

Chili Town Board Meeting

July 13, 2022

Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman **Mark L. DeCory**

Councilwoman **Mary C. Sperr**

Councilman **Michael S. Slattery**

Councilman **James V. Valerio**

Supervisor **David J. Dunning**

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**

Deputy Town Supervisor **Councilman Slattery**

Counsel for the Town **Jared Hirt**

Commissioner of Public Works/Superintendent

Of Highways **David P. Lindsay, P.E.**

Director of Finance **Daniel Knapp**

Insurance Counselor **Scott Bonnewell**

Supervisor's Office **Dawn Forte**

Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

1. Postponed Until Further Notice: 768 Marshal Road, Rochester, NY 14624.

2. Postponed Until Further Notice: 14 Beaver Road Ext., Churchville, NY 14428.

G. Public Forum

The Public Forum is intended to provide an opportunity for people to address the Town Board on any topic. Those wishing to be heard may raise their hand once the public forum starts, The Supervisor will call upon those who desire to address the Town Board until all have been heard. For those who will be addressing the Town Board through our Live Streaming, may enter their comments on the live feed. Those comments will be read by the Supervisor once all who are physically present have been heard. During the Public Forum period, each person will be allowed to comment for up to five minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is Moved and Seconded, Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the Public Forum time, if at all possible. Virginia L. Ignatowski, Town Clerk, or her designee will keep the time and notify you when you have seconds remaining so that you can conclude your comments within the allotted time.

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H. *Matters of the Supervisor* –

New Matters:

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 6/15/2022

Reports Submitted –

2030 Comprehensive Plan Minutes – 6/2/2022, 6/22/2022

Advanced Payment of Claims – June 2022

Building Department Report – June 2022

Chili Recreation Minutes – 5/17/2022

Conservation Board Minutes –

Dog Control Reports – June 2022

Historic Preservation Board Minutes –

Library Board Minutes – 5/24/2022

Monthly Financial Statement –

Recreation/Senior Center Report – June 2022

Town Clerk Report – June 2022

Zoning Board Minutes – 4/26/2022, 5/24/2022

J. Correspondence –

1. The Town of Chili has received notification that Nicholas Sanguedolce, Highway Department has resigned, effective June 22, 2022.

K. Pending Business

L. Old Business

M. New Business

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RESOLUTION #183 RE: SEQR – Accepting the Final Draft of the document entitled “2030 Town of Chili Comprehensive Plan Update,” and accepting Parts 1 and 2 of the Full Environmental Assessment FORM (FEAF) for the Action entitled “Adoption 2030 Town of Chili Comprehensive Plan Update,” and designating itself as the Lead Agency under the provisions of the State Environmental Quality Review Act.

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili Town Board (hereinafter referred to as Town Board) has received, from the Town of Chili Comprehensive Plan Update Committee, the final draft of the document entitled “2030 Town of Chili Comprehensive Plan Update” (hereinafter referred to as Action); and

WHEREAS, the Town Board has also received the meeting minutes of the public hearing record conducted by the Update Committee on Wednesday, June 22, 2022; and

WHEREAS, the Town Board, under the provisions of Section 272-a of New York State Town Law, has a period of ninety (90) days from today to conduct a public hearing upon the above referenced Action; and

WHEREAS, the Town Board has continuously acted to maintain the Town of Chili Comprehensive Plan since its original preparation in 1967; and

WHEREAS, the Town Board does hereby state its intention to adopt the above referenced Action as part of its ongoing maintenance of the Town’s planning program; and

WHEREAS, the Town Board is the only involved agency, identified under the provisions of Section 272-a of New York State Town Law and Sections 239-1 & -m of the New York State General Municipal Law, for the Action to adopt said planning document; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby accept the document identified as Final Draft and entitled “2030 Town of Chili Comprehensive Plan Update”; and

BE IT FURTHER RESOLVED, that the Town Board does hereby establish itself as the designated lead agency for making the required determination of significance upon the above referenced Action; and

BE IT FURTHER RESOLVED, that the Town Board does hereby classify the proposed Action as being a Type I Action listed within Section 617.4 (b) (a) of Part 617 NYCRR, a part of article 8 of the New York State Environmental Conservation Law (ECL) known also as the State’s Environmental Quality Review (SEQR) Regulations; and

BE IT FURTHER RESOLVED, that the Town Board, as the designated Lead Agency, has received, reviewed and hereby accepts the Parts 1 and 2 of the FEAF prepared by the RLB Planning Group, dated July 14, 2022, as being a complete and accurate identification of the Action and of potential impacts.

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RESOLUTION #184 RE: Establishing a public hearing upon the final draft document entitled “2030 Town of Chili Comprehensive Plan Update,” directing the submission of a referral to the Monroe County Department of Planning and Economic Development under the provisions of Sections 239-l & -m of the New York State General Municipal Law, scheduling a public hearing to be held on Wednesday evening, August 17, 2022 upon the adoption of said Plan Update document, accepting Part 3 of the Full Environmental Assessment Form along with the attached Part 3 Narrative, prepared by the RLB Planning Group, dated July 5, 2022 and providing for copies to be provided and posted for public review and comment.

