

# Chili Town Board Organizational Meeting

January 2, 2024

## AGENDA

### A. Call to Order

### B. Invocation

Pledge of Allegiance

### C. Roll Call

Councilman **Mark L. DeCory**  
Councilwoman **Mary C. Sperr**  
Councilman **Michael S. Slattery**  
Councilman **James V. Valerio**  
Supervisor **David J. Dunning**

### D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**  
Deputy Supervisor **Michael Slattery**  
Commissioner of Public Works/Superintendent  
of Highways **David P. Lindsay, P. E.**  
Director of Finance **Daniel Knapp**  
Insurance Counselor **Scott Bonnewell**  
Supervisor's Office **Dawn Forte**  
Stenographer **Sandy Hewlett**

**FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.**

As per correspondence to the Town Board and Town Clerk of January 2, 2024, Supervisor Dunning announces the following appointments for 2024:

Deputy Supervisor.....	Councilman Michael Slattery
Secretary to Supervisor.....	Dawn Forte
Director of Finance.....	Daniel Knapp
Historian.....	Peter Widener
Architectural Advisory Committee Liaison ...	David Dunning
Conservation Liaison.....	Mark DeCory
Historic Preservation Liaison.....	James Valerio
Library Liaison.....	Mary Sperr
Parks/Recreation Liaison.....	Michael Slattery
Planning Board Liaison.....	David Dunning
Traffic/Safety Liaison.....	Mark DeCory
Zoning Board Liaison.....	David Dunning

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**NOTICE TO THE PUBLIC: As this is the annual Organizational Meeting of the Town Board, there will be no public forum. This has been a long established past practice and will continue to be standard procedure at this Organizational Meeting. The public forum will resume at the next Town Board Meeting on January 17, 2024.**

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**RESOLUTION #1 RE: Meetings**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the regular 2024 Town Board meetings will begin at 7:00 p.m. located at Town Hall Meeting Room, 3333 Chili Avenue Rochester, NY 14624, except the January 2nd meeting will begin at 5:00 p.m.; December 31st meeting will begin at 12:00 p.m.; the meetings will be held per the schedule below:

January 2<sup>nd</sup> (5:00 p.m.), January 17<sup>th</sup>,  
February 14<sup>th</sup>,  
March 13<sup>th</sup>,  
April 10<sup>th</sup>,  
May 15<sup>th</sup>,  
June 12<sup>th</sup>,  
July 17<sup>th</sup>,  
August 14<sup>th</sup>,  
September 18<sup>th</sup>, (September 4th Budget Workshop 5:00 p.m.)  
October 16<sup>th</sup>,  
November 13<sup>th</sup>,  
December 11<sup>th</sup> and December 31<sup>st</sup> (12:00 p.m.)

**BE IT RESOLVED**, that the Town Board organizational meeting for 2025 will be held on January 2, 2025 and will begin at 5:00 p.m., located in the Town Hall Main Meeting Room, 3333 Chili Avenue, Rochester, NY 14624; and

**BE IT FURTHER RESOLVED**, that bills will be paid on the first (1<sup>st</sup>) and third (3<sup>rd</sup>) Wednesday of each month, January–December by all Councilpersons either voting on or signing an authorization sheet for all abstracts to be paid on days for which there is no meeting.

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**RESOLUTION #2 RE: Appointment of Counsel for the Town**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Jared Hirt, Evans Fox LLP offices residing at 100 Meridian Centre Blvd. Suite 300, Rochester, NY 14618, be named as Counsel to the Town of Chili; and

**BE IT FURTHER RESOLVED**, that Supervisor Dunning be authorized to enter into a Retainer Agreement with Jared Hirt, Evans Fox LLP for the year 2024, said agreement to specify duties of representation in exchange for amounts paid, base retainer amount to be \$52,294.00 with provisions in the agreement to allow for expenses to be reimbursed by voucher, as incurred.

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**RESOLUTION #3    RE: Appointment of Assistant Counsel for the Town**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Matthew Piston, Evans Fox LLP offices residing at 100 Meridian Centre Blvd. Suite 300, Rochester, NY 14618, be named as Assistant Counsel to the Town of Chili; and

**BE IT FURTHER RESOLVED**, that Supervisor Dunning be authorized to enter into a Retainer Agreement with Matthew Piston, Evans Fox LLP for the year 2024, said agreement to specify duties of representation in exchange for amounts paid, base retainer amount to be \$34,126.00 with provisions in the Agreement to allow for expenses to be reimbursed by voucher, as incurred.

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**RESOLUTION #4    RE: Special Prosecutor for Code Violations 2024**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Town Board of the Town of Chili, Monroe County has been advised that in order to properly prosecute certain violations of the Town of Chili Ordinances and Local Laws, it is necessary to obtain the appointment of the Assistant Counsel of the Town as Special Prosecutor; and

**WHEREAS**, the Town Board desires the Assistant Counsel for the Town, Matthew Piston, Evans Fox LLP be appointed as Special Prosecutor for this purpose; and

**WHEREAS**, the Town Board, once it has so appointed the Assistant Counsel for the Town, would ask the District Attorney of the County of Monroe to approve the appointment and take whatever steps are necessary to authorize the Assistant Counsel for the Town to act as Special Prosecutor for these purposes; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Chili hereby appoints Assistant Counsel for the Town, Matthew Piston to act as a Special Prosecutor for the purpose of prosecuting any alleged violations of or offenses against the Ordinances, Local Laws and Code of the Town of Chili, in and for the Town of Chili, in the County of Monroe and requests the District Attorney of the County of Monroe to approve the appointment made herein and take whatever steps are necessary to properly authorize Matthew Piston to act as a Special Prosecutor as set forth herein.



