Location of Comprehensive Plan Documents

Official copies of the adopted 2030 Plan will be filed in the offices of the Town Clerk, the Town Building Department, and the Monroe County Planning Department. In addition, copies will be provided, upon request, to various local, regional, and state planning agencies, local libraries and the Offices of the Town Clerk's in the adjacent municipalities. Copies of the Official Comprehensive Plan Document shall be made available to the public for purchase and a copy maintained on the Town's Official Website.

Finally, in accordance with the procedures set forth in Section 272-a of New York State Town Law, as the comprehensive plan is updated from time to time, copies of the amendments will be forwarded to those agencies, groups, and organizations on file with the Town Clerk. These pages will contain the date(s) of amendment and the instructions for insertion into the document.