

Chili Town Board Meeting

January 17, 2024

Agenda

A. Call to Order

B. Invocation

Pledge of Allegiance

C. Roll Call

Councilman **Mark L. DeCory**

Councilwoman **Mary C. Sperr**

Councilman **Michael S. Slattery**

Councilman **James V. Valerio**

Supervisor **David J. Dunning**

D. Officials/Advisors:

Town Clerk **Virginia Ignatowski**

Deputy Town Supervisor **Councilman Slattery**

Counsel for the Town **Jared Hirt**

Commissioner of Public Works/Superintendent

Of Highways **David P. Lindsay, P.E.**

Director of Finance **Daniel Knapp**

Insurance Counselor **Scott Bonnewell**

Supervisor's Office **Dawn Forte**

Stenographer **Sandy Hewlett**

FIRE SAFETY ANNOUNCEMENT: In the event of an emergency requiring the evacuation of the building, please use the indicated exits to my right, left and rear of the room to exit the building.

CELLULAR PHONES: Please turn off all cell phones or put them on silent mode.

E. Presentations/announcements:

1. Presentation to Michael DaVia for years of service to the Town of Chili.

F. Public Hearings: **Anyone wishing to be heard at a public hearing, please step up to the podium.**

1. Local Law __ of 2024 Establishing Videoconferencing use for Public Meetings.
2. Local Law __ of 2024 for Smoke & Vape Shops in the Town of Chili.

G. Public Forum

The Public Forum is intended to provide an opportunity for people to address the Town Board on any topic. Those wishing to be heard may raise their hand once the public forum starts, The Supervisor will call upon those who desire to address the Town Board until all have been heard. For those who will be addressing the Town Board through our Live Streaming, may enter their comments on the live feed. Those comments will be read by the Supervisor once all who are physically present have been heard. During the Public Forum period, each person will be allowed to comment for up to five minutes. Comments should be addressed directly to the Supervisor. Be respectful and courteous keeping comments as concise as possible. Questions pertaining to Agenda items will be answered when the Resolution is Moved and Seconded, Questions on topics not pertaining to the Agenda will be addressed at the conclusion of the Public Forum time, if at all possible. Virginia L. Ignatowski, Town Clerk, or her designee will keep the time and notify you when you have 30 seconds remaining so that you can conclude your comments within the allotted time.

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H. *Matters of the Supervisor* –

New Matters:

Pending Matters:

Matters of the Town Council –

New Matters:

Pending Matters:

I. Approval of Minutes – 12/13/2023, 12/29/2023, 1/4/2024

Reports Submitted –

Building Department Report – December 2023

Conservation Board – 12/4/2023

Dog Control Reports – December 2023

Planning Board Minutes – 12/12/2023 (No November Meeting)

Recreation/Senior Center Report –

Town Clerk Report – December 2023

Traffic & Safety Minutes –

J. Correspondence –

K. Pending Business

L. Old Business

M. New Business

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RESOLUTION #68 RE: Budgeted Use of General Fleet Reserve

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, on November 15, 2023 on Resolution # 249 the Town Board adopted the 2024 Annual Town Budget, which noted the desire to utilize reserve funds to purchase specific pieces of equipment; and

WHEREAS, the General Fleet Reserve has been established to aid in the acquisition of vehicles and equipment for the Town which is outside the parameters of equipment reserves already established for Highway Department vehicles and equipment; and

NOW, THEREFORE, BE IT RESOLVED, that funds in an amount not to exceed \$15,950.00 from the General Fleet Reserve be used to purchase a new gator for the Parks Department, subject Permissive Referendum; and

BE IT FURTHER RESOLVED, that funds in an amount not to exceed \$17,000.00 from the General Fleet Reserve be used to purchase a new trim mower for the Parks Department, subject Permissive Referendum; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to give notice in the official newspaper of the Town.

RESOLUTION #69 RE: Budgeted Use of Highway Equipment Reserve

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, on November 15, 2023 on Resolution #249, the Town Board adopted the 2024 Annual Town Budget, which noted the desire to utilize reserve funds to purchase specific pieces of equipment; and

WHEREAS, the Highway Equipment Reserve has been established to aid in the acquisition of vehicles and equipment for the Town's Highway Department; and

NOW, THEREFORE BE IT RESOLVED, that funds in an amount not to exceed \$49,500.00 from the Highway Equipment Reserve be used towards the purchase of a pickup truck, subject to Permissive Referendum; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to give notice in the official newspaper of the Town.