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**RESOLUTION #5 RE: Appointment of Special Counsel**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Town requires the expertise of Specialized Council; and

**THEREFORE, BE IT RESOLVED**, that the following shall be retained for the year 2024, expenses to be paid by voucher as incurred,

- That Evans Fox shall be retained as Special Counsel for matters relating to water improvement, drainage, and other special matters; and
  - That Adams LeClair, LLP, Harris Beach, PLLC, Barclay Damon, LLP and Gallo & Iacovangelo shall be retained as Attorneys for matters relating to assessment cases; and
  - That Harris Beach, PLLC shall be retained as Chief Legal Counsel for matters relating to labor relations; and
  - That Timothy McGill, Esq. shall be retained as Bond Counsel.
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**RESOLUTION #6 RE: Municipal Financial Planners**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Bernard P. Donegan, Inc. shall be retained for Financial Planning for the year 2024, and that the Supervisor be authorized to sign the agreement.

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**RESOLUTION #7 RE: Insurance Counselor**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the Vail Agency be appointed Insurance Counselor for the Town of Chili for the year 2024.

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**RESOLUTION #8 RE: Engineer for the Town**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Supervisor Dunning be authorized to sign a contract to provide engineering services for the Town of Chili for 2024, with the firm of Lu Engineers, P.C., for an amount up to \$39,900.00.

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**RESOLUTION #9 RE: Newspapers**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the Daily Record newspaper be designated as the official newspaper for all legal notices and that the Westside News be used as alternative official legal newspapers as needed for Town of Chili for the year 2024.

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**RESOLUTION #10 RE: Financial Institutions**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the following Financial Institutions be designated for the year 2024 for Town monies for the Supervisor:

JPMorgan Chase Bank, N.A.	M & T Bank
Canandaigua National Bank & Trust	Bank of America
Five Star Bank	Tompkins
Citizens Bank, N.A.	Key Bank
Genesee Regional Bank	NYCLASS

**BE IT RESOLVED**, that the Investment Policy originally adopted by Resolution #13 on January 3, 2018 shall remain in effect without revisions; and

**BE IT FURTHER RESOLVED**, that the Supervisor be authorized to place monies in as many various accounts as deemed necessary to properly manage the financial aspects of the town in accordance with the Town Investment Policy.

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**RESOLUTION #11 RE: Banks for the Town Clerk & Receiver of Taxes**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that JP Morgan Chase Bank, N.A., M & T Bank and Five Star Bank be designated as banks for the Town Clerk and Receiver of Taxes.

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**RESOLUTION #12 RE: Civil Service and Payroll**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that all hourly and salaried employees of the Town of Chili shall have been cleared with the County of Monroe Civil Service Commission; and

**BE IT FURTHER RESOLVED**, that the salaried and hourly employees shall be paid on a bi-weekly payroll for the year 2024; and

**BE IT FURTHER RESOLVED**, that Supervisor Dunning be authorized to release payroll checks upon receipt of duly authorized statements from the Department Heads involved; and

**BE IT FURTHER RESOLVED**, that the Supervisor be authorized to pay any claims related to payroll expenses and benefits (such as but not limited to health insurance premiums and dental insurance claims) when received or due and that all such claims will be submitted to the Town Board for review; and

**BE IT FURTHER RESOLVED**, that ADP shall be retained to process payroll checks, deposit payroll taxes, prepare quarterly payroll reports and prepare year-end payroll reports and W-2's.

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**RESOLUTION #13 RE: Mileage**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that reimbursement for mileage (in the use of employee's personal vehicle) in the course of doing Town business; the rate will be determined by the IRS Standard Rate for 2024 per mile for the year 2024 with mileage expense form of said mileage submitted to the Supervisor for approval.

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**RESOLUTION #14 RE: Contract(s) for Animal Care 2024**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Supervisor Dunning be authorized to sign a Contract with the Duffy's Friends Adoption Services which is a 501(C)(3) for dog adoption services; and

**BE IT RESOLVED**, that Supervisor Dunning be authorized to sign a Contract with Westside Animal Hospital for emergency animal medical treatment, euthanasia services and disposal services.

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**RESOLUTION #15 RE: Advance Payment of Claims 2024**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that as per section 118 (Form of Claims) of the Town Law, the Town Board authorizes the payment in advance of audit of claims for public utility services (including electric, gas, water, sewer, fuel oil and telephone services), postage, freight and express charges; and

**BE IT FURTHER RESOLVED**, that all such claims shall be presented at the next regular meeting for audit.

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**RESOLUTION #16 RE: Supervisor**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the salary of David J. Dunning, duly elected Supervisor, and shall be paid an annual salary of \$118,699.00 for the year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Councilman Michael Slattery shall be Deputy Supervisor as appointed by Supervisor Dunning, and shall be paid an annual salary of \$6,000.00 for this position for the year 2024; and

**BE IT FURTHER RESOLVED**, that Dawn Forte shall be Secretary to Supervisor as appointed by Supervisor Dunning, and shall be paid an annual salary of \$68,178.00 effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Peter Widener shall be Historian PT as appointed by Supervisor Dunning for the Town of Chili and shall be paid an annual salary of \$4,877.00 effective January 1, 2024, expenses to be paid by voucher as incurred.

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**RESOLUTION #17 RE: Town Council Members**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the salaries of duly elected Council members Mark L. DeCory, Michael S. Slattery, Mary C. Sperr and James V. Valerio for the year 2024, and shall be paid an annual salary of \$21,524.00 each, expenses to be paid by voucher as incurred.

