

Chili Public Library Board of Trustees
Approved Minutes for December 19, 2023

Chili Public Library Mission Statement

The Chili Public Library is the center of lifelong learning for our community, and a welcoming responsive place people come to for the discovery of new ideas, the joy of reading and the power of information.

Board of Trustees: Lori Hahn (President), Lorraine Ahearn (Vice President), Sara Landes (Secretary), James Lechner (Memorial Fund Treasurer), Monique Rew-Bigelow, Vinny Dallo, Brian Hart

Library Director: Jeff Baker

Town Liaison: Mary Sperr

Absent: None

Excused: Lori Hahn

CPL Staff Present: None

Meeting called to order @ 6:01 pm by Vice President Ahearn.

Additional Comments from Audience: None

Approval of agenda: Lori Ahearn asked for approval of the agenda. **Hearing no objections**, the agenda was approved with Unanimous Consent.

Approval of minutes of November 28, 2023:

Lori Ahearn asked for approval of the minutes for November 28, 2023. **Hearing no objections**, the minutes were approved with Unanimous Consent.

Communications

- **Town Liaison:** The new granite Veterans monument was ordered for placement at the Community Center. A 6-month moratorium was passed banning the sale of marijuana in the Town of Chili.

Director's Report

(Please note: All documents to be discussed were electronically sent to the CPL Board prior to the meeting. Documents amended during the meeting were electronically sent to CPL Board members.

Information:

- **Friends of the CPL Board:** There was no Friends Board meeting is January 9, 2024.
- **Chili Public Library Foundation:** The next CPL Foundation Board meeting is Monday, February 19, 2023.

Statistics:

	November 2023	November 2022	% of change
Circulation	15,228	15,859	-4%
Library Visits	8,819	8,985	-2%
Reference Questions	1,121	898	25%
Programs (in-house)	59	44	34%
Program Attendance (in-house)	569	544	5%
Items Borrowed (holds)	935	842	11%
Items Loaned (holds)	1,539	1,354	14%
Overdrive	3,156	2,961	7%
Hoopla Circulation	361	333	8%
Meeting/Study Room Use	192	165	16%
Website Sessions	4,000	4,803	-17%
Website Pageviews	5,900	6,941	-15%
Curbside	0	0	0%
Sparklab Attendance	107	130	-18%
	Dec 2022-Nov 2023	Dec 2021-Nov 2022	% of change
Circulation	200,672	198,052	1%
Library Visits	112,676	105,697	7%
Reference Questions	13,517	13,380	1%
Programs	682	652	5%
Program Attendance	10,032	7,791	29%
Overdrive	40,534	38,119	6%
Hoopla Circulation	4,019	3,386	19%

November 2023 Virtual Programming

	Sessions	Participants
Adult Programs	1	30

- **CPL-on-the-Go!** – On December 1st the Library took part in the Town of Chili Holiday event at the Chili Community Center. Our Circulation Supervisor Vangie Morrow dressed up as Mrs. Claus and read stories to children by the Library’s fireplace. Ms. Claus had over 570 visits to her storytime that evening. CPL-on-the-Go! also had a table in the Community Center lobby and was giving away free books courtesy of the Friends of the Chili Public Library.
- **Library Legislative Advocacy Meetings** – The Library Director met with Senator Helming on December 13th in order to advocate for State funding of libraries. He will be meeting Assemblyman Bronson with several Library Board members on January 5, 2024

Old Items:

- **None to Report**

New Items:

- **Sign-Up Sheets** - The Library Director will distribute the CPL Board sign-up sheets for library trustees to attend the 2024 CPL full staff meetings and the CPL Friends Board meetings.

MCLS Items:

None to Report

State Items:

- **None to report**

Meetings:

- CPL Full Staff Meeting – 12/1/23
- Website Redesign Meeting – 12/4/23
- Gates Chili Chamber of Commerce Program Committee Meeting - 12/5/23
- Gates Chili Chamber of Commerce Board Meeting – 12/5/23
- MCLS Directors' Council Meeting – 12/6/23
- Chamber Golf Tournament Committee Subcommittee Meeting – 12/7/23
- Gates Chili Chamber of Commerce Holiday Event and Annual Meeting – 12/12/23
- Senator Helming Library Advocacy Meeting - 12/13/23

Old Business: None

New Business: None

Committees:

- Election of Officers of the Library Board 2024, Nominating Committee

Lori Hahn will be stepping down from the board effective 12/31/2023. The Nominating Committee will begin the process of interviewing for a new Board member shortly.

The Nominating Committee presented the slate of 2024 Board Officers for consideration:

President: Monique Rew-Bigelow

Vice-President: Lori Ahearn

Secretary: Sara Landes

Brian Hart made a motion to approve the slate of 2024 Board Officers as presented, 2nd by

Vinny Dallo. In favor: 6; Opposed: 0; Abstained: 0.

Review of the CPL Budget Spreadsheet and Memorial Fund Spreadsheet: The second half of the MCLS cost-share expense was incurred in November.

Approval Items:

- Approval of Library Fund Abstract amount of \$13,571.11.
- Approval of Memorial Fund Expenditures of \$105.48.
- **Lori Ahearn asked for approval** of the Library Fund Abstract and Memorial Fund Expenditures. **Hearing no objections**, approved by Unanimous Consent.

Hearing no objections, the meeting was adjourned @ 7:01 pm.

Next meeting date/time: Tuesday, January 23, 2024 @ 6pm in the Chili Public Library Ireland Room.