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RESOLUTION #70 RE: Budgeted Use of Retirement Contribution Reserve

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Retirement Contribution Reserve was established in 2014 in accordance with General Municipal Law §6-r; and

WHEREAS, in an effort to reduce the tax burden and utilize the Town’s reserves, the 2024 budget for retirement contributions was lowered, and excessive contributions were to be paid from the Retirement Contribution Reserve; and

NOW, THEREFORE, BE IT RESOLVED, to amend expense budget A9010.8000.0098 (Retirement Contributions – Reserve) by an increase of \$70,000.00.

RESOLUTION #71 RE: Budgeted Use of Workers’ Compensation Reserve

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the Workers Compensation Reserve was established in 2004 in accordance with General Municipal Law §6-j; and

WHEREAS, in an effort to reduce the tax burden and utilize the Town’s reserves, the 2024 budget for workers’ compensation was lowered, and excessive premiums were to be paid from the Workers’ Compensation Reserve; and

NOW, THEREFORE, BE IT RESOLVED, to amend expense budget A9040.8000.0090 (Workers’ Compensation – Reserve) by an increase of \$55,000.00.

RESOLUTION #72 RE: Chili Fire Department Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department active list effective January 8, 2024:

Nicholas Haskins

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RESOLUTION #73 RE: Chili Fire Department Remove from Active List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be removed from the Chili Fire Department active list effective below:

Michael SanFilipo 12/11/2023

RESOLUTION #74 RE: Chili Fire Department Exempt List

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that the following individual(s) be added to the Chili Fire Department exempt list from the CFD active list effective below:

Michael Simeone 12/7/2023, Christopher Hemstreet 12/31/2023, Chad Dudley 1/1/2024

RESOLUTION #75 RE: ARPA/ SLFRF Funds – Air Handling Units

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, in 2021, the Federal Government passed the American Rescue Plan Act (ARPA), which included the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, to deliver funds to state, local and tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency; and

WHEREAS, the SLFRF program provides governments the resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts, maintain vital public services, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity; and

WHEREAS, the Town of Chili has received funding from the SLFRF program and wishes to use proceeds from that program for the benefit of the community by replacing outdated air handling units on the Town Hall facility; and

NOW, THEREFORE, BE IT RESOLVED, to amend revenue account A4089 (Federal Aid - Other) by an increase of \$180,000.00; and to amend expense account A1620.2 (Buildings – Equipment) by an increase of \$180,000.00.

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RESOLUTION #76 RE: Award Bid – Replacement of Roof Top Units

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, bids for the replacement of five (5) roof top units were received by the Town Clerk on January 4, 2024 as follows:

<u>Bidder</u>	<u>Base Bid</u>
Pipitone Enterprises, LLC	\$160,000.00
Bell Mechanical Contractors, Inc.	\$274,400.00
LMC Industrial Contractors, Inc.	\$295,179.00

WHEREAS, the bids and qualification we reviewed by the Deputy Commissioner of Public Works & the Commissioner of Public Works and a determination has been made that the Bid from Pipitone Enterprises, LLC best meets the intent of the Contract Documents, Specifications and requirements of the town and is acceptable and therefore recommends that it be accepted; and

NOW, THEREFORE, BE IT RESOLVED, to authorize the Supervisor to sign the contract with Pipitone Enterprises, LLC subject to the approval of the Counsel for the Town with costs not to exceed \$180,000.00 to be paid from Account A1620.2 (Buildings – Equipment).

RESOLUTION #77 RE: Establish Letter of Credit for Airpark Self Storage at 50 Airpark Drive

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that per the recommendation of the Commissioner of Public Works/Superintendent of Highways and Town Engineer that a letter of credit be established for Airpark Self Storage at 50 Airpark Drive in the amount of \$50,000.00.

Items within the letter of credit include, but are not limited to erosion and sediment control features, storm sewers and post construction storm water management facilities.