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**RESOLUTION #18 RE: Finance Department**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Daniel Knapp shall be Director of Finance as appointed by Supervisor Dunning, and shall be paid an annual salary of \$112,696.00 per year effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that the additional responsibilities of payroll preparation, benefit administration, and the supervision of employee assigned to those functions be assigned to the Director of Finance; and

**BE IT FURTHER RESOLVED**, that the Director of Finance shall be appointed as the accounting software access officer; and

**BE IT FURTHER RESOLVED**, that Michelle Sisson, Human Resources & Finance Assistant be paid an annual salary of \$68,002.00 effective January 1, 2024, expenses to be paid by voucher as incurred.

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**RESOLUTION #19 RE: Town Clerk Office**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Virginia Ignatowski duly elected Town Clerk shall be paid an annual salary of \$81,291.00 for the year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Virginia Ignatowski be authorized to execute agreements necessary to perform the duties of said office; and

**BE IT FURTHER RESOLVED**, that Suzanne Camarata shall be Deputy Town Clerk as appointed by Town Clerk Virginia Ignatowski, and shall be paid an annual salary of \$67,107.00 effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Roxanne LoMando shall be Deputy Town Clerk and Deputy Receiver of Taxes and Assessments as appointed by Town Clerk Virginia Ignatowski; and shall be paid an annual salary of \$49,016.00 effective January 1, 2024, expenses to be paid by voucher as incurred.



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**RESOLUTION #20 RE: Records Access/Records Management/Information Security Officer**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Town Clerk Virginia Ignatowski be appointed as Records Access Officer for the year 2024, with regards to requests made for records under the Freedom of Information Law; and

**BE IT FURTHER RESOLVED**, that Town Clerk Virginia Ignatowski be appointed as Records Management Officer for the year 2024; and

**BE IT FURTHER RESOLVED**, that Supervisor David Dunning be appointed as Information Security Officer for the year 2024, as this position should function independently of the Department of MIS.

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**RESOLUTION #21 RE: Receiver of Taxes Office**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Virginia Ignatowski shall be appointed as Receiver of Taxes and shall be paid an annual salary of \$21,234.00 effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Rose Mary Rozzo shall be Deputy Receiver of Taxes and Assessments as appointed by Town Clerk Virginia Ignatowski, and shall be paid an annual salary of \$67,107.00 effective January 1, 2024, expenses to be paid by voucher as incurred.



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**RESOLUTION #22 RE: Building Department**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Paul Wanzenried, Building Department Manager be paid an annual salary of \$99,604.00 effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Gerald Alaimo, Jr., Assistant Building Inspector be paid an annual salary of \$56,627.00 (PG 28) effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that David Saur, Fire Marshal be paid an annual salary of \$69,217.00 (PG 29) effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Aaron Baker, Code Enforcement Assistant Part-Time be paid an hourly rate of \$25.27 (PG 26) effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Aaron Baker, Dog Control Officer Part-Time be paid an hourly rate of \$25.27 (PG 26) effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Gaetana DiRose, Secretary to Planning and Zoning Board be paid an annual salary of \$48,888.00 (PG 27) effective January 1, 2024, expenses to be paid by voucher as incurred.

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**RESOLUTION #23 RE: Senior Center**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Jennifer Kelley, Senior Citizen Program Specialist be paid an annual salary of \$59,116.00 (PG 29) effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Pamela Holihan, Recreation Attendant – Part Time be paid at the rate of \$17.02 per hour, Michael Ferugia, Recreation Attendant – Part Time be paid at the rate of \$16.70, Carson J. Emhof, Recreation Attendant – Part Time be paid at the rate of \$16.05 per hour, and Phyllis Walker, Recreation Attendant – Part Time be paid at the rate of \$16.05 per hour, each to work an average of 24 hours or less per week, effective January 1, 2024, expenses to be paid by voucher as incurred.

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**RESOLUTION #24 RE: Recreation Department**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Michael Curley, Director of Parks & Recreation be paid an annual salary of \$111,450.00 effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Adam Washbon, Recreation Supervisor be paid an annual salary of \$60,909.00 (PG 29) effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Ashley Vent, Recreation Supervisor be paid an annual salary of \$60,909.00 (PG 29) effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Justin Hussey, shall be reappointed provisionally Recreation Leader and shall be paid an annual salary of \$45,545.00 (PG 26) effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Kara Burke Recreation Attendant F/T be paid an annual salary of \$39,568.00 (PG 24) effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that the following be reappointed Recreation Attendants – PT and shall be paid at the rate of \$16.05 per hour, effective January 1, 2024 expenses to be paid by voucher as incurred:

McKenna Arguien, Elizabeth Bagley, John Bagley, Truman Benz, Hannah Bertrand, Giovanni Buonomo, Brenna Chalmers, Brooke Chalmers, Michael Daly, Shamiah DiFrancesco, Jennifer Dimino, Kimberly Dimino, Carson R. Emhof, Nolan Every, Shyenne Every, Kimberly Farmer, Isaac Farwell, Matthew Firnstein, Megan Firnstein, Jenna Guyette, Kaitlyn Hayes, Lauren Jarvis, Jaqueline Johnston, Sean Levey, Vincent Lucyszyn, Samantha Marini, Logan McMurtry, Judith Middleton, Keith Moses, Sarah Murdock, Drea Otis, Adam Patanella, Beth Regoni, Tyler Seklar, Lisa Spada, Jack Sternberg, Nicholas Sternberg, Joanne Swick, Jaelyn Turner, Aaron Valone, Barbara Wainwright, Ajani Wilson.

**BE IT FURTHER RESOLVED**, that Michael Curley, Director of Parks & Recreation be allowed to hire additional staff as need for 2024 calendar year, and that they shall be paid at the rate of \$16.05, pending background checks.