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town of Chili Town Board (hereinafter referred to as Town Board) has received and accepted the above referenced document for public review and input; and

WHEREAS, the Town Board understands that the above referenced document (hereinafter referred to as Final Draft Document) is first subject to review and recommendation by the Monroe County Department of Planning and Economic Development under the provisions of Sections 239-l & -m of the New York State General Municipal Law; and

WHEREAS, the Town Board, as the designated Lead Agency under the State Environmental Quality Review (SEQR) Regulations, has received and reviewed Parts 1 and 2 of the Full Environmental Assessment Form (FEAF) for the above referenced document; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby establish a public hearing to be held on Wednesday evening, August 17, 2022 upon the adoption of said Final Draft Document, commencing at 7:00 p.m., Eastern Daylight Savings Time; and

BE IT FURTHER RESOLVED, that the Town Board does hereby accept Parts 1 and 2 of the FEAF and directs the posting of the Final Draft Document, along with Parts 1 and 2 of the FEAF, upon the Town’s Official Website for public review; and

BE IT FURTHER RESOLVED, that the Town Board does hereby direct that two (2) copies of the Final Draft Document, along with the Parts 1 and 2 of the FEAF, be provided for public review during normal business hours, with one (1) copy being placed in the Town Clerk’s Office and one (1) copy placed in the Chili Town Library; and

BE IT FURTHER RESOLVED, that the Town Board does hereby accept the Part 3 of the FEAF along with the Part 3 Narrative prepared by the RLB Planning Group for its consideration and determination of significance to be made on Wednesday, August 17, 2022 at the scheduled public hearing upon the adoption of the document entitled “2030 Town of Chili Comprehensive Plan Update”; and

BE IT FURTHER RESOVLED, that the Town Supervisor is hereby directed to submit a copy of the Final Draft Document along with the Parts 1 and 2 of the FEAF to the Monroe County Department of Planning and Economic Development for its review and recommendation; and

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BE IT FURTHER RESOLVED, that the Town Board does hereby direct the Town Clerk to submit a legal notice of the above referenced public hearing to the Town’s Designated Official Newspaper, for publishing and to post a copy of said legal notice on the Town Hall Bulletin Board; and

BE IT FINALLY RESOLVED, that the Town Clerk is to prepare copies of this resolution for filing with the Town Clerk’s Office and the Town Supervisor’s Office.

RESOLUTION #185 RE: Use of the Insurance Reserve

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Insurance Reserve was established by the Town Board in 2003 in accordance with the terms and conditions as outlined in General Municipal Law §6-n to fund certain expenditures incurred from a loss or claim against the Town that are not covered by the Town’s insurance policies, and

BE IT RESOLVED, to utilize funds from this reserve to cover losses experienced due to a motor vehicle accident, expenses not to exceed \$2,000.00, to be paid from A5130.2000.0089 (Machinery – Insurance Reserve).

RESOLUTION #186 RE: ARPA/ SLFRF Funds

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, in 2021, the Federal Government passed the American Rescue Plan Act (ARPA), which included the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, to deliver funds to state, local and tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency; and

WHEREAS, the SLFRF program provides governments the resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts, maintain vital public services, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity; and

WHEREAS, the Town of Chili has received funding from the SLFRF program and wishes to use proceeds from that program for the benefit of the community; and

NOW, THEREFORE, BE IT RESOLVED, to amend revenue account A4089 (Federal Aid - Other) by an increase of \$6,530.00; and to amend expense account A3989.4 (Other Public Safety - Contractual) by an increase of \$6,530.00; and

BE IT FURTHER RESOLVED, to purchase AED machines and supplies, in an amount not to exceed \$6,530.00.

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RESOLUTION #187 RE: Chili Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list effective July 12, 2022:

Nicole Bramer, Jake Giovati, Daniel Haag

RESOLUTION #188 RE: 2022 Budget Amendments

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to transfer \$3,500.00 from A1990.4 (Contingency) to A1375.4 Credit Card Fees).

RESOLUTION #189 RE: Infrared Scan for Town Hall Flat Roof

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, an infrared roof scan will provide necessary information relative to the condition of the existing flat roof at the Town Hall and assist with determining the appropriate replacement or repair method; and

NOW, THEREFORE, BE IT RESOLVED, to authorize Elmer W. Davis to complete the infrared roof scan for a cost not to exceed \$3,500.00 to be paid from A1620.4 (Buildings - Town Hall Operations).

RESOLUTION #190 RE: Authorize Supervisor to Sign Contract and Associated Documents for Electric Vehicle Charging Stations

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Town has received notification that funds are available from the RG&E Make Ready program and the NYSDEC ZEV program to fund a minimum of 95% of the cost necessary to furnish and install EV stations at select locations at various Town facilities; and

WHEREAS, the Town is working with Jacomb, LLC to prepare the necessary applications and associated documentation for the funding applications; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign the applications, contracts and associated documentation subject to the review and approval of Counsel for the Town.

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RESOLUTION #191 RE: Authorize Supervisor to Sign Contract 5K Race

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Bicentennial Committee wishes to hold a 5k Race in October as part of the Towns Bicentennial events; and

WHEREAS, the Bicentennial Committee has recommended Yellow Jacket Racing, LLC to help produce said race not to exceed \$5,000.00 from A7550.4 (Celebrations – Contractual); and

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign the agreement subject to the review and approval of Counsel for the Town.

RESOLUTION #192 RE: July 6, 2022 Abstract

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 3, 2022 Resolution #1 authorized vouchers to be paid July 6, 2022, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 41038-41052, 41055, 41061-41069, 41074-41075, 41081, 41088-41091, 41094-41124, 41126-41140, 41142-41144, 41150, 41152-41153, 41155-41158, 41162-41167, 41169-41181, 41185-41206 totaling \$868,282.37 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$	155,728.42
Admin Facility Reserve		183,757.52
Comprehensive Plan Reserve		4,400.00
Highway Fund		79,511.72
Library Fund		2,921.57
H60 Community Center		427,118.41
Drainage District		325.00
Street Lighting Districts		14,519.73
Total Abstract	\$	<u>868,282.37</u>

The next meeting of the Chili Town Board will be August 17, 2022 AT 7:00 PM in the Town of Chili, Town Hall Main Meeting Room 3333 Chili Avenue, Rochester, NY 14624.