RESOLUTION #78 RE: Establish Letter of Credit for 296 Fisher Road

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that per the recommendation of the Commissioner of Public Works/Superintendent of Highways and Town Engineer that a letter of credit be established for 296 Fisher Road in the amount of \$171,411.50.

Items within the letter of credit include, but are not limited to erosion and sediment control features, storm sewers and post construction storm water management facilities.

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RESOLUTION #79 RE: Intermunicipal Agreement (IMA) with Monroe County for GIS Data Via Web-Based Map Service

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, the County of Monroe owns, operates, and maintains GIS data and a web-based map service; and

WHEREAS, the parties have determined the County’s web-based map services would be useful to the Town when creating web-based mapping applications and related map products; and

WHEREAS, pursuant to Resolution 164 of 2019, the Monroe County Legislature authorized entering into an intermunicipal agreement to provide GIS data via web-based map services at no cost to the Town and any other municipality in exchange for any GIS map services they develop using the data at no cost to the County; and

WHEREAS, the County and Town are authorized to share such services pursuant to General Municipal Law Article 5-G; and

WHEREAS, the Town Board of the Town of Chili has determined that it’s in the best interest of the Town to enter into this IMA with the County for shared GIS Data & Web-Based Map service; and

NOW, THEREFORE, BE IT RESOLVED, that subject to review and approval of the Counsel for the Town that the Supervisor is hereby authorized to execute the Intermunicipal Agreement with Monroe County for GIS Data & Web-Based Map Services for a term up to five (5) years from the date of the execution of the agreement, with the option to renew for up to three (3) additional one-year terms.

RESOLUTION #80 RE: Recreation Department

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, that John Feeney, be appointed provisionally Recreation Leader and shall be paid an annual salary of \$45,545.00 (PG 26) effective TBD; pending background check, expenses to be paid by voucher as incurred.

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RESOLUTION #81 RE: January 3, 2024 Abstract – 2023 Payables

OFFERED BY: _____ **SECONDED BY:** _____

WHEREAS, January 2, 2024 Resolution #1 authorized vouchers to be paid December 20, 2023, by all Council signing a waiver form; and

WHEREAS, Council did authorize by a majority vote vouchers 45337-45340, 45350, 45353-45354, 45357-45382, 45386-45395, 45398-45399 totaling \$180,730.58 to be paid from the Distribution Account as presented by Virginia Ignatowski, Town Clerk; and

NOW, THEREFORE, BE IT RESOLVED, to note for the record the above listed vouchers were paid from the following funds:

General Fund	\$ 149,041.66
Highway Fund	11,159.71
Library Fund	2,962.79
Drainage District	1,306.44
Street Lighting Districts	16,259.98
Total Abstract	<u>\$ 180,730.58</u>

RESOLUTION #82 RE: January 17, 2024 Abstract – Fiscal Year 2023 Payables

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to pay vouchers 45400-45408, 45413-45419, 45435-45436, 45440, 45446, 45448-45550, 45455-45456, 45478-45483, 45492-45493 totaling \$42,268.03 to be paid from the Distribution Account as presented to the Town Board by Virginia Ignatowski, Town Clerk:

General Fund	\$ 30,949.37
Highway Fund	11,124.80
Library Fund	193.86
Total Abstract	<u>\$ 42,268.03</u>

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RESOLUTION #83 RE: January 17, 2024 Abstract – Fiscal Year 2024 Payables

OFFERED BY: _____ **SECONDED BY:** _____

BE IT RESOLVED, to pay vouchers 45409, 45420, 45425-45434, 45437-45439, 45441-45445, 45447, 45454, 45460-45477, 45484-45491, 45497-45509 totaling \$268,412.82 to be paid from the Distribution Account as presented to the Town Board by Virginia Ignatowski, Town Clerk:

General Fund	\$	241,440.24
Highway Fund		1,737.58
Library Fund		24,760.00
Drainage District		475.00
Total Abstract	<u>\$</u>	<u>268,412.82</u>

The next meeting of the Chili Town Board will be on February 14, 2024 at 7:00 PM in the Town of Chili, Town Hall Main Meeting Room 3333 Chili Avenue, Rochester, NY 14624.