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**RESOLUTION #25 RE: Cleaner – Union Station Park Lodge**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Rafael Gonzalez be hired as a Cleaner - PT to clean Union Station Park lodge at \$50.00 per hour for 2024.

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**RESOLUTION #26 RE: Town Court**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Ronald G. Evangelista, duly elected Town Justice, shall be paid an annual salary of \$47,335.00 for the year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Eric W. Stowe, duly elected Town Justice, shall be paid an annual salary of \$42,429.00 for the year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Victoria Campoli shall be Clerk to the Town Justice as appointed by Judge Stowe Town Justice, and shall be paid an annual salary of \$62,044.00 effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Jacqueline Root shall be Clerk to the Town Justice as appointed by Judge Evangelista Town Justice, and shall be paid an annual salary of \$62,044.00 effective January 1, 2024 expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Frederick Cowley, Jeffrey Miller, Thomas Rodriguez and John Zampatori, Court Attendant - PT be paid at the rate of \$87.03 per court session attended for the year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Sande Macaluso be appointed as Constable for 2024 to serve summons and petitions on behalf of the Town of Chili; expenses to be paid by voucher as incurred.



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**RESOLUTION #27 RE: Stenographers/Translation Services**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Sandy Hewlett be reappointed as part time Stenographer - PT and shall be paid at the rate of \$447.58 per meeting effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Sandy Hewlett be reappointed as part time Stenographer for the AAC Committee and shall be paid at the rate of \$60.00 per meeting effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Forbes Court Reporting Services, LLC. be reappointed to provide Chili Town Court stenographic services for the year 2024, and shall be paid at the rate of \$120.00 per hour for the first two (2) hours, and \$60.00 an hour thereafter. Jury trials will be \$150.00 per hour for the first two (2) hours and \$75.00 an hour thereafter, Judge Tran \$3.50 pp; expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Tellmorr International Services, LLC. be appointed to provide Chili Town Court translation services for the year 2024, and shall be paid at the rate of \$65.00 per hour, \$65.00 per hour for remote translation, \$65.00 per hour for cancellations with less than 24-hour notice, \$65.00 hour for no shows, \$100.00 per hour for American Sign Language, assignment requests with less than 24-hour notice shall be billed \$25.00 expediting fee; expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that the Supervisor contract with substitute stenographic/translation services for other town needs for the year 2024, expenses to be paid by voucher as incurred.

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**RESOLUTION #28 RE: Assessor Department**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Mary Buckley Lander, Assessor be paid an annual salary of \$82,219.00 effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Barbara Dodge, Assistant Assessor be paid an annual salary of \$52,381.00 (PG 28) effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Jennifer Artz, Assessment Clerk be paid an annual salary of \$47,082.00 (PG 26) effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Linda Merwin, Assessment Clerk be paid an annual salary of \$46,085.00 (PG 26) effective January 1, 2024, expenses to be paid by voucher as incurred.

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**RESOLUTION #29 RE: Management Information Services Department**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Christopher Levey, Network Administrator be paid an annual salary of \$116,455.00 effective January 1, 2024, expenses to be paid by voucher as incurred.

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**RESOLUTION #30 RE: Dept. Public Works/Highway Department**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that David P. Lindsay, P.E. shall be reappointed Commissioner of Public Works and Highway Superintendent, and shall be paid an annual salary of \$125,042.00 effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Adam Cummings shall be reappointed Deputy Commissioner of Public Works and shall be paid an annual salary of \$92,020.00 effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Rachel Lingeman shall be reappointed by David P. Lindsay, Commissioner of Public Works/Highway Superintendent as Secretary to the Commissioner of Public Works and Highway Superintendent and shall be paid an annual salary of \$52,736.00 effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Pamela Sauer, Purchasing and Accounts Payable Clerk for the Highway Department, and be paid \$55,667.00 (PG 26), effective January 1, 2024, expenses to be paid by voucher as incurred.

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**RESOLUTION #31 RE: Appointment of Deputy Dog Control Officer(s) 2024**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, as recommended via a letter dated March 31, 2006 from the Office of New York State Department of Agriculture and Markets, the Town should appoint a Deputy Officer who would be authorized to act on behalf of the Town Dog Control in the event the Dog Control Officer is not available; and

**NOW, THEREFORE, BE IT RESOLVED**, to appoint Paul Wanzenried as Deputy Dog Control Officer(s) for the year 2024.



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**RESOLUTION #32 RE: Storm Water Management Officer/Flood Plain Administrator**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that David P. Lindsay, P.E., Commissioner of Public Works/Highway Superintendent be appointed Floodplain Administrator effective January 1, 2024 and that Adam Cummings, P.E., Deputy Commissioner of Public Works be appointed Storm Water Program Coordinator effective January 1, 2024.

**BE IT FURTHER RESOLVED**, that in the absence of the appointed Storm Water Program Coordinator that David P. Lindsay, P.E., Commissioner of Public Works/Highway Superintendent be authorized to perform all associated duties and execute any necessary documentation.

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**RESOLUTION #33 RE: Parks Personnel**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the following Parks personnel, Pay Group and Wages be paid in accordance with the collective bargaining agreement as follows, effective January 1, 2024:

Hourly

<u>Name</u>	<u>Title</u>	<u>Wages</u>	<u>PAY GROUP</u>
Benda, Tyler	GEO	19.02	2
Bianchi, Christopher	Senior GEO	25.46	3
Elnicky, Chris	Head Grounds Equip. Oper.	29.30	4
Kuntz, Dane	GEO	19.98	2
Lievense, Dale	Maintenance Mech. III	27.89	3
Lynch, Kevin	Senior GEO	23.41	3
Sloan, Anthony	Park Foreman	36.78	8



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**RESOLUTION #34 RE: Highway Personnel**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the following Highway personnel, Pay Group and Wages be paid in accordance with the collective bargaining agreement as follows effective January 1, 2024:

Hourly

<u>Name</u>	<u>Title</u>	<u>Wages</u>	<u>PAY GRADE</u>
Adams, Mark	MEO	23.41	3
Bonacci II, Stephen	Maintenance Mech. III	23.41	3
Borzilleri III, Matthew	Working Foreman	33.22	8
Carpenter, Matthew	Head Auto Mechanic	36.55	7
Craig, Frank	Senior MEO	26.30	4
Dailey III, Ormond	Working Foreman	37.12	8
DeHaven, Phylcia	MEO	23.41	3
Edd, Shawn	Senior MEO	31.83	4
Garcia-McLean, Sean	Senior MEO	31.67	4
Harding, Nathaniel	MEO	23.41	3
Harper, James	MEO I	31.91	5
Hoyt, Hunter	MEO	23.98	3
Josephson, Brian	Maintenance Mech. III	23.41	3
Masetta, Timothy	Skilled Laborer	19.02	2
Mass, Martin	Laborer (Seasonal)	15.00	N/A
McEntee, Joseph	Senior MEO	31.67	4
McGrain, Damon	Foreman (Roads)	41.03	9
Mundt, Nicholas	Senior MEO	26.25	4
Nicoles, Jr. Michael	MEO I	26.82	5
Noce, Christopher	Senior MEO	24.64	4
Owens, David	Senior MEO	26.29	4
Powlowski, Tyler	MEO	23.41	3
Randall, Ethan	MEO I	27.85	5
Shaw, Bradley	Laborer (Seasonal)	15.00	N/A
Sheehan, Dennis J.	Senior MEO	34.22	4
Soklevski, Mihajlo	Laborer (Seasonal)	15.00	N/A
Youngblood, Keith	MEO I	28.09	5
Zissis, Evangelos	Laborer	17.85	1



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**RESOLUTION #35 RE: Dept. Public Works Personnel**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the following Dept. Public Works personnel, Pay Group and Wages, be paid in accordance with the collective bargaining agreement as follows effective January 1, 2024:

Hourly <u>Name</u>	<u>Title</u>	<u>Wage</u>	<u>PAY GRADE</u>
Farruggia, Jeremy	MEO	23.41	3
Flagler, Jacob	MEO	23.41	3
Murphy, Daniel	MEO I	35.67	5
Rosario, Luis	MEO	23.41	3
Schedlin, Eric	Working Foreman	38.83	8
St. James, Nathan	MEO I	28.01	5

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**RESOLUTION #36 RE: Seasonal Laborers for Parks, Highway and Public Works Departments**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that seasonal employees for Parks/Highway/Public Works Departments will be paid at a maximum rate of \$17.00 per hour effective January 1, 2024, expenses to be paid by voucher as incurred.

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**RESOLUTION #37 RE: School Traffic Guards – PT & Substitutes PT**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that DeWayne Scott and Kimberly Farmer, School Traffic Guards - PT, be paid at the rate of \$64.30 per day worked for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT RESOLVED**, that Valentina Morici and Raymond Ward, Jr., Substitute School Traffic Guards - PT, be paid at the rate of \$64.30 per day worked for the calendar year 2024, expenses to be paid by voucher as incurred.



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**RESOLUTION #38 RE: Office Clerk IV Part-Time Receptionist(s) & (Substitutes)**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Brenda Peterson, Receptionist Office Clerk IV Part-Time be paid at the rate of \$16.69 per hour effective January 1, 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that the following individuals are substitute Office Clerk IV Part-Time be paid at the rate of \$16.05 per hour effective January 1, 2024, expenses to be paid by voucher as incurred.

Teresa Bill; Kathleen Borzilleri; Linda Collinge; Marilyn Morningstar

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**RESOLUTION #39 RE: Town Clerk Fees**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Town receives requests to establish light and sidewalk districts; and

**WHEREAS**, the Town receives requests to change the zoning designation of properties; and

**WHEREAS**, the Town conducts background checks on Peddler Applications; and

**WHEREAS**, the Town Clerk attempts to make good faith estimates as to the costs of the background checks for the peddler applications, and the costs of legal ad fees, filing fees, etc. on special districts and rezone applications so as to pass on those expenses to the applicant; and

**NOW, THEREFORE, BE IT RESOLVED**, to assess an application fee of \$200 per application to establish a special district for processing, legal ad fees, filing fees, and similar expenses, to be paid by the applicant at the time of submitting the application to the Town Clerk; and

**BE IT FURTHER RESOLVED**, to assess an application fee of \$150 per application to change the zoning designation of a property for processing, legal ad fees, filing fees, and similar expenses, to be paid by the applicant at the time of submitting the application to the Town Clerk; and

**BE IT FURTHER RESOLVED**, to assess a fee of \$65 per application for Peddling and Soliciting for the back ground check on the applicant, to be paid by the applicant at the time of submitting the application to the Town Clerk.



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**RESOLUTION #40 RE: Purchase of Tools for Highway for 2024**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that in accordance with Section 142 of the NYS Highway Law approval be given (funds are available in the budget) for purchase of tools for Highway in 2024 for \$2,000.00 to be paid from DA5130.2090.

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**RESOLUTION #41 RE: Petty Cash Funds**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Petty Cash Funds be set up as follows for 2024:

Commissioner of Highway/Department of Public Works	\$ 50.00
Town Clerk	\$200.00
Director of Parks and Recreation	\$200.00
Receiver Tax Collection	\$300.00
Town Court	\$ 50.00

**BE IT RESOLVED**, that the Petty Cash Policy adopted by Resolution #178 dated June 16, 2021, shall remain in effect without revisions.

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**RESOLUTION #42 RE: Supervisor Authorization**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, authorized and approved that the Supervisor shall have all of the necessary powers and administrative authority and supervision of all town and/or special improvement district functions as may be required or necessary for the proper administration of the same.

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**RESOLUTION #43 RE: ADA Coordinator 2024**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that David P. Lindsay shall be appointed American Disabilities Act Coordinator for the year 2024.



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**RESOLUTION #44 RE: Public Forum Policy**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the Public Forum Policy for the 2024 Town Board Meetings, will be as follows:

1. The Public Forum is intended to provide an opportunity for people to address the Town Board on any topic.
2. Those wishing to be heard may raise their hand once the public forum starts, The Supervisor will call upon those who desire to address the Town Board until all have been heard.
3. For those who will be addressing the Town Board through our Live Streaming, may enter their comments on the live feed. Those comments will be read by the Supervisor once all who are physically present have been heard.
4. During the Public Forum period, each person will be allowed to comment for up to five minutes.
5. Comments should be addressed directly to the Supervisor.
6. Be respectful and courteous keeping comments as concise as possible.
7. Questions pertaining to Agenda items will be answered when the Resolution is Moved and Seconded, Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the Public Forum time, if at all possible.
8. Virginia L. Ignatowski, Town Clerk, or her designee will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time; and

**BE IT FURTHER RESOLVED**, that for procedures not established by the Supervisor and/or Town Board, *Robert's Rules of Order* shall govern the conduct at Town Board Meetings and items are subject to Board approval

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**RESOLUTION #45 RE: Service Charge for Non-Sufficient Fund Items**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that in accordance with GML Section 85 of the State of New York, a charge will be imposed where a tendered payment of account was written by check or other order which was returned for non-sufficient funds and such charge shall be the maximum fee allowed by GML Section 85.

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**RESOLUTION #46 RE: Temporary Assignment of Town Justices**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Supervisor Dunning be authorized to sign an agreement consenting to the temporary assignment of Chili Justices to preside in other town/village and Rochester City courts in the district as needs arise and approving the temporary assignment of judges from other town/village and Rochester City courts in the district to Chili as needed.

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**RESOLUTION #47 RE: Town Representatives**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Town of Chili directly and indirectly sponsors various events that are attended by its volunteers, Board members and invitees; and

**WHEREAS**, Town employees who have a role in various groups, professional and otherwise related to their Town functions, attend conferences, seminars, meetings and events; and

**NOW, THEREFORE, BE IT RESOLVED**, that Town employees, consultants, volunteers and authorized participants who are attending Town sponsored events or events of groups in which Town representatives have a role which is related to their Town employment are authorized to have said attendance be recognized as in furtherance of Town business when approved by the Supervisor.

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**RESOLUTION #48 RE: Contract with Monroe County Office for the Aging**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Supervisor Dunning be authorized to sign a contract with the Monroe County Office for the Aging for a congregate nutritional program for the elderly for the year 2024.

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**RESOLUTION #49 RE: Agreement with Rochester-Monroe County Youth Bureau**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Supervisor Dunning is hereby authorized to sign an agreement with the Rochester-Monroe County Youth Bureau, pending review by Counsel for the Town, to participate in Comprehensive Youth Services Planning for the year 2024.

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**RESOLUTION #50 RE: Fund Balance & Reserve Policy**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the Fund Balance & Reserve Policy originally adopted by Resolution #122 on February 12, 2020; has been updated and shall remain in effect dated January 2, 2024 by Resolution #50.

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### **RESOLUTION #51 RE: 2024 Training**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Town of Chili 2024 adopted budget authorized certain expenses for the purpose of training; and

#### **THEREFORE, BE IT RESOLVED,**

- That two of the Town Board members, are each authorized to attend the Association of Towns meeting in New York City, NY, February 18, 2024 – February 21, 2024, expenses to be paid by voucher from account A1920.4. The delegate will be David Dunning; and
- That one Town Justice is authorized to attend the Town Justice training course held in conjunction with the Association of Towns meeting in New York City, NY February 18, 2024 – February 21, 2024, expenses to be paid by voucher from account A1110.4; and that one Town Justice is authorized to attend the NYS Magistrates Association Annual Conference held in Niagara Falls, NY, September 22, 2024 – September 25, 2024, expenses to be paid by voucher from account A1110.4; and that the attending Town Justice must first seek the maximum expense reimbursement allowed for the conference from the NYS Office of Court Administration, and the Town will reimburse the attending Town Justice for the remaining balance of expenses; and
- That the Court Clerks are authorized to attend the NYSAMCC Conference held in Niagara Falls, NY September 29, 2024 - October 2, 2024, expenses to be paid from account A1110.4; and
- That the Court Deputies are authorized to attend required training for 2024, expenses to be paid from account A1110.4; and
- That the Assessor is authorized to attend the NYSAA Annual meeting and fall conference on Assessment Administration to be held in Fairport, NY, September 23, 2024 – September 26, 2024, expense to be paid from account A1355.4; and that the Assessor is authorized to attend the NYSAA Annual Cornell conference on Appraising Information to be held in Ithaca, NY, July 14, 2024 – July 19, 2024 expenses to be paid from account A1355.4; and
- That the Building Department Manager & the Assistant Building Inspector are authorized to attend FLBOA to be held in TBD on March 11, 2024 – March 13, 2024, expense to be paid from account A3620.4; and
- That the Fire Marshal is authorized to attend the Fire Marshal's conference in Webster, NY, May 14, 2024 – May 16, 2024, expenses to be paid from account A3410.4; and
- That the Code Enforcement Officer is authorized to attend on-line training for 2024; and
- That David P. Lindsay, P.E. Superintendent of Highways, is authorized to attend the Annual New York State Town Highway Superintendent Fall Conference to be held in TBD on TBD, expenses to be paid from A5010.4; and that David P. Lindsay, P.E., Commissioner of Public Works/ Superintendent of Highways, be authorized to attend Advocacy Day to be held in Albany, NY on March 5, 2024 – March 6, 2024, expenses to be paid from A1490.4; and that David P. Lindsay, P.E.,



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Commissioner of Public Works/ Superintendent of Highways be authorized to attend the Annual Highway School to be held in Ithaca, NY, June 3, 2024 – June 5, 2024, expenses to be paid from A5010.4 & A1490.4; and

- That Adam Cummings, Deputy Commissioner of Public Works is authorized to attend on-line training and any additional necessary training for 2024; and
  - That two members of the Planning Board, and two members of the Zoning Board of Appeals, are hereby authorized to attend the Planning & Zoning Conference, in Saratoga Springs, NY, April 7, 2024 – April 9, 2024, expenses to be paid from A8020.4 & A8010.4; and
  - That Virginia Ignatowski, Town Clerk, is hereby authorized to attend the NYSATRC Training in Lake George, NY, June 9, 2024 – June 12, 2024, expenses to be paid from A1410.4; and that Virginia Ignatowski, Town Clerk, is hereby authorized to attend the NYSTCA Conference held in Albany, NY, April 21, 2024 – April 24, 2024, expenses to be paid from A1330.4; expenses to be paid from A1460.4; and
  - That Daniel Knapp, Director of Finance, be authorized to attend the New York State Government Finance Officers Association annual conference in Albany, NY, April 17, 2024 – April 19, 2024, expenses to be paid from A1310.4; and
  - That Michael Curley, Director of Parks & Recreation, and two other full-time staff are authorized to attend the NYSRPS annual conference in Monticello, NY, April 14, 2024 – April 16, 2024, expenses to be paid from A7020.4; and that Michael Curley, Director of Parks & Recreation, and one other full-time staff be authorized to attend the NRPA annual conference in Atlanta, GA, October 8, 2024 – October 10, 2024, expenses to be paid from A7020.4.
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### **RESOLUTION #52 RE: Training Rate for Stipend Employees**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Town of Chili has an annual training program that requires all Town employees to complete certain training sessions on an annual basis, some of which are legally required by New York State, and

**WHEREAS**, all the Fair Labor Standards Act requires employees to be compensated for training that is a requirement of their employment; and

**BE IT RESOLVED**, that all employees that are generally paid their wages via a stipend for services performed, shall be paid a flat rate of \$50 total after they have completed all of their annual training requirements, to be paid with their next, normally scheduled stipend payment. All other employees will be paid at their normal hourly rate for the time it takes to complete their training.



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**RESOLUTION #53 RE: Purchase of Postage**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that David Dunning, Supervisor is hereby authorized to sign a contract with IMS to pick up, process and deliver outgoing Town mail to the Post Office on a daily basis and to fund the Town's account as needed; and

**BE IT FURTHER RESOLVED**, that Virginia L. Ignatowski, Town Clerk/Receiver is hereby authorized to pay "ABS" for purchase of postage for tax bills/receipts & "M&T Bank" for receipts/services mailed by "ABS" and M&T Bank authorized by the Town Clerk/Receiver.

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**RESOLUTION #54 RE: Contract with EAP Workforce Solutions**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Supervisor Dunning is authorized to enter into a Services Agreement with EAP Workforce Solutions, LLC to perform employee assistance program services for the Town of Chili for 2024.

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**RESOLUTION #55 RE: Upstate NY Municipal Workers Compensation Plan Director, Alternate Director and Facilitator**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Intermunicipal Agreement Section 4 for the Upstate NY Municipal Workers Compensation Plan (UNYMWCP) require attendance at each Board of Directors meeting; and

**NOW, THEREFORE, BE IT RESOLVED**, Daniel Knapp, Director of Finance, shall serve as the Acting Voting Member representing the Town of Chili; and

**BE IT FURTHER RESOLVED**, David Dunning, Supervisor, shall be appointed as the Alternate Acting Voting Member to serve in the Acting Voting Member's absence; and

**BE IT FURTHER RESOLVED**, Michelle Sisson, Human Resources & Finance Assistant, shall be appointed as the Facilitator, to serve in either the Acting Voting Member's or Alternate Acting Voting Member's absence.

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**RESOLUTION #56 RE: MOU with NYS Taxation & Finance ORPTS**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Supervisor is authorized to sign a MOU (Memo of Understanding) with ORTPS (Office of Real Property Tax Services) on an annual basis to clarify & outline the roles and responsibilities.



SUPERVISOR DUNNING AND  
COUNCILMEMBERS DECORY,  
SLATTERY, SPERR & VALERIO  
THANK ALL  
COMMITTEE/BOARD  
MEMBERS FOR THEIR  
VALUABLE HELP AND  
ASSISTANCE THROUGHOUT  
2023.  
THEIR DEDICATION TO THE  
TOWN IS GREATLY  
APPRECIATED



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**RESOLUTION #57    RE: Architectural Advisory Committee**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that James Ignatowski be reappointed Chairperson of the Architectural Advisory Committee and shall be paid \$100.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Robert Latragna be reappointed Vice Chairperson of the Architectural Advisory Committee and shall be paid \$100.00 per meeting served as Chairperson for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that each member of the Architectural Advisory Committee shall be paid \$45.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred.

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**RESOLUTION #58    RE: Board of Assessment Review**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the Chairperson of the Board of Assessment Review shall be paid \$95.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that each member of the Board of Assessment Review shall be paid \$85.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred.



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**RESOLUTION #59 RE: Conservation Board**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Jill Fornarola, William Steimer be reappointed to the Conservation Board for a two (2) year term to expire on December 31, 2025; and

**BE IT FURTHER RESOLVED**, that Larry Lazenby be reappointed Chairperson of the Conservation Board and shall be paid \$100.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Richard J. Schickler be reappointed Vice Chairperson of the Conservation Board and shall be paid \$100.00 per meeting served as Chairperson for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Matt Sinacola be reappointed Secretary of the Conservation Board and shall be paid \$60.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher incurred; and

**BE IT FURTHER RESOLVED**, that each member of the Conservation Board shall be paid \$45.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred. The County EMC Liaison will be Larry Lazenby and will be paid \$45.00 per meeting attended for calendar year 2024.

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**RESOLUTION #60 RE: Ethics Committee**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that John Menard be reappointed Chairperson of the Ethics Committee for the calendar year 2024.



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**RESOLUTION #61    RE: Historic Preservation Board**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Tammy Canfield & Lynsey LaMorte be reappointed to the Historic Preservation Board for a four (4) year term to expire on December 31, 2027; and

**BE IT FURTHER RESOLVED**, that Peter Widener be appointed Chairperson of the Historic Preservation Board and shall be paid \$70.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Tammy Canfield be appointed Vice Chairperson of the Historic Preservation Board and shall be paid \$70.00 per meeting served as Chairperson for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Linda Hamilton be reappointed Secretary of the Historic Preservation Board and shall be paid \$60.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that each member of the Historic Preservation Board shall be paid \$45.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred.

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**RESOLUTION #62    RE: Library Board of Trustees**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Sara Landes be reappointed to the Library Board of Trustees for a five (5) year term to expire on December 31, 2028; and

**BE IT FURTHER RESOLVED**, that Monique Rew-Bigelow, per the recommendation of the Library Board of Trustees; be appointed as the President of the Library Board of Trustees for the calendar year 2024.



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**RESOLUTION #63    RE: Chili Parks & Recreation Committee**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that the Chairperson of the Chili Parks & Recreation Committee and shall be paid \$70.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that the Vice Chairperson of the Chili Parks & Recreation Committee and shall be paid \$70.00 per meeting served as Chairperson for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that the Secretary of the Chili Parks & Recreation Committee and shall be paid \$60.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that each member of the Chili Parks & Recreation Committee shall be paid \$45.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred.

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**RESOLUTION #64    RE: Planning Board**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Michael Nyhan be reappointed to the Planning Board for a seven (7) year term to expire on December 31, 2030; and

**BE IT FURTHER RESOLVED**, that Michael Nyhan be reappointed Chairperson of the Planning Board and shall be paid \$315.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that John (Al) Hellaby be reappointed Vice Chairperson of the Planning Board and shall be paid \$315.00 per meeting served as Chairperson for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that the Planning Board will schedule a Liaison to the Architectural Advisory Committee and shall be paid \$45.00 per meeting attended for calendar year 2024; and

**BE IT FURTHER RESOLVED**, that each member of the Planning Board shall be paid \$100.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred.



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**RESOLUTION #65    RE: Traffic & Safety Committee**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Michael Tata be reappointed to the Traffic & Safety Committee for a three (3) year term to expire on December 31, 2026; and

**BE IT FURTHER RESOLVED**, that Brad Grover be reappointed Chairperson of the Traffic & Safety Committee and shall be paid \$70.00 per meeting attended for the calendar year 2024, expenses to be submitted by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Stephen Tarbell be reappointed Vice Chairperson of the Traffic and Safety Committee and shall be paid \$70.00 per meeting served as Chairperson for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that Michael Tata be reappointed Secretary of the Traffic & Safety Committee and shall be paid \$60.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that each member of the Traffic & Safety Committee shall be paid \$45.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred.

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**RESOLUTION #66    RE: Zoning Board of Appeals**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**BE IT RESOLVED**, that Mark Merry be reappointed to the Zoning Board of Appeals for a seven (7) year term to expire on December 31, 2030; and

**BE IT RESOLVED**, that Adam Cummings be reappointed Chairperson of the Zoning Board of Appeals and shall be paid \$170.00 per meeting attended for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that James Wiesner be reappointed Vice Chairperson of the Zoning Board of Appeals and shall be paid \$170.00 per meeting served as Chairperson for the calendar year 2024, expenses to be paid by voucher as incurred; and

**BE IT FURTHER RESOLVED**, that each member of the Zoning Board of Appeals shall be paid \$95.00 per meeting attended for the calendar year 2024 expenses to be paid by voucher as incurred.

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Chili Town Board Organizational Meeting  
January 2, 2024  
AGENDA

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**RESOLUTION #67    RE: Signature Stamp**

**OFFERED BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

**WHEREAS**, the Town of Chili has consulted with the Association of Towns of New York State and the Department of Audit and Control concerning the Town's Municipal Home Rule authority to supersede a general provision of the Town Law concerning the powers and duties of a Supervisor {§29(3)}; and

**WHEREAS**, utilizing said authority, the Town Board has adopted a Local Law authorizing the Supervisor to obtain and utilize a facsimile signature stamp; and

**WHEREAS**, the Local Law also authorizes the Town Board to adopt appropriate internal controls regarding the use and safekeeping of said stamp; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Supervisor shall be required to have exclusive control and use of any facsimile stamp of his signature and his shall be the only individual authorized to utilize same; and

**BE IT FURTHER RESOLVED**, that the Supervisor shall secure said stamp when not in use by him in a locked metal box which shall be stored in the Town's safe.

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The next meeting of the Chili Town Board is scheduled for Wednesday, January 17, 2024 at 7:00 p.m. at the Chili Town Hall Main Meeting Room.